



Department of
Job and Family Services

Ted Strickland, Governor
Helen E. Jones-Kelley, Director

September 22, 2008

Dear Vendor:

This letter is to announce the release of the Ohio Department of Job and Family Services' (ODJFS) Request for Letterhead Bids (RLB)#: R-89-04-8001, for Computer Aided Facility Management Software. Through this RLB, ODJFS plans to obtain a qualified vendor to provide ODJFS with a complete off-the-shelf Computer Aided Facility Management (CAFM) software system and to perform specified related services. The one selected vendor will be responsible for providing a fully functional networked system, including system installation at multiple locations statewide, documentation, full implementation, and related data conversion services in order to replace the ODJFS existing system.

If you are interested in submitting a bid for this important project, please obtain the RLB through the ODJFS web site at <http://www.jfs.ohio.gov/rfp/>. If you do not have Internet access to this document or experience problems opening the above referenced ODJFS URL, please contact the RFP/RLB Unit at the following telephone number:

ODJFS, Office of Contracts and Acquisitions
30 East Broad Street, 31st Floor
Columbus, Ohio 43215-3414
PH: (614) 728-5693

Responses must be prepared and submitted in strict accordance with the requirements and time frames given in the RLB. Thank you for your attention to this request.

Sincerely,

(Signature on File)

Helen E. Jones-Kelley
Director