

AMENDMENT# 2
NOVEMBER 6, 2009
CLARIFICATION FOR: RFGA# R-1011-21-8028
TOGETHER OHIO FAMILY SUPPORT FUND

This clarification addresses specified issues within the RFGA, as follows:

1.) SUBJECT: METROPOLITAN HOUSING AUTHORITY AS AN ELIGIBLE ORGANIZATION.

This amends RFGA Sub-section 1.1 Purpose within SECTION I., GENERAL PURPOSE & APPLICANT INFORMATION. The opening paragraph as originally published reads:

The Ohio Department of Job and Family Services (ODJFS) releases this Request for Grant Applications (RFGA) on behalf of the Governor's Office of Faith-Based and Community Initiatives (GOFBCI) to solicit proposals from qualified organizations for the implementation of innovative, and effective anti-poverty programs. Proposals for this project should be aimed at reducing the incidence of poverty by leveraging the informal supports of families, friends, and community members in assisting interested low-income individuals and families as they work to move out of poverty and into financial self-sufficiency. ODJFS will consider proposals only from qualified non-profit organizations, charitable foundations in Ohio, Ohio public colleges and universities, and County Departments of Job and Family Services (CDJFS). Up to six proposals will be selected for grant awards.

Through this amendment, this opening paragraph shall now read as follows (change in italics):

The Ohio Department of Job and Family Services (ODJFS) releases this Request for Grant Applications (RFGA) on behalf of the Governor's Office of Faith-Based and Community Initiatives (GOFBCI) to solicit proposals from qualified organizations for the implementation of innovative, and effective anti-poverty programs. Proposals for this project should be aimed at reducing the incidence of poverty by leveraging the informal supports of families, friends, and community members in assisting interested low-income individuals and families as they work to move out of poverty and into financial self-sufficiency. ODJFS will consider proposals only from qualified non-profit organizations, charitable foundations in Ohio, Ohio public colleges and universities, County Departments of Job and Family Services (CDJFS) *and metropolitan housing authorities (MHA)*. Up to six proposals will be selected for grant awards.

All else in Section I and sub-section 1.1 remains unchanged.

2.) SUBJECT: METROPOLITAN HOUSING AUTHORITY AND DOCUMENTATION OF ELIGIBILITY

This amends RFGA Sub-section 2.1, B., Required Applicant Qualifications, within SECTION II., APPLICANT EXPERIENCE AND QUALIFICATIONS which as originally published reads:

- B. Is a non-profit organization, charitable foundation in Ohio, public university or college in Ohio, or a county department of Job and Family Services. If the applicant is a non-profit organization, proposals submitted must include documentation, such as a copy of the applicant organization's current and valid non-profit Ohio 501(c)3 tax status determination letter from the Internal Revenue Service (IRS). Except for applications from either an Ohio public university or college or from a

CDJFS, applicant organizations' proposals must include documentation of the organizations Ohio non-profit status, such as a current and valid IRS tax status determination letter. A sample 501© 3 letter has been provided as Appendix A for applicant reference;

Through this amendment, this requirement shall now read as follows (change in italics):

- B. Is a non-profit organization, charitable foundation in Ohio, public university or college in Ohio, a county department of Job and Family Services, *or a metropolitan housing authority (MHA)*. If the applicant is a non-profit organization, proposals submitted must include documentation, such as a copy of the applicant organization's current and valid non-profit Ohio 501(c)3 tax status determination letter from the Internal Revenue Service (IRS). Except for applications from an Ohio public university or college; or from a CDJFS; *or from an MHA*, applicant organizations' proposals must include documentation of the organization's Ohio non-profit status, such as a current and valid IRS tax status determination letter. *For applications from an MHA, a letter on official letterhead signed by the chief executive officer affirming the applicant's status as an MHA will be accepted as appropriate documentation. For reference for those applicants whose non-profit status as a 501 (c) 3 organization, a sample 501© 3 letter has been provided as Appendix A for applicant reference;*

All else in Sub-section 2.1, B. of Section II remains unchanged.

3.) SUBJECT: AUDIT A-133 OR A-122 DOCUMENTATION

This amends RFGA Sub-section 2.3, E., **Organizational Experience and Capabilities**, within **SECTION II., APPLICANT EXPERIENCE AND QUALIFICATIONS**, which as originally published reads:

- E. A demonstration that the lead organization is financially solvent and can successfully operate this grant with a certified copy of the organization and partnering entities most recent financial statement and last A-122 or A-133 audits;

Through this amendment, this requirement shall now read as follows (change in italics):

- E. A demonstration that the lead organization is financially solvent and can successfully operate this grant with a certified copy of the organization's and partnering entities' most recent financial statement and last A-122 or A-133 audits. *(In the event that the applicant or the applicant's partners have never undergone A-133 or A-122 audits, other documents such as copies of audits performed by independent Certified Public Accountants MAY be substituted. Proposals will be scored as the score sheet requires, but independent audits, if submitted, will be accepted and scored as equivalent documentation);*

All else in Sub-section 2.3, E. of Section II remains unchanged.

4.) SUBJECT: AUDIT A-133 OR A-122 DOCUMENTATION

This amends RFGA Sub-section 3.3, I., **Administrative Structures—Proposed Program Plan** within **SECTION III. PROJECT PLAN & SPECIFICATIONS OF PROJECT DELIVERABLES**, which as originally published reads:

- A. Provide a certified copy of your organization's and partnering entities most recent financial statements and last A-122 or A-133 audits.

Through this amendment, this requirement shall now read as follows (change in italics):

- A. Provide a certified copy of your organization's and partnering entities most recent financial statements and last A-122 or A-133 audits *or other documents such as copies of audits performed by independent Certified Public Accountants as appropriate for the applicant organization type.*

All else in Sub-section 3.3, I. of Section II remains unchanged.

5.) SUBJECT: PROCUREMENT PROCESS DEADLINES

This amends RFGA Sub-section 1.7, Anticipated Procurement Timetable of Section I, SECTION I, GENERAL PURPOSE & APPLICANT INFORMATION. The time table as originally published and then amended, is hereby changed to the following:

DATE	EVENT/ACTIVITY	AMENDED DATE	AMENDED DATE
October 7, 2009	ODJFS Releases RFGA to Potential Applicants on ODJFS Web Site; Q&A Period Opens - RFGA becomes active - Applicants may submit inquiries for RFGA clarification	October 14, 2009	NO CHANGE
October 27, 2009	Applicant Q & A Period Closes, 10 a.m. (for inquiries for RFGA Clarification) No further inquiries for RFGA clarification will be accepted	November 2, 2009	NOVEMBER 10, 2009
November 2, 2009	ODJFS provides Final Applicant Question & Answer Document (estimated)	November 5, 2009	NOVEMBER 13, 2009
Wednesday November 18, 2009	Deadline for Applicants to Submit Proposals to ODJFS (3:00 p.m.) - This is the proposal opening date, beginning the ODJFS process of proposal review	Tuesday November 24, 2009	NO CHANGE
November 30, 2009	ODJFS Issues Grant Award Notification Letters (estimated) - Applicants that submitted proposals in response to this RFGA will be sent letters stating whether their proposal was accepted for award of the grant	December 4, 2009	NO CHANGE

<p>January 4, 2010</p>	<p>Implementation* (<u>estimated</u>--following notification of all contractual and funding approvals) - ODJFS grants are not valid and effective until the state Office of Budget and Management approves the purchase order.</p>	<p>NO CHANGE</p>	<p>NO CHANGE</p>
<p>June 30, 2011</p>	<p>Project Completion under original Grant Period- All work must be completed and approved by the GOFBCI Grant Manager</p>	<p>NO CHANGE</p>	<p>NO CHANGE</p>

THIS CONCLUDES AMENDMENT # 2 TO RFGA R-1011-21-8028