



Department of
Job and Family Services

John R. Kasich, Governor
Michael B. Colbert, Director

Date: February 9, 2011
Sequence: 2011-12
Topic: WIA Reconciliation and Zero Net Vouchers

At the request of the WIA Fiscal Workgroup, BCFTA is reviewing the possibility of allowing Local WIA Areas to have input on the composition of Zero Net Vouchers during grant reconciliation.

On a trial basis (during the Oct-Dec and Jan-March quarter reconciliations) BCFTA will accept WIA Areas' requests to affect which grants are used in the Zero Net Voucher process.

Oct-Dec Quarter Reconciliation

During the Oct-Dec reconciliation, these requests should be limited to those circumstances in which the WIA Area would have difficulty in processing the reconciliation for their subgrantees. WIA Areas should review their preliminary closeout reports and consider any additional changes that have occurred in order to determine the need to have input. WIA Areas needing to provide input for the reconciliation must notify BCFTA no later than COB on Friday, February 18. At that point, no details are needed, only a request to provide input. WIA Area Fiscal Agents should send that notification to Donna Tucker, Policy and Analysis @ donna.tucker@jfs.ohio.gov.

During the week of February 22, BCFTA will send a Closeout Planning Spreadsheet to those Areas. Those Local WIA Areas may make specific requests until 3 PM on Monday, February 28. No requests will be honored after that time. BCFTA will process zero net vouchers as they have in the past for those Areas that do not provide input.

Jan-March Quarter Reconciliation

During the Jan-March reconciliation, all WIA areas will receive a Closeout Planning Spreadsheet and will have an opportunity to affect the reconciliation. Further instructions regarding that process will be communicated at that time; however, specific actions will need to be completed within a very short period of time (2-3 days.) Therefore, local Areas should review the BCFTA Calendar and plan accordingly. No requests will be honored after that timeframe. As in the Oct-Dec quarter, BCFTA will process zero net vouchers as they have in the past for any area that does not take action within the allowed timeframe.

During this trial period, BCFTA will consider the operational effects of this process and at the end of the trial period will determine the feasibility of continuing the practice.

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