Overview of State Opioid Response (SOR) Grant

- **Grantor**: Substance Abuse & Mental Health Services Administration (SAMHSA)
- **Grantee & Pass-Through**: Ohio Dept. of Mental Health & Addiction Services (OhioMHAS)
- **Grant period**: 10/1/18 to 9/28/19
- **Federal funds**: Subject to Uniform Guidance
- **Optional for local areas to receive**

Features of SOR Funding

- **Eligibility**: Has Opioid Use Disorder
- **No Supplanting**: SOR $$ cannot be used to replace other accessible funding sources
- **Funding Flow**: Cost Reimbursement Only
- **Surveys**: Up to 3 GPRA Surveys per participant

- See recording of SOR 101, SOR Program Overview
- Available on ODJFS Opioid Grants web page
6 Participating Local Areas and 18 Counties

- **Area 1**: Adams, Brown, Pike, Scioto
- **Area 2**: Medina, Summit
- **Area 3**: Cuyahoga
- **Area 7**: Erie, Hancock, Highland, Jackson, Lawrence, Muskingum, Sandusky, and Union
- **Area 10**: Crawford, Richland
- **Area 14**: Perry

Allowable Costs

**For individuals with Opioid Use Disorder**

- **Workforce Services**: Enrolled in WIOA,
  - Basic & Individualized Career Svcs
  - Supportive & Training Services

- **Recovery Services**: Admin. Indirect & Overhead,
  - Enhanced, expanded, or extended services
  - Evidence-Based & appropriate
  - Medication Assisted Treatment
  - Drug treatment identified by an ASAM level of care classification

- **Federal Uniform Guidance**: Compliant with 2 CFR part 200
  - Employer service:
    - Recovery-Friendly Workplace
  - See FAQ version 2, SOR Funding Restrictions, and recording of SOR 101: SOR Program Overview

Unallowable Costs

- Services with no evidence base
- Services supported by other accessible funding
- Services for individuals who do not have OUD
- Withdrawal without medication (naltrexone)
- Treatment services at facilities unfit for habilitation
- Meals and snacks, marketing & software enhancements
- Travel to conferences, conference registration
- Equipment, without prior approval
- Costs that do not comply with federal Uniform Guidance at 2 CFR Part 200

- See FAQ version 2, SOR Funding Restrictions, and recording of SOR 101: SOR Program Overview
Cost Reimbursement

- SOR dollars are issued through cost reimbursement only
- Local area provides services first, then invoices ODJFS (similar to OWIP)
- Invoice will reflect actual costs incurred
- To expedite payment, ODJFS will reimburse Local Areas using an appropriation of state funds
- ODJFS will dispatch a Purchase Order to enable OAKS payment (similar to OWIP)

Local Area Invoice Process

1. Fill out invoice spreadsheet:
   A. Cost Report
   B. Invoice Cover Sheet
2. Sign cover sheet, email with Cost Report to OpioidRelief@jfs.ohio.gov
3. ODJFS reviews and approves it or sends it back for corrections
4. ODJFS checks balance of appropriation to ensure funds are available
5. Invoice is paid in OAKS

Cost Report: Header

State Opioid Response Reimbursement
COST REPORT
Actual Costs By Line Item

Local Area: 23
Invoice #: WOCOG.SOR.4
Billing period dates will automatically transfer to the Invoice Cover Sheet.
Cost Report: I. Career Services

- Direct Staff Salary & Benefits
- Staff Supplies
- Staff Travel: $45.00
- Basic Career Services (non-staff)
- Work Experience / Transitional Jobs: $1,200.00
- Other Individualized Services
- Contracted Career Services
- Allocated Gym Costs (including RMS)

Cost Report: II. Supportive and III. Training Services

- Travel Expenses (Including mileage): $57.00
- Work Clothes, Tools & Supplies
- Counseling / Drug Treatment: $1,800.00
- Medically Assisted Treatment: $6,543.21
- Other Supportive Services
- Occupational Skills Training (ITA)
- On-the-Job Training: $2,300.00
- Employer friendly workplace
- Other Training Costs

Cost Report: IV. Overhead and V. Other Costs

- Administrative Costs
- Indirect Costs
- Facilities (rent, utilities, MOU share, etc.): $876.50
- Other Overhead Costs

Explain:
- Journal of Opioid Management subscription: $390.00

VI. Sub-Total of Expenditures: $18,211.73
Cost Report: Refunds and Adjustments

- Enter prior period adjustments as a negative dollar amount along with an explanation of the refund.

<table>
<thead>
<tr>
<th>Sub-Total of Expenditures</th>
<th>$ 13,211.71</th>
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</thead>
<tbody>
<tr>
<td>Prior period refunds &amp; adjustments: (Enter negatives)</td>
<td>$ (1,200.00)</td>
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<tr>
<td>Participant Sally Smith enrolled in Peer Counselor training but dropped out prior to the Add/Drop date, so she received a refund.</td>
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</tbody>
</table>

Invoice Cover Sheet: OAKS Information

Be sure OAKS information exactly matches your organization’s OAKS vendor account. Use your OWIP invoice to guide you.

- Be sure address exactly matches your organization’s vendor address in OAKS.

Invoice Cover Sheet: Total Invoice Amount

- Billing Period dates and total invoice amount will populate automatically from the Cost Report.
Invoice Cover Sheet: Signature Block

- ODJFS will accept blue ink signature of WDB Director, Fiscal Agent, or designee
- Have WDB Director email name of designee to OpioidRelief@jfs.ohio.gov

I certify that the expenses listed on the Enclosure represent actual, allowable SOR program costs and that any funds received in excess of actual allowable costs will be paid back to ODJFS.

Invoice Reimbursement: First Come, First Served

- 100% Spent
- 70% Spent
- ODJFS warns local areas
- SOR FUNDS AVAILABLE
- Remaining invoices rejected

Twice-Monthly Billing (optional for local areas)

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Bill on the 16th day of month (or later) for first 15 days

Bill remainder of month on first day of next month (or later)
Deadline for FFY19 Invoices:
Friday, October 18, 2019

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<tr>
<td>Last day to bill for costs incurred between 7/1/2019 and 9/28/2019</td>
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OCTOBER 2019

Funding Flow:

Local Areas will not need to wait for ODJFS to receive its reimbursement from OhioMHAS before being reimbursed.

Reporting Receipts and Expenditures

EXPENSES:
- New CFIS Project Code
  $ 12,011.71

RECEIPTS:
- New CFIS Project Code
  $ 12,011.71

Expenses and receipts in CFIS should match total invoiced (or coding adjustments or refunds may be needed)

Total invoice amount:
(See attached Cost Report for line item detail)
$ 12,011.71
### Status of SOR Implementation

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Completed?</th>
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<tbody>
<tr>
<td>OhioMHAS agreement with ODJFS</td>
<td>✔️</td>
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<tr>
<td>SOR 101: Overview of SOR</td>
<td>✔️</td>
</tr>
<tr>
<td>SOR 201: GPRA Survey Entry</td>
<td>✔️</td>
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<tr>
<td>FAQ Version 2.0</td>
<td>✔️</td>
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<tr>
<td>Invoicing form and process</td>
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<tr>
<td>SOR 301: SOR Fiscal Process</td>
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<tr>
<td>OWCMS Special Grants Offices</td>
<td>✔️</td>
</tr>
<tr>
<td>GPRA iPortal User Accounts</td>
<td>✔️</td>
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<tr>
<td>Purchase Order Dispatched</td>
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<tr>
<td>Local Areas provide SOR services</td>
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<tr>
<td>Program &amp; Fiscal Monitoring</td>
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### Beyond October 1, 2019?

- ODJFS will continue partnering with OhioMHAS
- Continuation may depend of GPRA Survey completion rates
- Funds expected for 10/1/19 to 9/30/20
- New Purchase Order will be announced
- Participating local areas may continue providing services, completing GPRA surveys, and submitting invoices
Technical Assistance on SOR Funds

FAQ Version 2 and SOR Funding Restrictions

OWD’s Opioid Grants Web Page
http://jfs.ohio.gov/owd/WorkforceProf/OpioidGrants.stm
Email: OpioidRelief@jfs.ohio.gov

Technical Assistance on SOR Survey Completion

FAQ Version 2

OhioMHAS SOR Resources Page
https://www.sardiprogram.com/sor
Email: OpioidRelief@jfs.ohio.gov

Questions?

A video of today’s training will be posted on OWD’s Opioid Grants technical assistance webpage at:

jfs.ohio.gov/owd/WorkforceProf/OpioidGrants.stm

Email questions to:
OpioidRelief@jfs.ohio.gov