



CCMEP Update

New COVID-19 Toolkit

In June, we issued an **Online Training, Work Experience and Incentives Toolkit** with practical ideas for helping young adults make progress toward self-sufficiency and pursue in-demand careers in the current challenging climate. The toolkit focuses on how local agencies can leverage incentives to encourage participants to complete educational or employment-related goals. It includes policy information, practical examples, resources for online training and information about work experiences.

SFY 2021 Set-Aside Funding Update

By Mark Anderson

Set-aside is a tool to allow agencies to manage funding available for direct client services in the client level tracking (CLT) section of CFIS. This prevents case managers from over-committing funding allocations to clients while allowing them the freedom to assign services for an extended period.

The new state fiscal year requires agency fiscal staff to assign new set-aside funds in both the CCMEP and WIOA entities in CFIS. The service date for CCMEP PY18 WIOA funds ended June 30 and is in liquidation so these funds will not be available in the SFY 2021 set-aside. The CCMEP PY19 WIOA funds will be immediately available for set-aside, and the CCMEP PY20 funds will be available once local areas distribute the allocations. FFY20TANF funds will be available for services through the end of September. A new FFY21TANF allocation will be available in late September.

Please note that set-aside funding does not relate to the prior year's set-aside but is based on the CCMEP funding that you currently have available and plan to use for direct client services in the current state fiscal year. The function of creating and managing the set-asides is the responsibility of fiscal staff. If anyone needs assistance with CCMEP set-asides, please contact Mark Anderson at mark.anderson@jfs.ohio.gov or (614) 359-3468.

OWEN'S Corner

Earlier this month, we celebrated our nation's independence. Remember to celebrate participant successes on their journey to independence. Ohio's youth need your help preparing for careers now more than ever. Please see coronavirus-specific guidance for workforce professionals **here**. Program year (PY) 2019 ended on June 30. Be sure to enter and correct all PY 2019 data by early to mid-August to ensure that your performance results are accurate. A **video series** will be released soon on motivational interviewing, which is an important component of Goal4 It!, the coaching case management model that Ohio is planning to implement for CCMEP. Another important component of Goal4 It! is engagement, and an effective technique for engagement is **nudging**. An example would be texting a participant a reminder the day before and morning of a scheduled virtual meeting/call.



Self-nudging techniques also can help participants stay on track to achieve goals and meet ongoing responsibilities. This is the last newsletter for CCMEP for a while due to a reduction in staff. We will continue to keep you informed about best practices and policy information through our **webinars**.

Gerrie Cotter, Project Manager

Deadline for PY 2019 Performance Data

By Roxanne Clark

Program Year 2019 ended on June 30th, 2020. Per policy 15-07.2, performance data should be entered into OWCMS within 30 days, therefore by July 31st, 2020. When we distribute the WIOA and CCMEP PY 2019 Preliminary 4th Quarter Performance reports, we will give a final deadline when data must be corrected in OWCMS; at which time the data will be pulled from OWCMS to produce the PY 2019 Annual Performance Report. We anticipate this deadline to be sometime between early August to mid-August.

This is a reminder that case managers collect and document all performance activity in OWCMS, with the exception of employment data from unemployment insurance wage records. In order to receive credit for your successes, be sure to verify that all applicable data has been entered in OWCMS by this deadline. The following chart illustrates vital information that case managers must be enter.

OWCMS Performance Chart

Performance Measure	Data Case Managers Must Enter in OWCMS
Education, Training, or Employment at Exit	A close reason prior to exiting each case
Education, Training, or Employment 2nd Quarter After Exit	Secondary education, postsecondary education, and/or training (e.g., apprenticeship) after exit and supplemental employment with wages after exit (e.g., military, contract or freelance work).
Education, Training, or Employment 4th Quarter After Exit	Secondary education, postsecondary education, and/or training (e.g., apprenticeship) after exit and supplemental employment with wages after exit (e.g., military, contract or freelance work).
Median Earnings	Supplemental employment with wages after exit (e.g., military, contract or freelance work).
Credential	Credential(s) either earned during participation or within 365 days after exit. For high school diploma/equivalent, also enter postsecondary education and/or training (e.g., apprenticeship) after exit and supplemental employment with wages after exit (e.g., military, contract or freelance work).
Measurable Skill Gains	Skill gain and/or credential.

Motivational Interviewing Techniques Video Series

The "Building a Motivational Orientation for CCMEP" training video series will be available soon at jfs.ohio.gov/owd/CCMEP/Training.stm. This series focuses on motivational interviewing as a proven communication method to help participants identify goals based on their personal motivation and make changes to achieve their goals. The content will cover how motivational interviewing works, how to assess a client's readiness to change, five critical motivational interviewing skills, and how best to use them.

Upcoming Webinars

By Sharon Shulok

Please mark your calendars for the webinars below. To register, use this [link](#) or visit the [CCMEP Training](#) page and click on "Register for Upcoming Webinars."

Aug. 13 – Exiting, Follow-up and FAFSA

Oct. 8 – Customer Focus and OMJ Review

Dec. 10 – Case Notes and Monitoring Cleanup

Good Apprenticeship News!

By Becky Dematteis



Ohio will receive a three-year \$9.4 million **federal grant** to further strengthen the state's Registered Apprenticeship system and expand the number of apprenticeship opportunities available for Ohioans. This will increase apprenticeship opportunities

for CCMEP participants! In addition, ODJFS is planning to apply to become a Standards Recognition Entity for **Industry-Recognized Apprenticeship Programs (IRAPs)**. This means the agency would be deemed qualified to recognize apprenticeship programs as IRAPs, further increasing apprenticeship opportunities in Ohio.

Laughter Yoga Helps with Stress

By Sharon Shulok

Learning to manage stress is an important factor in attaining self-sufficiency. One effective way to reduce stress is through laughter, and one creative way to spark laughter is laughter yoga. Check out this [article](#) to learn more about this unusual but effective stress-reduction tool.

Geauga Participants Pitch In

To meet the high demand for face masks during the pandemic, several Geauga County CCMEP participants are working from home making face masks. So far, 10 youth have volunteered, using patterns to cut out fabric and then sewing together the pieces with elastic. To date, they have made 200 masks for the Geauga JFS. The project was organized by OhioGuidestone, which is the Geauga program's youth services provider, in partnership with OhioMeansJobs-Geauga County, Lake Health Hospitals, and the local Kiwanis Club.

For COVID-19 guidance and resources, visit jfs.ohio.gov/owd/WIOA/COVID19guidance.stm



Above:
Sisters Kristina and Jessica attend Kent State and are studying to be nurses.

Left: Hannah will be a freshman at The Ohio State University this fall.

Portage County Success Story

After hiring a CCMEP participant to join her staff, a Portage County State Farm agent now is encouraging other agents across the state to do the same. The CCMEP participant, Ty'Shaun, called agent Shannan Jursa to ask about a potential work experience, and she agreed. He now manages payment processing, paper filing and electronic filing in her office. He also calls customers, gathers information for insurance quotes, works at events, follows up on leads and helps manage programs.

"I felt trusted from the start, and I love this job because it fits me and my long-term goal," he said. "What I like about this job is that I am learning every step of the process and new learning materials and operations."



Despite family challenges, Ty'Shaun has worked hard to advance, taking college courses at Kent State University. He plans to attend school full-time in the fall to study accounting or business and would like to become a licensed team member on Shannan's staff. Because of his success, five other State Farm agents have scheduled meetings to inquire about becoming CCMEP employers.

Coming Soon: New Case Management System

By Jeff Long



The Advancement through Resources, Information and Employment Services (ARIES) system is scheduled to replace the 19-year old OWCMS system in January 2022. To learn more and

access webinars, visit the **ARIES system resources webpage**.

Nominations are being sought for a dedicated CCMEP staff member from each area/county to provide feedback regarding replacement system questions. If you're interested in assisting, please email CCMEPQNA@jfs.ohio.gov by July 31.