



**Ohio Children's Trust Fund  
Board Meeting Minutes  
May 24, 2012**

**Board Members Present:**

Crystal Ward Allen	Jo Bouchard	Dr. Tammy Collins
Mary Deel	Jon Fishpaw	Ericka Thoms
Jennifer Justice	Kelly Lynch	Dr. Lolita McDavid

**Board Members Absent:**

Senator Kevin Bacon	Senator Edna Brown
Carolyn Mack	Representative Tracy Maxwell Heard
Lisa McDuffie	Representative Kirk Schuring

**Staff Present:**

Kristen Rost, Interim Executive Director  
David Monder, Program Manager  
Carolyn Brewer, Program Administrator

**Guests:**

Denise Pleska, Senior Staff Attorney for ODJFS  
Margo Canady Johnson, Legislation for ODJFS  
Rebecca Kuhns, Providence House

Vice Chair Crystal Allen called the Ohio Children's Trust Fund (OCTF) Board Meeting to order at 12:14 pm on May 24, 2012.

**Old Business**

Vice Chair Crystal Allen asked for any additions or revisions to the January 12, 2012 Board meeting minutes. Seeing no additions or revisions she motioned that the minutes be approved without objection; the minutes were approved.

**New Business**

***Introduction of New Board Members***

Vice Chair Allen welcomed our two new Board members Jennifer Justice, Deputy Director of the Ohio Department of Job and Family Services (ODJFS) Office of Families and Children

(OFC) and Dr. Tammy Collins, Chief, Division of Prevention Services, Ohio Department of Alcohol and Drug Addiction Services (ODADAS).

### ***Appointment of Executive Director***

Vice Chair Allen asked that the OCTF staff please step out while the Board discussed the recommendation for the new Executive Director of the OCTF. Upon return, Ericka Thoms motioned to appoint Kristen Rost as the Executive Director of the OCTF. Dr. McDavid seconded the motion. The Board voted unanimously to approve the motion.

### ***SFY 2012 Budgets***

The Board reviewed the SFY 2012 1980 actuals and monthly revenue and expense spreadsheet. David Monder pointed out that the actuals now contain a “refund line” and a “donation line” since the OCTF has started to receive donations. Mr. Monder noted that we still have a few April expenses that have not been deducted as of yet. He reminded Board Members that we are scheduled to have a July release of the SFY 2013 1<sup>st</sup> half allocations; this will ensure that counties have funds for the full programmatic year.

### ***SFY 2013 Statewide Vendor Applications***

The OCTF received three vendor applications by the March 1, 2012 deadline.

#### Providence House

Providence House is requesting \$100,000.00 to identify high risk counties throughout Ohio where a Crisis Nursery satellite is a viable alternative for child abuse prevention and family preservation. They have identified 8 counties that they feel are viable. Funds will be used to conduct a series of stakeholder meetings, site reviews and data evaluation to vet each community through a series of criteria and develop a plan for a multi-year rollout of satellite Crisis Nursery sites. Providence House projects that 5-8 Crisis Nursery satellites could be opened in high risk counties over the next two-five years, with the first pilot site open as early as SFY 2014. Crisis Nursery sites would not open in SFY 2013. They are expecting to serve 426 professionals.

This proposal is statewide and has a child abuse and neglect (CAN) focus. They have not established a community need of support for crisis nurseries. There is no direct service that will be provided in SFY 2013 and no guaranteed return on investment.

#### Domestic Violence & Child Advocacy Center

Domestic Violence & Child Advocacy Center requests \$100,000.00 to pilot the Childhelp Speak Up Be Safe Program in Cuyahoga County. This is a child sexual abuse program, an update version of Good Touch, Bad Touch. This school based primary prevention program (grades 1<sup>st</sup> – 6<sup>th</sup>) is an evidence based program that utilizes an ecological, community approach to engage children, parents, caregivers, teachers, administrators and community stakeholders in an effort to prevent child abuse before it occurs. At the completion of the pilot and evaluation process, the Childhelp Speak Up Be Safe Program will be replicable throughout the state as an evidence based model. They are expecting to serve 5,000 children, 2,500 parents and 500 families.

This proposal is statewide and has a CAN focus though direct services will only occur in Cuyahoga County. They are asking for funding for evaluation and replication however, that work has already been completed by the developer.

#### Domestic Violence & Child Advocacy Center

Domestic Violence & Child Advocacy Center is requesting \$100,000.00 to design and implement a multi-level child abuse prevention project – Break the Cycle – with a special focus on reaching families with the risk factor of domestic violence. This project consists of two prongs of prevention, primary and secondary. They are expecting to serve 50 children, 200,000 adults and 150,000 families.

This proposal is statewide and has a CAN focus. This proposal would fulfill the mandatory CBCAP requirement of providing services to “adult former victims of domestic violence.”

After reviewing each proposal, the Board held a brief discussion regarding each of the proposals and budgets that were submitted. The Trust Fund has \$100,000 in the budget for the statewide applications.

Kelly Lynch motioned to not fund Providence House’s submitted application. Crystal Allen seconded the motion. The Board voted unanimously to approve the motion.

Ericka Thoms motioned to fund Providence House at \$50,000 with the understanding that they would scale back the number of sites they are planning on engaging. Dr. McDavid seconded the motion. The Board held a brief discussion and agreed that Providence House has not established a community need for crisis nurseries. Given that there is not a guaranteed return on investment, Ericka Thoms withdrew the motion.

Ericka Thoms motioned not to fund the Childhelp, Speak Up Be Safe Program from Domestic Violence & Child Advocacy Center. Kelly Lynch seconded the motion. The Board voted unanimously to approve the motion.

Ericka Thoms motioned to fund the Domestic Violence & Child Advocacy Center’s Break the Cycle proposal at \$100,000 on the condition that the organization provide a review of the draft message for the PR campaign, hold focus groups and complete an evaluation that contains clear outcomes and established baseline data. Kelly Lynch seconded the motion. The Board voted unanimously to approve the motion.

#### ***Renewal of IY Grants***

In SFY 2012, the Trust Fund funded the IY Parenting program in seven agencies throughout the state. Five of the seven grantees are also receiving Trust Fund funding at the local level through the Family and Children First Councils. In assessing the best use of the OCTF’s limited dollars, the OCTF Finance Committee recommended investing the federal dollars in building the IY infrastructure and not continue funding the IY programs as these are also being funded at the local level. The Board held a brief discussion. Crystal Allen motioned to not fund Incredible Years grantees for next year. Mary Deel seconded the motion. Kelly Lynch abstained from the vote. The Board voted to approve the motion.

### ***SFY 2013 Budgets (1980 Budget and 3D30 Budget)***

David Monder reviewed the SFY 2013-1980 Fund Budget (State Special Revenue Fund) and SFY 2013 3D30 Budget.

The Board held a brief discussion. A question was raised regarding fundraising and the status within the Trust Fund. Interim Dir. Rost explained that the Trust Fund has the ability to fundraise. Interim Dir. Rost reviewed financial sustainability recommendations with the Board. The Trust Fund will be assembling a fundraising workgroup that will meet quarterly. At the August 9<sup>th</sup> Board meeting, a fundraising plan will be presented to the Board to be voted on. In addition to the fundraising workgroup, Interim Dir. Rost shared that the Trust Fund will also be assembling an allocation workgroup. This workgroup will look at the current allocation process and other options and present a plan to the Board at the August 9<sup>th</sup> board meeting. Crystal Allen, Kelly Lynch and Dr. Collins volunteered to be part of the allocation workgroup. If any additional Board members would like to participate in the fundraising workgroup or the allocation workgroup, or has a suggestion or recommendation for the workgroup, please let the Trust Fund know.

Crystal Allen asked if the presented budgets included the anticipation of any revenue from the ODH fee from birth and death certificates. Mr. Monder explained that these budgets do not include any predictions or assumptions from the ODH fees. At this point, the OCTF cannot predict what the income will be from these fees.

Kelly Lynch motioned to approve the SFY 2013 1980 budget. Ericka Thoms seconded the motion. The Board voted unanimously to approve the motion.

Ericka Thoms motioned to approve the SFY 2013 3D30 Budget. Kelly Lynch seconded the motion. The Board voted unanimously to approve the motion.

### ***SFY 2013 County Applications & Penalties***

There were 87 counties that submitted applications this year. Hardin County chose not to submit this year due to their staffing situation. Two counties failed to submit their applications on time: Morrow County and Scioto County. Morrow County submitted their application on April 3<sup>rd</sup>. Scioto County submitted their report on April 1<sup>st</sup>; however, it was missing a signature. The signature was received on April 2<sup>nd</sup>.

Dr. McDavid motioned to fund both counties and assess a prorated penalty. Ericka Thoms seconded the motion. The Board voted unanimously to approve the motion.

Interim Dir. Rost presented the SFY 2013 strategies to the Board Members as well as a strategy comparison for SFY 2010 – SFY 2013 and proposed expenditure of funds comparison for SFY 2010 – SFY 2013. The SFY 2013 strategies chart was broken down by categories for various parts of the program menu and a category titled “other”. The “other” category consisted of the supplemental program applications. She also reminded Board Members that counties were given the option to complete a simplified application if they chose a program from the program menu or if they chose a non-program menu program they could complete a supplemental application as long as it had a CAN focus.

Interim Dir. Rost reviewed the county application review process with the Board Members. The counties that submitted applications from the program menu were reviewed by OCTF staff. Counties that submitted application supplement forms were reviewed by a group of 23 reviewers on May 1, 2012. Each of the 26 application supplement forms were reviewed by a team of reviewers. The mandatory application criteria was reviewed with the Board.

The Trust Fund separated the program menu applications into 4 categories. The first category met the core requirements of the application, aligned with the mission and vision of the OCTF and needed no technical assistance. The second category met the core requirements of the application, aligned with the mission and vision of the OCTF, but needed some minor technical assistance. The third category met the core requirements of the application, aligned with the mission and vision of the OCTF and needed extensive technical assistance. The Trust Fund will hold funding until the counties revise their application or apply for another strategy. The fourth category did not meet the core requirements of the application, did not meet the mission and vision of the OCTF or did not contain a CAN focus.

There were 49 counties that proposed 75 strategies that were in the first category. Mary Deel motioned to approve the 49 county applications. Kelly Lynch seconded the motion. The Board held a brief discussion. The Board voted unanimously to approve the motion.

There were 40 counties that proposed 61 strategies that were in the second category. The Board held a brief discussion. Dr. McDavid motioned to fund the 40 counties that proposed the 61 strategies assuming that they responded positively to the minor technical assistance that is given by the Trust Fund staff. Kelly Lynch seconded the motion. The Board voted unanimously to approve the motion.

There were 10 counties that proposed 14 strategies that were in the third category. The OCTF is recommending postponing approval until the applicant corrects the weaknesses. The Board held a brief discussion regarding the new proposed strategies which included Trauma Informed Strategic Planning, Family Support and Crisis Response/Support Services. Crystal Allen motioned giving the OCTF ED the authority to approve county strategy revisions. Ericka Thoms seconded the motion. The Board voted unanimously to approve the motion.

There were 18 counties that proposed 22 strategies that were in the fourth category. Dr. McDavid motioned to deny and request an amended plan. Ericka Thoms seconded the motion. The Board voted unanimously to approve the motion.

Mahoning County submitted a program that did not meet the core requirements; it is a tertiary program. Ericka Thoms motioned to deny and request an amended plan. Kelly Lynch seconded the motion. The Board voted unanimously to approve the motion.

Richland County and Seneca County submitted programs that did not meet the core requirements of the application. Ericka Thoms motioned to deny and request an amended plan. Mary Deel seconded the motion. The Board voted unanimously to approve the motion.

Champaign County, Logan County, Miami County and Shelby County proposed to implement Wraparound. All four counties failed to provide any information on direct service deliveries and

capacity for real outcomes. Kelly Lynch motioned to deny funding and request amended plan. Ericka Thoms seconded the motion. The Board voted unanimously to approve the motion.

Ashtabula County proposed the Active Parenting for Step Families program. This strategy is not a direct child abuse and neglect prevention strategy. Kelly Lynch motioned to deny and request amended plan. Ericka Thoms seconded the motion. The Board voted unanimously to approve the motion.

Morgan County proposed Student Assistance Services (SAS) Program. The program addresses developmental assets. The strategy is not completely child abuse and neglect focused. Ericka Thoms motioned to deny and request amended plan. Jon Fishpaw seconded the motion. The Board voted unanimously to approve the motion.

The first half county allocations will be disbursed in July 2012. Decision and funding announcement letters will be disseminated in early June 2012.

### ***2012 Video Contest***

The OCTF had over 30 video entries. Online voting will take place, May 2<sup>nd</sup> – June 5<sup>th</sup>. If you have not taken the time to “like” us on Facebook, be sure too. Once you like us on Facebook, you can vote on your favorite video. We have assembled a panel of voters and will be voting for the winner on June 12<sup>th</sup> if anyone would like to join us. Interim Dir. Rost showed one of the submissions to the Board.

### ***Executive Director’s Report***

In the essence of time, Interim Dir. Rost requested the Board Members read the Executive Director’s Report on their own and contact her with any questions.

Interim Dir. Rost did note that the OCTF is moving forward on the fee collection.

### ***Other as Requested by Board Members***

Vice Chair Allen commented that she would appreciate a comprehensive budget break out of CBCAP and 1980 fund.

Vice Chair Crystal Allen adjourned the meeting at 3:20 pm.

### ***Handouts:***

OCTF Board Meeting Agenda for May 24, 2012  
OCTF Board Draft Meeting Minutes January 12, 2012  
Executive Director’s Report  
OCTF Board Meeting – PowerPoint  
OCTF Application Guidelines  
Ohio Children’s Trust Fund (Fund 1980) – SFY 2012 – Actuals  
OCTF: Cash Balance Analysis -5/24/2012  
SFY 2013 Federal CBCAP Budget (Fund 3D30)

SFY 2013 Budget (State Special Revenue Fund 1980)

Jennifer Justice Bio

Dr. Tammy Collins Bio

Overview of SFY 2013 Statewide Applications

OCTF SFY 2013 Program Menu

Summary of County Strategies – SFY 2013