To: Employment Service Staff, WDB Directors, Fiscal Agents and OhioMeansJobs Center Operators

From: Elizabeth Brannigan, Interim Assistant Deputy Director Workforce Program Administration, Office of Workforce Development

Date: February 4th, 2021

Subject: Interim Guidance for Meaningful Assistance under WPPL 20-03 Wagner-Peyser Employment Services for Job Seekers

This memo will serve as an interim policy update to WPPL 20-03 (Wagner-Peyser Employment Services for Job Seekers). The following provides additions to the current policy that are effective on the date of this memo.

**Meaningful Assistance to Unemployment Insurance (UI) Claimants**

Employment Services Staff (ES) may now assist with the following under Meaningful Assistance to UI Claimants:

1. Unemployment PIN Resets.
2. Initial unemployment applications.

These additional duties only pertain to ES staff (state merit) and not to OhioMeansJobs center partners carrying out WIOA Title I program services. Per WPPL 20-03, only UI Adjudication Center state staff may answer claim specific questions, provide advice, or make decisions that could affect claimants' UI eligibility.

Please contact Jay Mendoza, Policy Manager at 614-387-3625 or OWDPolicy@jfs.ohio.gov if you have any questions regarding the policy guidance in this memo.