

**Sample Caregiver Letter
Kinship Support Program**

[Date]

[Address]

RE: Kinship Support Program (KSP)

Dear Caregiver:

On December 29, 2020, Governor Mike DeWine signed an Executive Order into law requiring the Ohio Department of Job and Family Services (ODJFS) to pay eligible kinship caregivers upon placement when the child is in the custody of Children Services. These payments will be provided through the state Kinship Support Program (KSP) to allow the caregiver time to work with the agency to become licensed as a foster parent. Once licensed, the caregiver will receive foster care payments for the child for the duration of the placement.

How do I know if I am eligible for the kinship support payment?

You are eligible for KSP payments when:

- The child is in the temporary, permanent, or legal custody of the public children services agency (PCSA),
- The child is placed by the PCSA as a kinship placement in your home, and
- You are not licensed as a foster caregiver.

Do I complete an application to receive the KSP payments?

There is no application process for the KSP payments.

How long will I receive KSP payments?

Based on the date the child was placed in your home, if eligible (see above), you will receive KSP payments according to the following timeframes:

- If the child was placed in your home on or before December 29, 2020, you will receive KSP payments for not more than nine months starting December 29, 2020.
- If the child is placed in your home any day between December 29, 2020 and September 29, 2021, you will receive KSP payments for not more than nine months from the date the child was placed in your home.
- If the child is placed in your home on or after September 30, 2021, you will receive KSP payments for not more than six months from the date the child was placed in your home.

You will receive KSP payments until you become a licensed foster caregiver, until the child is no longer placed in your home as a kinship placement, or the timeframe described above has ended, whichever happens first.

30 East Broad Street
Columbus, OH 43215
jfs.ohio.gov

This institution is an equal opportunity provider and employer.

When should I expect to receive the KSP payment?

The first payments are scheduled to be released no later than April 2021 and will be retroactive back to December 29, 2020 or the date of placement, whichever is more recent. Payments will occur monthly thereafter. You will receive a payment in the amount of \$10.20 per day, per kinship child placed in your home.

If I want to continue to receive payments after the 6 or 9 months of KSP payments what do I need to do?

To continue to receive payments after the KSP payments end you must become a licensed foster parent for the child(ren) in your care. You may be able to receive waivers of non-safety related foster care requirements. For information about beginning the process to become a foster parent, please visit our website at <https://fosterandadopt.jfs.ohio.gov/wps/portal/gov/ofc/foster-care/becoming-a-foster-parent>.

[Agency to enter their contact information for information on how to become licensed in their county.]

Sincerely,

[Signature]