



Division of Child Care and Development

Child Care Advisory Council

April 18, 2012

Lazarus A601 12:15pm-2:45pm

Check In (Introductions, Minutes, Sign in)

Chris Humphrey, Co-Chair

- Motion to approve the March minutes by Teri Brannum seconded by Gail Montana; minutes approved as written.

Membership Openings

Chris Humphrey, Co-Chair

- CCAC is approaching the first turn over with our recent membership changes and will announce the openings in which a candidate will be a member effective July 1, 2012.
 - The following memberships, all within their first term, will expire June 30th:
 - Tasha Johnson, Not for Profit
 - Barbara McVicker, Type B (or type A)
 - Elaine Ward, Community Professional
 - Lynette White, Proprietary
 - CCAC has collectively agreed after a membership ends, all open positions should be posted and those whose membership expired will have to resubmit a bio and resume to apply along with other interested candidates. Communication regarding these open positions will be distributed through the Quarterly letter and website.
 - Suggestions were made that a new member should be paired with a senior member to gain a better understanding of the council.
- Bios and Resumes of those interested in filling an open CCAC member position should be **submitted to Stacey by May 31st**.

Market Rate Survey- See Handouts

Jeni Squiric, OSU Statistical Consultant

Steven Naber, OSU Statistical Consultant

Matthew Murray, BCCD

- The pre-notification letter will be sent out by Mail (tentative May 1st), excluding the Head Start and ODE programs. OSU received approval from OCCRRA to receive registered providers and all 4 provider types will be captured.
 - Further discussion will occur with OSU regarding Head Start public and private rates. OSU's review of private pay excludes Head Start only.
- The survey will be sent out via email twice then USPS if unresponsive. The email addresses will be pulled from the JFS portal for PFCC and the COLTS-SOLAR system.
 - If a survey is being completed for all centers, the director can forward the email to each center and the center can add their license. Centers will have the option to send an email for each location but if the enrollment and rates are identical the center can send one survey that includes all license numbers. The survey will allow access to the site from the same computer.
 - Multiple responses from the same Provider ID will be removed.

- Comments/changes to the draft web application should be emailed to either OSU at SCS_Survey@stat.osu.edu or Matthew Murray at Matthew.Murray@jfs.ohio.gov.
 - OSU's online survey experience has been a 20-30% response rate.
 - JFS will add a Market Rate Survey Sample 2012 link on the website.
- Each center will receive a unique provider ID. This ID will notify OSU who has responded and maintain confidentiality removing the ID upon data compilation.
 - The registry voluntarily tracks education levels for child care. JFS will show within the registry a baseline of what percentage of providers are at different education levels.
 - Todd Barnhouse will review the number of providers in the registry. Discussion will occur regarding family child care.
- CCAC member Pam Perrino will email out the recent Children and Women Law Center article regarding cost per child.
- In the past, focus groups were used to review the tools and comment on the feedback of the data's goals but focus groups will not be used this year.
 - OSU will review the surrounding and RttT states survey tools and outcomes to determine how the Market Rate data information influences the payment rates to child care providers.
- Type As and Centers will be shown separately due to policy and category of payment rates.
- Upon completion, the survey will then be compared to the actual portal rates. *Note:* the portal asks for part time hours yet the survey is very specific; providers may have a different rate for part time vs. the general overview.
- A calculation will be used for the monthly or yearly breakdown compared to the department's payments.
 - Centers can bill monthly and if a parent chooses to pay weekly, the rate will be higher.
- As a quality assurance measure, some providers will be sent a request to submit their rate sheet. OSU will test 20% of the responses and perform a quality assurance analysis to verify the validity of the information.
- Different options for collecting rates may open an opportunity for alignment on how R&Rs and JFS collect. Some options could include collecting those who do not participate in PFCC yet provide rate information and look at that data a little differently or focus on the private pays who have less of an incentive to participate.
- OSU will not be differentiating between average rates of SUTQ and those who are not star rated so please add the rate charged to the public.
- Comments regarding the Market Rate Survey should be sent by April 27th to Matthew.Murray@jfs.ohio.gov.

Committee Reports

- Policy & Rules
 - Julie Piazza-King, Not for Profit*
 - Michelle Albast, BCCD*
 - Rule 35 and 38 were discussed. Other rule comments should be sent to Stacey.
 - Discussion occurred regarding the rationale and the process; what is being created and what impact it will have.
 - Medical and Enrollment discussion focused on immunizations and there were many philosophical/parent choices.

- Committee members should submit any edits to the CCAC Policy & Rule March minutes to Stacey.
- Conversation occurred regarding distributing more rule re-write communication pieces to other external providers/stakeholders on an early and regular basis.
- I.T. Committee
 - Elaine Ward, Community Professional*
 - Stephanie Shafer, CCAS*
 - The committee reviewed Ohio ECC and the status of the department's clean up.
 - The committee also discussed eligibility/authorization, the centralized payment system, and the provider portal system. Three major enhancements are:
 - An end date for authorizations. ACS charges JFS for all active authorizations per month and for activity every month so unused authorizations cost the state money. JFS would like to close the cases authorizations within the 90 day window. This also creates a Program Integrity risk to have an authorization, POS device, and card.
 - JFS has not determined how long an individual authorization should be open for vacation/holiday children. Providers can future authorize if needed so the authorization is not there when it is not needed but JFS must determine if this can work for counties/providers/families.
 - Refine the reinstatement process for caregivers who have become ineligible due to a job loss; if within 60 days a caregiver finds another job the eligibility will continue by the same FPL guidelines. A new driver will be created in the system.
 - Co-pay auto allocation. The co-pay is assigned to the youngest child and if the child no longer needs care it will be spread across all children automatically (notification sent) within the next week.
 - JFS also received an enhancement list from the county stakeholders of about 30 issues that will be narrowed to the top 10 priorities. The counties will have the first opportunity to create the priority list and then the CCAC I.T. committee will help set the priorities next month.
 - The 3299 closeout date will be set. Old invoices prior to January 1, 2012 must be processed by the counties into the payment system prior to the swipe cards by a specific date (yet to be determined). If counties do not meet this date, JFS will target the counties in an efforts to have these outstanding invoices processed and recorded on a weekly basis and know how many will be processed.
 - JFS would like providers to communicate with them if a county choose to deny an old invoice; JFS will contact the county regarding the closure. Communication regarding this will be sent out to all providers.
 - JFS has sent an email to the county directors notifying them that JFS is moving forward regarding the 3299s. Please contact JFS if you have applications or bills not processed; notify us of your application and invoice status.
 - JFS will consider special consideration for invoices that are being held due to ongoing investigations and alleged fraud if determined applicable.
 - CCAC raised concerns regarding the amount of work required of provider since the swipe card was implemented. Issues include: the hours are submitted and approved yet there are no payments from CCIDS, parents have 2-3 children and have a card for each child (one active, one inactive card), adjustments are taking longer because information is repeated on the second page, some providers have

not submitted reconciliations from January, and providers are not putting in the change of rate because pre-k rate/school age rate was paid.

- JFS is looking into what issues are the machines and what may be county issues on the front end. Overall, JFS does not see that people are not using the machines and cards; 95% of payments processed are done via swipe. JFS is attempting to target and determine how and where we can minimize the workload for providers and families.
- There are under 200 providers not using at least one open authorization (most are school age). JFS is taking an active approach with the counties to resolve this.
- JFS does not intend to deny payment for care provided. It is not always clear if a problem is created by a provider or the county. State hearing and investigation will be outside of the norm. There are circumstances in which a system wide change to the end date of the authorization may be implemented to push things back but 90% of the counties are doing everything correct and timely.

Mid-Biennial Budget Review- See Handout

Alicia Leatherman, Co-Chair

- The Department of Education and Job and Family Services will have a joint testimony tomorrow morning with the Education Committee regarding the Mid-Biennial Budget Review which includes quite a bit of language regarding the RttT grant.
- Provider associations and JFS are working with the Governor's office to make changes based on the feedback received. Language was included regarding program integrity support. JFS is reviewing different options to suspend or terminate the provider agreement or to hold funds when a suspension occurs.
- Child Care Administrative Qualifications; JFS is currently working with the legislature office, LSC, and the state office. Qualifications for administrators have been reduced; a level of flexibility will be added in the career pathways level and a statement that allows the department to approve an administrator credential as a qualification. Language will be written clearly showing the credential and career pathways.
- Type B provider licensing will be completed to ensure the regulatory system is inclusive of all settings. The certification process will be licensed and will allow JFS to have consistent data on all setting types and provide families access to the same information. The implementation date for this is January 1, 2014. An assessment of the pros and cons of the counties continuing to regulate will be done. JFS will meet with counties and the provider community to provide input. This change will create open the door for those who want to become licensed for childcare to begin a business in the state of Ohio.
 - It is being proposed that there will no longer be a limited certification; each provider will be licensed with the exception of in-home aides who are authorized to care for a child in his/her own home.
- All publicly funded children will be assigned an SSID number that will stay with the child care up to post secondary. This language will allow PFCC and Help Me Grow home visiting to be included. The departments involved are Mental Health, Job and Family Services, Department of Health, and Department of Developmental Disabilities.
- Within the QRIS language an addition was made to allow enhanced subsidy payments to type A home and type B home providers participating in the QRIS. Bethany Sanders requests JFS to email where the quality rating section is location within bill 480. They are in different areas; it is not language in 5104; it is in 3301 (ODE).

Division Updates/Discussion

DCC Staff

- The Child Care budget is in a good place with a 3-5% variance each month. JFS will aggressively continue to tighten the program through system enhancements and policy changes.
- The estimated monthly expenditures break down as follows: July \$49.0M, August 55.9, September 50.9, October 43.2, November 47.3, December 44.2.
- 70% of our families are under 100% of poverty, 25% report at 5% of poverty and 50% of families report under 50% of poverty. JFS is currently sorting these as guaranteed or nonguaranteed. Work with fiscal and OIS is occurring regarding the payment structure and to shift reporting to be service focused vs. payment focused.
- We are currently working with Anne Mitchell, an expert on quality rating and financing and a Step Up To Quality Retreat will take place to consider coordinating professional development, verification, and licensing across all departments. Work with Anne will verify goals, values, visions, and business practices. After this is determined, the work will begin regarding how the standards should appear, how to think about research, and to facilitate a stakeholder process.
 - Ideas are already in place about the system from an I.T. standpoint.
 - The stakeholder group will develop a draft recommendation and revise versions that we would then put out for public comment. A decision has not been made regarding centers and family child care.
- OCCRRA helped to organize the Scope of Work and the collaboration with Maryland is still in process. Maryland is currently waiting on Ohio for the revised standards. A decision why we called them guidelines not standards was due to the difficulty of holding accountable the physical health aspect. More time is needed for consensus around the aspects of physical health. The screening pieces must compliment the standards part and Technical Assistance.
- An additional May Provider communication may be released that calls attention to the OAKS shut down and the Market Rate Survey. If there is anything CCAC feels should be included in the update please notify Stacey.
 - Certification to the local counties should be included.

Union Updates

Bethany Sanders, AFSCME

- No updates were provided.

Check Out

Chris Humphrey, Co-Chair

- **Next meeting: May 16, 2012.**
- CCAC member Julie Piazza King will be honored at the OAEYC conference for the Administrator of the Year Award. Congratulations Julie!

Child Care Advisory Council March 21, 2012 Attendance

Key: Present Absent

Members			
<input checked="" type="checkbox"/>	Chris Humphrey, Chair, Community Professional		
<input checked="" type="checkbox"/>	Alicia Leatherman, Division of Child Care	<input checked="" type="checkbox"/>	Pam Perrino, Community Professional
<input type="checkbox"/>	Tracy Bope, Fairfield CDJFS	<input checked="" type="checkbox"/>	Julie Piazza-King, Not for Profit
<input checked="" type="checkbox"/>	Teri Brannum, Community Professional	<input type="checkbox"/>	Terri Raneri, Type A
<input checked="" type="checkbox"/>	Marjorie Crouse, Parent <i>Phone</i>	<input checked="" type="checkbox"/>	Renee Saam, Allen CDJFS
<input type="checkbox"/>	Nicky Foster, Proprietary	<input checked="" type="checkbox"/>	David Smith, Not for Profit
<input checked="" type="checkbox"/>	Sandra Foster, Cuyahoga CDJFS <i>Phone</i>	<input checked="" type="checkbox"/>	Sarah Stertzbach, Parent <i>Phone</i>
<input checked="" type="checkbox"/>	Tasha Johnson, Not for Profit <i>Phone</i>	<input checked="" type="checkbox"/>	Amy Story, Hamilton CDJFS
<input checked="" type="checkbox"/>	Joseph Krasno, Stark CDJFS <i>Phone</i>	<input checked="" type="checkbox"/>	Lolita Wallace, Franklin CDJFS
<input checked="" type="checkbox"/>	Louanna Leonard, Proprietary	<input checked="" type="checkbox"/>	Elaine Ward, Community Professional
<input type="checkbox"/>	Barbara McVicker, Type B Provider	<input type="checkbox"/>	Kate, Watson, Parent
<input checked="" type="checkbox"/>	Gail Montana, Type B	<input checked="" type="checkbox"/>	Lynette White, Proprietary <i>Phone</i>
Ex-Officio Members:			
<input checked="" type="checkbox"/>	Katrina Bush, DODD	<input type="checkbox"/>	Diane Saunders, ODE
<input type="checkbox"/>	Melissa Courts, ODH	<input type="checkbox"/>	James Scott, ODE, Head Start
<input checked="" type="checkbox"/>	Marlene Fields, ODE	<input type="checkbox"/>	Jan Sokolnicki, Commerce
<input type="checkbox"/>	Marla Himmeger, ODMH	<input type="checkbox"/>	
<input type="checkbox"/>	Ron Johnson, State Fire Marshall		
ODJFS, DCC Staff:			
<input type="checkbox"/>	Carol Ankrom, BCCD	<input checked="" type="checkbox"/>	Stephanie Shafer, BCCD
<input checked="" type="checkbox"/>	Michelle Albast, BCCD	<input checked="" type="checkbox"/>	Stacey Zack, BCCD
<input checked="" type="checkbox"/>	Rachael Moore, BCCD	<input checked="" type="checkbox"/>	Alicia Leatherman, DCC
Guests:			
<input checked="" type="checkbox"/>	Julie Thorner, Miami University OACCP	<input checked="" type="checkbox"/>	Todd Barnhouse, OCCRA
<input checked="" type="checkbox"/>	Bethany Sander, AFSCME	<input checked="" type="checkbox"/>	Alesha Washington, CF4C
<input checked="" type="checkbox"/>	LaChelle Wood, CDCFC	<input checked="" type="checkbox"/>	Linda Day-Mackessy, YMCA/OACCP
<input checked="" type="checkbox"/>	Karen Lampe, Montgomery County	<input checked="" type="checkbox"/>	Linda Neugebauer, Early Care and Learning
<input checked="" type="checkbox"/>	Paula Selway, JR Coleman-Canton		
<input checked="" type="checkbox"/>	Whitney Scarberry, LCJFS		