



Department of
Job and Family Services

Ted Strickland, Governor
Douglas E. Lumpkin, Director

November 23, 2009

Dear Potential Vendor:

This letter is to announce the release of the Ohio Department of Job and Family Services' (ODJFS) Request for Proposals (RFP) Number R-1011-06-8030, for administrative services for the Ohio Adoption Loan Program. The purpose of this RFP is to identify one licensed and FDIC-insured financial institution with locations around Ohio to hold and manage all monies appropriated for the state adoption assistance loan fund. This fund, created under section 3107.018 of the Ohio revised Code (ORC), is to make adoption assistance loans available to assist qualifying prospective adoptive parents with some of the expenses involved in the adoption process. ODJFS is seeking proposals from vendors who are licensed financial institutions to administer this state adoption assistance loan fund.

If you are interested in submitting a proposal for this important project, please visit the ODJFS web site for procurement opportunities at <http://www.jfs.ohio.gov/rfp/> and follow directions for accessing this RFP. If you experience problems opening this ODJFS URL, please contact the RFP/RLB Unit at (614) 728-5693.

Responses must be prepared and submitted in strict accordance with the requirements and time frames given in the RFP. Thank you for your attention to this request.

Sincerely,

Signature On File

Douglas E. Lumpkin
Director

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