



Transitioning Post Adoption Special Services Subsidy (PASSS) to the State

Changes effective 7/1/2022
 Training dates: 5/10/2022, **6/28/2022**

[Children Services Training & Development | Office of Families and Children | Ohio Department of Job and Family Services](#)
 Training Team webpage link

Please email JFS_PASSSS@jfs.ohio.gov for additional questions.

Questions: Black: 5/10/22; Green 6/28/22

Answers: Black: 5/10/22; Green 6/28/22

<p>1. Will the state be paying the PASSS bills and entering in SACWIS?</p>	<p>The state will be responsible for adding all information into SACWIS and paying the invoice. Counties will no longer be responsible for this.</p>
<p>2. I am wondering who will be responsible for seeking alternative funding for children in an RTC once PASSS funds are exhausted.</p> <p>3. What efforts will the state office and Ohio KAN staff do to help families exhaust community-based services prior to seeking residential treatment? Will they be responsible for helping educate families about the importance of using the least restrictive care options, that placement funding beyond their PASSS funding is not guaranteed, that residential treatment should be short term, that they need to commit to participating in family therapy while their child is in care and why this is so important, along with the risks of residential treatment?</p>	<p>A navigator can help the family identify the services that may be available to help them with alternative funding. This could be connecting them to the local Family and Children First Council or other resources. A navigator can also refer families to OhioRISE if they are eligible.</p> <p>OhioKAN navigators will work with the family to identify other resources. OhioKAN navigators will also work with the professionals recommending that level of care to ensure that there is documentation. The state will also be reviewing the paperwork to ensure that the referral is made by a qualified professional, and it meets PASSS eligibility.</p>
<p>4. Will ODJFS be waiving the 5% copay for all families under 200% of the poverty level? If not, how is that being determined?</p> <p>5. Do families have to pay that before approval as it seems it is setting them up to fail? Or is it up to provider to collect?</p> <p>6. Will the family have to show they can pay the overage amount before PASSS approval?</p>	<p>Yes, all families that are under the 200% threshold will have the 5% copay waived.</p> <p>If the family is paying the 5% copay, the state will pay each submitted invoice at 95%.</p> <p>Families will need to work with the provider to pay the overage or explore additional resources to pay any overage.</p>
<p>7. How will you handle programs that fall in both fiscal years?</p>	<p>The family will need to submit a new application to OhioKAN for each fiscal year and the applications for SFY23 are available now.</p>

<p>8. When will families need to re-apply for PASSS that are currently receiving PASSS funds for placement and will likely need to remain in placement after June 30th?</p>	<p>Families can begin the application process with a navigator now so that it can be reviewed for July. Funds are eligible from the first day of the month in which the completed application is approved.</p>
<p>9. What happens if a family needs immediate residential services? Is there a way to expedite funding?</p> <p>10. My staff attend staffing when emergencies arise with adopted children. How will your staff get to the table at a moment's notice to offer PASSS funds?</p>	<p>The rule does not include an expedited process. However, the State and OhioKAN will work together to help families with immediate needs as we are able.</p> <p>The PASSS program is not intended to be an emergency program, nor are the rules written as such, past or current. <i>PASSS funds do not supersede agencies responsibility to provide post adoption finalization services.</i> If the child is receiving an adoption subsidy families should contact the county to see if renegotiating subsidy is an option for an on-going concern with the child. PCSA's should still attend staffing's if there are emergencies. OhioKAN is able to start working with a family to refer to services as soon as they contact a navigator. There is an opportunity for a provider to make a referral to OhioKAN through the website. They will have to have the family complete the form giving Authorization for a navigator to contact them. This can be found on the website here: https://ohioKAN.jfs.ohio.gov/make-a-referral/. It is also important to remember that OhioKAN will be referring families to OhioRISE for assistance as well.</p>
<p>11. What is the PASSS email address?</p>	<p>JFS_PASSS@jfs.ohio.gov</p>
<p>12. Will the paperwork be forwarded to ODJFS within 15 calendar or working days?</p>	<p>The paperwork will be forwarded in 15 calendar days.</p>
<p>13. What did you say about service animals?</p>	<p>Service animals are not covered under PASSS funding.</p>
<p>14. How quickly will applications be approved?</p>	<p>Applications will be approved or denied within 45 days.</p>
<p>15. Will PASSS applications still be available at forms central?</p>	<p>PASSS applications will still be available on forms central, but they are also available on the OhioKAN website.</p>
<p>16. Are they only allowed to apply one time per year?</p> <p>17. So, if they are denied for a service they cannot apply for another service until the next fiscal year?</p> <p>18. If they are applying for a different service once denied, will they need to submit the entire application for the second time in the year?</p> <p>19. What if they were denied only because of a couple of missing pieces? They still can't apply again during the same fiscal year?</p>	<p>They can apply several times for additional services throughout the year if they have not exhausted all funding.</p> <p>They can reapply for any service up until funds are exhausted. They do not have to wait until the next fiscal year if they were denied for one service to apply for another.</p> <p>Yes, they will need to submit an entire application for a second time for the new service being applied for.</p> <p>OhioKAN navigators will be working with the family to ensure it is completed prior to submitting it to the state.</p>

<p>20. Will OhioKAN or Ohio Rise be monitoring residential placements and when funds are exhausted for residential what is the expectation for county agencies?</p>	<p>Although we cannot speak to OhioRISE, the state will be monitoring the funds for residential. OhioKAN will be working with families to see if their services are eligible for coverage through OhioRISE. If PASSS and OhioRISE have been exhausted, navigators can work with families to identify additional county resources.</p>
<p>21. Will County Agencies know if a family is currently receiving PASSS services from OhioKAN. Are these cases restricted?</p>	<p>In the first quarter while the PCSA's are still able to enter and issue payments for the prior state fiscal year, they won't have access to the applications created by OhioKAN. After 10/1, this will change, and the counties will be able to view these applications.</p>
<p>22. Does the family need to also submit the final decree of adoption, since that information may not be in SACWIS for children adopted through another state, international, or private?</p>	<p>If a family is not in SACWIS, they would need to provide proof of adoption. It could be an adoption decree or may even be a letter from the agency who facilitated the adoption.</p>