

# ABBREVIATED CHILD SUPPORT GLOSSARY

This short glossary is not meant to be a comprehensive dictionary; but rather to provide a better understanding of basic child support terminology.

## A

### **Absent Parent**

See "[Non-custodial Parent](#)."

### **Acknowledgement of Paternity Affidavit**

Document signed by a mother and father to establish paternity of a child without going through court or an administrative process and does not involve genetic testing.

### **Action Transmittal**

Document sent out by the Federal [Office of Child Support Enforcement](#), which instructs state or federally funded tribal Child Support Enforcement programs on the actions they must take to comply with new and amended Federal laws. Has basis in Federal law and regulation.

### **Account Number (for direct deposit)**

A unique number identifying an individual's checking or savings account.

### **Adjudication**

The entry of a judgment, decree, or order by a judge or other decision-maker such as a magistrate or [administrative hearing officer](#), based on the evidence submitted by the parties.

### **Administration for Children and Families (ACF)**

The federal agency in the Department of Health and Human Services (HHS) that houses the [Office of Child Support Enforcement \(OCSE\)](#).

### **Administrative Child Support Order**

A [child support order](#) that is issued by the county [child support enforcement agency](#).

### **Administrative Officer**

An impartial child support enforcement agency employee with no personal stake or involvement in a case, who presides over administrative hearings, issues administrative orders and issues administrative determinations. For more information, see [Ohio Administrative Code](#) rule 5101:12-30-25.

### **Administrative Notice of Default**

Notification to an [obligor](#) that he/she is in [default](#) and subject to one or more [enforcement techniques](#) to satisfy the support [obligation](#).

## **Administrative Process**

The process authorized by the [Ohio Revised Code](#) for a county [child support enforcement agency](#) (CSEA) to determine [paternity](#) and to establish, modify and enforce [child support orders](#). Each Ohio County has its own CSEA.

## **Administrative Review and Adjustment**

The act of a county CSEA re-examining a support order for possible changes.

## **Administrative Subpoena**

A subpoena issued by the [Ohio Department of Job and Family Services](#), an Ohio county [child support enforcement agency](#) or a child support agency from another state. The subpoena commands the individual to appear at a certain time and place to give testimony regarding a certain matter or to provide information.

## **Affidavit**

A written statement, usually notarized, that is signed under oath or by affirmation.

## **Age of Majority**

In Ohio, the age of majority is 18 years old.

## **Aid to Families with Dependent Children (AFDC)**

Former entitlement program that made public assistance payments on behalf of children who did not have the financial support of one of their parents by reason of death, disability or continued absence from the home. Replaced with [Temporary Aid to Needy Families \(TANF\)](#). The TANF program in Ohio is [Ohio Works First \(OWF\)](#).

## **Alert**

A system generated message to the user that a situation exists that requires attention or some sort of action, sometimes within a specific time frame and usually in order to process the child support case to the next progressive step.

## **Alias**

Another name, or an assumed name, used by a person. An alias is sometimes referred to as "also known as" or "AKA." If a [non-custodial parent](#) or an [alleged father](#) has an alias and the person's location is unknown, it is important that the [child support enforcement agency](#) (CSEA) is notified of the alias so the CSEA can search for the person by both names.

## **Alleged Father**

A male thought to be the father of a child, but who has not been legally determined to be the father. Also called the [putative father](#).

## **Allocation**

How a payment is distributed between obligation amounts

**Alternate Payee**

A person other than the [obligee](#) that has been designated to receive support payments on behalf of the obligee.

**Amount Collected**

The amount received from the obligor

**Applicant**

A person that is applying for [Title IV-D](#) child support services.

**Arrears**

Past due, unpaid support owed by the obligor. Payments made towards arrears will reduce the unpaid balance on the order.

**Assigned Arrears**

Arrears that the [custodial parent/caretaker/obligee](#) signed over to the State of Ohio as a condition of receiving [public assistance](#).

**Assignment of Support Rights**

The legal procedure by which a [custodial parent/caretaker/obligee](#) receiving public assistance agrees to turn over to the State of Ohio any right to support paid by the [non-custodial parent/obligor](#) in exchange for receipt of cash assistance and other benefits.

**Assistance Paid to the Family**

Public assistance under the [Temporary Assistance for Needy Families](#) (TANF) program, as defined in 45 CFR 260.31, that is in the form of money payments in cash, checks, or warrants immediately redeemable at par (see [Action Transmittal](#) OCSE-AT-99-10, dated September 15, 1999). The amount of assigned arrears retained by the State of Ohio cannot be greater than the amount of assistance paid to the family.

**B****Bankruptcy**

An individual who files for protection from their creditors efforts to collect a debt. Generally, a child support obligor who filed for bankruptcy will still owe child support and be required to pay their monthly obligation. Past due child support is not subject to discharge in bankruptcy.

**Biological Father**

The biological father is sometimes referred to as the natural father.

**Billing Coupon**

Obligors who are not subject to wage withholding will receive a monthly billing coupon. The billing coupon includes a summary of the child support amount owed as well as information that needs to be included with the payment to ensure it is posted to the correct case, such as obligor name, SETS case number, and order number.

**Bond**

Money that is paid by the [obligor](#) to a court and held in escrow, to be released to the [child support enforcement agency](#) if the obligor does not pay his/her support obligation.

**Buccal Swab**

A method used to gather samples from the mother, alleged father, and child for the purpose of [genetic testing](#). A cotton swab is used to collect saliva from the person's mouth.

**Burden of Proof**

The duty of a party to produce the greater weight of evidence on a point at issue.

**C****CRIS-E**

Client Registry Information System - Enhanced. Ohio Department of Job and Family Services automated computer system to support the processing of the public assistance programs, including [Ohio Works First](#) and food assistance.

**Caretaker**

The person (including a parent) or agency that is responsible for a child and has physical and/or legal custody of the child.

**Case**

The group of people associated with a particular referral/application for child support services, child support order, and/or court hearing. This typically includes a custodial parent or caretaker, a non-custodial parent or alleged parent, and a child. Every case has a unique [SETS](#) case number.

**Case Number**

A unique 10-digit, system assigned number used to identify a Child Support Case.

**Case Transfer**

To move a case in its entirety to a [child support enforcement agency](#) in another county.

**Case Type**

Indicates whether or not a case is considered IV-D. A case becomes IV-D when it is referred for child support services by a public assistance agency, or an individual completes a IV-D

application. Generally, a case is Non-IV-D when an individual has a case but has not completed a IV-D application and has never been on public assistance. If your case is Non-IV-D you will not receive certain services, such as collections through federal tax offset.

### **Cash Medical Support Obligation**

An obligation ordered as part of a child support order, for the child's health care needs.

### **Central Paternity Registry (CPR)**

Repository of paternity information obtained as a result of the establishment of parent/child relationships for children born out-of-wedlock in Ohio.

### **Child Support Enforcement Agency (CSEA)**

The county agency that is responsible for operation of the local child support program. There is a CSEA in each of Ohio's 88 counties.

### **Child Support Obligation**

An amount of money an obligor is required to pay to provide support for a child.

### **Child Support Order**

An order, issued by the court or a county [child support enforcement agency](#), that requires the [non-custodial parent](#) to pay a [child support obligation](#) and a [cash medical support obligation](#), and requires the [non-custodial parent](#), the [custodial parent](#), or both parents to provide private health insurance coverage for the child. The non-custodial parent is the "[obligor](#)" and the custodial parent is the "[obligee](#)." The person that is required to provide the private health insurance coverage for the child is the "[health insurance obligor](#)".

### **Child Support Payment Central (CSPC)**

The single site where all child support payments in Ohio are processed.

### **Child Support Program Manual (CSPM)**

Chapter 5101:12 of the [Ohio Administrative Code](#), published by the [Ohio Department of Job and Family Services Office of Child Support](#). The CSPM contains the administrative rules for the County Child Support Enforcement Agencies and is written in accordance with federal and state statutes, regulations, and policies.

### **Collection Date**

The date the support payment is received by [Child Support Payment Central](#).

### **Conditionally Assigned Arrears**

Assigned arrears owed to the obligee at the time that the obligee applied for public assistance and assigned support to the State of Ohio as a condition of receiving public assistance. These arrears are assigned while the family is receiving public assistance. When

the family stops receiving public assistance, these arrears are unassigned unless the collection is from the obligor's federal income tax refund. When the collection is from the federal income tax refund, these arrears are assigned to the State of Ohio.

### **Consumer Credit Protection Act (CCPA)**

Federal law that limits the amount that an employer may withhold from an employee's earnings to satisfy the employee's support obligations and other garnishments.

### **Cooperation**

Requirement for the custodial parent/caretaker/obligee to provide certain information and appear at certain administrative or court hearings as a condition of receiving Ohio Works First and/or Medicaid, so that the child support enforcement agency is able to establish paternity, establish a support order, or enforce a support order.

### **County Department of Job and Family Services (CDJFS)**

The local agency responsible for administering public assistance programs such as Ohio Works First, Food Assistance (formerly called Food Stamps), and Medicaid. Each of the state's 88 counties has a CDJFS. In some Ohio counties, the child support enforcement agency is a department within the CDJFS.

### **County of Jurisdiction**

The county the child support order was established in or will be established in, either by the child support enforcement agency or the court.

### **Court Child Support Order**

A [child support order](#) that is issued or modified by the court.

### **Criminal non-support**

Criminal charges that can be brought against an [obligor](#) when the obligor willfully fails to pay support.

### **Child Support Enforcement Network (CSENet).**

Network automation used to facilitate sharing of information between states concerning child support cases being administered by multiple states.

### **Current Assistance Case**

A child support case where the children are receiving [Ohio Works First](#) benefits or are eligible to receive [Foster Care Maintenance](#) benefits.

### **Current Child Support**

The amount designated for the current month's amount of money an obligor is required to pay to provide support for a child.

**Current Clothing/Misc Allowance**

Calculated as part of the child support obligation.

**Current Ongoing Medical Costs**

The amount designated for the current month's obligation for the child's health care needs.

**Current Provision of Living Quarters**

Calculated as part of the child support obligation.

**Current School Related Support**

Calculated as part of the child support obligation.

**Current Spousal Support**

The amount designated for the current month's amount of support owed to a former spouse; also called alimony

**Current Support**

The amount designated for the current month's obligations

**Custodial Parent**

The parent that has primary care, physical custody, and control of the child, and is the [obligee](#) in the support order.

**Custody Order**

Order issued by the court that determines which parent or caretaker has legal custody of a child.

In Ohio, a child support enforcement agency is not able to issue or change a custody order.

**Default**

When the obligor fails to pay support in an amount in excess of the monthly support obligation.

**Disbursement**

The issuance of a support payment that has been collected by the child support program.

**Disbursement to the family**

Support collection sent to the family

**Disbursement to fees**

Support collection designated for processing and other fees

**Disbursement to other**

Support collection sent to an entity due the support other than the family.

**Distribution**

How the total amount of a support collection is divided between all of the obligations owed under the support order, based on federal regulations.

**DNA testing**

The comparison of genetic materials provided by a mother, alleged father, and a child to determine whether the alleged father is the child's biological father.

**Due Process**

Notifying the person involved in a court or administrative proceeding so the person has a right to know what action is being taken and has an opportunity to be heard.

**E****e-childspaySM e-childspaySM**

A website ([www.e-childspay.com](http://www.e-childspay.com)) through which child support obligors can make child support payments using a credit card.

**Electronic Disbursement or e-Disbursement**

Issuing support payments directly to the obligee's Ohio e-QuickPay debit card.

**Electronic Funds Transfer (EFT)**

Transferring money electronically from one account to another. Direct Deposit (when an employer deposits the employee's pay check into the employee's bank account instead of issuing a paycheck to the employee) is a type of EFT.

**Emancipation**

A child may be considered emancipated when they reach the age of majority (18 in Ohio).

**NOTE:** If the child is 18 and still attending high school, the emancipation date may extend to the graduation date; but not beyond the child's 19th birthday.

**Employer Identification Number (EIN)**

Federal tax number to identify employers.

**Enforcement Technique**

Legal action of the court or child support enforcement agency to make sure that a support order is obeyed, such as [income withholding](#), [liens](#) placed on assets, license suspension (e.g., drivers, recreational, professional), and [passport denial](#).

### **E-Quick Pay™ Debit MasterCard<sup>SM</sup>**

If you are a child support obligee, the e-QuickPay<sup>SM</sup> Debit MasterCard® card provides you with a debit card to receive your support payments. Your support payments will be credited to your eQuickPay<sup>SM</sup> debit card automatically. You are not required to have an account at a bank or financial institution.

### **E-Quick Pay Account Number**

Your e-QuickPay account number is not the same as your e-QuickPay card number. Your eQuickPay card accesses your e-QuickPay account, just like a Debit card accesses a bank account. If your card is lost or stolen, your account number can be deactivated so no one will be able to access your funds. Your new card will have a different card number but it will access your same account.

### **ExpertPay<sup>SM</sup>**

ExpertPay<sup>SM</sup> is a website ([www.expertpay.com](http://www.expertpay.com)) through which child support obligors and employers can electronically submit child support payments.

### **Establishment**

Services provided by the child support enforcement agency include establishment of [paternity](#) and establishment of [child support orders](#).

## **E**

### **Family Violence Indicator (FVI)**

A designation placed on a participant in a case or order that indicates a person is associated with child abuse or domestic violence. It is used to prevent disclosure of the location of a party and/or a child believed to be at risk of family violence.

### **Federal Financial Participation (FFP)**

The portion of a State's child support expenditures used to administer the program that are paid by a Federal Government match. The Federal share of child support administrative costs is 66 percent.

### **Federal Offset Program (FOP)**

A program that provides several enforcement techniques for collecting arrears from obligors, including Federal income tax refund and administrative offset, Passport Denial Program and Multi-State Financial Institution Data Match.

**Federal Parent Locator Service (FPLS)**

An automated system that searches federal government records to: locate non-custodial parents and alleged fathers; investigate parental kidnapping cases and process adoption or foster care cases.

**Federal Tax Refund Offset Program**

An enforcement technique that collects past due support amounts from obligors by intercepting their Federal income tax refund and using the refund to pay off the obligors' arrears.

**Fee Obligations**

Obligations that are owed to fees as indicated in the order. This obligation amount also includes the order's 2% processing charge.

**Final and Enforceable Determination of Paternity**

A legal determination that a man is the natural father of a child.

**Financial Institution Data Match (FIDM)**

An enforcement technique where information on accounts held by banks, savings & loan companies, brokerage houses and other financial institutions is matched with child support obligors who owe arrears.

**Foster Care Maintenance Benefits**

Federal funds provided to a child protective services agency that has legal custody of a child, to help care for the child. While the child is eligible for foster care maintenance benefits, the child support that the obligor owes (also for the care of the child) is assigned to the state.

**G****Genetic Testing**

The process of analyzing genetic materials ([DNA](#)) to determine [paternity](#).

**Gift Deeming**

In Ohio, direct payments of support from the obligor to the obligee are considered gifts and not support payments.

**Good Cause**

When a custodial parent/caretaker that is receiving public assistance does not have to cooperate with the child support enforcement agency because cooperation is against the best interest of the child.

## **Guidelines**

A standard method for setting the amount of the [child support](#) and [cash medical support obligations](#) in the [child support order](#), using a mathematical formula based on the combined income of the parents and other factors, for instance, the cost of private health insurance coverage and daycare.

## **H**

### **Health Insurance Obligor**

The parent who is required by the child support order to provide private health insurance coverage for the child. Either parent may be the health insurance obligor.

### **Health Plan Administrator**

Any entity authorized under the Ohio Revised Code, Title 39, to engage in the business of insurance in Ohio, any health insuring corporation, any legal entity that is self-insured and provides benefits to its employees or members, and the administrator of any such entity or corporation.

### **Hearing Officer**

An impartial person with no personal stake or involvement in a case. See [Administrative Officer](#) and [State Hearing](#).

### **Held Money/Hold**

Support collections that are temporarily held instead of being issued, usually because there is a court order for the child support enforcement agency to hold the payments, due to a bad address, etc.

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### **Immediate Wage Withholding**

An [enforcement technique](#) of automatically deducting an obligor's income as soon as the support order is established and the obligor's employer receives and processes the [income withholding notice](#).

### **Imputed income**

The amount of income the court or child support enforcement agency may determine that a parent is capable of earning, if the parent does not attend the hearing or if the parent is voluntarily unemployed or voluntarily underemployed.

### **Income**

For child support purposes, any periodic form of payment to an individual, regardless of source, including wages, salaries, commissions, bonuses, worker's compensation, disability, pension, or retirement program payments and interest; remuneration for work performed or any payment made in lieu of remuneration for work performed, such as social security benefits or retirement pay.

### **Income Withholding**

An [enforcement technique](#) of deducting an obligor's income and sending the money to [Child Support Payment Central](#) instead of to the obligor and using the money to pay the obligor's support order.

### **Injured Spouse Claim**

A claim filed by an obligor's spouse with the Internal Revenue Service (IRS) to recover the portion of the joint federal income tax refund owed to the obligor's spouse, when the obligor's federal tax refund is intercepted through the [Federal Tax Refund Offset Program](#).

### **Intercept**

A method of securing child support by taking a portion of non-wage payments made to an obligor. Non-wage payments subject to interception include Federal tax refunds, State tax refunds, unemployment benefits and disability benefits.

### **Interest Payment on Unassigned Arrears**

An additional interest payment made towards arrears owed to the family.

### **Intergovernmental Case (formerly called “Interstate”)**

A case that includes one of the parents living in a different state, tribe, or country, so a request for assistance is forwarded to the child support agency in the other state, tribe or country.

### **Interstate Central Registry (ICR)**

The ODJFS Office of Child Support unit that receives, distributes, and responds to inquiries on intergovernmental cases. Every state child support agency must have an ICR.

### **Interstate Processing Fees**

The charge paid to another state’s child support enforcement agency to cover the cost of processing the support payments.

### **IV-A ("four-a")**

"IV-A" is short for "Title IV-A of the Social Security Act," the federal laws regarding [TANF](#). The TANF program in Ohio is called [Ohio Works First](#).

### **IV-D ("four-d")**

A case in which a State currently provides child support services as directed by the State or Tribal IV-D Program that is authorized by Title IV-D of the Social Security Act. A IV-D case is comprised of:

- a dependent child or children;
- a custodial party who may be a caretaker relative or other custodian, including an entity such as a foster care agency; and
- a non-custodial parent (NCP) or parents, a mother, a father, or a [putative father](#) (where [paternity](#) has not been legally established).

### **IV-D Application**

A written, signed document required to be completed for individuals desiring child support services that are currently not receiving public assistance benefits.

## **IV-E ("four-e")**

"IV-E" is short for "Title IV-E of the Social Security Act," the federal laws regarding foster care.

## **J**

### **Judgment**

The official decision or finding of a judge or administrative hearing officer; also known as a decree or order.

### **Jurisdiction**

The legal authority that a court or child support enforcement agency has over particular persons and over certain types of cases, usually based on county.

## **L**

### **Legal father**

A male who is recognized by law as the father of a child.

### **Levy**

An enforcement technique where the child support enforcement agency seizes, and sometimes later sells, an obligor's assets, including personal property, and uses the money to pay the obligor's support.

### **Lien**

An enforcement technique where the child support enforcement agency puts a claim upon the obligor's property to prevent its sale or transfer until the obligor pays his/her support arrears.

### **Limited Assignment**

For any [Ohio Works First \(OWF\)](#) benefit period that started on or after 10/1/2009; when a [custodial parent/caretaker/obligee](#) assigns support to the state as a condition of receiving OWF, only the amount of support that is owed to the obligee during the OWF benefit period is assigned to the state.

**Locate**

Finding a custodial parent, caretaker, non-custodial parent, or alleged father to establish paternity, establish a child support order, enforce a child support order, process an adoption or foster care case, and/or investigate a parental kidnapping case.

**Long-Arm Jurisdiction**

Legal provision that permits a court or child support agency in one state to claim personal jurisdiction over someone who lives in another state. There must be some meaningful connection between the person and the state that is asserting long arm jurisdiction in order for the court or agency to reach beyond its normal jurisdictional border.

**Lump Sum Payment**

A single payment that an obligor is scheduled to receive. Lump sum payments are often bonuses or lottery winnings.

**Lump Sum Intercept**

An [enforcement technique](#) where an obligor's [lump sum payment](#) is sent to [Child Support Payment Central](#) instead of to the [obligor](#) and the money is used to pay the obligor's support order.

**M****Means Tested Income**

Benefits issued in the form of cash that are based on the recipient's income, assets, and/or other program criteria [for example, Supplemental Security Income (SSI)]. A person usually has to be below a certain percentage of the federal poverty level to qualify for means tested income.

**Medicaid**

A federal and state funded medical assistance program administered by the state. This program provides payment for medical expenses for eligible low income persons who are aged 65 or over, blind, disabled, under 21, pregnant, or members of families with dependent children. The extent of medical care which may be paid is governed by Ohio's Medical program.

### **Medical Support Obligation**

Requirement of a child support order to provide private health insurance coverage for the child, pay a specific amount of money to cover the health care needs of the child or obligee, reimburse the obligee or ODJFS for a medical expense, and/or pay for a certain percentage of the child's medical expenses.

### **Mistake of Fact Hearing**

A hearing to determine if there was an error in the amount of current or overdue support or in the identity of the alleged absent parent.

### **Modification of Support**

Change (increase or decrease) of support order based upon a substantial change in circumstances. Reference [Administrative Review and Adjustment](#).

## **N**

### **National Directory of New Hires (NDNH)**

A national database containing New Hire (NH) and Quarterly Wage (QW) data from every State Directory of New Hires (SDNH) and Federal agency and Unemployment Insurance (UI) data from "State Workforce Agencies".

### **National Medical Support Notice (NMSN)**

The form sent to the health insurance obligor's employer, ordering the employer and its [health care plan administrator](#) to enroll the child in health care coverage when the coverage is available through the employer and required as part of the child support order.

### **New Hire Reporting**

Program that requires all employers to report newly hired employees and independent contractors to the State Directory of New Hires in Ohio.

### **Non-cooperation**

Failure of a Public Assistance (PA) client to cooperate with the CSE agency in the establishment of paternity and/or support. Non-cooperation could result in a reduction of the client's PA grant.

**Non-Custodial Parent (NCP)**

The parent who does not have primary care, custody, or control of the child and who may have an obligation to pay child support. Also referred to as the [obligor](#).

**Non-Family Ordered Obligations**

Obligations that are owed to an entity other than the family.

**Non- IV-D ("four-d")**

Generally, a case is Non-IV-D when an individual has a case but has not completed a IV-D application and has never been on public assistance. Individuals on Non-IV-D cases will not receive certain services, such as collections through federal tax offset.

**O****Obligation**

The amount the obligor is to pay as support and the manner in which it is to be paid. Amount of money to be paid as support by a [non-custodial parent \(NCP\)](#). Can take the form of financial support for the child, medical support, or [spousal support](#). An obligation is a recurring, ongoing obligation, not a onetime debt such as an assessment.

**Obligee**

Any person, including a state or political subdivision, owed support.

**Obligor**

The person who owes support.

**Office of Child Support (OCS)**

Office within the [Ohio Department of Job and Family Services](#) that is responsible for Ohio's statewide child support program. In Ohio, child support services are state supervised and county administered.

**Office of Child Support Enforcement (OCSE)**

The federal office of the [Administration for Children and Families \(ACF\)](#), which is within the Department of Health and Human Services (DHHS), that regulates child support enforcement programs in the states.

**Offset**

The process of reducing funds that are paid by or through the State or Federal government to an obligor and applying the funds toward the balance of the delinquent debt. For instance, the money due to an [obligor](#) as a State or Federal income tax refund, or from an administrative payment, such as Federal retirement benefits, may be intercepted in order to satisfy an unpaid child support obligation.

**Ohio Administrative Code (OAC)**

Contains procedural and regulatory rules for Ohio's state agencies, in accordance with the [Ohio Revised Code](#) and federal laws and regulations.

**Ohio Benefits**

The statewide system used to administer Ohio Public Benefit programs. The child support system and Ohio Benefits communicate and exchange cases where children are in receipt of a public benefit such as Medicaid or TANF benefits.

**Ohio Department of Job and Family Services (ODJFS)**

The state agency responsible for delivery of public assistance, unemployment, and workforce development programs in Ohio, including federal programs run by the Department of Health and Human Services, and the Department of Labor.

**Ohio Revised Code (ORC)**

Ohio's codification of laws passed by the Ohio General Assembly and signed by the Governor.

**Ohio Works First (OWF)**

Ohio's [Title IV-A Temporary Assistance to Needy Families](#) cash benefits program. The OWF program is administered by the [County Departments of Job and Family Services](#).

**Order Date**

The date the Support Order was last established or modified. **NOTE:** When new wage withholdings are issued to an income provider, date may update.

**Ordered Dependents**

The child(ren) for whom the [health insurance obligor](#) is required to provide health insurance coverage.

**Ordered Medical Payment Finite Cost**

An additional monthly payment made towards medical judgments.

**Ordered Payment Child Support Arrears**

An additional monthly payment made towards child support arrears to reduce the unpaid balance on the order.

**Ordered Payment Non-Medicaid Ongoing Support**

An additional monthly payment made towards medical support arrears to reduce the unpaid balance on the order.

**Ordered Payment on Past Care**

An additional monthly payment made towards past care support arrears to reduce the unpaid balance on the order.

**Ordered Payment Spousal Support Arrears**

An additional monthly payment made towards spousal support arrears to reduce the unpaid balance on the order.

**Order Number**

Court or administrative order number associated with the case number.

**P****Passport Denial Program**

An enforcement technique that prohibits an obligor with child support arrears of \$2,500 or more from receiving a new or updated passport.

**Paternity**

Legal determination of fatherhood. Paternity must be established before a child support order can be ordered.

**Payee**

The recipient of a payment or individual or entity to whom money is owed.

**Payor**

The person responsible for making a payment.

**Postal Verification**

Confirmation of a person's address by the United States Post Office.

**Presumption of Paternity**

A legal assumption that a male is the father of a child under certain circumstances, but that can be rebutted by evidence that the male is not the father, usually through genetic testing.

**Processing Charge**

Charge an obligor pays to the child support enforcement agency to cover the cost of processing the obligor's support payments. The processing charge amount is two percent of the support obligation amount.

**Putative Father**

A male thought to be the father of a child, but who has not been legally determined to be the father. Also called the [alleged father](#).

**R****Recoupment Account**

An account established by a Child Support Enforcement Agency in order to collect funds owed to the state (ODJFS), Ohio CSPC, or the obligor due to a returned check or overpayment.

**Routing Transit Number (for direct deposit)**

A unique number that appears on financial instruments such as checks, that identifies the bank or financial institution on which the instrument is drawn. Routing Transit Numbers are always nine digits.

**S****SACWIS**

Child Welfare Information System. Ohio Department of Job and Families Services statewide automated computer system that supports service delivery for the well-being of children and families.

**Service of Process**

Delivery of subpoenas and summons which command that certain acts be done, such as provision of records and appearance for court hearings. Service is accomplished through four devices: (1) Personal, (2) Publication, (3) Certified Mail-Return Receipt Requested, and (4) Ordinary Mail as evidenced by a Certificate of Mailing. The Ohio Rules of Civil Procedure and Ohio Revised Code prescribe the type of service to use and how service is done.

**Spousal Support**

Support owed to a former spouse; also called alimony.

**Source (payment source)**

Identifies where a payment came from (employer, obligor, bank etc.).

**State Hearing**

When an action is taken by an agency and the applicant/recipient disagrees with that action, he/she may request a state hearing. The hearing officer decides whether the action is appropriate and what the outcome will be.

**Support Enforcement Tracking System (SETS)**

Ohio's statewide computer system for case and financial management of child support cases.

**I****Tax intercept**

The seizure of a [non-custodial parent's](#) federal or state tax refund to apply towards past due child support.

**Temporary Assistance to Needy Families (TANF)**

A public assistance program that provides families with cash benefits. In Ohio, [TANF](#) is administered through the [Ohio Works First \(OWF\)](#) program.

**Termination of Order**

The point where the entire child support obligation has been fulfilled and an action has been ordered either administratively or by the court to end any further payments by the obligor.

**Transaction Date**

Date the actual processing took place.

**U**

**Unpaid Balance**

Includes total arrearages plus any unpaid obligations for the current month on the As of Date. The entire amount may not be owed to the family. Support owed to the family, other entities and fee balances are all included in this amount.

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