OFFICE OF FAMILIES AND CHILDREN
Families and Children Letter FCL #014

To: Title IV-E Agencies and Family Children First Councils

From: Jeffery Van Deusen, Deputy Director
Office of Families and Children

Elisha R. Cangelosi, Executive Director
Ohio Family and Children First Council

Date: September 9, 2021

Subject: OhioRISE Impacts and Qualified Individual Update

As many of you may have read in recent days, The Ohio Department of Medicaid (ODM) has projected a go-live date for the Next Generation managed care launch, which includes OhioRISE (Resilience through Integrated Systems and Excellence), for July 1, 2022.

You may have questions about how to best prepare for the Family First Prevention Services Act (Family First) and OhioRISE, as Family First goes into effect on October 1, 2021.

To best prepare for these significant changes to our collective system, we ask that you consider the following:

1. Local Family and Children First Councils (FCFC) and Title IV-E Agencies can and should continue partnering and communicating about how each system can leverage resources and staff to complete the necessary activities for Family First and the implementation of OhioRISE. This will include, but not be limited to: serving as the qualified individual to complete the Ohio CANS assessments, working with Ohio Medicaid’s organizations and service providers, performing care coordination activities, building community relationships. These and other critical tasks ensure Ohio state’s children receive the best and least restrictive services that promote positive outcomes.
2. It is important for local FCFCs and Title IV-E Agencies to vigilantly review updates and participate in continuing conversations related to Family First and OhioRISE.

a) For information on Family First, please visit https://jfs.ohio.gov/ocf/Family-First.stm. Up-to-date guidance on Family First will continue to be shared through Families and Children Letters (FCLs) as we approach October 1, 2021.

b) For information and ongoing updates on OhioRISE, please visit https://managedcare.medicaid.ohio.gov/wps/portal/gov/manc/managed-care/ohiorise. In addition, on that same webpage, you can find more information regarding ongoing OhioRISE Advisory Council meetings, which are open to the public.

3. With Family First going into effect on October 1, 2021, it is important for Title IV-E Agencies to select qualified individuals to complete the Ohio CANS assessments within 30 days of placement into a Qualified Residential Treatment Program (QRTP). Ohio Administrative Code Rule 5101:2-42-12 outlines the specific qualifications of these individuals. A draft of this rule can be found here: Rule Details (state.oh.us). These trained professionals or licensed clinicians must be:

- A title IV-E agency employee who is not in the chain of command of the case oversight or placement decision-making.
- A local service provider who enters into an agreement with the title IV-E agency. The service provider cannot serve as the qualified individual if they are under another title IV-E agency contract and their objectivity is compromised.
- A title IV-E agency employee provided through an established agreement with at least one other title IV-E agency.
- Employed by ODJFS and is not in the chain of command of a fiscal or licensing bureau.
- A vendor contracted by the state and is not in the chain of command of a fiscal or licensing bureau.

The Office of Families and Children (OFC) updated the qualified individual language based on questions received. Additional guidance on who can act as the qualified individual can be found below.

These individuals also need to be certified in the new Ohio Children’s Initiative CANS tool. Trainings on the new tool are ongoing. Please see attached for instructions on registering for upcoming sessions.
4. In addition to the above needs for qualified individuals for QRTPs, qualified assessors trained in the Ohio CANS will also be needed for OhioRISE to determine eligibility and recommend care coordination tiering and care planning. More information on the role of the Ohio CANS for OhioRISE is found at: https://managedcare.medicaid.ohio.gov/wps/portal/gov/manc/managed-care/ohiorise/ohiorise.

We will continue to update you as information evolves related to both of these significant initiatives. We know the ongoing pandemic and the numerous changes to our landscape have been challenging for us all, and we continue to appreciate your unwavering commitment to the children and families of Ohio.

Qualified Individual Clarification

This Qualified Individual language was originally created by the QRTP Level of Care workgroup to outline options for who could meet the Qualified Individual requirement. As we approach implementation, we have updated this language to provide additional clarification; however, the options remain the same.

State Contractor/State Staff
The State of Ohio will contract with a vendor or use State staff to be the Qualified Individual. The State Contractor/State staff must not be in the chain of command of a fiscal or licensing bureau.
Example: the OhioRISE plan, Care Management Entities (CMEs), or an OhioRISE designee may act as the qualified individual.

Agency Employee
Title IV-E agencies will use staff who are not in the chain of command for the case oversight and placement decision-making to fulfill the role of the Qualified Individual. Staff reporting to supervisors who oversee case management and placement decision making are not able to conduct the assessment.
Example: agencies with a separate unit able to conduct the assessment will have the Qualified Individual report to someone outside of the chain of command of case management and placement decision-making.

Community Resource
The Title IV-E agency will identify and enter into an agreement with a local community resource to conduct the assessments. The community resource may be from the local Mental Health and Addiction Services Board, Family and Children First Council, or other service
provider. The community resource must utilize a separate unit if they are currently under PCSA contract to provide services. Example: a behavioral health agency with a separate unit than the unit that provides therapy for children and families referred by the Title IV-E agency.

Administrative Agency
One PCSA will establish and maintain an agreement (e.g. Memorandum of Understanding or Regional Council of Government (http://codes.ohio.gov/orc/167) with at least one other PCSA to provide a Qualified Individual for the other county(ies) as needed. Example: two neighboring counties agree to complete the assessment for the other county whenever needed. This could also include the PCSA and Title IV-E court in the same county.

Contacts
For any questions related to local Family and Children First Councils (FCFC) or Ohio Family and Children First Council (OFCFC) information, please contact Elisha R. Cangelosi at elisha.cangelosi@jfs.ohio.gov.

For any questions related to Family First Prevention Services Act (Family First) or Qualified Individual updates, please contact Hannah Knies at hannah.knies@jfs.ohio.gov.

For any questions related to OhioRISE, please contact Kelly Smith at Kelly.Smith@Medicaid.Ohio.gov.
Locating your courses
1. After logging in you will navigate to the “Courses” page by selecting “Training” then “Courses” on the top toolbar.

Enrolling in your course
1. You will see courses listed under your course Catalogue
2. Select the Training course you are required to enroll in.
3. After selecting the course you will be taken to the course page. On the course page select the green “Enroll Now” button. The button will then say “Pending Approval”
4. IMPORTANT: Once your enrollment has been approved you will receive an email from The Praed Foundation Collaborative Training Website (no-reply@schoox.com) within 1 business day.
5. Promptly log into the Training Website, go to the course, and follow the instructions in Step 1 of the course. This includes ensuring that you register for the zoom session(s) of the course that applies to you. **You can find the course by logging into www.TCOMtraining.com and clicking on 'courses' in the top tool bar OR click on the 'access now' button in your approval email.**

**IMPORTANT:** if you need assistance, please email us at livetraining@tcomtraining.com
NEW USER REGISTRATION

1. Enter https://www.tcomtraining.com into your browser.
2. Click the "Sign Up" link above the login field.
3. Input the following *required* information:
   - First Name
   - Last Name
   - Email
   - Password
   - Country
   - Region
   - Agency (Type your agency name in and it will pre-populate as you type)
4. Complete the "I'm not a robot" verification and click "Sign Up Now."

ENROLLING IN YOUR COURSES

1. To select your bundle, navigate to the training tab and click "Bundles" as shown below.
2. Select the Bundle of courses by clicking on the name of the bundle.
3. Purchasing your Bundle
   a. If you have a code:
      i. Enter the code and click "Redeem"
      ii. View adjust price (or free) and click "Enroll"
   b. If you do not have a code select "Buy Now"
**TAKING YOUR COURSE/CERTIFICATION**

1. To select your course, navigate to the training tab and click "Course" as shown below.

   ![Course Selection](image1)

2. Start your **Course** by clicking on the name of the course.

   ![Course Name](image2)

3. After opening the course you will start with Step 1. Once you complete a step the step will turn green and indicate “Completed” you can then proceed to the next step. Each domain within the course has a Video, Document and Quiz.

   ![Step 1](image3)

4. The last two steps of the course are the Practice and Certification Exam.
   - To Start your exam click on the Exam name
   - Read the Vignette Assumption
   - Select “Start Vignette”
   - NOTE: The Exams have a two hour time limit. If you exceed the time limit you will need to need to restart with a new exam.
   - NOTE: If Re-certifying your exam will show at 100% complete and your prior score will be listed. You will click on the Exam and select “Retake Vignette”.

5. Once you finish your Certification Exam your score will show immediately.
6. Once you earn a passing score on the Certification Exam you can view your certification by clicking on the “ME” tab on the top toolbar and selecting “My Certificates”.

   ![TCOM Training](image4)
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