

Date: April 19, 2011
Sequence: 2011- 21
Topic: Web RMS System Training

As announced by ODJFS Director Colbert on 4/13/11, we are replacing the paper-based Random Moment Sample (RMS) system with a Web-based RMS system.

Web RMS is scheduled to be implemented at the beginning of the June – August observation period. There are no RMS code changes related to Web RMS; quarterly changes in RMS codes will be dictated by program and activity changes as they have in the past. RMS code combinations previously available via the RMS Desk Guide will be programmed into the system and workers will no longer have an unlimited code set available to them. This enhancement will result in a lower error rate and less review by the RMS Coordinator. In addition to increased accuracy, county agencies should realize a substantial savings in paper, printing, time and effort. RMS forms will no longer be printed and RMS Coordinators will no longer be responsible for entering the data into the RMS system.

In an effort to ensure the counties have an adequate level of comfort with the change, ODJFS is providing various opportunities for counties to obtain training and information.

Policy

Proposed amendments to OAC rules 5101:9-7-20 (IM, SS & WIA) and 5101:9-7-23 (CSEA) have been drafted and those drafts are attached. The rules will be available for comment on the clearance website @ <http://innerapp.odjfs.state.oh.us/clara/public/clearance.aspx> later this week. These changes have been discussed with the Auditor of State and preliminarily approved by DHHS.

Coordinator Training

The Web RMS vendor *Sivic Solutions* will provide regional RMS Coordinator training according to the following schedule:

Date	Time	Attendees	Location
05/04/11 Wednesday	9:00- 1:00	Region 1 County RMS Coordinators	Air Center 4020 E. Fifth Ave, Room M124 Columbus, OH 43219
05/05/11 Thursday	9:00- 1:00	Region 7 County RMS Coordinators	ODJFS Cincinnati Training Center 225 Pictoria Drive, Room B Springdale, OH 45246-6424
05/06/11 Friday	9:00- 1:00	Region 5 County RMS Coordinators	Montgomery CDJFS 1111 S. Edwin C. Moses Cris-e Lab Dayton, OH 45422



05/09/11 Monday	9:00- 1:00	Region 2 County RMS Coordinators	Bowling Green Automated Systems Regional Training Center Woodland Mall 1234 N. Main St. Room B Bowling Green, OH 43402
05/10/11 Tuesday	9:00- 1:00	Region 3 County RMS Coordinators	Bowling Green Automated Systems Regional Training Center Woodland Mall 1234 N. Main St, Room B Bowling Green, OH 43402
05/11/11 Wednesday	9:00- 1:00	Region 6 County RMS Coordinators	ODJFS Akron Training Center Ocasek Building 161 South High Street, Room B Akron, OH 44308
05/12/11 Thursday	9:00- 1:00	Region 8 County RMS Coordinators	ODJFS Akron Training Center Ocasek Building 161 South High Street, Room B Akron, OH 44308
05/13/11 Friday	9:00- 1:00	Region 4 County RMS Coordinators	Air Center 4020 E. Fifth Ave, Room M121 Columbus, OH 43219

It is imperative that at least one RMS Coordinator from each county attends this training. These sessions will be hands-on and will assist the RMS Coordinators in training county agency staff. Due to space limitations – the training can only accommodate two Coordinators from each county and all counties must attend training in their respective regions. **Each county must confirm attendance with their ODJFS Fiscal Supervisor no later than COB Friday, April 22nd.**

Other Training and Technical Assistance

ODJFS will provide Webex training to RMS Coordinators during the week of May 16th. This training will supply RMS Coordinators with tools to train their county staff. County staff will be trained by RMS Coordinators during the week of May 23rd.

ODJFS will present two RMS related sessions at the 2011 OJFSDA Conference, May 23-25. One session will be high level information geared for county Directors and executive staff. The other session will be included as part of a “What’s New for SFY12” presentation in the fiscal track and will be geared for county RMS staff and supervisors.

A video conference is also being scheduled for early June. Counties participating in the video conference will have ample opportunities to ask questions and/or obtain clarification.

ODJFS fiscal supervisors will be available for ongoing TA and guidance.