

**OFFICE OF FAMILY STABILITY LETTER #8**

July 8, 2003

**TO:** Directors, County Departments of Job and Family Services

**FROM:** Jeanne Carroll, Deputy Director  
Office of Family Stability

**SUBJECT:** Title XX Service Reporting and TANF Web Reporting Tool (WRT) Reporting

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This letter is to clarify the coding for ODJFS Social Services Block Grant Quarterly Summary Report. The Bureau of Federal Reporting is revising the JFS 04282 form and instructions. It has come to our attention that there may be some confusion regarding whether the 800 TANF service code for Title XX services should be coded to both the JFS 04282 form and the Web Reporting Tool (WRT).

Any code that is an 800 TANF code for services under Title XX is to be reported on the JFS 04282 form **only** and **not** reported on the WRT.

All TANF PRC soft services must continue to be reported on the WRT.

If you have any questions, please contact Kathleen Cameron at (614)644-7278.

c: China Widener, Assistant Director, ODJFS  
ODJFS Deputy Directors  
Ohio Job & Family Services Director's Association  
Office of Family Stability