

Received April 6, 2020 at 12:35pm

March 31, 2020

Via E-mail and Certified Mail

Breeyn Handberg
Rapid Response Program Manager
Office of Workforce Development
4020 E Fifth Ave
Columbus, OH 43219
breeyn.handberg@jfs.ohio.gov

Re Announcement of Planned Action

Dear Program Manager Handberg:

We are writing to update you on the notice you received on February 12, 2020 regarding the upcoming closure. In that notice, we informed you that the closure would occur on April 13, 2020. Due to the unforeseeable rapid, effects of the COVID-19 Pandemic on our business, we now write to inform you that the closure will occur on April 2, 2020.

If you have any questions or want additional information concerning this matter, please contact me at 708-707-0461.

Sincerely,

Michael Dipiazza
VP of Operations

cc: Mayor Steve Miller
Mayor of Fairfield
5350 Pleasant Ave
Fairfield, OH 45014
Email: smiller@fairfield-city.org
Fax: 513-867-5329