

Pre Transitional Phase

FMS receives funds for completion of readiness review

CM develops Home Choice plan addendum with consumer, authorizes services to begin and notifies TC. CU notifies FMS of new consumer. Pre-transitional phase begins

CU provides orientation packet to consumer. CU sends Home Choice services authorization to FMS with services and providers identified

Goods & services authorized? (TC must provide evidence that housing has been secured, such as a lease agreement.)

FMS invoices for goods and services rendered for specific consumer. FMS must send request to contract manager

FMS sets up all acct. info. & payment based on consumer's home choice plan

1 Consumer can initiate goods & services 180 days prior to discharge (ODA/ODJFS) or 60 days prior discharge (ODMRDD).

2 CU notifies FMS if consumer disenrolls. The goods become the property of the consumer if the consumer does not move but has previously purchased goods

Demonstration Phase (start 365 day clock)

Service Begins

Provider performs service and sends consumer-approved service log and invoice to FMS

FMS monitors budget, pays the provider claim within 10 days and submits invoice to ODJFS for reimbursement

3 CU notifies FMS that 365 period has ended, consumer reinstated to NF, consumer disenrollment, provider billing irregularities

4 The FMS sends all invoices to the Contract Manager.

TC and consumer develop list of items and costs of goods and services needed. List is given to FMS.

FMS cuts check for stuff to the vendors identified by the consumer & TC

5 TC returns retail invoices and/or receipts back to FMS to assure what was authorized and purchased

FMS reconciles individual consumer goods & services acct

ODJFS monitors this reconciliation.

FMS provides report to ODJFS and consumers of dollars used, paid to providers or vendors and required service codes

ODJFS reconciles to CMS reporting requirements

