



March 20, 2020

Ohio Department of Job & Family Services
Office of Workforce Development
Rapid Response Unit – Breeyn Handberg
P.O. Box 1618
Columbus, OH 43216-1618

Received 3/20/2020 12:20pm

Re: Announcement of Planned Mass layoff

Dear Mr. Handberg:

This letter serves as notification that Ventra Salem LLC is temporarily stopping production beginning March 20, 2020. Production in the automobile industry has come to a sudden, temporary stop due the COVID-19 natural disaster.

All affected employees have been notified of their separation date beginning March 20, 2020, with separations accomplished by March 23, 2020.

A list of job titles, number of employees holding those positions and the expected date of separation is attached. Bumping rights do not apply due to all production works are being laid off.

If you have any questions or if additional information is needed, you may contact me by telephone (234)564-7103.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tammy Anderson', with a long, sweeping horizontal line extending to the right.

Tammy Anderson
Human Resource Manager

Ventra Salem LLC
800 Pennsylvania Ave.
Salem, Ohio 44460

Job Title	Employees in each Job	
	Classification	Expected Date of Separation
Accounting Administrator	3	March 20, 2020
Administrative Assistant	1	March 20, 2020
Automation Engineer	2	March 20, 2020
Automation Manager	1	March 20, 2020
Automation Supervisor	4	March 20, 2020
Crib Attendant	3	March 20, 2020
Customer Service Coordinator	1	March 20, 2020
Data Administrator	1	March 20, 2020
Engineer	17	March 20, 2020
Health & Safety Coordinator	1	March 20, 2020
HR Coordinator	2	March 20, 2020
Info Systems Manager	1	March 20, 2020
Info Tech Administrator	1	March 20, 2020
Info Technology Mgr.	1	March 20, 2020
Intern	1	March 20, 2020
Logistics Supervisor	1	March 20, 2020
Maintenance	15	March 20, 2020
Manufacturing Superintendent	1	March 20, 2020
Manufacturing Supervisor	24	March 20, 2020
Materials Coordinator	1	March 20, 2020
Paint Manager	1	March 20, 2020
Paint Mixer	5	March 20, 2020
Paint Technician	6	March 20, 2020
Press Injection Molding	11	March 20, 2020
Press Tech Trainee	7	March 20, 2020
Press Vac Setup	4	March 20, 2020
Process Technician	8	March 20, 2020
Process Engineering Manager	1	March 20, 2020
Production Operator	454	March 20, 2020
Production Scheduler	2	March 20, 2020
Purchasing Coordinator	2	March 20, 2020
Quality Auditor	1	March 20, 2020
Quality CMM Operator	1	March 20, 2020
Quality Inspector	41	March 20, 2020
Quality Lab	2	March 20, 2020
Quality Team leader	1	March 20, 2020
Robotic Technician	19	March 20, 2020
Shipping & Receiving	33	March 20, 2020
Shipping Clerk	4	March 20, 2020
Shipping Clerk	4	March 20, 2020
Shipping Receiving Team Leader	1	March 20, 2020
Shipping/Receiving Administrator	1	March 20, 2020
Team Leader	69	March 20, 2020
Tool & Die	16	March 20, 2020
Tool & Die Apprentice	2	March 20, 2020

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Tool & Die helper	3	March 20, 2020
Tool Room Manager	1	March 20, 2020
Truck Driver	7	March 20, 2020
Welder	5	March 20, 2020