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June 3, 2020

Ohio Department of Job and Family Services'
Dislocated Worker Unit
Rapid Response Unit
rapdresp@jfs.ohio.gov

Mr. Frank G. Jackson
Mayor, City of Cleveland
Cleveland City Hall
601 Lakeside Avenue
Cleveland, Ohio 44114
communications@city.cleveland.oh.us

Re: WARN Notice

Dear WARN Act Coordinator and Mayor:

This letter is to notify you that The Ritz-Carlton Hotel Co. LLC, doing business as The Ritz-Carlton, Cleveland (the "location"), located at 1515 West 3rd Street, Cleveland, Ohio 44113, has instituted temporary furloughs, temporary layoffs, and/or temporary reductions in hours (collectively, "temporary actions") for 200 of the location's 203 employees.

These temporary actions began at the location on March 21, 2020, and were expected to last less than six months. The temporary actions were necessary due to the sudden and unprecedented economic effects of coronavirus/COVID-19 crisis ("COVID-19"), a natural disaster, including the World Health Organization's pandemic declaration, the President's declaration of a national emergency, the state and local shelter-in-place orders, and other related governmental announcements and actions, and their impact on business operations. Based on public health guidance and business forecasts available at the time, it was initially expected that these temporary actions would last significantly less than six months and that the location would return to normal business levels.

These government COVID-19 directives, however, have repeatedly been expanded and extended and have forced people to remain in place, restricting business, large gatherings, and travel in general. These expanded and extended government directives have caused a sudden, severe and worsening downturn in the hospitality industry that now makes it reasonably foreseeable that these temporary actions may extend beyond six months.

This notice is provided at the earliest possible time based on the information available. If business conditions change, which will impact these temporary actions, employees will be promptly notified of any change.

Enclosed is a list of the job titles of all affected employees and the number of employees in each job title. Affected employees do not have bumping rights (that is, the right to claim another job at the company), and no union represents affected employees. Each affected employee has been notified of the specific temporary action applicable to them.

This notice is given pursuant to the Worker Adjustment and Retraining Notification (“WARN”) Act, 29 U.S.C. § 2101, *et seq.*, and any comparable state law, to the extent that such laws apply.

For further information, please contact me at (216) 902-5232.

Sincerely,

Julie M. Bowditch
Director of Human Resources

Enclosure

The Ritz-Carlton, Cleveland

Job Title	# of Affected Employees
ACCOUNTING GROUP COORDINATOR	1
Asst Dir - Finance	1
ASST DIR - FOOD & BEVERAGE	1
ASSTMGR-FRONT OFFICE NE	1
ASSTMGR-RESTAURANT NE	1
ATTENDANT-LAUNDRY	1
BAKER 2	1
BANQUET CAPTAIN	3
BANQUET HOUSEMAN SUPERVISOR	1
BANQUET HOUSEPERSON	2
BANQUET SERVER	22
BELLPERSON	4
CLERK-PURCHASING	1
COOK 1 - BANQUETS	1
COOK 1 - CASUAL DINING 1	2
COOK 2 - BANQUETS	1
COOK 2 - CASUAL DINING 1	3
COOK 3 - BANQUETS	2
COOK 3 - CASUAL DINING 1	2
COOK I-PASTRY	1
COORDINATOR-CATERING	3
COORDINATOR-OFFICE	3
DIR - HOUSEKEEPING	1
DIR OF ENGINEERING	1
DIR OF FINANCE & ACCOUNTING	1
DIR-HUMAN RESOURCES	1
DIR-MTG&SPECEVTS	1
DIR-SALES	1
DIR-SALES & MARKETING	1
DOORPERSON	3
EAM-CULINARY/F&B	1
EAM-ROOMS	1
EMPLOYEE DINING ROOM ATTENDAN	2
ENGINEER II	4
ENGINEER III	5
ENGINEER-IV	1
EXEC RESV SERVICES COORDINATO	1
EXECUTIVE SOUS CHEF	1
FOOD RUNNER - CASUAL DINING 1	1
FRONT OFFICE NIGHT RECEPTION	1
GENERAL MANAGER	1
GROUP RESERVATIONS COORDINATO	1
GUEST ENVIRONMENT EXPERT	29
GUEST EXPERIENCE EXPERT	8
HONOR BAR ATTENDANT	2

Job Title	# of Affected Employees
HOST/ESS AM - CASUAL DINING 1	2
HOUSEKEEPING SUPERVISOR	2
HUMAN RESOURCES SUPERVISOR	1
INSPECTOR-ROOMS	1
LOUNGE LOBBY BAR BARTENDER	4
MANAGER - MEETINGS & SPECIAL	1
MARKET RESEARCH ANALYST	1
MEMBEREXPERIENCECONCIERGE-CLU	2
MGR - FRONT OF THE HOUSE	1
MGR-BANQUETS	1
MGR-CATERING SALES II NE	1
MGR-COMMUNICATION	1
MGR-HOUSEKEEPING NE	1
MGR-LOSS PREVENTION	1
MGR-SALES I NE	1
MGR-SALES II NE	2
OFFICER-LOSS PREVENTION	6
ORDER TAKER-INROOM DINING	3
ROOMS CONTROLLER	1
SEAMSTRESS	1
SERVER 3 MEAL A DAY	6
SERVER AM IN ROOM DINING	5
SERVER-ROOM SERVICE-PM	2
SR MANAGER - MEETINGS & SPE	1
SRMGR-CATERING SALES NE	1
SRMGR-SALES NE	1
STAFF ACCOUNTANT II	3
STEWARD	10
STEWARD SUPERVISOR	1
SUPERVISOR-FRONT DESK	1
SUPERVISOR-FRONT OF HOUSE-ENG	1
SUPERVISOR-LOSS PREVENTION	1
SUPV - BANQUETS	1
SUPV - COOKS	2
SUPV - PURCHASING	1
VOYAGE-ROOMS OPS NE	1
WASH ATTENDANT	1
Grand Total	200