

Cuyahoga County's
Prevention, Retention & Contingency Program (PRC)

As Amended for August 21, 2007

SCOPE OF BENEFITS AND/OR SERVICES

SERVICE AND/OR BENEFIT	CAP	ASSISTANCE GROUP	ECONOMIC NEED STANDARD	TARGETED POPULATION
<p>Job Preparation—Examples included but not limited to: Job Readiness assessments (vocation, literacy, etc.), Job Readiness Training (work habits, attitude, dress, literacy tutoring, etc.) Adult Basic Education & GED preparation Uniforms required for completion of job training or job preparation program Pre-employment Drug Testing Training for Women in Non Traditional Jobs Testing for State licenses, board certification, commercial drivers licenses. Occupational training for computer literacy & hospitality services</p> <p>Training Academy & Related Services; Trades, Computer (hardware & software), Health Careers, & Call Center Short-term education expenses (books, manuals, tuition), Money Management Classes, Telephone installation, Suitable attire for job interviews</p> <p>Excel Program</p> <p>Children of Incarcerated Parents (CIP)</p>	<p>No cap on services (As needed)</p> <p>No cap on services (As needed)</p> <p>Non-recurrent short-term benefits; amount of need per episode up to \$1,500 per calendar year</p> <p>EFS PRC Plan direct service limits do not apply to the Excel Program or the CIP Program</p> <p>Up to 4-months within a calendar year period.</p>	<p>As defined in TANF Program Eligibility Guidelines</p>	<p>200% or below FPL</p>	<p>Recently employed individuals</p> <p>Underemployed individuals</p> <p>Individuals between jobs</p> <p>Individuals who are unemployed</p> <p>Families of incarcerated individuals</p>

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<p>Work Support/Retention Services and Benefits—Examples Included but not limited to: Job Mentoring, Money Management Classes, Supplies for new job (mechanic's tools, beautician equipment, etc.) Employer mediation & Intervention Services</p> <p>Individual Development Accounts (IDA)</p> <p>Subsidized Employment (\$350/mo for a maximum of 6 months)</p> <p>Job Retention Bonus (\$1,500 after 6 months of continuous uninterrupted employment)</p> <p>Employment Subsidy (to offset work expenses; \$1,300 cap)</p> <p>Traditional Jobs Program (\$1,000 per month maximum)</p>	<p>No cap on services (as needed)</p> <p>Non-recurrent short-term benefits; amount needed per episode up to \$1,500 per calendar year period</p> <p>Subsidized employment once every 3 years</p> <p>Employment subsidy; \$200 1st mo., \$100 per remaining 11mos of full-time employment</p>	<p>As defined in TANF Program Eligibility Guidelines</p>	<p>200 % below FPL</p>	<p>Newly employed individuals</p> <p>Under employed individuals</p>

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<p>Transportation—Examples of Services but not limited to; Bus passes, tickets; cab vouchers Van Shuttle Services Reimbursement for work-related mileage Driver's Education Classes Payment of Driver license fees and license plate fees (not related to reinstatement due to DUI conviction)</p> <p>Monthly Car Payments</p> <p>Car Repairs</p>	<p>No Cap on Services Non recurrent transportation needs are included in \$1,500 calendar year cap for a total of 4 months to unemployed individuals.</p> <p>Applicant eligible for monthly car payments only if used for diversion.</p> <p>Car repair is not to exceed \$750 per calendar year for vehicle repairs if employed or in training. All other service criteria must be met.</p>	<p>As defined in TANF Program Eligibility Guidelines</p>	<p>200% or below FPL</p>	<p>Employed individuals Maximum time limit one year (inclusive of non custodial parent)</p> <p>Unemployed individuals (inclusive of non custodial parent) in educational or training environment for a maximum of 4 months</p>

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<p>Health Insurance & Safety Issues— Examples but not limited to; Assistance directly to self-employed and or employed individuals for health insurance coverage where they are unable to make full premium payments. Prior to implementing this portion county will review prohibitions of medical services and possible allowable services under applicable OWF/PRC Guidance Letters</p> <p>Safety Net Services—sanctioned and or non compliant families who are @ risk or who will hit time limits; Pre-sanction referrals/Communications w/other County Agencies</p> <ul style="list-style-type: none"> • Cleveland Cares • Dept. Of Children & Family Services • Child Support Enforcement <p>Home Visit Program Information for Safety & Emergency Service Planning Agreements/Major Public Schools</p>	<p>Actual cost up to \$1,500 per year</p> <p>No cap on services</p>	<p>As defined in TANF Program Eligibility Guidelines</p>	<p>200% or below FPL</p>	<p>Self-employed and or employed individuals w/minor ineligible for Medicaid and or Healthy-Start coverage (i.e. child covered but adult is not.)</p> <p>Newly Employed Individuals</p> <p>Underemployed Individuals</p> <p>OWF participants Sanctioned and or non compliant OWF participants</p>
<p>Outreach & Community Education Activities—Examples but not limited to; Providing outreach services, contracted and /or outreach workers, in assisting individuals with possible application to Medicaid, Healthy-Start, Food Stamp, Day Care, Energy Assistance programs, Money Management, Consumer Counseling Services, and Family Reunification Programs, and the FAST program.</p>	<p>No cap on services</p>	<p>As defined in TANF Program Eligibility Guidelines</p>	<p>No cap on outreach activities</p>	<p>Newly Employed Individuals</p> <p>Underemployed Individuals</p>

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<p>Diversion & Preventive Benefits—Examples included but not limited to; Up to 4 months of cash payments to assist w/basic needs such as rent, utilities, & incidentals, etc.</p> <p>Specialized Job Readiness Services—sanctioned, non compliant, job quit, at risk of returning to OWF</p> <p>Diversion Program for Pregnant Women in their 3rd Trimester or with a high-risk pregnancy</p>	<p>Up to 4 times the OWF payment standard for the appropriate household</p> <p>No cap on services</p> <p>Provides 4 months of assistance in the form of a diversion payment</p>	<p>As defined in TANF Program Eligibility Guidelines</p> <p>As defined in OWF Program Eligibility Guidelines</p>	<p>200% or below FPL</p> <p>Must meet OWF eligibility guidelines</p>	<p>Job Ready individuals</p> <p>Displaced Workers</p> <p>Participants at risk of returning to OWF</p> <p>OWF applicants who are in their 3rd trimester or have a high-risk pregnancy</p>
<p>Relocation Assistance—Example included but not limited to; Moving expenses to relocate out of the county or state</p>	<p>Actual cost not to exceed \$1,500 (once in a lifetime)</p>	<p>As defined in TANF Program Eligibility Guidelines</p>	<p>200% or below FPL</p>	<p>Individuals with secured employment</p> <p>Victims of domestic violence</p> <p>Families impacted by Lead poisoning</p>
<p>Wellness Block Grant Services Family Planning Services Outreach & Educational Services to pregnant women Teen peer support groups Pregnancy Prevention Counseling Unmarried Parent Services Wellness Block Grant</p>	<p>No cap on services</p>	<p>As defined in TANF Program Eligibility Guidelines</p>	<p>No cap on services</p>	<p>Pre-teens; Adults age group 19-25 w/minor child</p>

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Kinship Care Services Respite Care Outreach Sick Child Day Care Training related to caring for special needs children Legal Services Relative care/day care services	No Cap on services Legal Services maximum @ \$1,500 per calendar year. Day care services are limited to max of 4mo of calendar year	As defined in TANF Program Eligibility Guidelines	200% or below FPL	Relatives caring for minor children For Day Care Services county will ensure state DC programs are maximized for this period.
Child Welfare Services—Examples but not limited to; Family Counseling Case Management Vocation & Education counseling Respite Care Screen families who have been sanctioned from OWF for risk of child abuse or neglect to provide case management services designed to eliminate barriers to compliance Family Intervention, Preservation & Reunification Services Domestic Violence Services Children who Witness Violence Services Day Treatment & Diagnostic Services for Families & Children Emergency Care Takers & Homemaker Services Parent Education In-Home Services Special Services for Drug & Alcohol Abusers Transportation Child Welfare Services cont. – Examples, but not	No cap on services Up to 4-months within a calendar year period. Up to 4-months within a calendar year period.	As defined in TANF Program Eligibility Guidelines	200% or below FPL	Families with children at risk of abuse or neglect Non-OWF families OWF families where services is not provided by any other entity, i.e., adoption Child Welfare fall under the allowable TANF/Title XX services as defined by ODJFS

limited to:

Information & Referral
Adoption & Post finalization services
Continuing Protective Services
Special Services for Youth Involved in or at Risk of
Involvement
Criminal Activity

Up to 4 months
within a calendar
year period

EFS PRC Plan
direct service limits
do not apply to the
CIP Program

Up to \$1500 per
family for housing
assistance

As defined in
TANF Program
Eligibility
Guidelines

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<p>Developmental Services—Examples but not limited to; Help Me Grow- including outreach materials/services and program evaluation Welcome Home Services School Readiness Resource Centers Prevention services for at risk students Youth development initiatives Before & After school programs for at-risk children Juvenile Offenders After Care Youth Employment Opportunities Pre-School & School Age Readiness Program for at-risk children</p>	<p>No Cap on Services</p>	<p>As defined in TANF Program Eligibility Guidelines</p>	<p>250% of FPL for School Readiness Resources Services</p> <p>For other programs, 200% or below FPL except where not required by Federal Law or vendor contract</p>	<p>Children who have not reached their 19th birthday; Children under the age of 3 years for Early Start Initiatives Youth transitioning from YDC or ODYS</p>
<p>Medical Home</p> <ol style="list-style-type: none"> 1. Education and Outreach – Communicate importance of medical home and well child visits 2. Database development, data collection and analysis 3. Case management for families containing children who are not receiving well child visits 	<p>No Cap on Services</p>	<p>As defined in TANF Program Eligibility Guidelines, exclusive of non-custodial parent</p>		<p>Children prenatal to the age of 19 years</p>

<p>Alcohol & Drug Services—Example but not limited to; Treatment Access & Retention Strategies Transportation to Treatment Short-term childcare to prevent interruption from treatment Short-term Room & Board Prevention Services Pre-School Prevention Curriculum Prevention Services for At-Risk Students Other Non-Medicaid Services to Families Brief Screening Information & Referral Prevention Services target children & adolescents at risk of substance abuse, or neglect. Outreach Activities</p>	<p>No cap on services</p> <p>Up to 4-months within a calendar year period</p>	<p>As defined in TANF Program Eligibility Guidelines</p>	<p>200% or below FPL</p>	<p>Parents w/minor child referred to treatment & related services from Cleveland Cares to return & or placement of the individual in an employment setting; or who are directly served within the Board's network of treatment & prevention providers.</p>
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<p>Promote Formation of Two Parent Families—Examples but not limited to; Fathers & Families Together Program Services Father hood—Rising Tide Parent Mentoring Program Parent Support & Child Care Program Parent/School Partnership</p>	No cap on services	As defined in TANF Program Eligibility Guidelines	<p>200% or below FPL</p> <p>Parent School Partnership 250% or below FPL</p>	<p>Non custodial parents enrolled in programs offered by Urban League & Center for Families & Children;</p> <p>Court order referral Adoption Family referrals through CFS; Family Focus referrals</p>
<p>Mental Health Services—Examples but not limited to ; Non Medicaid Eligible services Brief Screening Information & Referral Outreach Activities Treatment Access & Retention Strategies Short-term Childcare to prevent interruption of treatment services Hot Line and other Crisis Services School Based Prevention Services Transportation to Treatment Programs Transitional Youth Programming Supportive Services</p> <p>Road to Recovery Program – Includes transitional community housing for Transitional Youth</p>	<p>No cap on services</p> <p>Up to 4-months within a calendar year period.</p> <p>No cap on services</p> <p>EFS PRC Plan limits are not applicable, except for the provision of housing for up to 4 months within one calendar year period.</p>	As defined in TANF Program Eligibility Guidelines	<p>200% or below FPL</p>	<p>Parents w/minor child referred to treatment & related services from NFSC to return & or placement of the individual in an employment setting</p> <p>Individuals with mental illnesses and their families</p> <p>Individuals from age 16 to their 19th birthday, if a full-time student</p>

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<p>Non-recurrent Services—examples included but not limited to: An emergent need that threatens the health, safety, or decent living arrangements to the extent that it prohibits children from being cared for in their own home or inhibits job preparation, work, and marriage Utility shut-off & Initiation Purchase of bulk fuel for heating Installation or repair of telephone Security deposits Rent Payment Eviction notices (court ordered) Emergency Shelter or temporary housing(homeless services) Personal expenses(i.e., clothing, child restraints seats) Emergency Voucher Assistance for a non-recurrent need based on findings of an in-home site visit to determine family safety and stability Repair or purchase of furnace or water tank Home repairs affecting basic structure (roof, plumbing, walls, etc.) Furniture (beds, mattress & box springs, kitchen sets, living & or dining room furniture) Repair or purchase of appliances (stove, refrigerators, air conditioners, fans, washers/dryers) Community-based Housing Assistance Programs</p>	<p>Any number of individual payments to meet a non recurrent crisis or episode of need up to \$1,500 per assistance group in the calendar year. PRC can not be used to pay mortgage payments or property taxes. Utility payments limit set at \$750 per assistance group in the calendar year, (Please see manual for specific details on this.) Furniture & Appliances issued once every 5 years. Specific pricing limits contained in Implementation</p>	<p>As defined in EFS PRC Program Manual, inclusive of non custodial parent</p>	<p>200% or below FPL See EFS PRC Program Manual for specific categories of need</p>	<p>Unemployed Individuals Underemployed Individuals Families with children at risk of abuse or neglect Victims of domestic violence & Children who witness domestic violence Homeless Families w/ a minor child Individuals with secured employment w/a minor child Non Custodial parents must be actively working or in a job training educational program environment that will result in employment & must be in compliance with court ordered visitation rights. Non Custodial parents without court ordered visitation is limited to \$1,500 cap per 12-month period & limited to work related basic housing needs to continue employment.</p>

<p>Non-recurrent Services conti.</p> <p>Lead Demonstration Project</p> <ol style="list-style-type: none"> 1. Environmental Assessment – Includes dust wipe analysis 2. Home Remediation – Includes paint stabilization, treatment of window wells, mulching, integrated pest management, and temporary relocation support 3. Education and Outreach – Includes Hepa Vac for participating families to keep home lead safe 	<p>Plan, (Please see PRC Program Manual for specific details on this.)</p> <p>FOR ALL RESTRICTIONS RELATED TO THIS CATEGORY PLEASE REFER TO PRC PROGRAM MANUAL</p> <p>Environmental Assessment – No Cap on Services</p> <p>Home Remediation - Non-recurrent short-term benefits; amount of need per episode up to \$3000 per calendar year and relocation cap of one day maximum</p> <p>Education and Outreach - No Cap on Services</p> <p>Security Deposits limited to a maximum of \$500; Utility</p>	<p>As defined in TANF Program Eligibility Guidelines, exclusive of non-custodial parent</p> <p>As defined in EFS PRC Program Manual,</p>	<p>200% or below of FPL</p>	<p>Children, prenatal to the age of 5 years</p> <p>Individuals who are pregnant or living with his/her minor child mandated to move from residence due to lead hazards found by the Health department</p>
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<p>Lead Poisoning Program</p>	<p>deposits limited to \$500; Moving costs not to exceed \$50</p> <p>Applicant must not have received PRC benefit issuance for a security deposit or utility assistance in the last 4 months prior to the application date</p>	<p>inclusive of non custodial parent</p>		
<p>Katrina Family Assistance Program</p>	<p>No cap on case management and counseling services</p> <p>EFS PRC Plan limits are not applicable, including Cuyahoga County resident requirement.</p> <p>Hard Services issuance limited to up to 4 months within a calendar year period.</p>	<p>Individuals eligible for the TANF Katrina Evacuee Cash Benefit.</p> <p>The same ODJFS 7200 form completed for TANF Evacuee Cash Benefit will be used as application for Katrina Family Assistance Program.</p>	<p>200% or below FPL</p>	<p>Individuals who are pregnant or living with their minor child(ren) who were residing in one of the Katrina affected counties and have relocated to Cuyahoga County.</p>

<p>Disaster-Related Assistance (when a state of emergency has been declared by the governor) Includes: Furniture (entertainment items excluded), appliances, clothing and clean-up costs</p>	<p>\$1,500 (Does not count toward county-imposed cap of \$1,500 for other PRC Services)</p>		<p>As defined in TANF Program Eligibility guidelines</p>	<p>Disaster-related assistance is available for sanctioned individuals</p>
<p>2007 Summer Storm Disaster-Related Assistance (state of emergency declared by the governor). Includes: clothing items, clean-up costs, furniture (entertainment items excluded), washer and dryer, refrigerator, and stoves</p>	<p>\$1,500 (Does not count toward county-imposed cap of \$1,500 for other PRC Services)</p> <p>Funds contingent on availability of special state Storm Relief funding</p>	<p>As defined in EFS PRC Program Manual, inclusive of non-custodial parent, with the exception of an elderly or disabled person without a minor child</p>	<p>200% or below FPL</p>	<p>Individuals impacted by the storm on August 7, 2007</p> <p>1-time cash payment of \$750 to elderly and disabled individuals without minor children (TANF funds not used for these individuals, although they are eligible for this assistance) Funds contingent on availability of special state Storm Relief funding</p>
<p>Red Cross Emergency Assistance for victims of fires (Includes: Stoves, refrigerators, adult and children's clothing, rent and/or security deposits, and beds for adults and children)</p>	<p>\$1,500 (does not count towards county-imposed cap of \$1,500 for other PRC services)</p>		<p>200% or below FPL</p>	<p>Verification of fire must be documented by Red Cross in order to receive services. Red Cross staff complete PRC application process using the Red/Cross PRC application (attached)</p>

Director's Signature _____
Director, Employment and Family Services

Date _____