

Child Care Online Application – Helpful Tips

Complete the application in one sitting and stay active

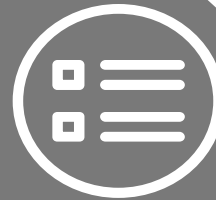
Entered information is not saved as you enter it; therefore, it is recommended you complete the application in one sitting. After 10 minutes of inactivity, you receive a 5 minute warning before the browser times-out and closes. You will lose any information entered and be required to log back in to begin the application process again.



Be Prepared

Before starting your application, you need your:

- Household member information
- Emergency Contact information
- Employer/School information
- Chosen Child Care Provider Information
- Child Support, social security and other sources of income
- For employment: Rate of pay and how often paid



Complete application prior to submission

The application must be complete prior to submission and is sent electronically to the County agency in which you reside. Once submitted, you receive an email of the information entered to print for your records and the ability to view/print within your web browser.



What is Step Up To Quality?

Step Up To Quality helps families identify child care programs that go beyond the minimum standards of licensing. Star Rated programs demonstrate higher levels of quality in a variety of ways. For more information, visit our website at:

<http://jfs.ohio.gov/cdc/index.stm>



Please Note: If English is not your primary language or if you have a disability, are hearing-impaired or visually impaired, the County agency will provide someone who can help you understand the questions on this application. You can find your [local county office](#) here.