Ohio Learn County Portal Job Aid

For County Learners

This job aid guides county workers to the Ohio Learn application to access state training.

Logging into myOhio

1. To access Ohio Learn, navigate to https://dx.myohio.gov.
2. Log in using your OH|ID and password.

If you’ve forgotten your password, you can use the Forgot Password? Prompts or call the Customer Service Center (CSC) help desk 614-644-6625 or 1-888-644-6625, option 1.
3. Along the top banner, click the “MY WORKSPACE” link.

4. On the My Workspace page, below the Quick Access section, click the “Globe” link.

5. After clicking the Ohio Learn globe, the application will launch.

6. All county workers will be directed to the County Portal page where they can choose to view training for either:
   - Ohio Department of Job and Family Services, or Department of Medicaid (coming soon)
7. **Select Department of Job and Family Services**

![Ohio LEARN County Portal](image)

**State of Ohio Training**

Ohio Department of Job and Family Services

**COMING SOON!**

8. **Select ODJFS Catalog.**

![Ohio LEARN County Portal](image)

**ODJFS Training**

Ohio Department of Job and Family Services

- ODJFS Catalog
- My ODJFS In-Progress Training
- My ODJFS Transcript

**ODJFS Catalog**

Search the ODJFS Catalog below to find training organized by topic or category. Link to courses are roll in instructions list training, and expand off to Learning Plan and Direct to the catalog. You need to be authorized to view more information. Your In progress courses and links accessed from the catalog will appear in My ODJFS In Progress Training below.

Search the ODJFS Catalog

[Search]

[Advanced Search]
9. Select County Worker-Employee and Business Services to see a list of available courses.

Should you have any questions or concerns, please feel free to contact us at EBS_Training@ohiolearn.ohio.gov