

JACKSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Prevention, Retention, and Contingency Plan



Prepared by: The Jackson County Department of Job and Family Services
Tammy Osborne-Smith, Director
Effective Date: **April 1, 2016**

PREVENTION, RETENTION, & CONTINGENCY PROGRAM (PRC)

The Jackson County Department of Job and Family Services (JCJFS) shall administer the Jackson County PRC Program as created by Ohio House Bill 408, and as adopted by the Jackson County Board of County Commissioners. Availability of PRC services included in this plan is contingent upon funding from the local, state, and federal governments and is determined by the JCJFS Director as necessary to maintain agency operations.

The PRC program is a tool to encourage families to attain and retain employment, prevent dependency, and promote family stability within the context of community priorities and needs. PRC is defined as:

PREVENTION:

Prevent families from the reliance on and/or divert them from ongoing cash assistance and guide them to self-sufficiency by helping them through the presenting crisis.

RETENTION:

Help family members retain employment by enhancing job skills, overcoming barriers, and providing short-term assistance to achieve or continue self-sufficiency.

CONTINGENCY:

Provide for a presenting or contingent need which, if not satisfied, threatens the safety, health, or well-being of one or more PRC AG members, or could result in families needing long-term public assistance.

The PRC program provides non-recurring, short-term supports to needy and low-income families of Jackson County. These supports are directly related to one of the four purposes of the TANF (Temporary Assistance for Needy Families) program (reference 45 C.F.R. 260.20) which do not meet the federal definition of assistance.

The four purposes are:

1. To provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives. A service provided under Purpose 1 is dependent upon the defined assistance group's income and other eligibility factors and requires an application.
2. To end dependence of needy parents on government benefits by promoting job preparation, work and marriage. A service provided under Purpose 2 is dependent upon the defined assistance group's income and other eligibility factors and requires an application.
3. To prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies. These services may be provided without regard to income and without the need for application(s).
4. To encourage the formation and maintenance of two-parent families. These services may be provided without regard to income and without the need for application(s).

Definition of an application: An application for Prevention, Retention and Contingency funds may be through the County's PRC Application form, The OWF Application Form, The Children Service's Referral Form, Court Order; or any document which the county can consistently and without bias, recognize, which documents the emergent need and verifies eligibility criteria (i.e., CSEA forms/referrals, etc). The document accepted will include the composition of the eligible assistance group; the economic need of the AG; as well as the circumstance of the applicant(s).

PRC ASSISTANCE

Non-recurring, short-term, PRC assistance is consistent with the federal definition of "non-assistance" as found in 45 C.F.R. 260.31. The definition of "non-assistance" includes:

1. Non-recurrent, short-term benefits that:
 - a. Are designed to deal with a specific crisis situation or episode of need;
 - b. Are not intended to meet recurrent or ongoing needs; and

- c. Will not extend beyond four months.
- 2. Supportive services such as funding for transportation provided to families who are employed;
- 3. Services such as counseling, case management, peer support, child care information and referral, transitional services, job retention, job advancement, and other employment-related services that do not provide basic income support.

Except where specified, assistance is limited to one payment per category per to the maximum amount listed or the amount necessary to prevent the crisis, whichever is less per 18 month period.

PRC ASSISTANCE GROUP COMPOSITION

PRC services are available to a family assistance group (AG) which includes a minor child as defined in Section 5108.01 and 5108.06 of the Revised Code. A minor child is defined as an individual who has not attained eighteen years of age; or has not attained nineteen years of age and is a full-time student in a secondary school (or the equivalent level of vocational or technical training), and who has not attained a high school diploma or equivalent. (ORC 5107.2; OAC 5101:1-1-01); and resides with a parent, specified relative, legal guardian or legal custodian.

At a minimum an eligible family must:

- A. Consist of a minor child who resides in Jackson County with a parent, caretaker relative, legal guardian, or legal custodian;
- B. Consist of a pregnant woman;
- C. Consist of a minor child residing with other members of the household who may or may not be related to the minor child but are acting in the place of a parent, who may significantly enhance the family’s ability to achieve economic self-sufficiency, i.e., a stepparent or over 18 year old sibling, foster child, etc.;
- D. Be a non-custodial parent residing in Jackson County who is legally responsible to provide financial support as verified by Child Support Enforcement Agency (CSEA) to a minor child who resides in the state of Ohio but does not live in the same household as the minor child. Services for non-custodial parents are limited to employment and training related. PRC for non-custodial parents without other minor children is limited to those who can show a current payment history of paying child support or if not paying support, has prospective employment, or those who are court ordered to seek work and are participating in work activities through the Jackson County Ohio Means Job Center.

A PRC assistance group will also include those in which kinship placements or relative placements have been made through the county’s Children Services department. A child may be included in both the kinship family or relative placement’s assistance group and in the parent’s assistance group if PRC assistance is needed in both assistance groups as identified by Children Services. A reunification plan must be in place with Children Services with reunification expected to occur within 180 days for services to be available to the parent’s AG. There is no time limit for the kinship/relative placement.

A child in a kinship/specified relative placement may be considered their own AG for services deemed necessary by the director or his/her designee for placement to continue. Any deemed income to the child will be included in the eligibility determination. As the custodial agency, the director or his/her designee will be the official applicant.

PRC AG definitions will vary within the plan depending on the type of service requested. An AG applying for “soft” services (no monetary gain to the AG) will encompass the child, siblings, and parents or guardians’ income. An AG applying for “hard” services (services with a cash value such as rent or mortgage payments, vehicle repairs, etc.) will encompass the income of everyone in the household. The agency will disregard child support payments made within the past 30 days to others outside the AG.

ELIGIBILITY AND APPLICATION

Eligibility for PRC is dependent upon the PRC AG’s demonstration and verification of the need for financial assistance and/or services, and whether the county determines that provision of PRC will satisfy the need. In order for eligibility to be determined, the income of the AG must be compared to the economic need standard established for the services requested. The economic need standards are based upon federal poverty guideline measures (FPG) which is updated annually.

PRC assistance is only available to members who have not received PRC assistance above the monetary cap within the defined period. Families receiving assistance under another program may receive PRC assistance. The county is responsible for using objective criteria when determining eligibility for benefits and services that have a financial need eligibility requirement as well as services that do not have a financial need eligibility requirement. The application shall be approved or denied within 5 business days after completion of the application process, in a fair and equitable manner, which includes verification of information. Due to the scope of some services, the CDJFS may extend this period to a reasonable time period as approved by the Director. This waiver will not apply to services which would jeopardize the AG's health or welfare.

Eligibility will be carefully determined on an individual basis. Immediate needs and whether or not the PRC Program can be of benefit will be determined by JCJFS. Under this program, an assistance group that includes at least one minor child and meets the program's eligibility requirements may receive customized assistance, goods, or services, as determined by JCJFS. This program is designed to help people overcome immediate barriers to achieving or maintaining self-sufficiency and personal responsibility; thereby preventing the need for ongoing public assistance.

(An AG with only a foster child(ren) will be ineligible as foster children in itself are not considered TANF AG's. The AG must contain other minor children as defined under this plan.)

However, the applicant's receipt of ongoing Medicaid, OWF or Disability Assistance (DA), shall not be a determining factor in the consideration of eligibility for the PRC Program. In addition, JCJFS must inform individuals of other programs (i.e., Medicaid and Food Stamps) that are available and hearing rights that are applicable to those programs. JCJFS shall comply with ORC Section 3503.10, Voter registration programs. JCJFS shall provide the applicant with the option to register, or update their current voter registration, supplying them with a voter registration form.

All income which has been received by any member of the PRC AG during the 30-day budget period is considered when determining financial need. The 30-day period begins 30 days prior to the date of application and ends on the application date. The income received during this period is used in the computation of financial eligibility. This includes all income which is normally exempt or disregarded when determining eligibility for OWF or DA with the exception of the following income and resources pursuant to division (c) of Section 1 of Am. S.B. 170 of the 124th General Assembly (10-25-2001) and rules 5101:1-29-31.1 and 5101:1-29-31.2 of the Administrative code:

- a. all income that is federally excluded in the determination of eligibility for federal needs-based programs. Federally excluded income includes the income sources identified in paragraphs (c) and (d) of this rule;
- b. Drug discounts and transitional assistance received under the Medicare Prescription Drug Improvement and Modernization Act, at Section 1860D-31(g)(6) of the Social Security Act (12-8-2001). The language in Section 1860D-31(g)(6) of the Social Security Act, states that the availability of negotiated prices or transitional assistance under this section shall not be treated as benefits or otherwise taken into account in determining an individual's eligibility for, or the amount of benefits under any other federal program;
- c. Monetary allowances paid under Section 401 of the Veteran's Benefits and Health Care Improvement Act of 2000, effective December 1, 2000. Payments authorized and made by the Veteran's Administration (VA) to provide certain benefits, including a monthly monetary allowance for children with covered birth defects who are the natural children of women veterans who served in the Republic of Vietnam from February 28, 1961 through May 7, 1975.

The total gross allowable income, both earned and unearned, of all the PRC AG members, must be counted. Written or verbal verification of income is required. For any verification which is obtained by phone, there must be detailed documentation in the PRC AG record concerning the name and position of the supplier of the information, the date the verification was obtained, the amount of the verified income, and the name of the individual who obtained the verification.

In the event an AG claims no income, the original documented application will serve as self declaration. For those claiming self-employment, the individual's tax returns may be used to substantiate employment. A vendor's license and records may also be used for verification. Those claiming self-employment but who do not pay taxes, or claim earnings of less than minimum wage, etc. will not be approved for employment related PRC services.

The gross amount of the PRC AG's countable income is totaled and compared to the amount of the Federal Poverty Guidelines amount (except where delineated) for the PRC AG size. If the total PRC AG income is equal to or less than the FPG amount for the applicable PRC AG size, the PRC AG meets the income requirement.

An emergent need or the circumstance which resulted in the AG's inability to meet ongoing, necessary household expenses must be documented and must have resulted from a change in the AG's household circumstances by something the AG would or could not anticipate or avoid, such as loss of employment due to no fault of the AG member, illness or an unexpected necessary expense such as vehicle repairs in the case an AG with employment.

AG's which have made no attempt or show very sporadic attempts at regular payments such as rent and utilities will be denied. Recurring requests for PRC services shall be evaluated on an individual basis. An application will be subject to denial if an abusive pattern of usage is established. An abusive pattern of usage is established when the following occurs: PRC request occurs routinely around the same time of the year or the PRC request coincides with availability of PRC funds. Deliberate non-payment of a household expense for the purpose of receiving PRC will result in denial of the request. An unavoidable or uncontrollable circumstance is not a circumstance that the PRC assistance group chose instead of paying their utility bill, for example: purchasing school clothes, gifts, buying a vehicle, or paying for vehicle repair (unless the adult assistance group member is employed). A PRC assistance group that creates their own emergent need will be denied.

In order for the PRC assistance group to be found eligible, the PRC assistance group must have insufficient income to meet the emergent need.

Payment of rent and/or utility deposits will only be paid in the event of an emergent need to move such as eviction (due to circumstances beyond the AG's control such as the sale of the residence but not due to eviction, etc. where the AG is at fault) the home selling, etc., uninhabitable conditions, etc. – not just because the AG chooses to move or the AG deems it no longer "likes" their current living arrangement." For example, a PRC AG would like to move out of a relative's home; or an AG moves into the county "to be close to relatives". AG's must also have sufficient resources to meet ongoing needs. Those relying on family support will be reviewed on a case by case basis. When deemed necessary by the JCJFS director or designee, applicant may be required to obtain three price quotes on the service or benefit being requested.

INELIGIBLE APPLICANTS

Applicants who are ineligible include the following:

1. Individuals in violation of probation or parole or fugitive felons
2. Individuals with any outstanding OWF, Food Assistance, Child Care or PRC overpayment balance. AG's identified with outstanding OWF, PRC, Food Stamp, Medicaid and/or Child Care overpayments will have to sign a re-payment agreement in order to receive PRC services. AG's who have not kept current on re-payment agreements will be ineligible for PRC services until they have made at least two consecutive monthly payments.
3. Individuals ineligible for other programs due to deliberate non-compliance with the terms of their assistance, including AG's which have an individual with an OWF and/or Food Stamp sanction or an AG with a sanction pending but not yet in effect. This is to be interpreted to mean Food Assistance and/or OWF is an available resource but one which the AG fails to utilize.
4. An individual found to have fraudulently misrepresented residence in order to obtain assistance in two or more states is ineligible for ten years.
5. Families which do not use their resources to help meet their need. An applicant for PRC must utilize their income and resources to meet their emergent need. AG's must have had used at least three-fourth (3/4) of their resources (which includes all gross income received in the prior thirty days) towards necessary household expenses. See the following definitions of expenses deemed necessary as well as those deemed as expenses necessary for the health and safety of the AG. The definition of resources for PRC purposes is not the same as that in the OWF/FA manual. For the purposes of the PRC Program, resources are defined as being both liquid and available during the period which must be applied toward helping the assistance group meet the emergent need..
6. Households containing any adult or minor head of household who quits a job is ineligible for a 90-day period from date of quit except where good cause has been established per 5107.26 of the Ohio Revised Code

7. Households containing any adult or minor head of household who has been terminated from employment within 90 days of application due to willful failure actions on the employee's part to cause the employer to terminate them.
8. AG members who have taken their household income to pay fines or post bonds will be ineligible for a 90 day period following the payment(s).
9. Persons found ineligible for PRC for intentional program violations or fraud will remain ineligible until the assistance is repaid and according to 5101:1-23-75.
10. Persons who are not a citizen of the United States or a qualified alien as defined in Section 5101:1-2-30 or the Ohio Administrative Code and as outlined in Section 403(a) of the Personal Responsibility and Work Opportunity Reconciliation Act (PWORA) of 1996.

NECESSARY HOUSEHOLD EXPENSES

Items which can be counted toward establishing one of the eligibility factors of determining is the AG has utilized $\frac{1}{4}$ of its income towards its basic needs include (this list is not all inclusive): rent or mortgage payment (land contract payments if the deed is recorded at the county recorder's office); insurances (vehicle and or household); food (up to the difference for that AG size per FA standards); hygiene products; diapers; up to two vehicle payments (if at least one parent is employed); vehicle repairs; school lunches (if not subsidized or if partially subsidized; medical; employment related; student loans; required school supplies; and a land line or cell phone payment (up to the FA standard of \$39 a month total).

Items deemed not necessary (again, the list is not all inclusive): internet charges; computer payments; cable costs; cell or land line phone costs over \$39 a month; credit card payments; personal loans; fines; overdraft fees; late fees; clothing (except required work related); and any other payments which are not deemed to contribute to the health and safety of the AG.

PRC ERRONEOUS PAYMENTS/OVERPAYMENTS

An "erroneous payment" is defined in section 5107.76 of the Revised Code as a payment made to a group not eligible to receive the assistance.

The erroneous payment may occur as a result of the following:

- (1) Misrepresentation, false information or the intentional withholding of information by the AG;
- (2) An error by the JCJFS; or
- (3) An inadvertent household error by the AG. Nos. 2 and 3 constitute an overpayment.

The JCJFS shall recover the erroneous payment in the event the PRC benefit was approved and if the JCJFS found the approval was based on No. 1 of the section above, the JCJFS shall refer the case to the prosecutor.

AG's will be given proper notice and the JCJFS will follow its overpayment/erroneous payment procedures.

REPORTING REQUIREMENTS

The CDJFS shall enter the PRC AG into CRIS-E for statewide clearance and PRC authorization. "Soft" services will be reported via the state's Web Reporting Tool (WRT). "Hard" services will be entered on SFPY in the CRIS-E system. Financial expenditure data will be reported through the 2827 report, the IM-RMS and the SS-RMS.

EXPLORING COMMUNITY RESOURCES

Every effort must be made to explore the availability of resources within the local community prior to the authorization of PRC. For the purposes of PRC, the community is defined to include areas beyond the county's boundaries. A PRC AG is required to apply for and utilize any program, benefit, or support system which may reduce or eliminate the presenting need. County personnel determining eligibility for PRC are aware of community resources which may be contracted for or otherwise utilized to help meet the need. The PRC application provides a section for written documentation of the agency's attempt to locate and utilize community resources.

No PRC will be available for the AG's heating source while the Home Energy Assistance Program (HEAP) is active.

- Eligibility for, and the amount of Disaster Relief benefits issued, will not be affected by any benefits issued under the non-disaster Prevention, Retention and Contingency clauses of the plan

Other than those terms included in the above waiver, eligibility for Disaster Relief benefits will be subject to all other clauses of our current Prevention, Retention and Contingency plan.

Any future disaster relief declared by the state will be implemented immediately with provisional approval pending the addition of the specified event into the county's PRC plan.

Due to the unexpected nature of the disaster, the plan is recognized as the official guidelines for providing assistance to those affected and eligible as will any future declared disasters proclaimed as outlined in this section.

PROCEDURES FOR PRC PAYMENTS

The approved PRC application (authorized by worker and supervisor) serves as justification for a PRC voucher to be written. The voucher is issued to and signed by the applicant/participant. The voucher shall then be sent to the vendor to complete the following: Name, Address, Signature and return the completed voucher to JCJFS for the process completion. If all information is not obtained by JCJFS, the vouchers shall be voided 90 days from issuance.

Once the final approved paperwork is received by JCJFS, payment will be facilitated through the normal agency fiscal process which meets all state and county auditing requirements. Payment for assistance, goods and/or services is authorized by the JCJFS Director or designee on a weekly basis. Once JCJFS receives the final approved paperwork, the County Auditor shall issue a check to the vendor within approximately three to four weeks.

Payments for home mortgages, vehicle insurance and vehicle payments will be made with a county issued check when vouchers will not be accepted by provider.

The amount shown on the PRC voucher is the amount that will be honored. If additional funding is required, the applicant/participant may return to JCJFS for a review of circumstances. This does not guarantee additional funding.

REQUEST TO VOID VOUCHER FOLLOWING ISSUANCE

If a client requests that a voucher be voided following issuance of the voucher, the client shall return the unsigned voucher to the agency. If the voucher is not able to be retrieved, the client shall be required to sign an affidavit stating that the good or service was not received and, therefore, no payment should be remitted to the vendor.

NOTICE OF APPROVAL/DENIAL

The notices shall be issued for the following PRC determinations:

APPROVED: ODHS 4074, "Notice of Approval of Your Application For Assistance."

DENIED: ODHS 7334, "Notice of Denial of Your Application For Assistance."

PRC PROGRAM MODIFICATIONS/TERMINATION

JCJFS reserves the right to modify or terminate PRC services or eligibility requirements for any reason, including (but not limited to) reduction of funds, changes in State or Federal regulations, and the need to address appropriate emerging needs within the agency.

Jackson County Job and Family Services agrees to operate the PRC program as written.

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SCOPE OF COVERAGE

The items and services provided under the PRC program are detailed in the attached Service Matrix. This is not an all-inclusive listing of the scope of coverage for employment related items and JCJFS approved training, and the amounts designated for each item or service shall not be exceeded. Any item or service listed is to be available to meet the needs of any family who is determined eligible for payment under the PRC program. Any deviation must be for items related directly to employment or JCJFS approved training. The county shall have the final authority for employment related items not outlined in this plan.

The amount authorized for a particular item or service under the program is intended to cover the total cost of the item or service. PRC is not to be used as a down payment on a more expensive item or for any item not described in the verification obtained from the provider. If the PRC AG can show the ability to pay the difference needed to satisfy the need, JCJFS may, at its discretion, allow such payment arrangements.

PRC payments are limited to the amount needed to meet the need and no greater than the amount specified for the category, whichever is less.

MONTHLY FEDERAL POVERTY GUIDELINES – 2015

The Monthly Federal Poverty Guidelines (FPG) is used to determine income eligibility for PRC. The following chart shows the current 200% and 300% standard determined by the federal government as calculated on an annual basis. The Service Matrix addresses the applicable standard for each type of assistance. As the guidelines change, the JCJFS will utilize the new poverty measurements when published and will update the figures when future revisions to the plan are made.

AG Size	200%	300%
1	\$1980	\$2970
2	\$2670	\$4005
3	\$3360	\$5040
4	\$4050	\$6075
5	\$4740	\$7110
6	\$5430	\$8145
7	\$6122	\$9183
8	\$6815	\$10223

DISASTER RELIEF

The Jackson County Job and Family Services will waive normal eligibility requirements and will authorize Prevention, Retention and Contingency benefits in the form of Disaster Relief for eligible assistance groups residing in the county who has suffered adverse circumstances as the result of a natural disaster as declared by the President of the United States or Governor of Ohio.

The terms of this waiver will be as follows:

- Households currently under OWF sanction will be waived
- Benefits under Disaster Relief will not exceed \$100 per family unit as defined by our current PRC plan or \$75 for Non-TANF assistance groups as outlined in the county's High Wind Disaster Assistance Relief Program effective July 5, 2012 through August 2, 2012 or when funding is depleted, whichever comes first.
- The CDJFS shall determine the PRC eligibility of people suffering adverse circumstances as a result of other state and or federally-declared disasters as guided by ODJFS-OFS directives.

SIGNATURES

Jackson County Job and Family Services



Jackson County Commissioners



Date



Date

Paul Haller

Date

SERVICE MATRIX

Assistance Groups are subject to a \$1,000 cap in all categories with a rolling 18-month period. Payment is subject to the maximum amount of each cap or the amount necessary to prevent the crisis, whichever is less.

SERVICE or BENEFIT	CAP	ASSISTANCE GROUP	NEED STANDARD	TANF PURPOSE
<p><u>Shelter Expense</u> Limited to: -Ongoing Mortgage or rent -Temporary housing for homeless families -Permanent housing for homeless families -Emergency shelter -Uninhabitable conditions</p> <p><u>Security Deposit</u> Limited to: -Court-ordered eviction -Uninhabitable conditions -For permanent housing when homeless -To gain HUD housing</p>	<p style="text-align: center;">\$500</p> <p>Eligible PRC AG may only receive one payment per period for emergency shelter; same for other shelter</p>	<p>Parents or specified relatives with a minor child living in the home</p> <p>(Sanction/ineligibility status applicable to service)</p>	<p style="text-align: center;">200%</p>	<p style="text-align: center;">1</p>
<p><u>Ongoing Utilities</u> Utility bills (electric, gas, water, sewer, trash) Heating (electric, gas, propane, kerosene, coal, wood or any other heating source) Utility deposit Restoration of service</p> <p>(During HEAP season, PRC for utilities shall be suspended except when the AG's income exceeds the HEAP guideline but falls within the PRC guideline)</p>	<p style="text-align: center;">\$400</p> <p>Eligible PRC AG may only receive one payment per period</p>	<p>Parents or specified relatives with a minor child living in the home</p> <p>(Sanction/ineligibility status applicable to service)</p>	<p style="text-align: center;">200%</p>	<p style="text-align: center;">1</p>
<p><u>Appliances</u> Limited to: -Heating stove -Cooking stove -Refrigerator</p>	<p style="text-align: center;">\$175 limited to one lifetime purchase or repair per AG</p>	<p>Parents or specified relatives with a minor child living in the home</p> <p>(Sanction/ineligibility status applicable to service)</p>	<p style="text-align: center;">200%</p>	<p style="text-align: center;">1</p>
<p><u>Clothing</u> Loss must be due to a natural disaster such as fire, flood, tornado, blizzard or chemical disaster OR due to a state of civil disorder as declared by the Governor of Ohio</p>	<p style="text-align: center;">\$500</p>	<p>Parents or specified relatives with a minor child living in the home</p> <p>(Sanction status not applicable to service)</p>	<p style="text-align: center;">200%</p>	<p style="text-align: center;">1</p>

SERVICE or BENEFIT	CAP	ASSISTANCE GROUP	NEED STANDARD	TANF PURPOSE
<p><u>Transportation Expense</u> -Mechanical repairs only (cannot exceed trade-in value) -Tires (\$75 per tire), plus required installation and disposal fees associated with the purchased tires -Battery -One month car payment -Car insurance (three month maximum or the least amount which is accepted) -Driver's license reinstatement fee -Driver's license/permit package -License plates</p> <p style="text-align: center;">NO FINES SHALL BE PAID</p>	<p style="text-align: center;">\$600</p> <p>Eligible PRC AG may only receive one payment per period</p> <p>DL reinstatement limited to a maximum of \$50/month, up to three months, per individual, per lifetime</p>	<p>Parents or specified relatives with a minor child living in the home; non-custodial parents</p> <p style="text-align: center;">LIMITED FOR EMPLOYMENT PURPOSES ONLY</p> <p>(Sanction/ineligibility status applicable to service with the exception of use for employment purposes for those who have <u>never</u> accessed PRC in the past)</p>	200%	2
<p><u>Employment Related Gas Vouchers</u> Maximum of \$100 issued in \$10 or \$25 increments in the minimum amount required to meet the need to obtain, accept or retain employment for the minimum amount needed at the beginning of employment and/or to return to work if the break was due to circumstances beyond the AG's control.</p>	<p>Eligible PRC AG may only receive one payment per period</p> <p style="text-align: center;">\$100</p>	<p>Parents or specified relatives with a minor child living in the home; non-custodial parents Limited for employment purposes only</p> <p>(Sanction/ineligibility status applicable to service)</p>	200%	2
<p><u>Employment Related Expenses</u> Limited to: -Tools -Short term education expenses -Training -Testing fees -Licensing fees -Membership dues -Safety equipment -Employment Transportation -Pre-Employment testing -Services necessary to retain safe employment without enhancing the value of personal property</p>	<p style="text-align: center;">\$1,000</p> <p>Eligible PRC AG may only receive two payment per period</p>	<p>Parents or specified relatives with a minor child living in the home; non-custodial parents for direct employment purposes only with the exception of court ordered seek work participants on a case by case basis. Any subsequent training must be directly related to the original training to continue up the career ladder.</p> <p>(Sanction/ineligibility status applicable to service)</p>	200%	2
<p><u>Incidentals</u> Items necessary to obtain/retain employment: -Hair cuts -Clothing (maximum of 3 outfits) -Shoes</p>	<p style="text-align: center;">\$150</p> <p>Eligible PRC AG may only receive one payment per period</p>	<p>Parents or specified relatives with a minor child living in the home; non-custodial parents for direct employment purposes only with the exception of court ordered seek work participants on a case by case basis.</p> <p>(Sanction/ineligibility status applicable to service)</p>	200%	2

SERVICE or BENEFIT	CAP	ASSISTANCE GROUP	NEED STANDARD	TANF PURPOSE
<p><u>Child Protective Services</u> Services deemed necessary to alleviate a family crisis that could lead to the removal of children from their home and/or help a family so children can be safely returned to the home.</p> <p>Services deemed necessary for the well-being of the family unit in the event of specified relative placements.</p> <p>Services deemed necessary for the well-being of the minor child so placement may continue in a specified relative placement.</p>	<p>\$3,500</p> <p>Cap to be excluded from the overall PRC Cap</p>	<p>Parents or specified relatives with a minor child living in the home</p> <p>(Sanction status applicable to "hard" services (those having a cash value) – not applicable to "soft" services – no cash value to the AG.)</p> <p>Minor child in specified relative placement.</p> <p>(Sanction status may not applicable)</p>	<p>300%</p> <p>The child or children will be considered their own AG. Any deemed income to the child will be counted only and can not exceed 200% FPG</p>	<p>4</p>
<p><u>In-Home Mental Health Intervention</u> In-home mental health intervention to assist families with youth at risk for out of home placement; or returning home within 30 days.</p> <ul style="list-style-type: none"> Community Support Program 	<p>No Cap</p>	<p>Minor child living in the home of their parents or specified relatives Pregnant and parenting individuals age 18 through 21.</p> <p>(Sanction/overpayment/ineligibility status not applicable)</p>	<p>200%</p> <p>May be increased to 300% only when a reasonable explanation is provided and a determination is made that the service is necessary to ensure the well-being and safety of the child, to support all reasonable efforts are being made, to meet the best interest of the child.</p>	<p>4</p>
<p><u>Other Supportive Services</u> -Youth work experience – dependent upon available funding. A work experience program for PRC eligible youth may be offered in conjunction with WIOA, CCMEP, and /or state and federal funds including Stimulus funds and will follow the issued state/federal guidelines pertinent at the time funding is issued.</p>	<p>No Cap</p>	<p>Minor children as defined.</p> <p>(Sanction/overpayment/ineligibility status not applicable.)</p>	<p>200%</p> <p>Only the income of the specific TANF eligible AG will be counted.</p>	<p>2</p>
<p><u>Disaster Relief</u> -Food assistance and/or other assistance for TANF eligible families if declared by state/federal officials. Approval and amendments to the plan by local elected officials will be secured as soon as possible. -Food or other assistance to qualifying elderly and disabled individuals if so declared</p>	<p>Amount to be designated by the state</p>	<p>(Sanction/overpayment/ineligibility status not applicable.)</p>	<p>200%</p> <p>or as deemed by the state</p>	<p>1 & 2</p>