

Date: August 17, 2017

Sequence: RMS Advisory Bulletin 2017-4

Topic: **New CSEA PRC TANF RMS Code**

Purpose

This Advisory Bulletin provides a new RMS code for CSEAs using PRC TANF funding.

Guidance

With the goal of being able to provide a multitude of services for **non-custodial parents**, CSEA's have the option of using available PRC/TANF funding. Therefore, BCFTA has created a new RMS code to assist counties in allocating the cost of utilizing PRC TANF funding for serving non-custodial parents.

A stand-alone CSEA that has an MOU or agreement with their CDJFS may use the new code for a non-IVD worker that is providing PRC TANF activities to an eligible non-custodial parent. A CSEA that is combined with a CDJFS may use this code **only if** the non-IV worker providing the services is in the CSEA cost pool. If the worker is not in the CSEA cost pool, they should select an appropriate IM or SS RMS code.

New RMS Activity Code

971 PRC/ TANF Case Management - *Not for use by IV-D Caseworkers.* Activities related to providing direct PRC services to eligible **non-custodial parents**. Includes activities and trainings/meetings related to employment services such as job search/employment/training. Includes providing program information to clients and screening for barriers to employment and assessments; activities that relate to work activity programs, including the development of employability plans; staff costs related to providing work experience and community service activities, on the job training, job search and job readiness, job skills training, and training provided as vocational educational training; related services (such as employment counseling, coaching, job development, information and referral, and outreach to business and non-profit community groups) and activities related to providing other work-related expenses such as issuance of support services including housing (rent, mortgage, property tax, and homeless fee), utilities (services including electric, gas, water, and phone); transportation for participants (services including car repairs, allowances, bus tokens, car payments, auto insurance reimbursement, and van services); and education not related to employment (services including instruction or training in literacy education, English as a second language (ESOL) and General Educational Development (GED). Includes case management activities such as evaluating and updating client progress such as gaining employment; documenting in case files/activity logs, preparation for client interviews/meetings. ***Does not include administrative activities for PRC/TANF such as general administration and coordination (use 989).***

Please note that an individual with a IV-D case load CANNOT provide any TANF/PRC services other than the referral of non-custodial parents to allowable TANF/PRC programs.

If you have any questions please contact your BCFTA Fiscal Supervisor or the CFIS Help Desk at 614.752.9194 or CFIS_HELP_DESK@jfs.ohio.gov.