

**AUGLAIZE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

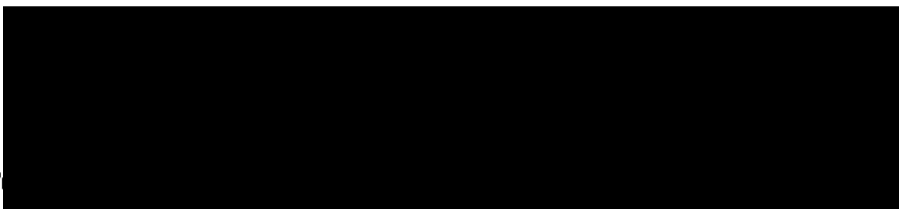
Amendment to the Work Support Program Plan

Page 23 COVID-19 Response

Added Language verbal signature

Effective Date: 3/27/2020

Signature



Julie Gossard

Interim Director

Date:

3/27/2020

## **WORK SUPPORT PROGRAM**

### **For AUGLAIZE COUNTY**

**EFFECTIVE: October 1, 2019 to September 30, 2021**

**(Pursuant to ORC 5108.01 through 5208.10)**

#### **INTRODUCTION:**

Temporary Assistance for Needy Families (TANF) is a Federal funding source designed to help needy families achieve self-sufficiency. To carry out this mission, programs have been established to accomplish the four purposes of TANF.

**PURPOSE 1: Assisting needy families so that children can be cared for in their own home**

**PURPOSE 2: Reduce dependency of needy parents by promoting job preparation, work, and marriage.**

**PURPOSE 3: Preventing out-of-wedlock pregnancies.**

**PURPOSE 4: Encouraging the formation and maintenance of two-parent families.**

The Prevention, Retention, and Contingency (PRC) program has been established under Chapter 5108 of the Ohio Revised Code (ORC) utilizing TANF funding. It is designed to provide benefits and services to needy families and low-income employed families who are in need of help with essential supports to move out of poverty and become self-sufficient. The PRC program provides flexibility for funding a wide variety of employment and training activities, supportive services, and benefits that will enable individuals to obtain employment, maintain employment, and improve their economic circumstances.

The supports provided under the PRC program are limited to non-recurrent, short-term, crisis-oriented benefits and ongoing services which do not meet the federal definition of assistance. Non-recurrent, short-term assistance addresses discrete crisis situations that do not provide for needs extending beyond four months. These benefits and services may encompass more than one payment per year, as long as the payment provides short-term relief and resolves a discrete crisis situation rather than meeting recurrent needs. These benefits and services are consistent with the federal definition of "non-assistance" as found in 45 CFR 260.31(b).

#### **TANF EXCLUSIONS:**

Federal TANF funds cannot be used:

1. For Medical Services (In-Patient , Outpatient, Mental Health Treatment, Substance Abuse Treatment).  
Exception: Pre-Pregnancy Planning Services
2. To Supplant Spending in the areas of: Child Support Enforcement, Foster Care, Adoption Assistance.
3. To satisfy a cost-sharing or matching requirement of another Federal program unless specifically authorized by 2 CFR 225, Appendix A
4. To construct or purchase buildings, facilities, or real estate
5. For general expenses required to carry out the responsibilities of the county

**BENEFITS AND/OR SERVICE CATEGORIES:**

**Direct Services (also known as "Hard Services")**

1. Direct Services are any benefits and/or services that have a direct cash value to the PRC applicant. Such benefits must:
  - a. Be designed to deal with a specific crisis situation or episode of need
  - b. Not be intended to meet recurrent or ongoing needs
  - c. Must not extend beyond four months.

Direct benefits and/or services will be provided in the form of a payment to a vendor on behalf of a recipient of PRC, not paid directly to the recipient. In no case is payment for PRC direct services made to any member of the assistance group.

Only Auglaize County Department of Job and Family Services (ACDJFS) is authorized to provide "direct" benefits and/or services.

**Indirect Services (also known as "Soft Services")**

1. Indirect services are any benefits and/or services that DO NOT have a direct cash value to the PRC applicant. Therefore, no sub-limits apply. Any benefits and/or services issued do not count, in any way, toward the maximum issuance limits defined in this policy. Indirect services may be provided on an ongoing basis.

Any number of individual services can be provided, or payments can be made during the twelve-month eligibility period for the date of application, as-long-as, each is a distinctive, non-ongoing occurrence.

Indirect Services that may be offered through TANF-PRC funded contracts include: Training, Employment, and Career Advancement, SNAP and Medicaid Outreach, Community and Economic Development, Substance Abuse and Mental Health, Child Development Activities, Family Stability/Child Protection Services, Kinship Caregiver Program, Housing Services, Prevention Programs, Domestic Violence, Youth Education and Support Services, Family Formation, Legal Education and Assistance. These Indirect Services are reflected in the policy Grids contained in this plan.

**PRC EXCLUSIONS:**

Applicants may not use PRC benefits:

1. To meet a current, demonstrated need that is met through the issuance of benefits under another federal or state program.
2. To directly pay court-ordered child support
3. To pay any costs associated with the violation of federal, state, or local laws. This includes but is not limited to: Court costs, Attorney Fees, Fines, Parking Violations
4. To pay fees associated with the subsidized childcare program including childcare co-pays
5. To pay property taxes
6. For any item(s) that require additional financing over and above the PRC issuance to meet the current demonstrated need.

## APPLICATION PROCESS

**APPLICATION FILING:** Any adult has the right to apply for PRC benefits and/or services. An individual requesting direct or indirect PRC benefits and/or services must complete a PRC application. At the time of application, the PRC applicant shall be provided with his/her rights as an applicant.

Approved PRC application will be on file for 1 year. Additional requests throughout the year, requires eligibility redetermination, checklist and approval or denial letter for services requested. The re-applicant must demonstrate that all eligibility requirements continue to be met at each annual redetermination.

A PRC application made by a person who died before the decision was reached shall be denied. Additionally, any application made on behalf of a deceased A/G member shall be denied whether the application was made before/after his/her death. If the remaining A/G members, are in need of PRC benefits and/or services a new application must be filed and their eligibility will be considered in a manner consistent with this policy.

Eligibility for other public assistance programs is not a factor in the eligibility determination, except for meeting financial eligibility standards, for PRC benefits and/or services. All PRC applicants shall be informed of other public assistance programs (i.e., Medicaid and SNAP) that are available.

**CASE RECORD RETENTION:** Case records must be maintained for all PRC applicants. The ACDJFS determines eligibility for direct services and may or may not contract with community providers to determine eligibility for indirect services. Providers contracted to determine/re-determine eligibility for indirect services must maintain case files that are readily available for monitoring and audit in accordance with OMB Circular A-133 and A-87, even if the provider ceases to exist.

- If the PRC applicant is/was in receipt of public assistance benefits the application and all required verification gathered during the PRC eligibility determination process shall be kept in the OWF, Medicaid, or Food Assistance case record if eligibility is determined by the ACDJFS.
- If the PRC applicant is/was not in receipt of or applying for OWF, Food Assistance, or Medicaid and applies for PRC benefits and/or services through the ACDJFS, a separate case record shall be created and maintained, and the application and all required verification gathered during the PRC eligibility determination process shall be kept in it.
- If the PRC applicant is applying for benefits and/or services through a contracted Provider (whether-or-not the applicant is/was in receipt of public assistance), a separate case record shall be created and maintained, and the application and all required verification gathered during the PRC eligibility determination process shall be kept in it.
- If the PRC applicant is a non-custodial parent, the application and all required verification must be maintained in a separate case record.

**STANDARD OF PROMPTNESS:** The application for PRC benefits and/or services is an application for public assistance benefits. The timelines for determining eligibility and rendering a final decision established in 5101:1-2-01 of the OAC shall be adhered to by the ACDJFS and all contracted providers. Additionally, the ACDJFS will make every effort to determine eligibility for direct services within ten (10) days of receipt of the application and all required verification.

**NOTICE REQUIREMENT:** The PRC applicant shall receive notice of the decision regarding the PRC benefits and/or services in accordance with OAC Chapter 5101:6. The following shall apply:

- **APPROVAL:** The Notice of Approval/Denial shall be forwarded, in person or via U.S Mail, to the applicant within two business days from the day on which a decision is rendered.
  - The Approved box shall be marked
  - The notice shall be signed and dated by an ACDJFS or contracted provider representative
- **DENIAL:** The Notice of Approval/Denial shall be forwarded, in person or via U.S Mail, to the applicant within two business days from the day on which a decision is rendered.
  - The Denied box shall be marked
  - The notice shall be signed and dated by an ACDJFS or contracted provider representative
  - Denial is required when an application has been withdrawn, either verbally or in writing
  - The notice shall be given with the denial of the Right to file a State Hearing.

## **ELIGIBILITY**

### **NON-FINANCIAL ELIGIBILITY:**

The applicant who signs the PRC Application must meet the eligibility requirements listed below to make an Assistance Group eligible for PRC benefits and/or services.

Assistance Group is a technical term used to describe family members that may be served by a PRC program. All AGs must, at a minimum, consist of:

- A minor child (as defined in 5108.01, 5108.06, and 5107.02 of the ORC) who resides with a parent, specified relative, legal guardian, or legal custodian and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency.
  - The minor child may be connected to more than one AG receiving PRC depending upon the service provided and other individuals residing with the minor child. All individuals living in the household that would benefit from the PRC assistance shall be counted in the AG.
- Pregnant Individuals
- A non-custodial parent (defined in 45 CFR 260.30) who lives in the state of Ohio, but, does not reside with his/her minor children.
  - Eligibility for PRC benefits and/or services is limited to non-custodial parents who are currently cooperating with CSEA; and who establish or are in the process of establishing responsibility for their child(ren) through CSEA. They must have a current child support order and the intent to meet his/her financial obligation. This includes those who are ordered into an employment program by a court or referred by the Child Support Enforcement Agency and are complying with the program to find a job.
- Adult Applicants Applying on behalf of children in temporary or permanent custody of ACDJFS, even if the child is placed in another county. This includes relative placements, facilitated by ACDJFS, as-long-as the provider/relative and child have a current open case with ACDJFS Children Services. Services cannot be duplicated in their county of residence

AG members may be temporarily absent, yet the individual and his/her family may still qualify for PRC. Temporary Absence has the same meaning for the PRC Program as it does for Ohio Works First, as set forth under Section 5107.10 of the ORC and rule 5101:1-3-04 of the Ohio Administrative Code (OAC).

**Citizenship and SSN:** At least one member of the AG must be a United States Citizen, or a qualified alien as defined in 5101:1-2-30 of the OAC. Each Person applying for PRC must provide a SSN or verify, in writing, application for a SSN.

**Residency:** Must be a resident of Auglaize County.

Residence can be established by living in the county voluntarily with the intent to remain permanently or for an indefinite period-of-time. It is also established by an applicant who is not receiving assistance from another county and entered Auglaize County with a job commitment, seeking employment, whether-or-not currently employed.

**Change in Circumstance/Demonstration of Need:** The applicant must be able to demonstrate that a specific change occurred w/in 12 months immediately prior to the application and that the change has led to undue hardship. The change should be unexpected or life-altering event. It should not be routine or expected. Written verification of the change in circumstance is only required when the worker has reasonable suspicion to doubt the truthfulness of the claim.

**Community Resources:** The availability of community resources shall be explored prior to the authorization of PRC for direct benefits and/or services. A PRC AG, within reason (as defined by the ACDJFS), is required to apply for and utilize any program, benefit, or support system that reduce or eliminate the current demonstrated need. The applicant must provide written verification from the provider that the community resource identified was explored/utilized prior to the issuance of PRC.

**Mitigation:** The PRC applicant must be able to demonstrate that they have attempted to mitigate the current demonstrated need, when applicable, and, made an attempt to prevent the occurrence of the emergent need. Failure to attempt to mitigate the need will result in the denial of the PRC application.

**Sanctioned Individuals:** OWF sanctioned individuals/assistance groups are eligible to receive PRC benefits/services. PRC issued to sanctioned individuals/assistance groups must be directly related to assisting the sanctioned AG member to comply with provisions of his/her self-sufficiency contract. If, at the time of application, the applicant is within 30 days of the sanction or penalty period ending, he/she must sign a new self-sufficiency contract or waive OWF eligibility, if no longer desired.

#### **FINANCIAL ELIGIBILITY:**

##### **Need Standard:**

PRC applicants applying for direct services, indirect services meeting TANF purpose #1, and indirect services meeting TANF purpose #2 must demonstrate the need for financial assistance and/or services. The gross monthly income of all AG members must be equal to or less than **200%** of the Federal Poverty Guidelines (FPG) (see Appendix A), except for services related to removal of children or reunification or meet the mean-tested program eligibility listed in the next paragraph. The gross monthly income of all A/G members applying for direct services, indirect services meeting TANF purpose #1, and indirect services meeting TANF purpose #2 must be equal to or less than **200%** of the Federal Poverty Guidelines to be eligible for services to prevent the removal of a child or facilitate reunification or meet the means-tested program eligibility listed in the next paragraph. The FPG threshold for services to prevent the removal of child or facilitate reunification was set at higher level as the families served are generally not means-tested. Additionally, the additional cost of services will facilitate cost-savings overall as placement costs far exceed the value of PRC services issues at this higher income threshold.

If the PRC A/G receives any of the following means-tested benefits, they are automatically considered to be financially-eligible for PRC Assistance as long as their gross monthly income is at or below 200% FPG.

- OWF Cash Assistance
- SNAP; Free and Reduced School Lunch
- Medicaid
- Women, Infant and Children (WIC)

All earned and unearned income received by any adult member of the PRC household during the budget period shall be counted. Income shall be reduced by child support, alimony, and child care payments made by any adult member of the PRC household to individuals/entities outside of the home. This includes all income which is normally disregarded when determining eligibility for Ohio Works First or Disability Assistance. All income which is received or expected to be received during the thirty-day budget period is considered when determining financial need.

Self-employment income shall be calculated in accordance with OAC 5101:1-23-20(F). Self-employment gross earnings are defined as the total profit from the self-employment enterprise. The total profit from the self-employment enterprise is determined by deducting the self-employment expenses (i.e., the business expenses directly related to producing the goods or services) or the prescribed standard deduction from the gross receipts.

For cases in which the income cannot be accurately obtained, the implementation of practices that are reasonable and prudent should occur when determining countable income. A signed Release of Information should be obtained from the applicant for an inquiry. Once the release is received, verification which is obtained by phone must contain clear documentation in the PRC A/G record concerning the name and position of the supplier of the information, the date the verification was obtained, the amount of the verified income, and the name of the individual who obtained the verification. More stringent verification is required when PRC benefits and services involve a direct monetary gain by the applicant and opportunities for fraud are prevalent.

The applicant must use all available income and resources in meeting the current, demonstrated need. This includes ongoing assistance programs including, but not limited to, OWF, Disability Assistance, SSI, Food Assistance, unemployment compensation, social security benefits, and the special energy assistance programs. Rule 5101:1-24-20 of the Administrative Code addresses there are some income and benefits which are federally required to be excluded from all assistance programs when determining income eligibility.

**Liquid Assets/ Resources:** PRC applicants requesting direct services with liquid assets greater than \$200.00 are required to use any amount over the \$200.00 as a co-payment to meet the current, demonstrated need unless it can otherwise be documented that the personal liquid assets are needed to prevent another PRC episode. There is no PRC eligibility if the assistance group fails to make use of the available income or resources that are in an amount sufficient to meet a portion of, or the entire amount of, the current, demonstrated need.

Resources owned by any A/G member are considered available to the entire A/G. If ownership of a resource is shared by A/G members and a person who is not in the A/G, the liquid asset/resource is considered to be available on a pro-rated basis unless evidence exists to show otherwise. Resources do not include the value of real property, motor vehicles, life insurance, and household goods.

Lump Sum payments (excluding tax refunds) are considered income in the month received and an unspent balance is considered a resource thereafter.



## **VERIFICATION REQUIREMENTS**

For **Direct or Indirect Services**, a PRC applicant is responsible for completing all necessary documents, furnishing all available facts and information, and cooperating, to the fullest extent, in the eligibility determination process.

For **Direct Services**, the applicant must provide written verification of the need, change in circumstance, mitigation attempts, and exploration of community resources. The applicant must also provide proof of Auglaize County Residency, U.S Citizenship and/or Qualified Alien Status, and Social Security Number.

**Income:** Verification of all Assistance Group Income is required. Written verification from the source must be obtained, whenever possible. Verbal verification, with the applicant's signed Release of Information may be obtained by the ACDJFS in lieu of written verification.

**Resources:** Verification of all available Assets and Resources to the AG is required. If unable to obtain due to emergent timeframes, notarized self-declaration can be accepted. Written verification from the source must be obtained, whenever possible. Verbal verification, with the applicant's signed Release of Information may be obtained by the ACDJFS in lieu of written verification.

If the applicant fails to provide all required verifications, the ACDJFS shall give the applicant 10 days to provide the requested verification. If the 10<sup>th</sup> day falls on a weekend or holiday, the due date is the next business day.

Verification of any AG contribution is required before the PRC benefit is issued. When the PRC benefit is less than the amount needed to meet the current need, the AG must be able to show how they will meet the excess and/or difference.

For **Indirect Services**, the applicant does **not** have to demonstrate, change in circumstance, mitigation attempts, and exploration of community resources. Resources over the \$1000 limit do not have to be used.

- The applicant must provide proof of Auglaize County Residency, U.S Citizenship and/or Qualified Alien Status, and a Social Security Number or verification of application for a SSN.

A signed, written self-declaration of income meets the verification requirement.

A signed, written self-declaration of available assets and resources meets the verification requirement.

The PRC recipient must reapply for PRC indirect services annually.

## **ADDITIONAL REQUIREMENTS**

**VOTER REGISTRATION:** In accordance with 329.051 of the Ohio Revised Code:

- The ACDJFS shall make voter registration applications available to all applicants for PRC.
- All contracted providers funded, in whole or in part, with TANF funds shall make voter registration applications available to all applicants for PRC benefits and/or services at the time of application.

### **CHARITABLE CHOICE AND FAITH-BASED INITIATIVES**

Charitable Choice provisions apply when Auglaize County contracts with faith-based organizations to provide benefits and/or services with TANF funds (including PRC).

Federal regulations (45 CFR 260.34) require that A/G's have the right to request an alternative provider and that the A/G be notified of this right.

- The notice must clearly explain the right to be referred to an alternative provider and services that reasonably meet timeliness, capacity, accessibility, and equivalency requirements.
- Any A/G that objects to a faith-based provider must be provided with an alternative provider of services within a reasonable amount of time.
  - The alternative provider must be reasonably accessible and be able to provide comparable services.

## **INELIGIBILITY FOR PRC SERVICES**

The following individuals are ineligible for PRC Assistance:

- Fugitive Felon or Parole Violator
- Individual who is not a US Citizen or Qualified Alien
- An Assistance Group with any member who has any outstanding OWF or PRC fraud or overpayment balance
- An Assistance Group with a member who is ineligible for other programs due to deliberate non-compliance with the terms of his/her assistance, such as those stated in the Self Sufficiency Plan and Contract. (Exception: Individuals in this group who are employed may receive employment-related PRC assistance).
- An Assistance Group with an unmarried, non-graduate parent, under 18 and not attending high school or equivalent
- An Assistance Group with an unmarried parent under 18 not living in an adult-supervised setting
- An A/G with a member who has been found to have fraudulently misrepresented residence in-order-to obtain assistance in two or more states (ineligible for ten years)
- Families giving false or incorrect information
- An A/G with any family member who is determined by the courts or state hearing to have committed an intentional program violation
- An A/G with any family member who has not established a current payment plan with the benefit recovery unit for any and all identified overpayments to ODJFS. This includes OWF Cash, Supplements, Work Allowances, PRC, and SNAP overpayments

## SCOPE OF COVERAGE

**MAXIMUM ISSUANCE:** In all cases the amount of PRC issued must meet, but may not exceed, the current, demonstrated need of the AG. The amount of PRC issued must be within the appropriate maximum payment amount. If the amount of PRC available cannot prevent the onset or continuation of current, demonstrated need, there is no eligibility for payment.

The A/G may receive more than one item/service per event and may apply and receive PRC assistance multiple times within a 12-month period; but, the total amount of PRC assistance cannot exceed the maximum limits and applicable sub-limits. The 12-month period begins on the date of the initial application for PRC.

**Direct Services:** Parents, specified relatives, legal guardians, legal custodians, pregnant individuals with no other children, non-custodial parents, and other members of a household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency.

- PRC assistance issued in another county during the 12-month period immediately prior to the month of the date of application shall count as being received in Auglaize County and applied to the maximum issuance limit.

**Indirect Services:** Parents, specified relatives, legal guardians, legal custodians, pregnant individuals with no other children, non-custodial parents, and other members of a household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency.

- There is no maximum issuance for PRC applicants who meet all eligibility criteria as there is no direct monetary value attributable to individuals for indirect services received.
- Any monetary value of indirect services shall not count toward the maximum issuance for direct services.

**DIRECT SERVICES/SUB-LIMITS: Prevention, Employment, and Retention Assistance - \$750 per 12-month period**

The primary focus is to help applicants gain employment, retain jobs, and/or prevent the need for ongoing assistance.

Employment and Training Service and Benefits	CAP	FPL	TARGET GROUP	ASSISTANCE GROUPS
<p>Pre-job training (i.e., resume, interviewing, etc.)                      Job training, development, placement and coaching                      On the Job Training OJT                      Job and Education Fairs                      Vocational assessment or testing                      Assessment of job search activities and development of resolution activities for barriers to employment                      Assistance with job search/job skill activities and contact with employers for job placement                      In-home support services to identify barriers to employment                      Literacy assessment and ABLE and GED preparation                      Short-term education expenses immediately related to employment or job retention                      Education for women to non-traditional employment (for example construction, plumbing, electrician, etc.)                      Dry cleaning of job related clothing and/or uniforms                      Mentor services                      Retention services after job placement                      Supported employment services                      ACDJFS contracted transportation service or when referred by ACDJFS                      Employability Assessments</p> <p>Purchase clothing or uniforms for work                      - Street clothes if verified in writing by employers that they are required for employment                      Purchase safety equipment                      - Safety shoes                      - Safety glasses                      Purchase special tools and/or equipment required for employment                      Testing for state licenses, board certification, commercial driver's license, incidental expenses relating to job search                      -Cost of text books and school/work supplies</p>	<p>No sub-limits apply. Indirect services have no monetary value to WSP A/G.</p> <p>Job skills training and re-training, including college tuition is for maximum of 12 months.</p> <p>Transportation for maximum of 3 months. Transportation to WEP Assignments have no cap.</p> <p>\$750 cap for non-recurrent, short term benefits not to exceed four months</p>	<p>200 % FPL</p>	<p>Recently employed individuals</p> <p>Under employed individuals</p> <p>Individual between jobs</p> <p>Individual who is unemployed</p> <p>Individuals participating in an assigned WEP activity</p> <p>Individuals in need of short-term assistance to prevent from ongoing OWF assistance.</p> <p>Individuals in need of short-term assistance for educational expenses, including tuition cost</p>	<p>Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency</p> <p>Legal custodian or guardian and minor child(ren)</p> <p>Non-custodial parent and minor child(ren)</p> <p>Absent parent with child support order Cooperating with CSEA</p> <p>Specified relatives and minor child(ren)</p> <p>Pregnant woman and fetus(es)</p> <p>Child only -minor child temporarily out of the home with 180-day reunification plan</p>

EMPLOYMENT AND TRAINING SERVICES AND BENEFITS (CONT'D)	CAP	FPL	TARGET GROUP	ASSISTANCE GROUP
Paid Work Experience	\$100 clothing incentive at signing of WE agreement  \$700 after first 30 days  \$50 after budgeting class \$1100 after 60 days of WE \$1200 after 90 days of WE	200 % FPL	Recently employed individuals  Under employed individuals  Individual between jobs	Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency  Legal custodian or guardian and minor child(ren)  Non-custodial parent and minor child(ren)  Absent parent with child support order Cooperating with CSEA  Specified relatives and minor child(ren)  Pregnant woman and fetus(es)  Child only -minor child temporarily out of the home with 180-day reunification plan



**TRANSPORTATION ASSISTANCE: \$1200 PER 12-MONTH PERIOD** – Lack of reliable transportation has been identified as one of the most frequent barriers to self-sufficiency. Workers have difficulty reaching jobs during evening and weekend shifts when transit services are not offered or are not provided to certain areas. Providing transportation increases the likelihood that workers can get jobs and keep them.

TRANSPORTATION SERVICES/BENEFITS	CAP	FPL	TARGET GROUP	ASSISTANCE GROUP
<p>Arrangements for transportation pools Public transportation when necessary to obtain or maintain specific job Transportation from a specific destination to a specific job and return trip Transportation expenses to support job search, interview or educational or training activities</p> <p>Driver's education Insurance (up to but not to exceed four months) Expenses related to securing a valid Ohio driver's license: - Driver's license fee - License reinstatement fees - License plates fees No reinstatement fees for any DUI conviction or for licenses appropriately revoked by a Child Support Enforcement Agency.</p>	<p>\$1200 per 12 months period No Cap on Transportation to WEP Assignments.</p> <p>*To receive gas vouchers, applicant must verify current driver's license and car insurance for the driver.</p> <p>Employment or beginning employment must be verified to be 30 hours/week or equivalent of 30 hours x state minimum wage for all employment gas vouchers. <b>Exception:</b> Vouchers can be given w/ no employment if the transportation is needed to assist in obtaining employment or for an employment/training program or assignment.</p>	<p>200%</p>	<p>Individuals with no outstanding motor vehicle violations or criminal warrants</p> <p>Employed individuals</p> <p>Unemployed individuals (up to, but not to exceed four months)</p>	<p>Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency</p> <p>Legal custodian/guardian and minor child(ren)</p> <p>Non-custodial parent and minor child(ren) Cooperating with CSEA</p> <p>Specified relatives and minor child(ren)</p> <p>Pregnant woman and fetus(es)</p>
<p>Gas Vouchers for employment and/or education/training</p> <p>(Note: Schooling/training must be to an accredited college, university, vocational, or technical school and includes on the job training).</p>	<p>\$1200 per 12 mo. Period 2 estimates required by a qualified mechanic or agency approved vendor.</p>			<p>Child only-minor child temporarily out of the home with 180-day reunification plan</p>
<p>Reasonable cost of parts and labor to repair motor vehicle</p>	<p>-Regular/routine maintenance may only be authorized if the licensed vendor determines it in the best interest during the non-routine repair.</p>			

- Payments to a vendor will only be made by ACDJFS after the repair has been completed, and after the vendor verifies that the customer has paid the difference between the total cost of the repair and the maximum sub-limit.

**Family Stability Services/Child Protection Services - \$1,000 per 12-month period**

PRC assistance can be provided to offer an array of Family Stability Services designed to strengthen the family unit, prevent the removal of a child from his/her home, facilitate placement of children with relative caregivers who have been removed by the Department, or to make reunification possible. A requirement of eligibility for Family Preservation and Reunification/TANF Services is that the A/G has active involvement with the Children Services division of the Department.

<b>FAMILY STABILITY (TANF Purpose 1)</b>	<b>CAP</b>	<b>FPL</b>	<b>TARGET GROUP</b>	<b>ASSISTANCE GROUP</b>
Case Management Home-based services for families Wrap-around services Family preservation Family reunification services and supports Kinship Care Respite Care Enrichment and support programs for Youth Mediation Services Parenting Services Services to pregnant women and their partners Mentoring Services Community Outreach  Services Include but not limited to: Bedding, Furniture, children's clothing, appliances, etc This excludes entertainment items.	No Cap for Indirect Services- based on available funding           \$1000 per 12-month period for Direct Services	200%	Families with children at risk of abuse or neglect   Children (under age 3 for Early Start)   Individuals with secured employment   Victims of domestic violence.   Families not eligible for SNAP   Children in care of family (no parents)	Family with minor children  Legal custodian/guardian and minor children  Non-custodial parent and minor children  Specified relatives and minor children  Pregnant women and fetus  Child only cases as defined in OWF rules  Child only-minor child temporarily out of the home w/ 180-day reunification plan.

<b>DISASTER ASSISTANCE</b>	<b>CAP</b>	<b>FPL</b>	<b>TARGET GROUP</b>	<b>ASSISTANCE GROUP</b>
Damages/Losses due to Flood, Tornado, Blizzard, Storms, Fire, Chemical Disaster, Civil Disorder	\$1000 per 12 mo.	200%	Families with minor children who have sustained losses as-a-result-of a natural disaster. Disaster must be declared by the Governor or Auglaize Co. Emergency Management.	Families with minor children who have sustained losses as-a- result-of a natural disaster



<b>SNAP and Medicaid Outreach (TANF Purpose #1)</b>	<b>CAP</b>	<b>FPL</b>	<b>TARGET GROUP</b>	<b>ASSISTANCE GROUP</b>
Programs designed to improve community outreach around the Food Assistance and Medicaid Programs due to the de-linking of SNAP and Medicaid from the OWF Program.	No Cap	200%	Low income workers transitioning into the workforce	<p>Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency</p> <ul style="list-style-type: none"> <li>-Legal custodian/guardian and minor child(ren)</li> <li>-Non-custodial parent and minor child(ren) Cooperating with CSEA</li> </ul> <p>Specified relatives and minor child(ren)</p> <p>Pregnant woman and fetus(es)</p> <p>Child only-minor child temporarily out of the home with 180-day reunification plan</p>

<b>Substance Abuse and Mental Health (TANF Purpose #1,2,4)</b>	<b>CAP</b>	<b>FPL</b>	<b>TARGET GROUP</b>	<b>ASSISTANCE GROUP</b>
<p>Information and Referral</p> <p>Outreach and Awareness Campaigns</p> <p>Early Intervention</p> <p>Family Therapy</p> <p>Wrap-Around Services</p> <p>Anger Management Counseling</p>	No Cap	200%	All eligible ACDJFS customers and All Clients of Children Services	<p>Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency</p> <ul style="list-style-type: none"> <li>-Legal custodian/guardian and minor child(ren)</li> <li>-Non-custodial parent and minor child(ren) Cooperating with CSEA</li> <li>-Specified relatives and minor child(ren)</li> <li>-Pregnant woman and fetus(es)</li> </ul> <p>Child only-minor child temporarily out of the home with 180-day reunification plan</p>

<b>Community and Economic Development (TANF Purpose #2)</b>	<b>CAP</b>	<b>FPL</b>	<b>Target Group</b>	<b>Assistance Group</b>
<p>-Economic activities that support expansion and/or retention of employers</p> <p>-Collecting and Distributing information about job opportunities and/or prospective changes in demand for specific occupations</p> <p>-Providing information for job seekers of new job prospects and employers of available personnel</p> <p>-Providing job skills and remedial skill training for employees and potential employees through local community colleges</p> <p>-Planning and developing financing for local organizations or community development corporations that employ TANF recipients</p>	<p>No Cap</p> <p>Should be used to supplement existing economic development funds and programs.</p>	<p>200%</p>	<p>TANF eligible families who are under employed</p> <p>Individuals between jobs</p> <p>Job seekers</p> <p><b>**The community planning process provides an opportunity for collaboration among stakeholders that include employers as well as economic development experts. To be allowable the economic dev. Activities must meet the purpose of TANF, serve TANF-eligible families, and have an evident benefit to TANF-eligible families.</b></p>	<p>Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency</p> <p>Legal custodian or guardian and minor child(ren)</p> <p>Non-custodial parent and minor child(ren)</p> <p>Absent parent with child support order Cooperating with CSEA</p> <p>Specified relatives and minor child(ren)</p> <p>Pregnant woman and fetus(es)</p> <p>Child only -minor child temporarily out of the home with 180-day reunification plan</p>

Child Development Activities (TANF Purpose #2,4)	CAP	FPL	Target Group	Assistance Group
<p>Help Me Grow Services            Developmental and Behavioral Screenings            Parent Education including assistance with behavioral/parenting problems            Linkages to existing programs            Case management and service coordination            Family Support            Individual Family Service Plans            Information and Referral to other Services            Home Visits</p>	No Cap	200%	<p>Any TANF-Eligible child/family</p> <p>Lower Income Families</p> <p><b>**Early Childhood is a critical period of a person's development. It is critical to developing skills, emotional attachments, and intellect necessary to be a successful adult. A significant percentage of young children in Ohio live in poor families. The development of these children may be at risk b/c the families lack resources and information necessary for healthy child development. Failure to address these issues may result in school failure, health problems, and future public assistance dependency.</b></p>	<p>Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency</p> <ul style="list-style-type: none"> <li>-Legal custodian or guardian and minor child(ren)</li> <li>-Non-custodial parent and minor child(ren)</li> <li>-Absent parent with child support order</li> <li>Cooperating with CSEA</li> <li>-Specified relatives and minor child(ren)</li> <li>-Pregnant woman and fetus(es)</li> <li>-Child only -minor child temporarily out of the home with 180-day reunification plan</li> </ul>

<b>Housing Services (TANF Purpose #1 or 2)</b>	<b>CAP</b>	<b>FPL</b>	<b>Target Group</b>	<b>Assistance Group</b>
Homebuyer Education Financial Fitness Predatory lending seminars Home maintenance courses Financial counseling to prevent or respond to foreclosure Prevention Services Outreach to the community Case management Provisions for food and daily living necessities	No Cap	200%	Homeowners who request or require financial literacy education or counseling  Families who are under-employed and/or lack self sufficiency	Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency  -Legal custodian or guardian and minor child(ren)  -Non-custodial parent and minor child(ren) -Absent parent with child support order Cooperating with CSEA  -Specified relatives and minor child(ren)  -Pregnant woman and fetus(es)  -Child only -minor child temporarily out of the home with 180-day reunification plan

<b>Prevention Programs (TANF Purpose #1,2,3, or 4)</b>	<b>Cap</b>	<b>FPL</b>	<b>Target Group</b>	<b>Assistance Group</b>
Programs designed to create and preserve affordable, quality housing and strong neighborhoods through partnerships of residents, business, and government  Programs that use the arts to engage individuals in community life and promote student success  Programs that address the causes of poverty and educate low-income people and social services workers  Programs that support partnerships with employers and educators, promoting self-sufficiency by helping school-age children understand economics of life Programs that support the Job Access program (allowable under section 3037 of the Transportation Equity Act for the 21 <sup>st</sup> Century (Pub. L. 105-178)	No Cap	200%	OWF Eligible Families  Families who are under-employed and/or lack self sufficiency  **Services are not associated w/ an application for Direct Services but are intended to address the causes of poverty with the goal of creating healthier environment in Auglaize Co. in which our citizens can overcome barriers that keep them from attaining self-sufficiency.	Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency  -Legal custodian or guardian and minor child(ren)  -Non-custodial parent and minor child(ren) -Absent parent with child support order Cooperating with CSEA  -Specified relatives and minor child(ren)  -Pregnant woman and fetus(es)  -Child only -minor child temporarily out of the home with 180-day reunification plan

<b>Domestic Violence (TANF Purpose #1)</b>	<b>CAP</b>	<b>FPL</b>	<b>Target Group</b>	<b>Assistance Group</b>
<p>Research indicates that a substantial # of individuals and families known to child welfare and public assistance are past or current victims of domestic violence. Services include but are not limited to:</p> <ul style="list-style-type: none"> <li>-Screening and Referral Services</li> <li>-Personal and family supports including domestic violence counseling</li> <li>-Community Outreach</li> </ul>	No Cap	200%	<p>Low income families</p> <p>Families who are under-employed and/or lack self sufficiency</p>	<p>Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency</p> <ul style="list-style-type: none"> <li>-Legal custodian or guardian and minor child(ren)</li> <li>-Non-custodial parent and minor child(ren)</li> <li>-Absent parent with child support order Cooperating with CSEA</li> <li>-Specified relatives and minor child(ren)</li> <li>-Pregnant woman and fetus(es)</li> <li>-Child only -minor child temporarily out of the home with 180-day reunification plan</li> </ul>

<b>Youth Education and Support Services (TANF Purpose #1,2,3, or 4)</b>	<b>CAP</b>	<b>FPL</b>	<b>Target Group</b>	<b>Assistance Group</b>
<ul style="list-style-type: none"> <li>-Early Childhood Education</li> <li>-Teen Pregnancy Prevention (Family Planning including birth control, Abstinence Programs, Pregnancy Planning, Teen Pregnancy Prevention Campaigns)</li> <li>-After School Programs</li> <li>-Stay-In-School programs</li> <li>-Truancy Prevention</li> <li>-Mentoring and Counseling</li> <li>-Peer Support</li> <li>-Youth workforce preparation and employment programs</li> </ul>	No Cap	200%	<p>Community Youth and Families</p> <p>Families who are under-employed and/or lack self sufficiency</p> <p><b>**Youth education and support services can help communities prevent public assistance dependency among future generations.</b></p>	<p>Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency</p> <ul style="list-style-type: none"> <li>-Legal custodian or guardian and minor child(ren)</li> <li>-Non-custodial parent and minor child(ren)</li> <li>-Absent parent with child support order Cooperating with CSEA</li> <li>-Specified relatives and minor child(ren)</li> <li>-Pregnant woman and fetus(es)</li> <li>-Child only -minor child temporarily out of the home with 180-day reunification plan</li> </ul>

<b>Family Formation (TANF Purpose #4)</b>	<b>CAP</b>	<b>FPL</b>	<b>Target Group</b>	<b>Assistance Group</b>
-Parenting skills training -Premarital and marital counseling and mediation services -Programs that encourage the formation and maintenance of two-parent families by enlisting multiple community partners, including faith-based -Activities to promote parental access and visitation -Initiatives to promote responsible fatherhood -Paternity Establishment Counseling Crisis Intervention Services	No Cap	200%	Two parent families  Low Income families  **Studies show that children growing up in households w/o two parents are at greater risk of academic, physical, emotional, and behavioral problems.	Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency  -Legal custodian or guardian and minor child(ren)  -Non-custodial parent and minor child(ren) -Absent parent with child support order Cooperating with CSEA  -Specified relatives and minor child(ren)  -Pregnant woman and fetus(es)  -Child only -minor child temporarily out of the home with 180-day reunification plan

<b>Legal Education and Assistance (TANF Purpose #1 or 4)</b>	<b>Cap</b>	<b>FPL</b>	<b>Target Group</b>	<b>Assistance Group</b>
Legal Education  Legal analysis of loan documents  Litigation of predatory lending claims and/or bankruptcy to avoid foreclosure	No Cap	200	Homeowners who are delinquent on mortgages due to predatory lending	Family with minor child(ren) and other members of the household (who may or may not be related to the minor child) who may significantly enhance the family's ability to achieve economic self-sufficiency  -Legal custodian or guardian and minor child(ren)  -Non-custodial parent and minor child(ren) -Absent parent with child support order Cooperating with CSEA  -Specified relatives and minor child(ren)  -Pregnant woman and fetus(es)  -Child only -minor child temporarily out of the home with 180-day reunification plan

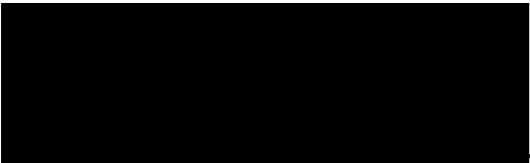
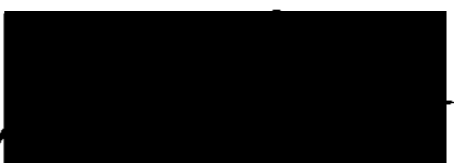
Kinship Caregiver Program (TANF Purpose 1)	CAP	FPL	Target Group	Assistance Group
<p><b>Stabilization Services:</b>  Relief of child caregiving functions (as defined in ORC 5101.85) such as but not limited to:  Kinship Care  Respite Care  Bedding and other items necessary for providing adequate care to children.  Child Care (up to 4 months)</p>	<p>No  Cap</p>	<p>200%   *Income of the child only</p>	<p>Caregivers who require child caregiving services to provide temporary relief of child caregiving functions with the intent to maintain a home for the child/ren in place of the parents.</p>	<p>Families working with Children Services. Minor Child residing with Specified Relatives, Legal Guardians, Legal Custodians, and Non-Related Persons who reside with a Specified Relative, Legal Guardian, or Legal Custodian.</p> <p>For stabilization - each child living with a Kinship Caregiver shall make up an Assistance Group of one.</p>
<p><b>Child Caregiving Services:</b></p> <p>The benefits or services shall be limited to reimbursement to the kinship caregiver for, direct payment to a third-party individual or entity to administer to the needs of the minor child. The caregiving service may be provided at a licensed or unlicensed provider or may take place in the home of the kinship caregiver. The care may include care designed to provide temporary relief of child caring functions in crisis nurseries, day treatment, and in the home.</p> <p><b>**A REDETERMINATION OF TANF ELIGIBILITY FOR KCP SHALL BE REQUIRED NO LESS THAN EVERY 12 MONTHS FROM DETERMINATION OF INITIAL ELIGIBILITY.</b></p>		<p>200%   *Income of the child and the Caregiver</p>	<p>Caregivers who require child caregiving services to provide temporary relief of child caregiving functions with the intent to maintain a home for the child/ren in place of the parents.</p> <p>Child must be under the age of 13 at the time of application and may remain eligible until age 13  Or  The Child must be under age 18 and meet the definition of special needs pursuant to paragraph (U) of rule 5101:2-16-01 of OAC, and may remain eligible until they turn age 18.</p>	<p>Families working with Children Services. At least a Minor Child residing with Specified Relatives, Legal Guardians, Legal Custodians, and Non-Related Persons who reside with a Specified Relative, Legal Guardian, or Legal Custodian.</p> <p>For Caregiving- each child living with the Kinship Caregiver and the Kinship Caregiver shall make up an Assistance Group of 2.</p> <p>Caregivers or other member of the AG must be participating in an approved activity. Activities Include:  --Paid employment (full or part time)  --Training or Education that prepares the caretaker for paid employment  --Participating in 1 or more work activities as a condition of eligibility for OWF or SNAP.</p>


COVID-19 RESPONSE (TANF 1 and 2)	CAP	FPL	Target Group	Assistance Group
<p>One-time payment towards the following:</p> <ul style="list-style-type: none"> <li>- <b>Rent and/or Mortgage or</b></li> <li>- <b>Utility Bill</b></li> </ul> <p><b>-Original bill is needed.</b></p> <p><b>-AG must be responsible to pay the bill</b></p> <p><b>-Does not need a shut-off or eviction notice</b></p> <p><b>- FOR APPLICATIONS AND REQUESTS, A VERBAL SIGNATURE MAY BE USED IN LIEU OF A WRITTEN SIGNATURE</b></p> <p><b>**This One-Time Response Payment is due to the Governor of Ohio declaring a state of emergency due to the COVID-19 pandemic.</b></p> <p><b>**Payment is contingent upon available funding.</b></p>	<p>\$500 One time</p>	<p>200%</p> <p>Self - Attestation of income may be used.</p>	<p>Ohio Residents that meet the definition of family.</p> <p><i>Family</i> is defined in federal and state law and regulations as follows: a minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent from the home provided certain requirements are met); a pregnant individual with no other children; or a non-custodial parent who lives in the state, but does not reside with his/her minor child(ren).</p>	<p>Families with minor children and other members of the household (who may or may not be related to the minor child(ren) who may significantly enhance the family's ability to achieve economic self-sufficiency.</p> <p>Legal custodian/guardian and minor children</p> <p>Non-custodial parents with minor children</p> <p>Pregnant women and fetus</p> <p>Child only- minor child temporarily out of the home with a 180-day reunification plan.</p>



In the event State and Federal funds become unavailable, Auglaize County, in coordination with the Auglaize County Planning Committee, will establish a plan to prioritize PRC authorization and expenditures.

Auglaize County Department of Job and Family Services agree to implement the County PRC Program as outlined herein. This plan becomes effective on October 1, 2019 and will remain in effect until otherwise modified or terminated.

	<u>9-24-19</u>		<u>9-17-19</u>
County Commissioner	Date	Director	Date

	<u>9-24-19</u>
County Commissioner	Date

	<u>9-24-19</u>
County Commissioner	Date