



To: Employment Service Staff, WDB Directors, Fiscal Agents and OhioMeansJobs Center Operators

From: Elizabeth Brannigan, Interim Assistant Deputy Director *EB*
Workforce Program Administration, Office of Workforce Development

Date: February 4th, 2021

Subject: Interim Guidance for Meaningful Assistance under WPPL 20-03 Wagner-Peyser Employment Services for Job Seekers

This memo will serve as an interim policy update to [WPPL 20-03 \(Wagner-Peyser Employment Services for Job Seekers\)](#). The following provides additions to the current policy that are effective on the date of this memo.

Meaningful Assistance to Unemployment Insurance (UI) Claimants

Employment Services Staff (ES) may now assist with the following under Meaningful Assistance to UI Claimants:

1. Unemployment PIN Resets.
2. Initial unemployment applications.

These additional duties only pertain to ES staff (state merit) and not to OhioMeansJobs center partners carrying out WIOA Title I program services. Per WPPL 20-03, only UI Adjudication Center state staff may answer claim specific questions, provide advice, or make decisions that could affect claimants' UI eligibility.

Please contact Jay Mendoza, Policy Manager at 614-387-3625 or OWDPolicy@jfs.ohio.gov if you have any questions regarding the policy guidance in this memo.