



September 18, 2020

Via E-mail and Certified Mail

Ann Becker
Chair
West Chester Township Board of Trustees
West Chester Township Administration Building
9113 Cincinnati-Dayton Rd.
West Chester, OH 45069
abecker@westchesteroh.org

Breeyn Handberg
Rapid Response Program Manager
Office of Workforce Development
4020 East Fifth Avenue
Columbus, OH 43219
breeyn.handberg@jfs.ohio.gov

T.C. Rogers
President of the Board
Butler County Board of Commissioners
Butler County Government Services Center
315 High Street, 6th Floor
Hamilton, OH 45011
commissioners@bcoho.us

Received September 21, 2020 at 8:15 am

RE: Notice Pursuant to the Federal Worker Adjustment and Retraining Notification Act

To Whom It May Concern,

In compliance with the Federal Worker Adjustment and Retraining Notification (“WARN”) Act (29 U.S.C. § 2101 *et seq.*), P.F. Chang’s China Bistro (the “Company”) is writing to comply with any actual or potential obligation it may have to provide you with notice of a mass layoff, as that term is defined by statute, at our operation located at 9435 Civic Center Blvd., Streets of Westchester Bldg. 1, West Chester, OH 45069.

In March 2020, the COVID-19 virus reached pandemic proportions causing various governmental agencies to issue various orders that resulted in our company having to temporarily suspend and/or reduce operations at restaurants across the county including, but not limited to the one identified above. At the time these orders were initially issued in Spring 2020, our Company had no idea of how long the orders would last and, more importantly, the continued impact that the COVID-19 virus would have on our operations. These unforeseen circumstances may have resulted in limiting our ability to schedule shifts and operate as we previously did. Many of our employees, at the restaurant identified above, have suffered a reduction of hours of greater than 50% because of the reduced operations at the restaurant.

As governmental orders limiting restaurant operations remain in place for the foreseeable future, it is now clear to the Company that temporary reduced operations and reduction of hours at the restaurant identified above may last beyond six (6) months from its start back in the Spring.

The reduction of work hours at this location are the unfortunate result of sudden, unexpected COVID-19-related circumstances that were conditions outside of the Company's control and for which the continued duration is still unknown. The reduction of hours lasting beyond six months was not reasonably foreseeable until now. As a result of these unfortunate and unforeseeable circumstances, we are notifying you as soon as practicable, taking into account the great difficulties affecting our industry faces in projecting future staffing needs under the circumstances. Pursuant to 29 U.S.C. § 2101(b)(2)(A), any reduction in the notification period (to the extent a notice is required) is a result of the unforeseeable business circumstances and economic downturn caused by the COVID-19 pandemic.

It is unknown how long the reduction of hours will last as our Company has no control over governmental regulations relating to COVID-19. There will be no bumping rights or bumping procedures since the employees of the Company are not covered by a collective bargaining unit or represented by a union. The reduction of hours, and whom is effected remains unclear, but we anticipate that this will affect up to 75 employees who have been employed for more than six months and previously worked an average of more than 20 hours per week.

All of the information required by 20 CFR § 639.7(e) is available for your review by contacting me at 303-482-5743.

Sincerely,

Kim Murdock

Kim Murdock
Human Resources Business Partner

Restaurant	Total Employees	F/T Employees w/ 6 or More Months of Tenure and Average 20 or More Hours as of 3/23/2020
Akron	87	32
Beachwood	63	35
Columbus	78	51
Dayton	58	32
Dublin	57	26
Maumee	97	33
Norwood	111	42
West Chester	87	48