

**STARK COUNTY JOB AND FAMILY SERVICES
PREVENTION, RETENTION and CONTINGENCY PROGRAM
County Plan**

The Prevention, Retention and Contingency (PRC) Program provides one-time, short-term goods or services as well as programmatic eligibility for certain purchased services that provide preventative or supportive services to enable the family to move toward self-sufficiency. Requested services must fit into one of three categories in order to be considered for eligibility:

Prevention – To divert an assistance group from ongoing cash assistance to self-sufficiency by helping them through a short-term need.

Retention – To provide services to an assistance group to allow an employed assistance group member maintain employment and, thereby, to achieve or continue self-sufficiency.

Contingency – Services are provided to an assistance group to meet an emergent need that threatens the health and safety of the assistance group.

The PRC program is designed to assist families in overcoming immediate barriers that prevent the achievement of self-sufficiency by promoting work and personal responsibility. PRC provides a wide variety of employment and training activities, supportive services and short-term benefits that will enable individuals to meet their OWF/JOBS work participation requirement obtain or maintain a job and improve their economic circumstances. Funding is provided by the federal Temporary Assistance to Needy Families (TANF) program, which involves time-limited receipt of assistance. To ensure that non-OWF families do not start their eligibility time countdown, in Stark County, benefits will be provided as follows:

1. Non-recurrent, short-term benefits that are for an emergency, defined as a condition requiring prompt action:
 - a. are designed to deal with a specific crisis situation or episode of need;
 - b. are not intended to meet recurrent or ongoing needs and are not expected to occur annually; and
 - c. will not extend beyond a total of four months
 - d. dependent upon benefit request, approval/denial of such benefits will be based upon the benefits received by applicant within either the last 12 or 24 months
2. Work subsidies (payments to employers or third parties to defray costs of wages, benefits, supervision and training).
3. Supportive services such as transportation and job readiness activities for working families and those job searching or attending education/training programs in preparation for employment.
4. Children Services to maintain children in their own home or to facilitate reunification back into the home.
5. Non-recurrent one-time services or benefits.
6. State-developed programs such as Summer Employment Program for Youth. Services specified within such programs will be provided under approved county contracts or letters of understanding.

The services in this Plan are available only if provided directly by the JFS or under an approved county contract.

PROGRAM OPERATION

To ensure fair and equitable treatment of families applying for PRC, the program shall be continuously in operation according to the standards of policy and procedure as set forth within this Plan. The scope of covered benefits or services and the amounts specified for the benefits and services listed in the PRC Benefits and Services Matrix (see **Appendix II**) may not be reduced, limited, or restricted unless the Plan is amended. Within the regulations that govern the PRC Program, the Director of the Stark County Job and Family Services (SCJFS) retains the right to expand PRC eligibility to meet the emergency needs of individuals or a target population. All of the PRC benefits and services administered by SCJFS are temporary in nature and dependent on the availability of funds.

PROGRAM INTEGRITY AND CONTROL

SCJFS reserves the right to deny PRC benefits or services (or condition its approval) to any applicant who has demonstrated a pattern of PRC misuse or abuse (actual or attempted). An application for PRC can also be denied for submission of fraudulent documentation, failure to meet the eligibility requirements, failure to cooperate, and failure to verify income or other eligibility criteria as requested. No application should pend over 30 days from receipt, except with good cause.

Any erroneous payments issued under the PRC program due to customer or vendor error, misrepresentation, intentional program violation, fraud, or agency error constitute an overpayment. All PRC overpayments are subject to the same rules and regulations as TANF overpayments outlined in Ohio Administrative Code 5101: 1-23-70 regarding Ohio Works First (OWF) erroneous payments and will be referred to the SCJFS Overpayment Recovery Unit or collection per established agency procedure.

A PRC assistance group that is discovered to have fraudulently received or improperly disposed of PRC benefits or services will be required to reimburse the Stark County Job and Family Services the full cost of the benefits or services and may be subject to prosecution. PRC benefits and services may not be provided to a family that fraudulently receives assistance under the PRC program until a member of the assistance group repays the cost of the fraudulent assistance. Providing false and/or misleading information on the application will render the household ineligible for any PRC for a twenty-four month period.

Under no circumstances will an employee of the Stark County Job and Family Services receive PRC as a vendor, either as an individual or as a member of a corporation or partnership.

ASSISTANCE GROUP

A PRC Assistance Group (PRC AG) is a group of individuals living together with at least one minor child and/or a pregnant woman. For purposes of determining financial eligibility, a PRC AG is defined separately for each type of assistance or service provided in the Plan. An individual included in the specified AG does not have the option to be excluded from a PRC assistance group. The PRC AG is treated as a unit for the purpose of determining eligibility for the PRC Program. If the household contains an ineligible member, that person's income is counted as available to the rest of the assistance group; however, their need is not counted when comparing the household income to the standard of need. If the only child in the household is an ineligible applicant, the entire PRC AG is ineligible. PRC benefits and services may be provided to non-custodial parents who live in Ohio, but not in the

same household as the minor child. PRC benefits and services may also be provided to other members of the household who could significantly enhance the family's ability to achieve economic self-sufficiency. For purposes of this plan, all future references to AG is the PRC AG defined above and should not be confused with any references or definitions of an AG for OWF, Food Assistance, Medicaid or any other program administered by Job and Family Services (except for Contracted Supportive Services).

ELIGIBILITY AND APPLICATION

Eligibility for PRC is dependent upon the PRC AG's demonstration and verification of the need and whether the county determines that provision of PRC will satisfy the need. There is no automatic eligibility for PRC benefits and services. Delivery of all benefits and services are contingent upon the availability of funds. The applicant must have a clearly defined need and be able to demonstrate that receipt of the service will assist the assistance group to meet the goal of self-sufficiency. In order for the PRC AG to be found eligible, the PRC AG's gross income must be at or below the specified limit of the Federal Poverty Guidelines (FPG) in effect at the time. Those economic eligibility levels are established for each service in the Chart of PRC Services in this Plan.

PRC short term benefits and services are only available to AG's who have not received PRC assistance above the monetary cap during the previous 12 consecutive months and in accordance with any additional sub-limits or cap guidelines for that particular benefit or service. Families must have intent to remain in Stark County prior to receiving short-term PRC benefits. Receipt of PRC in another county in Ohio will be applied toward short-term benefit limits set forth in this plan (however, they may qualify for employment-related or supportive services).

The PRC AG's members must complete the Prevention, Retention, and Contingency Program (PRC) Application (IM 756) to request PRC (unless only applying for supportive services in which the application is separately defined). The county will use objective criteria when determining eligibility and approving or denying the application. The eligibility determination will be made within 10 business days after completion of the application process. The application process will include verification of information by the applicant. Eligibility will be carefully evaluated on a case-by-case basis.

Immediate needs and whether the PRC Program will meet the goal will be determined by the JFS. The JFS and providers will inform individuals about other available programs, such as Child Day Care, Medicaid and Food Assistance. Applicable hearing rights will be explained. The JFS shall enter the PRC AG into CRIS-E for statewide clearance and short-term benefits PRC authorization.

In accordance with Section 329.051 of the Ohio Revised Code, SCJFS must make a voter registration application available to individuals applying for or participating in the PRC program. SCJFS, and all agencies with which SCJFS has purchase of service agreements or vendor contracts for PRC services, will make voter registration applications available to individuals applying for PRC benefits and services.

At the time of application, individuals will be informed in writing of their right to request a state hearing. This will be done by providing a copy of the JFS 04059, "Explanation of State Hearing Procedures.

SCJFS, in its administration of the PRC program, does not discriminate on the basis of race, color, national origin, disability, sex, religion, or political belief.

INCOME DETERMINATION

Except where otherwise defined, all gross income that has been received by any member of the PRC AG during the 30-day budget period is considered when determining financial need. The 30-day period begins 30 days prior to the date of application and ends on the application date. The total earned and unearned income received during this period (as long as it is representative) is used in the computation of financial eligibility. The exceptions to included income are those listed in Rule 5101:1-24-20 of the Administrative Code, and include:

(A) Child support payment distributions made by the Ohio department of job and family services (ODJFS) pursuant to division (C) of Section 1 of Am. S.B. 170 of the 124th General Assembly (10/25/2001).

(B) All income that is federally excluded in the determination of eligibility for federal needs-based programs. Federally excluded income includes the income sources identified in paragraphs (C) and (D) of this rule.

(C) Drug discounts and transitional assistance received under the Medicare Prescription Drug, Improvement, and Modernization Act, at Section 1860D-31(g)(6) of the Social Security Act (12/08/2003). The language in Section 1860D-31(g)(6) of the Social Security Act, states that the availability of negotiated prices or transitional assistance under this section shall not be treated as benefits or otherwise taken into account in determining an individual's eligibility for, or the amount of benefits under any other federal program.

(D) Monetary allowances paid under Section 401 of the Veteran's Benefits and Health Care Improvement Act of 2000, effective December 1, 2000. Payments authorized and made by the Veteran's Administration (VA) to provide certain benefits, including a monthly monetary allowance for children with covered birth defects who are the natural children of women veterans who served in the Republic of Vietnam from February 28, 1961 through May 7, 1975

The other disregarded income for OWF, Food Assistance or Disability Assistance is not excluded from calculations of the monthly gross income for the PRC program. In addition, the applicant will provide an estimation of the income projected to be received within the next two weeks. The applicant and the agency representative will discuss how that income will be used and if there will be any available resources to meet the presenting need. If the agency determines there will be available resources, the need will be reduced by the available amount.

Documentation method of verification of income is required for short-term benefits. For Supportive Services, the documentation method is allowable with the understanding that any application and documented eligibility standards maintained on a means-tested program may be specified and used by a contracted Provider of supportive services. The applicant shall be responsible to obtain any needed written verification. If it is not possible for the verification to be received in writing, there must be clear documentation in the PRC AG record concerning the name and position of the supplier of the information, the date the verification was obtained, the amount of the verified income, and the name of the individual who obtained the verification. When a Provider is referencing another means-tested program to establish eligibility for services, the Provider must establish a verbal or written verification method with the holder of the eligibility information and the consumer.

The gross amount of the PRC AG's countable income is totaled and compared to the established level

of the Federal Poverty Guidelines (in effect at the time of application) for the PRC AG size for the applicable benefit or service. If the total PRC AG income is equal to or less than the established level of the FPG amount for the applicable PRC AG size, the PRC AG meets the income requirement. If the household contains an ineligible member listed below, the income of the ineligible member shall be included in the countable income; however, their need shall not be included when comparing their income to the eligibility standard.

Applicants who are ineligible include:

- Families without a minor children or families whose children have been out of their custody for 6 months or more(until within 1 month of reuniting with family)
- Single individuals unless such individual is pregnant
- No medical services may be provided except for pre-pregnancy family planning services
- Individuals who are not a citizen of the United States or a qualified alien
- Individuals with any outstanding OWF or PRC Food Assistance fraud overpayment balance that is the result of an Inadvertent Household Error (IHE) or Intentional Program Violation (IPV) (except for contracted supportive services)
- Families who do not use their own resources to help meet their need
- Assistance groups that refuse to use available community resources or excess income to help meet their need(s)
- Individuals who are not residents of Stark County

EXPLORING COMMUNITY RESOURCES

County personnel determining eligibility for PRC may refer applicants to other community resources if available to help meet the need. The agency may deny the application if referral to another community resource was made and the service is available.

JFS staff will provide case management services to Stark County residents in need of assistance. Staff will consult with and assist all customers, regardless of type of benefits received, with referral services to any potential community resources. Staff will assist TANF eligible customers by any of the means listed above to accomplish any of the four TANF purposes as stated in federal law, 42 U.S.C.601. The four purposes include:

Purpose 1: To provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives.

Purpose 2: To end the dependence of needy parents on government benefits by promoting job preparation, work, and marriage.

Purpose 3: To prevent and reduce the incidence of out-of-wedlock pregnancies.

Purpose 4: To encourage the formation and maintenance of two-parent families.

AMOUNT AND TYPE OF ASSISTANCE

Non-recurrent Short-Term Benefits:

The categories and sub-limits of assistance, goods, and services to be provided by the PRC program are in Appendix II. Eligible services must fit into one of the listed categories. Any payments for Children Services and/or contracted supportive services are not included in this financial limit.

The household is required to provide verification of the need before eligibility can be determined.

The director or his designee has the authority to amend the caps, sub-limits or services in special situations when good cause exists. The director's decision is final and binding.

Supportive Services:

This special PRC eligibility does not conflict with any other PRC dollar limits or terms of eligibility as this program eligibility is for these groups to receive non-monetary, service-only benefits provided under contract or directly by Stark CJFS. If a service is designated as provided by contract and the contract has exhausted its funding, then the service will not be available. Any support services issued as a gift card (example- gas card) must be used by the federal fund liquidation dates. Gift cards that are either unused or have funds remaining on them must have the funds recovered for future use by the TANF program.

SCOPE OF SUPPORTIVE SERVICES

The Supportive Services chart details the assistance groups served. Economic eligibility shall use the standards for each supportive service charted and the documentation method of eligibility is to be used. The caps on benefits or services and the targeted groups (used to customize service delivery specific to each family's circumstances) are used to provide services without starting the OWF "benefits" time countdown and develop services to meet the needs of families. The listed PRC Supportive Services are only available if there is a current purchase of service contract in place.

Monthly Federal Poverty Guideline (Appendix I)

Monthly Federal Poverty Guideline amounts are used to determine income eligibility for the PRC programs. The total gross countable income of all members of the assistance group must be equal to or less than the Monthly Federal Poverty Guideline (FPG) set for the appropriate Assistance Group Size and PRC short term benefit or supportive service. The Monthly Federal Poverty Guidelines will become effective the first of the month following Stark County Job and Family Services receipt of new poverty guidelines.

Monthly Federal Poverty Guidelines (FPG) Effective January 25, 2016

Assistance Group	50% Monthly FPG	100% Monthly FPG	130% Monthly FPG	150% Monthly FPG	175% Monthly FPG	200% Monthly FPG	250% Monthly FPG	300% Monthly FPG	Annual FPG
1	495	990	1287	1485	1773	1980	2475	2970	11880
2	668	1335	1736	2003	2336	2670	3338	4005	16020
3	840	1680	2184	2520	2940	3360	4200	5040	20160
4	1013	2025	2633	3038	3544	4050	5063	6075	24300
5	1184	2370	3081	3555	4148	4740	5925	7110	28440
6	1358	2715	3530	4073	4751	5430	6788	8145	32580
7	1531	3061	3980	4591	5357	6122	7652	9183	36730
8	1704	3408	4430	5111	5963	6815	8519	10223	40890
9	1878	3754	4881	5632	6570	7509	9386	11263	45050
10	2051	4101	5332	6152	7177	8202	10253	12303	49210
11	2224	4448	5782	6672	7784	8895	11119	13343	53370
12	2398	4795	6233	7192	8390	9589	11986	14383	57530
*	174	347	451	520	607	693	867	1040	4160

* For family units over 12, add the amount shown for each additional member.

Notes:

Federal Poverty Guidelines: 2016 Federal Poverty Guidelines (FPG) annual income levels are published in the Federal Register of January 25, 2016, Volume 81, Number 15, on pages 4036-4037.

Percentage Calculations: Monthly income levels for FPG 50% -300% are derived by multiplying the FPG annual income for each family size by the appropriate percentage, dividing by 12, and rounding up to the nearest whole number.

Appendix II
Stark County Job and Family Services List of PRC

Effective Dates	Services and Benefits	Cap	Assistance Group/Application	Economic Need Standard	Target	TANF Purpose Served
02/27/13 Until inventory is depleted	<p>Work Program Transportation Support Services One day bus passes to OWF applicants as needed to attend assessment and initial day of assignment</p> <p>Gas card of \$25 or one 31 day bus pass given to participants of Job Club or other work allowance eligible individuals pending OWF</p>	<p>One day bus pass(es) as needed per participant per OWF application</p> <p>\$25 gas card or one 31 day bus pass max per participant</p> <p>All payments dependent upon availability of funds, not to exceed 2 per participant per 12 month period</p>	<p>Pending application for OWF with JOBS requirements for approval, based on OWF assistance group size.</p> <p>Participant must have a vehicle or access to a vehicle for transportation to receive a gas card.</p>	OWF assistance group standard	<p>TANF eligible unemployed or under-employed individuals</p> <p>OWF applicant assigned to JOB Club or other qualified activities and actively seeking employment.</p>	#2
05/01/14 Until inventory is depleted	<p>Employment Retention Two 31 day bus passes or gas cards totaling \$100, \$400 in clothing vouchers, and packet of work related supplies to be given to individuals who obtain new employment.</p> <p>Must meet one or more criteria to be eligible:</p> <ul style="list-style-type: none"> • Must apply within 30 days of job begin date • Hired through SEP Program • Participating in the JOBS Program and become employed 	<p>\$100 gas card or 2 - 31 day bus passes max per participant per year</p> <p>\$400 clothing voucher(s) max per participant per year</p> <p>One pre-assembled packet of hygiene & employment supplies max per participant per year. No dollar value is assigned to the preassemble packet.</p> <p>All payments</p>	<p>PRC application</p> <p>Participant must have a vehicle or access to a vehicle for transportation to receive a gas card.</p> <p>For required individuals participating in the JOBS Program who become employed.</p> <p>Individuals hired through SEP</p> <p>For households with children, assistance group based on OWF assistance group size and would have met financial eligibility for OWF at time of employment.</p> <p>For non-custodial parents with a</p>	200% Federal Poverty Guideline	<p>TANF eligible unemployed individuals</p> <p>Non-custodial parents with a current support order that become employed.</p>	#2

	<ul style="list-style-type: none"> A non-custodial parent with a current child support order 	dependent upon availability of funds.	current child support order, assistance group based on all individuals living in the household.			
7/21/14	Job Search Supportive Services Supportive services to obtain employment such as work appropriate clothing and supplies as determined appropriate by the Agency for TANF/OWF eligible individuals who are seeking employment	\$100 max per participant for clothing per year One preassembled packet of supplies per participant per year. No dollar value is assigned to the preassembled packet. All payments dependent upon availability of funds	PRC application For required individuals participating in the JOBS program, who are actively seeking employment and assigned to attend a job search event as specified in a signed SSP. For households with children, assistance group based on OWF assistance group size. For unemployed or underemployed non-custodial parents with a current child support order, actively seeking work and participating in the Right Path Program through CSEA. Assistance group for non-custodial parents based on all individuals living in the household.	200% Federal Poverty Guideline	TANF eligible unemployed or under-employed individuals Non-custodial parents with a current support order that are unemployed or under-employed.	#2
10-16-13	Mechanical Vehicle Repairs (non-cosmetic repair only) Service is administered through United Way 2-1-1 Repairs to be performed only by businesses with current Ohio Vendors License who are ASE Certified Repairs Exclude: <ul style="list-style-type: none"> Regular maintenance such as oil changes, plugs & wires, etc. unless required due to the primary repair. Tires Rebuilding Transmissions 	\$1000 max. one-time repair within a 24-month period	Vehicle must be owned & registered to an adult member of the PRC AG or non-custodial parent with a valid driver's license. The owner shall not allow any unlicensed drivers to drive the vehicle. The vehicle must be used either for work transportation or on-the-job-training transportation. A modified PRC application/intake form will be used. The application process will be run according to 2-1-1's infrastructure	200% Federal Poverty Guideline	TANF eligible AG member or non-custodial parent with documented child support obligation through a CSEA who is employed or enrolled in on-the-job training	#1

	or Engines Dependent upon the availability of funds.		and resources, to include a face-to-face interview requirement.			
2/27/13 4/1/13- Revised dollar amount 10/16/13- Revised dollar amount	Stark County Subsidized Employment Program (SEP) – For part-time or full-time (20 hours per week or greater) positions. SEP agreement between SCJFS and employer required. Payments to be made directly to employer. SEP agreements effective 10/16/13 or after: Reimbursement of <u>base wages only</u> (as provided by employer) per participant per month for a maximum of 6 months as follows: \$600 per month for employments of at least 20 hours per week \$1000 per month for employments of at least 30 hours per week	See Program description for dollar caps. All payments dependent upon availability of funds.	SEP IM-756 Application For households with children, assistance group based on OWF assistance group size. For non-custodial parents with a current child support order, assistance group based on all individuals living in the household.	200% Federal Poverty Guideline	TANF eligible unemployed or under-employed individuals Non-custodial parents with a current support order that are unemployed or under-employed	#2
9/23/15	Job Recruitment Assistance and Employment Outreach Job search, employment assistance, or other work-related activities targeted at unemployed, needy non-custodial parents as well as TANF eligible custodial parents. Outreach activities to encourage employers to hire TANF recipients. Closed event for target populations only. Funds used for costs associated with	No Cap If Contracted, services limited to amount under contract. All payments dependent upon availability of funds	Application for OWF will serve as application for households with minor children who are participating with the JOBS program and seeking work. For households with children, assistance group based on OWF assistance group size For unemployed or underemployed non-custodial parents with a current child support order, actively seeking work and participating in the Right Path Program through CSEA.	200% Federal Poverty Guideline	TANF eligible unemployed or under-employed individuals Non-custodial parents with a current support order that are unemployed or under-employed	#2, #4

	facilitating the event.		Assistance group for non-custodial parents based on all individuals living in the household.			
5/1/16 through 8/31/16	<p>TANF Subsidized Summer Employment Program for Youth</p> <p>Employment opportunities for youth provided through sub grant agreements with:</p> <p>Organizations selected through an RFP process</p> <p>NOTES: -Administrative Expenses funded by TANF Administrative funds.</p> <p>Services available only by sub grantee provider and not before effective date of agreement.</p>	Total wage subsidies per all sub-grant agreements not to exceed available funds.	<p>Sub grantee provider's application and determination of eligibility.</p> <p>Youth ages 14 to 24 from Stark County TANF – eligible household.</p> <p>Non-custodial parent aged 14 to 24 in a home at or below 200% FPG.</p> <p>Youth in Foster Care <u>for this initiative only</u>. Youth in the temporary or permanent custody of a Public Children Services Agency (PCSA) who are placed in a licensed foster care setting, between 14-17 years of age or 18 if they are a full time student in a secondary school.</p> <p>Families with minor child(ren)</p>	OWF Cash, Food Assistance, Medicaid, or 200% Federal Poverty Guideline or below.	TANF eligible youth 14 to 24 years old.	#1, #2
	Expungement Services Administered through Community Legal Aid Services to expunge criminal record or obtain Certificate of Qualification for Employment (CQE) to improve employability	Cap determined on a case-by-case basis due to the needs of the household. All expenditures not to exceed the total of the agreement.	<p>For households with children, assistance group based on OWF assistance group size.</p> <p>For unemployed or underemployed non-custodial parents with a current child support order, actively seeking work.</p> <p>Assistance group for non-custodial parents based on all individuals living in the household.</p>	200% Federal Poverty Guideline	TANF eligible unemployed or under-employed individuals	#2 & #4

			A modified PRC application/intake form will be used. The application process will be run according to Legal Aid's infrastructure and resources.			
7/2016-9/2016	Families and Youth Intervention <ul style="list-style-type: none"> Project/material support for the Supporting Partnerships to Assure Ready Kids (SPARK), family-focused kindergarten readiness program which provides: <ul style="list-style-type: none"> Case management services Mentoring Vocational guidance Tutorial Services Educational strategies, tools and practices for youth who are at risk for not successfully completing school Activities to assist youth with improving self-esteem 	Services are contingent upon Federal and State funding	Families with minor child(ren) Pre-K to Kindergarten age	200% Federal Poverty Guideline	Families with at-risk youth participating with SPARK as run through the Early Childhood Resource Center.	#3, #4
	Community Outreach Use of billboards, print and broadcast media, and other general community information/awareness activities designed to inform a population about community needs and services available.	Indirect service If Contracted; services limited to amount under contract Services are contingent upon Federal and State funding	None	None	Families Children Non-custodial parents	#3, #4

7-1-01	Children Services – To maintain children in their own home or to	None (as needed)	At the point of service initiation, OWF, Medicaid, Food Stamp or	OWF, Food Stamps,	Families in need of supportive Children	#1- #4
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	<p>facilitate reunification back into the home. The services may include, but are not limited to:</p> <ul style="list-style-type: none"> • Parent Education Services (Goodwill Contract) • Family Preservation/Support Services • Family Reunification Services 		<p>Publicly Funded Child Care recipients or those at or below 200% FPG. Provider's PRC Eligibility Form OR Children's Services' Action Plan or Case Plan will be used as the application and must state the specific service(s) that are needed to maintain the child(ren) in his (their) own home or kinship home, or to facilitate reunification of the child(ren) back into the home.</p>	<p>Publicly Funded Child Day Care, Medicaid, or 200% FPG</p>	<p>Services to maintain children in their own homes or to facilitate reunification of the children back into their homes. Families whose child(ren) is (are) not in the home are only eligible if the children have been out of the home less than 6 months, or if within 30 days of reunification.</p>	
12-15-08	<p>CSEA case management services designed to support individuals and track, monitor and report outcomes. Employment and training support activities designed to obtain or retain employment or improve employment activities.</p>	<p>Limited to allocation or contract amounts</p>	<p>Non-custodial parent with a minor child. Non-custodial parent must be an Ohio resident. The Court or Administrative Seek Work Order will serve as the application.</p>	<p>OWF, Food Stamps, Publicly Funded Child Care, Medicaid, or 200% FPG</p>	<p>Non-custodial parent with a minor child in the Child Support Enforcement system who has court or administrative ordered child support obligation. Individual is an unemployed or under-employed Ohio resident</p>	#1- #4
12-15-08	<p>SCJFS Human Services Division Case Management Services designed to provide supportive services to assist individuals and families to find employment, succeed at work, improve their economic circumstances and end dependence on governmental benefits (TANF Purposes 1 – 4).</p>	<p>Limited to the TANF Allocation</p>	<p>Applicants or recipients of Public Assistance and related application form/process.</p>	<p>OWF, Food Stamps, Publicly Funded Child Care, Medicaid, WIC, Free & Reduced Lunch or 200% FPG or below.</p>	<p>Low income families and individuals in need of supportive services to assist them to improve their lives and end the dependence on governmental benefits.</p>	#1-#4

PRC PROCEDURES

Once eligibility for PRC is established, the JFS director or designee will authorize and generate payment for the assistance, goods, and/or services. Authorization may occur at any time during a 14 day period beginning on the date that PRC is approved. As long as payment is authorized within the appropriate period, actual payment may be made to vendors according to the procedures in place at the JFS. All PRC payments are made by the JFS to the vendor or PRC AG.

Notice of Approval/Denial: When a determination of eligibility has been made on an application for direct assistance under PRC, the JFS or contracted entity shall mail or otherwise deliver a Disposition Notice, which includes information specific to the approved or denied direct benefit and notification of State Hearing Rights.

Stark County Job and Family Services established the rules written above for the implementation of the Prevention, Retention and Contingency Program effective October 1, 1997 and revised and rewritten effective October 1, 2015. The Stark County Job and Family Services biennial PRC plan is submitted to the Stark County Family Services Planning Committee for review and comment. The agency retains the right to adjust any part of the plan whenever deemed necessary. When an adjustment or change takes place, the agency shall notify the Ohio Department of Job and Family Services of the change and will file a revised copy of the plan or plan amendment.



Deborah Forkas, Executive Director

Date