

Test Your Knowledge Questions:

- 1) When making procurement decisions which policy takes precedence?
 - A) Local policy
 - B) Most restrictive policy
 - C) Federal policy
 - D) Least restrictive policy

- 2) Which statement is true?
 - A) An agency can use the Cooperative Purchasing Program contract prices as a quote when doing a small purchase procurement.
 - B) An agency can access state purchasing contracts when competitive bidding by the county has already occurred because agency staff did not like the quotes they received.

- 3) What is the minimum number of quotes/proposals an agency tries to get when using a small purchase selection method?
 - A) 1
 - B) 3
 - C) 5

- 4) When an agency uses the formal advertising for sealed bidding method of procurement which response does the agency ask for?
 - A) Invitation to bid (ITB)
 - B) Request for proposal (RFP)

- 5) At what point in the procurement or competitive selection process should you do an independent estimate?
 - A) Before receiving bids or proposals
 - B) After receiving bids or proposals but before awarding a contract
 - C) Before entering a subgrant agreement

- 6) Select the items below that are triggers for doing a cost or price analysis.
 - A) Procurement action in excess of one hundred and fifty thousand dollars
 - B) When the bidder is required to submit elements of the estimated cost
 - C) In all other instances to determine the reasonableness of the proposed contract price



Exercise Scenarios:

Talkenatya County: Needs to buy a van with a wheelchair lift and additional seating for up to five people.

- This vehicle is not available from the Ohio Cooperative Purchasing program.
- County small purchase threshold at \$25,000.
- Independent estimates place the cost at approximately \$42,500.

Talkenatya County: Hand off the operation of work programs for FAET and OWF to the community college.

- Community college will be running the FAET/OWF work programs.
- Community college to take full responsibility for meeting state and federal requirements.