

CFIS Subproject Codes to use for Opioid Emergency Recovery Grant (Opioid 3)

Sub-project codes to use when participants receiving "regular" services (Career, Training and Supportive Services)		
Sub-Project	Description	Definitions
BUSSERV	Business Services	Services to employers including personnel costs of business services staff providing labor exchange; labor market information; screening of applicants; implementation of sector partnerships and career pathways; recruitment events; human resource consultation; developing registered apprenticeship programs; assistance with reductions in force, qualifying for tax credits and training on recovery-friendly work place for employers.
CAREERSERV	Career Services	Costs of providing the services described in WIOA section 134(c)(2) including outreach; intake; orientation; basic and comprehensive assessment; eligibility determination; labor exchange; referrals; provision of program, supportive service, labor market, and performance information; development of employability plans; group and individual counseling; etc. Career service costs may include the personnel costs of program staff providing such services to job seekers. ☒
TRAINING	Training Services	Costs of training identified WIOA section 134(c)(3)(D), including occupational skills training (ITAs); entrepreneurial training; adult education, literacy activities, customized training, pre-apprenticeship trng, development of customized training, work supports for workers w/ barriers, updating curricula, and developing competency based training. Excludes Incumbent Worker Training, transitional jobs, and OJT which are tracked using other codes.
SUPPORT or DNEGSUPPT	Supportive Services	As defined in WIOA section (3)(59), supportive services include transportation, child care, dependent care, housing, and needs-related payments necessary to enable participation in workforce services.
ADMIN or DNEGADMIN	Administrative	Administrative Costs As defined in WIOA section (3)(1), activities not related to the direct provision of workforce services. These costs include accounting, budgeting, financial and cash management; procurement and purchasing; property management; personnel and payroll; audit functions; general legal services; fiscal agent activities; and development of systems needed to perform these functions.
TOJT	On-Job-Training	Reimbursement of employer costs to hire and train a participant in the workplace based on an allowable percentage of the participant's wages. See WIOA section 134(c)(3)(H).On the job Trainings
RMS	Random Moment Study	Random Moment time study allocated costs for Program Staff.
TRANSJOBS	Transitional Jobs	Training provided through subsidized, time-limited work experiences for individuals with barriers as defined in WIOA section 134(d)(5).
WORKEXP	Work Experience	A career service that provides internships and work experiences that are tied to a career.
OTHER	Other Costs	Cost of overhead for providers not using RMS. General Operational Costs.
Additional Sub-project Codes to use when participants are receiving Disaster Relief Employment services		
DNEGPGMGT	Program Management	Non-administrative staff costs of program management and oversight related to <i>disaster relief employment</i> including salary and fringe benefits of project manager, participant supervisors (if supervisors are not participants), program monitors, etc. Costs of staff travel, communications, and facilities needed to operate and manage the project are also included. Non-administrative costs allocated to the grant as a result of the Random Moment Time Study (RMS) or other cost allocation method are also included in program management costs.
DNEGWAGES	Wages	Wages earned by program participants performing approved <i>disaster relief employment</i> activities. DWG participants may not be employed more than 1 year (or max 2,040 Hours).
DNEGFRNGE	Fringe	Cost of fringe benefits paid to participants such as Worker's Comp., retirement or insurance for <i>disaster relief employment</i> .