CAPS LMS Updates

Child and Adult Protective Services
Learning Management System

Ohio | **Department of Job and Family Services**

OHSTS Ohio Human Services Training System

CWTP | Ohio Child Welfare Training Program

UPP University Partnership Program

Multiple systems are being consolidated into one new LMS for trainees.

What is CAPS LMS?

We are excited to share that a new Office of Families and Children (OFC) learning management system is currently being designed to bring big improvements for employees and caregivers.

An industry-leading learning management system will be implemented later this year to help connect the Office of Families and Children and its trainees. **The Child and Adult Protective Services Learning Management System** (CAPS LMS) will serve certain county and state employees as well as external populations including foster, adoptive, and kinship caregivers. Today, these groups use multiple, outdated systems to track individual training, certifications, and licensing requirements.

The Office of Families and Children is working closely with Ohio's University Consortium for Child and Adult Services, Regional Training Centers, the University Partnership Program, and Job and Family Services Agencies/Public Children Services Agencies to ensure a seamless transition.

What's New: July 2022

The CAPS LMS team finalized user data. This process allowed us to identify gaps where users were in E-track but not in the Ohio Statewide Automated Child Welfare Information System (Ohio SACWIS). Some examples of positions found in E-track but not Ohio SACWIS include case aides, clerical staff, and QA reviewers. **As a reminder, there are over thirty child protective services positions in Ohio SACWIS. Staff counts in Ohio SACWIS should be representative of each county as they are used for reporting purposes.**

The CAPS LMS team is currently testing the virtual instructor-led training integrations which will automate tasks related to tracking attendance and crediting the course to a participant's transcript.

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What's Next: Additional Configuration Decisions & Testing

User Acceptance Testing (UAT): What exactly is UAT? It's when we create a set of real-world conditions and situations unique to our business functions to test the software and make sure the configurations work the way we need them to work. UAT is the final opportunity for us to validate our processes and workflows in CAPS before we launch.

In addition, although we are confident CAPS is more user-friendly and easier to navigate, we are also developing job aids and training guides to assist end users with the new software.

Reminders…

To facilitate the transfer to CAPS, scheduled downtime dates for E-track and GoSignMeUp will be from November 18 – November 29, 2022. **Users will not have access to any learning management system during this time.**

CAPS LMS launches on November 30, 2022.

Have a Question?

If you have any questions regarding this transition, please contact capslms@jfs.ohio.gov. Additional information and training opportunities will be announced as the project progresses.