

1. **Q: What is the micro threshold?**
A: The current Micro-Purchase threshold is \$10,000. To use the Micro-Purchase option, agencies need to have it in their local procurement plan. Likewise, if the local plan lists a lower threshold the agency would need to follow that more restrictive limit. Agencies should periodically check the Micro-Purchase limit at the federal policy cite listed in 5101:9-4-07.1(B)(1)(a) and update the local plan. The local plan may reference 48 CFR Subpart 2.1 to reduce the need to keep updating the dollar amount.
2. **Q: When the limit amount increases, do we have to wait until the next Sub-grant Agreement is signed?**
A: No, the Micro-Purchase is not mentioned specifically in the Sub-grant Agreement between ODJFS/ODM and the county.
3. **Q: What if our local plan allows for 2 price comparisons/quotes under \$10,000? Do we still need to get 3 quotes?**
The local small purchase threshold is \$50,000, and the local plan states that for purchases under \$10,000 the agency must get 2 quotes, and for purchases between \$10,000 and \$50,000 the agency must get 3 quotes.
A: OAC/Federal regulations require 3 quotes for small purchases so the 2 quotes would not meet the requirement. Micro-Purchase might be an option if it is included in the local plan. Micro purchases may be awarded without soliciting quotes if the price is considered reasonable and the purchases are distributed equitably among qualified suppliers. Requiring 2 quotes could be a more restrictive part of the local policy for a Micro-Purchase.
4. **Q: Is a subgrant agreement exempt from procurement using only federal funds or in whole and in part using fed funds?**
A: OAC 5101:9-4-07(A)(2) states: "Subgrant agreements funded in whole or in part with federal funds do not represent acquisitions and are not subject to the requirements contained in this rule providing that such relationships are documented between the entities."
5. **Q: If your small purchase is lower than 150K you still need to do cost or price analysis correct?**
A: Yes, there are several situations that require a cost or price analysis outlined in OAC 5101:9-4-07(B)(1):
 - Procurement action in excess of either the local small purchase threshold or, the simplified acquisition threshold (as set by 48 CFR subpart 2.1)
 - When the bidder is required to submit elements of the estimated cost
 - In all other instances to determine the reasonableness of the proposed contract price
 - When there is no price competition
6. **Q: Can you discuss Sub grant vs. vendor contract?**
A: The characteristics of subrecipients and contractors are listed in federal guidance at 2 CFR 200.331. Also, there is an excellent resource available from the Association of Government Accountants website: [AGA - Subrecipient vs. Contractor Checklist \(agacgfm.org\)](https://www.agacgfm.org), that discusses the differences between the two instruments.
7. **Q: You talked a little fast, can you go into a little more detail about what is and what isn't required to be procured when it comes to foster care/ child welfare?**
A: Please see the policy at 5101:9-4-07.1(D)(3) for the complete discussion of this issue. In summary purchases for foster care placement services, adoption services and other services performed by a public children services agency (PCSA) in the discharge of its duties, when they are purchased for individually specific cases will generally



follow the small purchase procedures or be noncompetitive proposals. If the purchase is not related to a specific case need then follow normal procurement procedures.

Q: What is the difference between an RFP and an ITB?

A: An ITB is an "invitation to bid" and is used to solicit responses for sealed bidding. An ITB is used if complete, comprehensive, and realistic specifications exist.

An RFP is a "request for proposals" and is used to solicit proposals as part of a formal procurement when other methods are not appropriate. An RFP is used if the complex, technical nature of a purchase cannot be adequately specified and factors other than price must be considered.

8. Q: Is there a limit to the number of renewals that can be assigned to TANF or TXX funded subrecipient contracts?

A: We recommend that where an existing contract of a county family services agency includes a renewal clause that the agency consult with the county prosecuting attorney, as its statutory legal advisor, to determine whether the act of renewal involves the execution of a new contract and whether federal, state or local competitive procurement requirements are applicable. In addition, we recommend that county family services agencies consult with the county prosecuting attorney, as their statutory legal advisor, when establishing the initial terms and conditions of a contract to determine whether a "renewal" or an "extension" clause is appropriate

9. Q: What OAC/ORC codes spell out DJFS requirements regarding background duties in relation to subrecipient employees billed to APS or child services contracts.

A: More information is needed to answer this question, please contact your fiscal supervisor.

10. Q: "We quoted for an outdoor sign but after a month decided to extend the contract by several months. Do we need to requote the sign now or can I just use the original quotes and purchase request?"

A: See answer in #9.

11. Q: "Scenario: A RFP is let, it is awarded to a contractor, within the 1st year the contractor provides a 30 day notice to terminate services. The service is a critical service - can the issuer of the contract go back to the bids and select the 2nd contractor that would have been awarded or does the entire process have to be re-let?"

A: See answer in #9.

12. Q: "Do you have a cost price analysis template you can offer to counties."

A: No, we do not have a template.

13. Q: Can you talk about Domestic preferences for procurements? 2 CFR 200.322 (a)

A: 2 CFR 200.322 (a) addresses this.

14. Q: Can you provide an example of a "Cost Analysis & Price Analysis"?

A: See answer in #12. Also, contact your fiscal supervisor to discuss.

15. Q: Could we have a training on the checklist (contract versus subgrant) because sometimes the questions seem like the answers are the same? The checklist answers could be the same.

A: We will add to list of training ideas.