



Department of
Job and Family Services

John R. Kasich, Governor
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PROVIDER COMMUNICATION
OFFICE OF FAMILY ASSISTANCE
July 16, 2015

TO: Licensed Child Care Centers, Type A and Type B Home Providers

FROM: Kara B. Wentz, Deputy Director 
Office of Family Assistance

SUBJECT: **Child Care Rules Timeline Update**

Background

The Ohio Revised Code (ORC) requires that all rules be thoroughly reviewed by the Ohio Department of Job and Family Services (ODJFS) policy writers every five years. Forty child care licensing rules are due for Five Year Rule Review, and will be completed this summer, 2015. The forty rules were broken into two parts in order to better manage the work. Part one is entitled “Chapter 5101:2-13 Type A Home Licensing Rules Five Year Review” and “Chapter 5101:2-12 Child Care Center Rules Five Year Review” and involves twenty licensing rules pertaining to Type A home providers and child care centers. These rules were original filed on 6/23/2015. Part two is entitled “Chapter 5101:2-12 Child Care Center Rules Five Year Review Part 2” and “Chapter 5101:2-13 Child Care Type A Home Rules Five Year Review Part 2” involve twenty licensing rules for child care centers and Type A home providers. These rules will be original filed by July 31, 2015. All of these rules will be effective in the Fall of 2015.

Also, ODJFS is in the process of comprehensively reviewing and re-writing all licensing rules. The re-write has been reviewed by internal staff, the policy subcommittee of the Child Care Advisory Council and by the child care subcommittee of the Ohio Job and Family Services Directors’ Association.

Five-Year Rule Review

ODJFS has completed a review of the rules and made the following updates:

- Corrected grammar/formatting errors;
- Deleted duplicative language (requirements covered in another existing rule); and
- Added in requirements that were previously issued via a procedure letter and are already in practice (example – updating BCII requirements from 4 years to 5 years).

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Part one: “Chapter 5101:2-13 Type A Home Licensing Rules Five Year Review” and “Chapter 5101:2-12 Child Care Center Rules Five Year Review” entered Clearance in May 2015. Part two: “Chapter 5101:2-13 Child Care Type A Home Rules Five Year Review Part 2” and “Chapter 5101:2-12 Child Care Center Rules Five Year Review Part 2” entered Clearance for comment in July 2015.

Child Care Licensing Rules Re-Write

As a result of the comprehensive review, Type A and Type B home provider rules are being aligned into one set of requirements under a “Family Child Care” chapter of rules. In addition, requirements for child care centers, Type A and Type B home providers will include the following revisions:

- Reference to the new licensing system (Ohio Child Care Licensing and Quality System – OCLQS);
- All chapters will follow the same order;
- Be in question and answer format;
- Where possible, use the exact same language in all chapters;
- Include a greater number of appendices;
- Be written with a positive tone (what should be done, instead of what not to do);
- Merge Family Child Care (Type A and Type B) rules and requirements into one chapter, Chapter 13, Family Child Care; and
- Include the Serious Risk Non-Compliance (SRNC) matrices (The SRNC will be removed from Chapter 17, Step Up To Quality).

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For notices of Clearance from ODJFS:
<http://business.ohio.gov/reform/enotify/subscription.aspx>

If you are interested in receiving notice when a new rule, Manual Procedure Letter and/or form is published and effective, please go to <http://www.odjfs.state.oh.us/subscribe/> to sign up for updates to the child care manual. Subscribe to the type of communication in which you are interested. Email notifications are sent as updates are posted to the eManuals site.

To sign up for the RSS feed for updates from Child Care including website updates, communications on policy changes and national resources:
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