



Received April 30, 2020 at 8:00am

VIA U.S. MAIL

April 24, 2020

Breeyn Handberg
Rapid Response Program Manager
Office of Workforce Development
4020 E Fifth Ave
Columbus, OH 43219

Mayor John Cranley
801 Plum St., Suite 150
Cincinnati, OH 45202

Commissioner Denise Driehaus
Commissioner Stephanie Sum-merow Dumas
Commissioner Victoria Parks
Hamilton County
TODD B. PORTUNE CENTER FOR COUNTY GOVERNMENT
138 East Court Street, Room 603
Cincinnati, OH 45202

Re: WARN Act Notice

This Notice is being provided to you pursuant to the Worker Adjustment and Retraining Notification Act ("WARN"). WARN requires employers to give advance written notice of a furlough to affected employees. Such advanced written notice has been reduced due to the unforeseen business circumstances of the Coronavirus pandemic, an unprecedented historical event that has resulted in a national state of emergency. However, to ensure that you and all employees receive as much advance notice as possible, we are providing this notice to you and to each impacted employee.

Beginning March 12, 2020, the Holiday Inn & Suites Cincinnati-Eastgate, located at 4501 Eastgate Blvd, Cincinnati, OH 45245, will furlough 60 employees.

At this time, it is our hope that the furloughs will only be temporary. However, due to the unprecedented nature of the pandemic, we cannot guarantee that they will not be permanent and cannot guarantee a timeline for recall, if employees will be recalled at all. Bumping rights shall not exist for affected employees except as provided by any applicable collective bargaining agreement.

Attached is a listing of the job titles of employees who will be affected.

If you have any questions regarding this notice, please see my contact information below:

LaToya Williams
Corporate Director Human Resources
latoya.williams@atriumhospitality.com
678-335-6956 Ext. 1509

Sincerely,

A handwritten signature in black ink that reads "LaToya K. Atwell-Williams".

LaToya K. Atwell-Williams, M.S.
Corporate Director Human Resources | Atrium Hospitality
Enclosure

00JRS 4/30/2020 6:41:58 AM WARN 156257



Holiday Inn & Suites Cincinnati-Eastgate

Administrative Assistant, Sales
Area General Manager I
Assistant Executive Housekeeper (H)
Assistant General Manager I
Banquet Captain
Banquet Manager I
Banquet Server
Banquet Set-Up
Banquet Set-Up
Banquet Set-Up
Chief Engineer I
Controller I
Director, Sales & Marketing I
Engineers/Maintenance
Engineers/Maintenance
Engineers/Maintenance
Engineers/Maintenance
Event Sales Manager
Executive Chef I
Executive Housekeeper I
Front Desk Clerk
Greeter/Seater/Cashier
Group Rooms Coordinator
Guest Services Supervisor
Houseperson
Houseperson
Kitchen Steward
Kitchen Steward
Laundry Attendant
Laundry Attendant
Lead Cook
Lead Cook
Night Auditor
Night Auditor
Public Area Attendant
Restaurant Bartender
Restaurant Bartender
Restaurant Server



Restaurant Server
Room Attendant
Sales Manager

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