



6275 Eastland Road, Cleveland, OH 44142 • TEL. 216-362-3355 • FAX: 216-362-3684

June 10, 2020

**VIA E-MAIL ONLY**

Breeyn Handberg  
Rapid Response Program Manager  
Office of Workforce Development  
4020 E. Fifth Avenue  
Columbus, OH 43219  
[rapdresp@jfs.ohio.gov](mailto:rapdresp@jfs.ohio.gov)

Mayor Daniel Horrigan  
Suite 200 Municipal Building  
166 South High Street  
Akron, Ohio 44308  
[Mayor@AkronOhio.gov](mailto:Mayor@AkronOhio.gov)

Re: Notice of Planned Action

Dear Ms. Handberg and Mayor Horrigan:

Credit First National Association (CFNA) is providing this notice as required under the Worker Adjusted and Retraining Notification Act ("WARN Act"). CFNA will be closing its Print & Letter Shop division located at 1655 S. Main St., Akron OH 44301. This closure will be permanent and affect all employees in the Print & Letter Shop division. This closure will affect approximately 52 employees; the first expected date of separation will be August 15, 2020, with separations continuing through December 2020.

All affected employees will be notified. CFNA's employees are not represented by a union; bumping rights do not exist. A list of job titles of affected positions and the number of affected employees in each job classification is attached as Exhibit A.

This notice has been issued to comply with the WARN Act. If you have any questions or want additional information concerning this matter, please contact Diana Fleming, Director, Human Resources at 216-362-3355 or [FlemingDiana@cfna.com](mailto:FlemingDiana@cfna.com).

Sincerely,

A handwritten signature in black ink, appearing to read "B. Zempel", is written over the printed name and title of the sender.

Brian Zempel  
President  
Credit First National Association

Received June 10, 2020 at 4:20 pm

**EXHIBIT A**  
Job Classifications

<b>Job Title</b>	<b>Employee Count</b>
ACCOUNT MANAGEMENT REPRESENTATIVE	1
AUTOMATED MAILING MACHINE OPERATOR	14
JR CLERK	4
JR MAINT TECHN	1
LEAD COMPUTER OPER	1
LEAD SYSTEMS OPERATIONS SPECIALIST	1
MAINTENANCE TECHNICIAN	1
MGR	1
PRINT OUTPUT	4
SENIOR SYSTEMS OPERATIONS SPECIALIST	1
SR CLK	2
SR MACHINE OPR	3
SR MAINT TECHN	1
SR SVC COORD	4
STORE INVENTORY SPECL	1
SUPVR II/PRINT & LTRSHV SVCS	1
SYSTEMS ANALYST	1
SYSTEMS OPERATIONS SPECIALIST	1
TECHNOLOGY TEAM LEAD II	3
UTILITY SVCS SUPPORT	2
WHSE/SHPG & RECVG ATTENDANT	2
WKNG SUPVR	2