

OHIO CHILD WELFARE TRAINING PROGRAM (OCWTP) CORE WAIVER FORM

Employee Name:

PCSA Name:

(Public Children Services Agency)

Start Date as Caseworker:

OAC Rule 5101:2-33-55 (E) permits the PCSA director, or their designee, to waive any Caseworker Core course requirements by completing the OCWTP Core waiver form and filing it with the OCWTP within 6 months of the date the PCSA caseworker's employment as a caseworker begins.

Once the waiver process is complete, the PCSA director, or their designee, is to provide the caseworker with information on current policy and procedure and have the caseworker complete 36 hours of training per OAC Rule 5101:2-33-55 (F)(1)(2).

Child Welfare Caseworker Core Courses:

- Caseworker Core Module 1: Family-Centered Approach to Child Protective Services
- Caseworker Core Module 2: Engaging Families in Family Centered Child Protective Services
- Caseworker Core Module 3: Legal Aspects of Family-Centered Child Protective Services
 - *Note: UPP/University courses do not include Caseworker Core 3 in their curriculum.*
- Caseworker Core Module 4: Assessment & Safety Planning in Family Centered Child Protective Services
- Caseworker Core Module 5: Gathering Facts in Family-Centered Child Protective Services
- Caseworker Core Module 6: Service Planning and Delivery in Family-Centered Child Protective Services
- Caseworker Core Module 7: Child Development: Implications for Family Centered Protective Services
- Caseworker Core Module 8: Separation, Placement and Reunification

Note: All Caseworker Core Course(s) taken previously should be recorded in the learning management system (LMS). If Caseworker Core was taken outside of a PCSA, proof of completed Caseworker Core Courses will need to be provided and entered in the LMS. Please ensure the LMS is updated prior to the waiver being completed.

Check the applicable waiver option(s):

1) Caseworker completed Core course(s) as part of the University Partnership Program (UPP).

Indicate Core waived based on this criterion. (use ctrl key to select multiple)

Indicate which University the UPP courses were taken and year(s):

Plan to provide caseworker with information on current policy and procedure:
600 Character limit

Year(s) (YYYY)

Indicate the dates and county where the internship was completed:

Year(s) (YYYY)

2) The caseworker previously completed the Core course(s) within the last two years.

2A) Caseworker completed Core course(s) through the OCWTP.

Indicate Core waived based on this criterion: (use ctrl key to select multiple)

Indicate the County & year where the internship was completed: _____
County Year (yyyy)

Plan to provide caseworker with information on current policy and procedure: 600 Characters

Provide a written rationale for the above waived Core course(s): 1500 Character limit

2B) Caseworker completed Core course(s) while attending a UPP university in Ohio.

Indicate which University where the courses were taken and year: _____
Name of the University Year:

Indicate Core waived based on this criterion (use ctrl key to select multiple):

Plan to provide caseworker with information on current policy and procedure: 600 Character limit

Provide a written rationale for the waived Core course(s): 1500 Character limit

3) Caseworker completed Core course(s) through a previous employer and was employed by that employer within five years of the caseworker's start date in their current position.

Indicate Core waived based on this criterion (use ctrl key to select multiple):

Information on previous employment: _____
Name of previous employer _____ Dates of employment _____

Plan to provide caseworker with information on current policy and procedure:
600 Characters

Provide a written rationale for the above waived Core course(s) include the dates employed at the previous employer when the course(s) were taken: 1500 Character limit

4) The PCSA Director, or their designee, is waiving the Core course(s) based on the Director/designee's individualized assessment of the caseworker.

Indicate Core waived based on this criterion (use ctrl key to select multiple):

Plan to provide caseworker with information on current policy and procedure:
600 Character limit

Provide a written rationale that includes supporting facts (prior work experience, prior training on required topics, educational background, or other optional criteria like an ITNA) for each Core course(s) waived.

Prior work experience: 1500 Character limit

Prior trainings on required topics: 1500 Character limit

Educational background: 1500 Character limit

Other: 1500 Character limit

Attestations:

I understand that the above Core courses will be waived on my behalf. I understand the PCSA director/designee will provide me with information on current policy and procedure.

Caseworker (Printed)

Caseworker (Signature)

Date

I understand the liability of waiving mandatory training for new caseworkers and potential legal actions resulting from inadequate training. I agree that the above caseworker Core course(s) should be waived based on the rationale provided above. I agree to oversee the plan to provide the caseworker with information on current policy and procedure.

PCSA Director or designee (Printed)

PCSA Director or designee (Signature)

Date

Distribution:

The PCSA must keep a signed copy of this waiver and ensure the waiver form is on file with OCWTP by providing it to their Regional Training Center (RTC) within ten business days from the date of their signature.

The RTC will ensure the LMS is updated to reflect the caseworker's Core compliance within ten business days from the date the signed Core waiver form is received.