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**OFFICE OF FAMILY STABILITY LETTER # 56**

August 17, 2006

**TO:** Directors, County Departments of Job and Family Services

**FROM:** Jeanne Carroll, Deputy Director  
Office of Family Stability

**SUBJECT: Approved Fall Student Intervention Projects**

This letter provides information on the projects selected for TANF funding as part of the Student Intervention program. These projects were selected as the result of an application process conducted by the Ohio Department of Education (ODE) for “Afterschool Programs and/or Student Readiness Enrichment Programs” and reflect collaborations between eligible school districts and the county department of job and family services (CDJFS).

Please note that county allocation letters will be forwarded separately by the Office of Fiscal Services. You may also want to review ODJFS’ Fiscal Administrative Procedure Manual Transmittal Letter (FAPMTL) No. 3, which defines the purposes of the student intervention allocation and is available at <http://jfs.ohio.gov/ofs/bcfta/links.stm>

**Background**

The state’s biennial budget provided \$28.5 million for student intervention programs. In July 2006, ODJFS allocated \$9.7 million to participating counties for summer student intervention projects selected as a result of an application process conducted by ODE. This letter announces awards of \$18.8 million for student intervention projects to begin in the 2006 fall school year. Project applications for both the summer and fall programs were developed as collaborations between county departments of job and family services and local school districts. More detailed background information on the program and the summer projects can be found at: [http://www.occrra.org/index\\_ode.html](http://www.occrra.org/index_ode.html)

**Fall Student Intervention Project Selections and Allocations**

In response to the Request for Applications, ODE received requests for a total of over \$60 million from eligible school districts and CDJFS’ agreeing to participate. With \$18.8 million available, the following evaluation criteria were used:

1. Projects had to meet a minimum score of 30 on the components specified in the application, which included academic need and per student hour expenditures;
2. Counties with projects meeting the minimum acceptable score were limited to the amount of funds they would have received under the TANF allocation formula as applied across all participating counties with selected projects; and
3. If the amount requested within each county exceeded the TANF county allocation amount, projects were then prioritized for funding based on scores.

Attached is a spreadsheet that identifies the selected projects by county, the funds available for each project, and the funds requested by the county for its administrative costs (if any). As noted above, the ODJFS Office of Fiscal Services, Bureau of County Finance will be issuing the county allocation letters in a few weeks. Please be aware that the funds for the projects (i.e.; the TANF dollars that will be provided to the districts through county contracts) will be made through the Student Intervention Allocation. County administrative funds (if any) will be allocated through an increase in the regular TANF allocation. If you think an error has been made in these calculations, please contact Matt Cunningham, Chief, TANF Interagency Section, at (614) 466-4815 or [cunnim@odjfs.state.oh.us](mailto:cunnim@odjfs.state.oh.us).

Should the project allocations differ from the amount requested, a revised project budget must be submitted to Gwen Ivory, Contract Manager, at (614)466-4815 or by email at [ivoryg@odjfs.state.oh.us](mailto:ivoryg@odjfs.state.oh.us).

Any questions related to the evaluation, scoring, or project selection should be directed to Todd Barnhouse, Project Manager, ODE, at (614)752-1368 or [todd.barnhouse@ode.state.oh.us](mailto:todd.barnhouse@ode.state.oh.us)

### **Residual Summer Allocations**

The time period for the summer student intervention projects was from July 1, 2006 until the start of the fall school year, or approximately August 31, 2006. With the end date for these projects nearing, several CDJFS' and districts have expressed concern that the dollars allocated for the summer projects may not be fully expended. To address this issue, ODJFS is offering the following options:

#### *Option 1:*

If the county has also received an allocation for fall projects and the total allocated is less than that requested for the selected projects, unexpended summer funds may be used increase the fall program funding up to the amount of the original applications for the selected projects. Counties choosing this option must notify ODJFS of their interest and the dollar amount that would be applied to approved fall project(s), along with revised project budgets as necessary.

Information must be submitted by September 29, 2006 to Gwen Ivory, Contract Manager, at (614) 466-4815 or [ivoryg@odjfs.state.oh.us](mailto:ivoryg@odjfs.state.oh.us).

*Option 2:*

If the county, for whatever reason, is unable to use any remaining summer project funds for approved fall student intervention projects or for Option 3 below, the CDJFS must notify ODJFS by September 29, 2006 of the funds that are available. This information should be submitted to Gwen Ivory, Contract Manager, at (614) 466-4815 or [ivoryg@odjfs.state.oh.us](mailto:ivoryg@odjfs.state.oh.us).

*Option 3:*

In some cases, a summer project may continue for a few weeks beyond the start of the fall school year. If a CDJFS would like to continue an approved summer project into the fall, the CDJFS must notify ODJFS and submit both a revised project budget(s) and timelines (s) for approval. Information must be submitted by September 1, 2006 to Gwen Ivory, Contract Manager, at (614) 466-4815 or [ivoryg@odjfs.state.oh.us](mailto:ivoryg@odjfs.state.oh.us).

**PRC Plan**

As with the summer projects, CDJFS' must establish participant eligibility requirements and services for the project and, if necessary, revise the County PRC plan to reflect those provisions prior to the start of service delivery.

**Reporting**

For both the summer and fall projects, a new TANF Web Reporting Tool category and subcategories have been established for CDJFS' to report on student intervention program expenditures and population served. A global email detailing the new category and subcategories will be sent to the counties by August 25, 2006.

If you have questions regarding the Student Intervention Demonstration Project, please contact Joel Rabb, Chief, Bureau of Program Integration and Coordination, at (614) 644-1475 or via email at [rabbj@odjfs.state.oh.us](mailto:rabbj@odjfs.state.oh.us).

Thank you.

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|----|-----------------------------------|------------------------|
| c: | Barbara Riley, Director           | Family Stability Staff |
|    | Fred Williams, Assistant Director | Larry Long, CCAO       |
|    | Neva Terry, Assistant Director    | Loretta Adams, OJFSDA  |
|    | Bruce Madson, Assistant Director  | Kim Newsome, OCDA      |
|    | ODJFS Deputy Directors            | Crystal Allen, PCSAO   |