

# Cincinnati, Ohio Area Electricians' JATC

1216 E. McMillan St., Suite 102

Cincinnati, Ohio 45206

(513)281-6924, (513)281-6934 fax

[www.electricaltc.org](http://www.electricaltc.org)



## Inside Journeyman Wireman Apprenticeship Opportunity (Electrician) Telecommunications Apprenticeship Opportunity (Installer Technician)

The intent of our entire selection process is to reveal those individuals with the highest overall qualifications for the apprenticeship openings available, regardless of race, color, religion, national origin, sex or age. Our ONLY goal is to indenture the highest qualified applicants and train them to be skilled electricians.

Our application process consists of several steps. The process is outlined below. Please read through the entire process to familiarize yourself with what to expect.

### Complete an Application

Applications must be completed in our office and are accepted Monday-Friday from 10:00 am to 4:00 pm. A \$10.00 non-refundable application fee, payable in cash or money order (no checks), is due at the time of application.

Applications for either of our apprenticeship programs will be accepted without regard to race, color religion, national origin or sex

### Qualifications

Applicants **must document** the following qualifications in order to proceed with the application process:

- Applicants must be at least 17 years of age at time of application. There is no upper age limit.
- Applicants must be a high school graduate, have a GED or have a two year Associate Degree or higher.
- Applicants must have completed one full year of Algebra I (Pre-Algebra, Basic Algebra or Intro to Algebra are not acceptable) at the high school level or have obtained one post high school Algebra credit.
- Applicants must possess a valid driver's license.
- Applicants must be physically able to perform the work of the trade.
- Applicants for Electrical Construction Apprenticeship must take and receive a score of "4" or higher on our Aptitude Test (Telecommunications applicants and applicants documenting 4000 or more electrical construction hours do not have to take this test).
- Applicants must submit high school transcripts for grades 9-12. If qualifying with a GED, submit transcripts for the grade(s) completed. Transcripts for seniors in high school must include grades 9-11 and the first semester of the senior year, and be accompanied by a letter from the high school stating that the applicant is "on track" to graduate with their class.

Applicants who can not meet one or more of the above qualifications will not be denied an application, but the application will be filed as "does not meet qualifications". These applications will be kept on file for a period of two years during which requirements may be met and the applicant will progress to the next step of the application process. Applicants who have met all of the above requirements and documented the proper paperwork will be scheduled for an interview, the next step in the application process.

**For more information please contact us at (513)281-6924 or visit our website at [www.electricaltc.org](http://www.electricaltc.org)**