



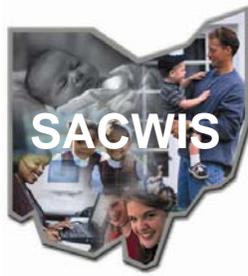
# SACWIS

## Statewide User Group Meeting

### November 6, 2009



Department of  
Job and Family Services



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Agenda



Department of  
Job and Family Services



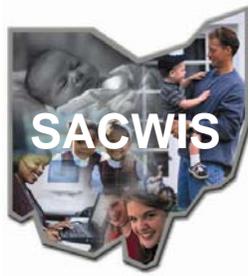
# Agenda

- Welcome
- General Update
  - SIS Outage
  - Changes in Release Schedule
  - Notifications
  - Visits
  - Report Issues
- Provider Updates
  - Alignment of Foster Care and Adoption Rules
  - Closing Provider without complete Homestudy



# Agenda

- Confidentiality Concerns
  - Closed Adoption Reviewer
  - Central Registry
  - SSN Masking Initiative
- Person Merge
- AFCARS Update
- Preparing for Financial Rollout
- Wrap-Up



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# General Update



Department of  
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# Upcoming Outage

- SIS is currently running on Oracle 8i which is no longer supported
- Although we are currently not seeing any issues we need to Upgrade to Oracle 9i
- SIS would be unavailable beginning Friday, November 20<sup>th</sup> beginning at 5:00 pm through Sunday, November 21<sup>st</sup>
- If no problems are encountered the system will be available Saturday afternoon around 1:00 pm



# Change in Release Schedule

- Due to holidays, there will be no deployment on Nov 26<sup>th</sup> or Dec 24<sup>th</sup>
- Release 1.89.x – Nov 12<sup>th</sup>
- Release 1.90.x – Dec 17<sup>th</sup>
- Release 1.91.x – Jan 7<sup>th</sup>



# Notifications

- Discussion last meeting around several notifications that can/should be removed
- Received request for the following
  - Case Plan Service Ended
  - Activity Created by a non worker
  - Establish Paternity
- Activity Created by a non worker – to assure that the worker is notified when someone (possibly from another agency) has created an activity log for case.



# Notifications

- Establish Paternity –required for all children in PC. An adoption case cannot be closed and sealed until a mother and father exist on the biological case.
- Other notifications that should be considered?



# Visits

- ODJFS is resubmitting the visitation compliance results to ACF for 2007 and 2008
- Percentage of children in foster care who were visited during each and every calendar month
  - 2007 ~ 26.7%
  - 2008 ~ 37%



# Visitation

- Total number of visit months in which at least one visit occurred in the child's residence
  - 2007 ~ 53%
  - 2008 ~ 35.8%
  - Original results indicate Ohio's FFP rate for Title IV-B may be reduced by approx 3% (trying to renegotiate targets due to modified methodology and roll-outs/dual data systems)



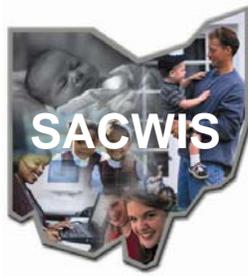
# Visits

- Timeframe for entering visitation data for FFY 2009 ended 10/31/09
- **Please work with staff to ensure face to face contact data are entered into SACWIS now**
- FFY 2009 visitation data will be provided to counties with results per county to assist in ensuring all visitation data are entered.
- FFY 2009 results will be submitted by 12/15
- Must meet 90% compliance by 2011



# Report Issues

- When data report inconsistencies are discovered, please send the information to the Help Desk by: identifying the report, specifying the cases and labeling the Help Desk Ticket as a “Report Problem”.
- Report problems can be impacted by incorrect data entry, conversion, lack of data entry, coding problems in BIC and/or SACWIS. Sending report issues through the Help Desk will ensure the problem is researched and the appropriate resource is assigned to the issue.



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Provider Updates



Department of  
Job and Family Services



# Provider Updates

- **FCASMTL 240** (Alignment of Foster Care and Adoption Rules, eff. 7/1/2009)
- Amendment of Ohio Administrative Code Chapters 5101:2-5 and 5101:2-48 Rules as a Result of H.B. 7



# Provider Updates

Home is licensed for Foster Care and Approved for Adoption. The Foster Care Recertification is due prior to the Adoption Update being due.

SACWIS - Resource - Provider Search - Overview - Microsoft Internet Explorer provided by ODJFS

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail News

Address http://sacwisstaging.odjfs.state.oh.us/sacwis/initProviderOverview.do?PageState=View&providerOverViewReturnTo=%2FproviderSupervisorWorkload.do&ProviderId=54f... Go Links >>

help

**Provider Overview**

Provider Category: Home  
Provider Name: [Redacted]  
Primary Address: [Redacted]

Provider ID: [Redacted]  
Provider Status: Active  
Primary Contact: [Redacted]

**Tickler Summary**

No Ticklers Available.

**Provider Actions**

[Provider Information](#)

**Approval/Certification Information** [View Approval/Certification History](#)

Provider Type	Level of Care	Approval/Certification Period	Agency
Adoptive Care		09/19/2008 - 01/24/2012	Athens County Children Services Board
Foster Care	Family Foster Home	11/30/2007 - 11/30/2009	Athens County Children Services Board

**Provider Assignment Information** [View Assignment History](#)

Worker Name	Effective Date	Role	Agency
Shafer, Sheila	11/30/2005	WORKER	Athens County Children Services Board
Hendershott, Julie	05/13/2008	PROVIDER_WORKER	Athens County Children Services Board
Glass, Andrea	04/19/2007	ADOPTION_CASE_CREATOR	Athens County Children Services Board
Glass, Andrea	04/19/2007	ADOPTION_WORKER	Athens County Children Services Board
Glass, Andrea	04/19/2007	ASSESSMENT_INVESTIGATION_WORKER	Athens County Children Services Board
Glass, Andrea	04/19/2007	HOME_STUDY_ASSESSOR	Athens County Children Services Board
Glass, Andrea	04/19/2007	PLACEMENT_WORKER	Athens County Children Services Board
Glass, Andrea	04/19/2007	PRIMARY_WORKER	Athens County Children Services Board
Glass, Andrea	04/19/2007	WORKER	Athens County Children Services Board

Done

Start 3 Novell Gr... Remy Use... 5 Internet... SACWIS\_AP... 2 Windows ... Microsoft Po... 11-06-2009... County Infor... 2:07 PM



# Provider Updates

County will complete Foster Care recertification-

The screenshot displays the SACWIS (Statewide Automated Child Welfare Information System) interface. The browser window title is "SACWIS - Provider - Workload - Home Study - Home Study Details - Microsoft Internet Explorer provided by ODJFS". The address bar shows the URL: <http://sacwisstaging.odjfs.state.oh.us/sacwis/providerHomeStudyEdit.do?homeStudyId=1153005>. The page is titled "Staging [1]" and shows the user is logged in as "Hendershott, Julie [ Athens County Children Services Board ]".

The navigation menu includes: Home, Intake, Case, **Provider**, Financial, Administration. Sub-menus under "Provider" are: Workload, **Directory**, Recruitment, Inquiry, Training, Contracts, Agency Certifications. A "help" link is also present.

The form fields are as follows:

- Provider Category: Home
- Provider ID:
- Provider Name:
- Agency: Athens County Children Services Board
- Home Study Type: \* Recertify/Update
- Provider Type: \* Foster Care
- Start Date: \* 11/03/2009
- Assessor: \* Blakeman, Angela
- Level of Care: Family Foster Home
- Priority:

Buttons for "Save" and "Cancel" are located below the form. The footer of the page includes links for HOME, HELP & TRAINING, PRIVACY & SECURITY, and AGENCY SEARCH, along with the text "Staging version 1.88.2". The Windows taskbar at the bottom shows the time as 2:09 PM.

# Provider Updates

**Your data has been changed.**  close confirmation

Provider Category: Home      Provider ID :       Provider Name:

### Maintain Home Study History

	Provider Type	Home Study Type	Start Date	Status	Disposition	Disposition Date	Agency
<a href="#">view report</a>	Adoptive Care	Initial	01/24/2006	Approved	Approved	01/24/2006	Athens County Children Services Board
<a href="#">view report</a>	Foster Care	Initial	12/05/2005	Approved	Approved	12/05/2005	Athens County Children Services Board
<a href="#">view report</a>	Foster Care	Recertify/Update	11/26/2007	Approved	Approved	11/29/2007	Athens County Children Services Board
<a href="#">view report</a>	Foster Care	Recertify/Update	11/03/2009	Approved	Approved	11/30/2009	Athens County Children Services Board
<a href="#">view report</a>	Foster Care	Amend	06/15/2007	Approved	Approved	06/15/2007	Athens County Children Services Board
<a href="#">view report</a>	Adoptive Care	Recertify/Update	11/29/2007	Approved	Approved	11/26/2007	Athens County Children Services Board
<a href="#">view report</a>	Adoptive Care	Amend	04/17/2008	Approved	Approved	04/17/2008	Athens County Children Services Board
<a href="#">view report</a>	Adoptive Care	Amend	09/04/2008	Approved	Approved	09/19/2008	Athens County Children Services Board

[Add Initial Home Study](#)

HOME | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | Staging version 1.88.2



# Provider Updates

## County will then complete their Adoption Update

SACWIS - Resource - Provider Directory - Maintain Home Study History - Microsoft Internet Explorer provided by ODJFS

Address: http://sacwisstaging.odjfs.state.oh.us/sacwis/ProcessApprovalSubmit.do

**Your data has been changed.** [close confirmation](#)

Provider Category: Home      Provider ID:       Provider Name:

**Maintain Home Study History**

	Provider Type	Home Study Type	Start Date	Status	Disposition	Disposition Date	Agency
<a href="#">view report</a>	Adoptive Care	Initial	01/24/2006	Approved	Approved	01/24/2006	Athens County Children Services Board
<a href="#">view report</a>	Foster Care	Initial	12/05/2005	Approved	Approved	12/05/2005	Athens County Children Services Board
<a href="#">view report</a>	Foster Care	Recertify/Update	11/26/2007	Approved	Approved	11/29/2007	Athens County Children Services Board
<a href="#">view copy report</a>	Foster Care	Recertify/Update	11/03/2009	Approved	Approved	11/30/2009	Athens County Children Services Board
<a href="#">view copy report</a>	Adoptive Care	Recertify/Update	11/03/2009	Approved	Approved	11/30/2009	Athens County Children Services Board
<a href="#">view report</a>	Foster Care	Amend	06/15/2007	Approved	Approved	06/15/2007	Athens County Children Services Board
<a href="#">view report</a>	Adoptive Care	Recertify/Update	11/29/2007	Approved	Approved	11/26/2007	Athens County Children Services Board
<a href="#">view report</a>	Adoptive Care	Amend	04/17/2008	Approved	Approved	04/17/2008	Athens County Children Services Board
<a href="#">view report</a>	Adoptive Care	Amend	09/04/2008	Approved	Approved	09/19/2008	Athens County Children Services Board

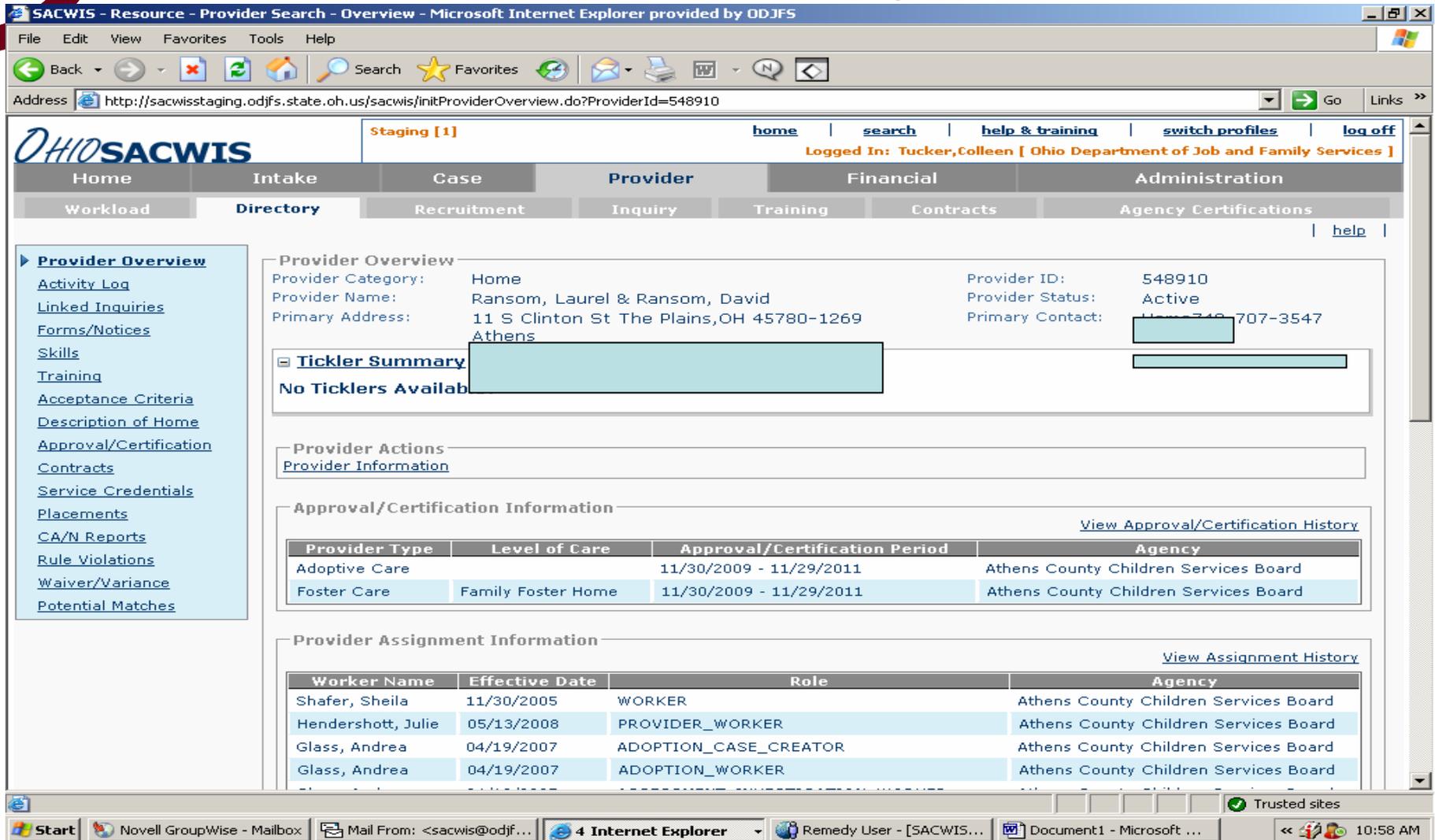
[Add Initial Home Study](#)

HOME | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | Staging version 1.88.2

Start | 3 Novell Gr... | Remedy Use... | 5 Intern... | SACWIS\_AP... | 2 Windows... | Microsoft Po... | 11-06-2009... | County Info... | 2:19 PM

# Provider Updates

## Foster Care and Adoption Spans will now be aligned



The screenshot displays the SACWIS web application interface. The browser title is "SACWIS - Resource - Provider Search - Overview - Microsoft Internet Explorer provided by ODJFS". The address bar shows the URL: <http://sacwisstaging.odjfs.state.oh.us/sacwis/initProviderOverview.do?ProviderId=548910>. The user is logged in as Tucker, Colleen [ Ohio Department of Job and Family Services ].

The navigation menu includes: Home, Intake, Case, **Provider**, Financial, Administration. Sub-menus under Provider include: Workload, **Directory**, Recruitment, Inquiry, Training, Contracts, Agency Certifications.

**Provider Overview**

Provider Category: Home  
Provider Name: Ransom, Laurel & Ransom, David  
Primary Address: 11 S Clinton St The Plains, OH 45780-1269 Athens

Provider ID: 548910  
Provider Status: Active  
Primary Contact: [Redacted] 707-3547

**Tickler Summary**  
No Ticklers Available [Redacted]

**Provider Actions**  
[Provider Information](#)

**Approval/Certification Information**  
[View Approval/Certification History](#)

Provider Type	Level of Care	Approval/Certification Period	Agency
Adoptive Care		11/30/2009 - 11/29/2011	Athens County Children Services Board
Foster Care	Family Foster Home	11/30/2009 - 11/29/2011	Athens County Children Services Board

**Provider Assignment Information**  
[View Assignment History](#)

Worker Name	Effective Date	Role	Agency
Shafer, Sheila	11/30/2005	WORKER	Athens County Children Services Board
Hendershott, Julie	05/13/2008	PROVIDER_WORKER	Athens County Children Services Board
Glass, Andrea	04/19/2007	ADOPTION_CASE_CREATOR	Athens County Children Services Board
Glass, Andrea	04/19/2007	ADOPTION_WORKER	Athens County Children Services Board



# Provider Updates

- Agencies can not let Adoption spans expire. There can not be any lapses between Adoptive updates.

In this example, the adoptive span is going to expire 12 days before the Foster Care is due.  
 The Agency needs to complete their Adoptive Update as of 04/16/2011.

SACWIS - Resource - Provider Search - Overview - Microsoft Internet Explorer provided by ODJFS

Address: http://sacwistaging.odjfs.state.oh.us/sacwis/initProviderOverview.do?PageState=View&providerOverViewReturnTo=%2FproviderSupervisorWorkload.do&ProviderId=326

**Provider Overview**

Provider Category: Home  
 Provider Name: [Redacted]  
 Primary Address: [Redacted]

Provider ID: [Redacted]  
 Provider Status: Active  
 Primary Contact: [Redacted]

**Tickler Summary**  
 No Ticklers Available.

**Provider Actions**  
[Provider Information](#)

**Approval/Certification Information** [View Approval/Certification History](#)

Provider Type	Level of Care	Approval/Certification Period	Agency
Foster Care	Family Foster Home	04/28/2009 - 04/27/2011	Clermont County Department of Job and Family Services
Adoptive Care		04/16/2009 - 04/16/2013	Clermont County Department of Job and Family Services

**Provider Assignment Information** [View Assignment History](#)

Worker Name	Effective Date	Role	Agency
Chisman, Shelly R	07/02/2008	ASSESSOR_INVESTIGATOR	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	HOME_STUDY_ASSESSOR	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	PLACEMENT_WORKER	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	PRIMARY_WORKER	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	PROVIDER_WORKER	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	WORKER	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	ADOPTION_WORKER	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	HOME_STUDY_SUPERVISOR	Clermont County Department of Job and Family Services



Agency completed an adoption update as of 04/16/2011. Agency will have to complete the Foster Care Recertification as of 04/28/2011 and another Adoption Update as of 04/28/2011 in order to align both records.

SACWIS - Resource - Provider Search - Overview - Microsoft Internet Explorer provided by ODJFS

Address: http://sacwisstaging.odjfs.state.oh.us/sacwis/initProviderOverview.do?ProviderId=3268473

**Provider Overview**

Provider Category: Home  
Provider Name: [Redacted]  
Primary Address: [Redacted] Adams

Provider ID: [Redacted]  
Provider Status: Active  
Primary Contact: [Redacted]

**Tickler Summary**  
No Ticklers Available.

**Provider Actions**  
[Provider Information](#)

**Approval/Certification Information** [View Approval/Certification History](#)

Provider Type	Level of Care	Approval/Certification Period	Agency
Adoptive Care		04/16/2011 - 04/15/2013	Clermont County Department of Job and Family Services
Foster Care	Family Foster Home	04/28/2009 - 04/27/2011	Clermont County Department of Job and Family Services

**Provider Assignment Information** [View Assignment History](#)

Worker Name	Effective Date	Role	Agency
Chisman, Shelly R	07/02/2008	ASSESSOR_INVESTIGATOR	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	HOME_STUDY_ASSESSOR	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	PLACEMENT WORKER	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	PRIMARY_WORKER	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	PROVIDER_WORKER	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	WORKER	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	ADOPTION_WORKER	Clermont County Department of Job and Family Services

Done

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# Provider Updates

Foster Care and Adoption spans are now aligned.

SACWIS - Resource - Provider Search - Overview - Microsoft Internet Explorer provided by ODJFS

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites

Address <http://sacwisstaging.odjfs.state.oh.us/sacwis/initProviderOverview.do?ProviderId=32684738&pageState=View> Go Links

[Description of Home](#)  
[Approval/Certification](#)  
[Contracts](#)  
[Service Credentials](#)  
[Placements](#)  
[CA/N Reports](#)  
[Rule Violations](#)  
[Waiver/Variance](#)  
[Potential Matches](#)

**Provider Actions**  
[Provider Information](#)

**Approval/Certification Information** [View Approval/Certification History](#)

Provider Type	Level of Care	Approval/Certification Period	Agency
Adoptive Care		04/28/2011 - 04/27/2013	Clermont County Department of Job and Family Services
Foster Care	Family Foster Home	04/28/2011 - 04/27/2013	Clermont County Department of Job and Family Services

**Provider Assignment Information** [View Assignment History](#)

Worker Name	Effective Date	Role	Agency
Chisman, Shelly R	07/02/2008	ASSESSOR_INVESTIGATOR	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	HOME_STUDY_ASSESSOR	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	PLACEMENT_WORKER	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	PRIMARY_WORKER	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	PROVIDER_WORKER	Clermont County Department of Job and Family Services
Chisman, Shelly R	07/02/2008	WORKER	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	ADOPTION_WORKER	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	HOME_STUDY_SUPERVISOR	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	ICAMA_SUPERVISOR	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	ICPC_SUPERVISOR	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	PRIMARY_WORKER	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	SUPERVISOR	Clermont County Department of Job and Family Services
Boller, Erica	07/01/2008	WORKER	Clermont County Department of Job and Family Services

[Create Assignment](#)

Done Trusted sites

Start 3 Novell Gr... Remedy Use... 5 Internet... SACWIS\_AP... 2 Windows ... Microsoft Po... 11-06-2009... County Infor... 1:57 PM



- Any Questions?



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Closing a Provider without a Complete Home Study

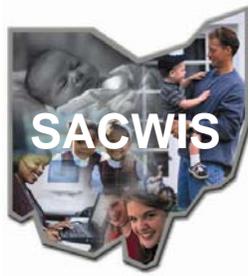
**Ohio**

Department of  
Job and Family Services



# Tips For Closing Providers

- A Provider Type must be 'closed' before another Provider episode can be linked.
- Each Provider Type must be 'closed' before a 'closed' status can be added to the Provider.
- If you receive the message that the provider has 'active services' be sure to check all ODJFS & Non-ODJFS services and make 'inactive'.
- Do not just end assignment and leave Provider in 'Active' status if it should be closed.
- All assignments should be ended when a provider is closed and if you are not the recommending Agency of the provider.



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Provider Editing Capability (Home Providers)



Department of  
Job and Family Services



# Provider Editing Capability

- SACWIS has allowed County users to update address information and member information on active/licensed homes without amending the Homestudy
- Release 1.89.x will be updated to follow Policy/Rule in the following areas:
  - Contact Information (i.e., phone number, e-mail address)
    - Any user can Add/Edit contact information



# Provider Editing Capability

## – Marital Status

- Users still required to update homestudy/license
- Users with Provider Worker Role can Add/Edit this field to assist with AFCARS clean-up efforts

## – Address

- If all Provider Types are closed – anyone can update
- If only active provider type = Kinship Care, then any user with Provider Worker Role can change the provider to ‘application received’ and update address



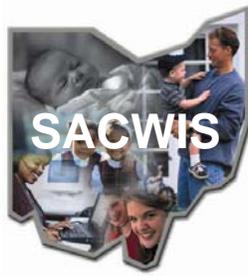
# Provider Editing Capability

- If home has provider type status (foster care or adoption) = ‘Application Received’, ‘Certified’ or ‘Approved’, Homestudy must be pending status for the Recommending Agency in order to update Address
- Member Information
  - If all Provider types are ‘Closed’ – anyone can update
  - If only active provider type =Kinship Care then any user with Provider Worker Role can change the provider to ‘Application Received’ and update member information



# Provider Editing Capability

- If home has provider type status (foster care or adoption) = ‘Application Received’, ‘Certified’ or ‘Approved’, homestudy must be pending status for the recommending agency in order to update member info



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Confidentiality Concerns



Department of  
Job and Family Services



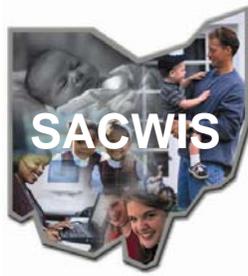
# Closed Adoption Reviewer

- Security developed to protect identity of adopted children
- 1225 users currently have this security
- Review and Update current users access to this information



# Central Registry

- Reminder ~ all Central Registry searches should be done through Alleged Perpetrator Search
- FCASPL 180 issued 9/10/09 states searches of the CR will be conducted via SACWIS for all PCSAs
- OAC 5101:2-35-19 Expungement of Identifying information from CR
- Data obtained from Person Search should be used for official child welfare responsibilities.
- Potential due process violations if this data is utilized for unintended purposes.



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Social Security Number (SSN) Masking Initiative

**Ohio**

Department of  
Job and Family Services



# SSN Masking Initiative

- As part of the Department's ongoing effort to secure confidential personal information maintained in SACWIS, the Social Security Number (SSN) will be masked (xxx-xx-xxxx) through out the application.



# SSN Masking Initiative

There will be two types of methods for viewing a person's SSN:

1. A newly created security role of Social Security Number (SSN) Administrator.
2. Assignment.



# SSN Masking Initiative

## Social Security Number (SSN) Administrator

- This newly created security role grants the user access to view the SSN of persons associated to their agency.



# SSN Masking Initiative

## Assignments

There are five types of Assignments:

- Provider
- Intake/Case
- Adopted Child
- AA/SAMS Subsidy Children
- State Employee



# SSN Masking Initiative

## Provider Assignment:

- The provider worker is assigned to the provider record and is also an employee of the recommending agency for any provider type. This worker can view the SSN while the Provider record is open (open is provider type has an effective date but no end date). Once the Provider record is no longer showing as “open” under that recommending agency, the provider worker is no longer able to view the provider member’s SSN.



# SSN Masking Initiative

## Intake/Case Assignment:

- Intake/Case Assignment: An Intake Screener and Screening Decision Maker (SDM) and/or all workers assigned to an open case (regardless of case category) can view any intake/case participants members SSN. This only pertains to active Case Members (not associated persons or inactive members). Once the case is closed, the worker is no longer assigned, thus they are no longer able to view the case member's SSN.



# SSN Masking Initiative

## Adopted Child Assignment:

- A SSN Administrator who works for the Agency who sealed/ secured the child's adoption record can view the child's pre-adoptive and post-adoptive person IDs SSN.



# SSN Masking Initiative

## AA/SAMS Subsidy Children Assignment:

- Workers assigned to children on the financial workload can view both the child's pre-adoptive and post-adoptive person ID's SSN.



# SSN Masking Initiative

## State Employee Assignment:

- State employees with the assignment to the user Group “Merge Administrator” or “Closed/Sealed Adoption Reviewer” can view a person’s SSN.



# SSN Masking Initiative

## Changes to (Person) Merge Function:

- Users with security of Merge Administrator and SSN Administrator can complete the (Person) Merge function regardless of agency.

<u>Example:</u>	<u>SSN View (retain)</u>		<u>SSN View (remove)</u>	<u>Allow Merge:</u>
Merge Admin	xxx-xx-xxxx		xxx-xx-xxxx	No
SSN Admin	123-45-6789		123-45-6789	Yes
SSN Admin	Blank	Blank	Yes	
Merge Admin	Blank	xxx-xx-xxxx	Yes	



# SSN Masking Initiative

## Changes to Alleged Perpetrator (AP) Search Function:

- The SSN will display in the AP search results for users with security roles of AP Search and SSN Administrator. If the user only possess the AP Search user group, then the SSN for the person in the results list will be masked as xxx-xx-xxxx.



# SSN Masking Initiative

## SACWIS Screen Modifications:

- Person – Profile – Basic Tab: The social security number field will remain on this screen.
  - Regardless of the assignments or security of the user that is viewing this screen, the SSN will always display as masked xxx-xx-xxxx if a SSN exists for the person. (The SSN field will display as blank if a SSN has not been recorded for this person).
  - Two new radio buttons will be added next to the SSN field. One radio button for “Retain” and the second radio button for “Add/Edit”.



# SSN Masking Initiative

## SACWIS Screen Modifications:

- Person – Profile – Confidential information Tab:
  - This is a new tab that would display next to “Safety Hazard” tab. At this time it is a view or display only screen for SSNs. Access to this tab is based on the two criteria referenced above: assignment or SSN Administrator role. Thus, while one can enter/edit SSN on the person – profile – basic tab, once the information is saved, the data can only be viewed from this new Confidential Information tab.



SACWIS - Person - Profile - Basic - Microsoft Internet Explorer provided by ODJFS

File Edit View Favorites Tools Help

Address http://sacwisstaging.odjfs.state.oh.us/sacwis/ParticipantSave.do

**OHIO SACWIS** Staging [1] Logged In: [ ] County Department of Job and Family Services

Profile | Education | Medical | Employment | Military | Legal | Delinquency | SACWIS History

Basic	Demographics	Address	Add'l	Background	Characteristics	Safety Hazard
Name:	, Zachary	Person ID:	539	<del>SSN:</del>	DOB:	/19

Person Information

Prefix: [ ]

First Name: \* [ Zachary ] Middle Name: [ ]

Last Name: \* [ ] Suffix: [ ] **Populate AKA Name**

Gender: [ Male ] SSN: [ XXX-XX-XXXX ] **Retain** **Add/Edit**

DOB: [ ] Age: [ 11 ]

Birth City: [ Dayton ] Birth State: [ Ohio ] Birth Country: [ USA ]

Driver's License #: [ ] Issue State: [ ] Expiration: [ ]

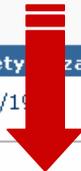
Safety Hazard Exists  Safety Plan Exists  Environmental Hazard Exists  Protective Service Alert  AWOL

AKA Names

Prefix	First Name	Middle Name	Last Name	Suffix
<b>Add AKA</b>				

**Apply** **Save** **Cancel**

HOME | HELP & TRAINING | PRIVACY & SECURITY | AGENCY SEARCH | Staging version 1.87.3



**Retain**

**Add/Edit**



SACWIS - Person - Profile - Basic - Microsoft Internet Explorer provided by ODJFS

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Home Mail Print Wordpad News

Address http://sacwisstaging.odjfs.state.oh.us/sacwis/saveDemographics.do

**OHIO SACWIS** Staging [1] home search help & training  
Logged In: [ ] County Department of Job and Family Services

Profile | Education | Medical | Employment | Military | Legal | Delinquency | SACWIS History

**confidential Information** [redacted] , Zachary Person ID: 539 DOB: 1997  
nation

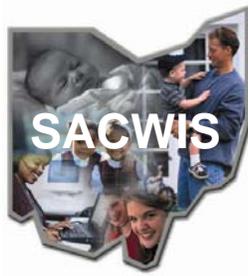
SSN: 123-45-6789

Cancel

HOME | HELP & TRAINING | PRIVACY & SECURITY | AGENCY SEARCH | Staging version

Done Trusted sites

Start Microsoft PowerPoi... SSN Administrator B... Novell GroupWise -... SACWIS - Person... untitled - Paint



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Person Merge



Department of  
Job and Family Services



# Person Merge

- Updated Duplicate Person Spreadsheets were Distributed Yesterday.
- **Please** Review the Matches on the Spreadsheet to Ensure they are Duplicates Before Merging the Records.
- We have Attempted to Exclude all Person IDs that are Associated with Finalized Adoptions, as either Pre-Adoptive or Post-Adoptive Person IDs.



# Person Merge

## Progress Since the Last Distribution

- 4.8% Overall Reduction in Duplicate Person Matches (47,317 matches)
- Ten Counties Resolved at Least 20% of their Duplicates!
- Unfortunately, Eight Counties had an Increase in their Number of Duplicates.

Please Ensure Person Searches are Completed before New Person Records are Added to SACWIS.



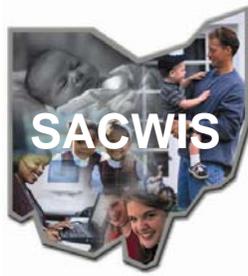
# Person Merge

## Functionality Change

- SACWIS Will Now Adjust Overlapping Addresses for the User.

## Upcoming Enhancement

- Person Merge Will be Enhanced to Allow the Merge of Persons who are Members of the Same Case.



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# AFCARS Update



Department of  
Job and Family Services



# AFCARS

- On October 26, the 2009b AFCARS Report was found to meet the AFCARS standards specified in 45 CFR 1355.40
  - Child Race & Ethnicity (Missing Records)
  - Case Plan Goals
  - Has this Child Ever Been Adopted (Unable to Determine)
  - Timeliness Errors (Element's 21 & 22 and 56 & 57)
  - Correcting records missing End Placement Discharge Information



# AFCARS

- We will be continuing our efforts to further reduce our Dropped Record counts, your support is appreciated.
- Creation of a New AFCARS Foster Care & Adoption report code continues.
- October 28<sup>th</sup> we conducted a JAD where we discussed:
  - How to report on a Child who is AWOL when the Agency receives Custody.
  - Reporting Initial Hospital Placements.
  - Data Quality Issue on Missing Static Information.
  - Reporting of Case Reviews
  - Child Characteristics Reporting



# AFCARS

## Next Steps:

- Establish Requirements for the AFCARS Adoption Reporting
- Testing of the New Code
- Overhaul of the AFCARS Exception Reports
  - Primary Worker
- Finalization of the AFCARS Training, based upon the new code.



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Preparing for Financial Rollout



Department of  
Job and Family Services



# Financial Rollout

- **Current Financial Live Status**
  - 14 Financial Live – AA, FCM & Medicaid
    - Ashtabula, Butler, Columbiana, Cuyahoga, Franklin, Hamilton, Licking, Lucas, Meigs, Montgomery, Muskingum, Noble, Portage, Summit
  - 5 counties (19 total) live with Adoption Assistance & Medicaid
    - Ashland, Athens, Hardin, Morrow, Vinton
  - 22 Medicaid Live Only (41 total)
    - Champaign, Clark, Darke, Gallia, Geauga, Harrison, Hocking, Lake, Madison, Mahoning, Marion, Paulding, Perry, Preble, Putnam, Scioto, Seneca, Shelby, Tuscarawas, Washington, Wayne, Wood



# Financial Rollout

- 78% of total population for November had Medicaid cards issued through SACWIS
- 77% of total Adoption Assistance payments were issued through SACWIS
- 60% of total FCM reimbursement was issued through SACWIS



# Financial Rollout

- When will my county be live??
  - Specific roll out schedule has not been determined
  - If interested in being in a Pilot, contact Joan Denman or Kevin Bullock
  - Notification of Kick-Off meeting will be sent in the next several weeks



# Financial Rollout

- Dependencies to Schedule
  - Current IDA with CGI on Financial Module defects/enhancements scheduled to be completed in Spring 2010
  - MITS scheduled to be live 12/2010



# Financial Rollout

- What can I do to prepare?
  - Project staff developed and are currently analyzing data comparison reports
  - Review Current Caseloads to assure all children exist in SACWIS
  - Review Current and Historical Legal Status and Placement records for all children