



MECHANICAL  
CONTRACTORS  
ASSOCIATION  
OF  
CINCINNATI

PLUMBERS  
PIPE FITTERS & MECHANICAL  
EQUIPMENT SERVICES

# Joint Apprenticeship Training Committee Local 392 Training Center

1300 Century Circle North • Cincinnati, Ohio 45246

**JERRY BACK**  
Training Coordinator



UNITED  
ASSOCIATION  
LOCAL UNION  
392

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Attached is a Notice of Applications for the Plumber, Pipe Fitter and Mechanical Equipment Service Apprenticeship Programs. Applications are available for these programs and may be picked-up Monday through Friday 8:00 a.m. and 4:00 p.m.

The Joint Apprenticeship Training Committee is an Equal Opportunity Employer.

Applicants that are selected to one of our programs will automatically be enrolled with Owens Community College where credits towards an associate degree will be honored.

For maps, directions and general information please visit our web site at [WWW.JATC392.COM](http://WWW.JATC392.COM). If you are planning a Job Fair or are interested in a personal visit for your classes, please call Jerry Back, Training Coordinator and he would appreciate the opportunity to be a participant. To schedule your Job Fair or should you have any questions, please call the J.A.T.C. Local 392 Training Center office at 513-671-5282.

Sincerely,

The Joint Apprenticeship & Training Committee

APPLICATIONS FOR PLUMBER, PIPE FITTER AND MECHANICAL EQUIPMENT SERVICE (HVAC) FIVE-YEAR APPRENTICESHIP PROGRAM WILL BE AVAILABLE MONDAY THROUGH FRIDAY 8:00 A.M. TO 4:00P.M.

THE ONLY DOCUMENTS REQUIRED WHEN PICKING UP AN APPLICATION IS A VALID DRIVER'S LICENSE OR PHOTO ID AND PROOF OF SOCIAL SECURITY.

#### APPLICATION REQUIREMENTS

- 1) MUST BE 18 YEARS OF AGE OR OLDER.
- 2) POSSESS VALID DRIVER'S LICENSE. (MES APPLICANTS MAY NOT HAVE MORE THAN 4 POINTS ON RECORD WITHIN THE LAST 3 YEARS).
- 3) MUST BE A HIGH SCHOOL GRADUATE AND HAVE A 2.0 CUMULATIVE GRADE POINT AVERAGE ON OFFICIAL GRADE TRANSCRIPTS, WHICH YOU MUST PROVIDE IN A SEALED ENVELOPE FROM YOUR SCHOOL – UNOPENED.
- 4) MUST HAVE COMPLETED AND SUCCESSFULLY PASSED TWO FULL YEARS OF MATH.
- 5) ALSO, COMPLETED AND SUCCESSFULLY PASSED ONE FULL YEAR OF SCIENCE.

#### GED:

APPLICANTS MAY APPLY WITH A G.E.D. WITH A TOTAL SCORE OF 450 OR HIGHER. INCLUDING A SCORE OF 475 OR HIGHER ON THE MATH PORTION OF THE TEST AND A SCORE OF 475 OR HIGHER ON THE SCIENCE PORTION OF THE TEST.

- EXCEPTION I. IF YOU DO NOT HAVE THE GRADE REQUIREMENTS, BUT YOU DO HAVE A HIGH SCHOOL DIPLOMA OR G.E.D. YOU MUST HAVE ADDITIONAL ADULT OR COLLEGE TRAINING IN MATH, SCIENCE, OR TRADE RELATED CLASSES AND PRESENT PROOF OF A GRADE OF "C" OR BETTER.
- EXCEPTION II. THE JATC ALSO WOULD CONSIDER PROOF OF ON THE JOB TRAINING OF ONE YEAR OR LONGER, IN A CONSTRUCTION OR SERVICE RELATED FIELD.

#### REQUIRED DOCUMENTS

THE FOLLOWING DOCUMENTS MUST BE INCLUDED WHEN THE COMPLETED APPLICATION IS RETURNED. (COPIES ONLY!!!)

THE JATC OFFICE DOES NOT MAKE COPIES FOR YOU.

- 1) HIGH SCHOOL DIPLOMA OR GED CERTIFICATE INCLUDING TEST SCORES.
- 2) ORIGINAL OFFICIAL HIGH SCHOOL GRADE TRANSCRIPTS IN A SEALED ENVELOPE FROM YOUR SCHOOL – UNOPENED.
- 3) BIRTH CERTIFICATE.
- 4) A \$30.00 MONEY ORDER APPLICATION FEE IS REQUIRED. (NON-REFUNDABLE).

WHEN APPLICATIONS ARE RETURNED AND MEET THE ABOVE REQUIREMENTS, THE INDIVIDUAL WILL THEN BE SCHEDULED FOR AN APPITITUDE TEST. AFTER SUCCESSFULLY PASSING THE TEST, THE APPLICANT WILL BE SCHEDULED TO INTERVIEW WITH THE COMMITTEE. SELECTED APPRENTICES ARE REQUIRED TO TAKE DRUG AND SUBSTANCE SCREENING TEST.

EQUAL OPPORTUNITY EMPLOYER

WWW.JATC392.COM



# JOB DESCRIPTIONS

**Plumber** - A plumber is a skilled craftsperson who installs, repairs and maintains pipes, fittings and fixtures involved with the distribution and use of potable water and sewage systems in buildings. They also have the responsibilities of installing Medical Gas systems throughout Hospitals. These systems are installed by the use of brazing, soldering or mechanical devices through designs from blueprints and drawings. They have the very important job of helping to keep water safe for you to use for drinking and bathing. Plumbers protect the health of the nation.

**Pipe Fitter** - A pipe fitter is a skilled craftsperson who installs many varieties of piping systems. They layout, fabricate, and assemble pipes from drawings, blueprints, and specifications. They thoroughly test the piping systems for proper operation. Pipe fitters install and service sophisticated equipment, state-of-the-art controls and piping systems for power generation, pharmaceutical manufacturing, food processing and refrigeration, petroleum refinery, and chemical and petrochemical processing. They complete environmental control systems in schools, hospitals, hotels, motels, airports, malls, high-rise offices, and apartment buildings.

**Mechanical Equipment Service** - The mechanical equipment servicer is a skilled craftsperson who installs, services, and repairs industrial and commercial refrigeration and air conditioning equipment according to blueprints and engineering specifications. They connect motors, compressors, temperature controls, humidity controls, and circulating-ventilating fans to control panels. The servicer is responsible for maintaining numerous pieces of equipment, diagnosing problems, and taking corrective action when necessary.

## DUTIES OF AN APPRENTICE

Duties of an apprentice will require certain visual or audio skills to safely perform required tasks. *You must be able to see and hear sufficiently to perform these tasks; or be able to do so with or without accommodation.*

The apprenticeship duties require lifting a certain amount of weight, which may be up to a maximum weight of 50 pounds. These duties may occur anywhere from occasionally to regularly in the performance of apprentice duties. *You must be able to lift and /or handle these amounts of weights to perform the functions of an apprentice; or be able to do so with or without accommodations.*

Apprenticeship duties may require driving from place to place. Apprentices are expected to have a means of transportation (either personal or public) to get to any job site. MES apprentices must have a valid, current operator's license; not be under suspension; and, not be subject to restrictions that would prevent driving during working hours. *You must have a valid operator's license to perform the functions of an apprentice; or be able to do so with or without accommodations.*

Apprentices must have appropriate communication skills-that is, ability to or in other ways appropriate to the job at issue, communicate-with fellow apprentices, journeypersons, supervisors and others with whom they work and train. *You must be able to communicate effectively to perform the functions of an apprentice; or be able to do so with or without accommodations.*