



NOTICE OF LAYOFF TO AFFECTED EMPLOYEES PURSUANT TO THE WORKER ADJUSTMENT AND RETRAINING NOTIFICATION (WARN) ACT

To: Breeyn Handberg
Rapid Response Program Manager
Office of Workforce Development
4020 E. Fifth Avenue
Columbus, Ohio 43219

Received July 29, 2020 at 8:00 am

AND

Mayor John Cranley
City of Cincinnati
801 Plum Street
Cincinnati, Ohio 45202

Date: July 23, 2020

The Hilton Cincinnati Netherland Plaza Hotel may continue to experience a reduction in its workforce, and a number of employees of Hilton Cincinnati Netherland Plaza Hotel, 35 W. Fifth Street, Cincinnati, Ohio 45202, may experience layoffs, as a result of a significant downturn in business due to the Coronavirus pandemic. This notice, which is issued in compliance with the Worker Adjustment and Retraining Notification (WARN) Act, is to inform you that staff may be laid off again due to the loss of customers, decline in occupancy, and loss of business revenue as a result of the Coronavirus pandemic.

Unforeseeable business circumstances may make it difficult to provide exact dates for a layoff.

The following departments and positions may be affected by this layoff totaling in approximately 50 of employees:

DEPARTMENTS	POSITIONS
Housekeeping	Room Attendants, Housemen, Manager
Sales	Managers, Admin. Assistant
Front Office	AFOMs, Night Manager, Agents
Culinary	Sous Chefs, Cooks
Catering	Managers, Admin. Assistant

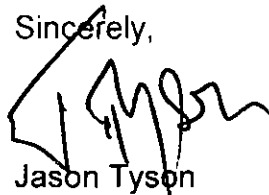
Restaurants	Managers, Event coordinator, Servers
Conference Services	Managers
Room Service	Servers, Supervisors
Belvedere Club	Server
Banquet	Manager, Servers, Banq. Set-up, Banq. Captains
Maintenance	Engineers, Painters
Guest Services	Bell, Door
Stewarding	Stewards
Administration	Executive Committee, Financial Management, Administrative Assistants

We will continue to monitor business levels and necessity and will attempt to continue operations as the situation warrants. If these efforts are successful and a positive change in the decline of the spread of the Coronavirus occurs, layoffs may not be necessary.

Hilton Cincinnati Netherland Hotel expects that should layoffs become necessary, the layoffs may come in stages depending upon the need for employees to support unfolding business levels and begin as early as end of July 2020.

If you have further questions or need additional information, you may contact Jason Tyson, General Manager, or Nelson Broadus, Director of Human Resources at (513) 564-6401 and (513) 564-6461, respectively.

Sincerely,



Jason Tyson
 General Manager
 Hilton Cincinnati Netherland Plaza Hotel

CC: Nelson Broadus, Director of Human Resources

Hilton Cincinnati Netherland Plaza Hotel

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