OhioMeansJobs System Certification Phase 3 Questions and Answers

3/3/2022

1. Are JFS 08044 approvals for the already certified OMJ locals on file already, or do we all need to resend our previous JFS 08044 certification verifications by June 30, 2022?

A. A new JFS 08044 needs to be completed and submitted for every affiliate site in your area. However, your approved ADA Plan and Checklist from phase 2 will complete section 1.1 and 1.2 of the 08044. A new 08044 will also need to be completed for any comprehensive center that has moved since June 30, 2019.

2. Is the approved ADA Plan and Checklist from Phase 2 sufficient for completion of Phase 3?

A. For previously certified comprehensive centers, the written approval from Phase Two will be acceptable if the operator or the center has not changed. For the affiliate sites this approval completes Sections 1.1 and 1.2 of the JFS 08044, Standards Checklist. The contact from the Bureau of Civil Rights to obtain approval is: shanna.bagner@jfs.ohio.gov.

3. Who can be a member of the certification review team?

A. The local WDB has discretion in forming the review team as far as size and membership. Some suggestions are a representative from the local WDB, a workforce professional in the local area, a representative from business (preferably from the local board), and a peer workforce professional from another local area. WDBs may also contract out the services of an independent third party with workforce development knowledge and experience. The OhioMeansJobs center Operator cannot be a member of the review team due to the conflict of interest.

4. Where can I find Phase 3 certification materials?

A. Phase 3 certification materials are located here: https://jfs.ohio.gov/owd/WIOA/implementation.stm.

5. Will OWD be conducting mystery shopping for Phase 3?

A. No, OWD will not be conducting mystery shopping. If you like, you may review the mystery shopping feedback received in Phase 2 when completing the JFS 08029.

6. The JFS 08044 Section 1.3 requires the OMJ Center Operator to complete training specific to serving individuals with disabilities. Does this training need to be completed annually?

A. This training needs to have been completed at least once every 3-year certification period. In this case, it must have been completed between June 30, 2019 and June 30, 2022. However, if the Operator has changed within that time period, the new operator would need to complete the training.

7. Do we need to certify our specialized/satellite centers during Phase 3?

A. For this phase of certification, we are certifying comprehensive and affiliate centers. Next certification period in 2025, we will also be certifying any specialized centers using the JFS 08067 form, which is just a modified version of the 08044 form that the affiliates are using during Phase 3 of this certification period. We added an “N/A” column because some of these items may not apply to a specialized center. WIOAPL 16-09.1 outlines the types of centers and which partners are required to be in each. We will be
updating WIOAPI 16-10 before the next certification period to include certification instructions for specialized centers.