



**Ohio Children's Trust Fund
Board Meeting Minutes
April 8, 2010**

Board Members Present:

Chairman Edna Brown
Mary Deel
Ericka Thoms

Crystal Allen, Vice Chair
Lisa McDuffie
Michael McCreight

Director Dawson
Frank Putnam, M.D.

Board Members Absent:

Karen Hughes
Anthony Trotman

Kelly Lynch
Senator Turner

Senator Schuring
Representative Wagner

Staff Present:

Candace Novak, Executive Director
Monica Gillison, Program Director
Kristen Rost, Program Manager
David Monder, Program Manager
Carolyn Brewer, Administrative Assistant

Guests:

Natasha Ewing (Senator Nina Turner)
Denise Pleska, Assistant Attorney General

Chairman Edna Brown called the Ohio Children's Trust Fund Board Meeting to order at 1:08 pm on April 8, 2010. She welcomed Assistant Attorney General, Denise Pleska. The AG's office is serving as legal counsel to the Ohio Children's Trust Fund Board. Candace Novak introduced Monica Gillison as the new Program Director for OCTF.

Because a quorum was not present at the time the meeting was called, the board moved forward discussing items that didn't require action.

Executive Director's Report

Candace Novak shared the following highlights from the Executive Director's Report.

The OCTF will host its first statewide networking session on April 15, 2010. The session will focus on child sexual abuse. Future networking sessions will focus on Ohio's Strengthening Families Initiative, Evidence Based/Evidence Informed/Promising Practices, and the linkage of child abuse and neglect with animal endangerment.

The SFY 2011 county applications were due April 1, 2010, and all 88 were received on time, by the due date.

The review process will include county peer review in three regions around Ohio. County peer review sessions will be hosted through May and June with local scoring results being reported to the board in July for review and action.

In October 2009, the board voted to re-release the Incredible Years Request for Grant Agreement (RFGA). The release was completed and the OCTF will award contracts to 15 new agencies for SFY 2011.

On June 3, 2010, the Ohio Department of Job and Family Services (ODJFS) in partnership with Casey Family Programs, the OCTF, Early Childhood Cabinet and the Ohio Family and Children First Cabinet Council, will host a Symposium focused on the application of early brain development science to child welfare. Dr. Jack Shonkoff, a renowned researcher with Harvard University's Center on the Developing Child, will provide the keynote in the morning, and the afternoon consists of breakout sessions focused on application of early brain science.

New Business

Ohio Attorney General – Legal Counsel

The OCTF Executive Director is working with Denise Pleska, Assistant Attorney General, to resolve board members' questions and concerns. Director Novak reviewed a Memorandum detailing work accomplished to date. The following comments were made:

- Ericka Thoms requested additional information from Denise on the Open Meetings Act.
- The OCTF Board agreed to convene an Executive Committee. The Executive Committee must comply with requirements of the Open Meetings Act. If less than a majority of the board members are participating in the committee, they can participate via conference call. If a majority of the full board is participating, then the members must meet in person. Also, the committee cannot take any official action or conduct any business of the board, but rather must present its findings or recommendations to the full Board for a vote. The Board agreed that convening the Executive Committee will ensure CTF staff a timely response to outstanding issues and direction for moving forward on specific items while acknowledging that all official action must be approved by the full board.

A quorum was obtained at 2:06pm and the board move forward with items requiring action.

Requests that Include Funding Proposal

Old Business

Chairman Brown asked for any additions or revisions to the January 19, 2010 board meeting minutes. Seeing no additions or revisions, Chairman Brown moved that the meeting minutes be accepted. The board voted unanimously to approve the minutes as submitted.

Former Executive Committee Actions

The OCTF board reviewed prior work completed by the Executive Committee. Crystal Allen moved that all prior committee actions be approved. The board voted to approve all prior Executive Committee action, Michael McCreight sustained from the vote.

Child Advocacy Center (CAC) Applications

The CAC applications were due February 26, 2010. Mary Deel, Ericka Thoms, David Monder and Kristen Rost reviewed applications. Mary Deel reviewed the following applications and recommendations with the board.

Michael's House (only applicant requesting start-up funds) - The recommendation is to not fund since the applicant is not eligible for start-up funding as they are operating as a CAC.

CARE House – The recommendation is to fund the costs associated with the *I Have a Plan* curriculum if the grantee quantifies their outcomes and explain costs associated with the purchase of the program DVDs.

Children's Advocacy Center of Guernsey County – The recommendation is to fund the requested \$15,000 for Shaken Baby Syndrome (SBS) prevention programs (Boot Camp for New Dads & New Mommy Day Camp), Help Us Grow Safely (HUGS) and the No, Go and Tell school-based prevention program.

The Children's Advocacy Center of Lucas County – The recommendation is to fund the requested \$10,000 for costs associated with building the capacity of community professionals to implement child abuse prevention activities and costs associated with strengthening the Child Abuse Prevention Program by creating a parent communication piece.

Child Advocacy Center of Warren County – The recommendation is to fund the costs associated with the Darkness to Light, Stewards of Children program if the grantee reduces the mileage to \$0.45/mile (state rate) and quantifies performance measures.

The Child Protection Center - The recommendation is to fund the requested \$15,000 for funding costs associated with the internet safety program for students in junior high and high schools and Active Parenting Now as long as grantee reduces mileage to \$0.45/mile and submits a letter identifying their fiscal agent.

Fairfield County Child Advocacy Center – The recommendation is to fund the requested amount of \$15,000 for personnel costs associated with their School Based Prevention Education Program if the grantee quantifies performance measures and provides a detailed timeline for measuring success.

The Nord Center - Lorain County Kidz First Children's Advocacy Center – The recommendation is to fund \$9,500 for the school-based prevention education curriculums (Three Kinds of Touches and Healthy Boundaries).

Ericka Thoms moved that applications be approved as discussed by the board. Crystal Allen seconded the motion. The board unanimously approved the CAC applications as discussed by the board for SFY 2011.

Stewards of Children Contract for SFY 2011

Director Novak reviewed the CTF's investment in the Stewards of Children program since SFY 2009. Proposed deliverables for SFY 2011 would focus on building a cohort of quality trainers and expand available community trainings across the state. The OCTF would play a larger role in marketing these trainings to community organizations and partner with the Ohio Network of Child Advocacy Centers (ONCAC) on further developing a successful statewide program.

The Board members agreed with the proposed deliverables for SFY 2011 and provided comments on staff unannounced auditing of trainings, availability of CEUs for community trainings, and the time frame a trainer has to conduct their first training. These comments will be incorporated into the programming by CTF staff. Board members appreciated the focus on quality and quantity with realistic performance measures and improved accountability over the last several years.

Erika Thoms moved that applications be approved as discussed by the board. Crystal Allen seconded the motion. The board unanimously approved SFY 2011 proposed deliverables for Stewards of Children.

Incredible Years Contract for SFY 2011

Director Novak reviewed the CTF's investment in the Incredible Years program since SFY 2010 and discussed the investment for SFY 2011. She informed the Board that 29 applicants submitted a proposal and 14 were funded. Of the 14 programs:

- 8 organizations are implementing **IY Dina Classroom**
- 7 organizations are implementing **IY Dina Small Group Therapy**
- 12 organizations are implementing **IY BASIC Parent Group**
- 4 organizations are implementing **IY Teacher Classroom Management**

In December 2009, the OCTF re-released the RFGA for the purpose of obtaining 23 additional qualified Ohio organizations to develop and implement new community-based programs or expand existing community based programs based upon the Incredible Years (IY) Program. 20 applicants submitted proposals and 15 were recommended for funding. These 15 grantees will provide services in SFY 2011.

Director Novak also discussed strategies for improving the delivery of the IY program. The strategies included:

- Set up a meeting with IY to discuss opportunities for growth.
- Hold Peer Review groups for IY Grantees: Peer Review groups will provide organizations an opportunity to learn from one another, share best practices and address challenges as they arise. It will also allow OCTF staff to ensure that programs are being carried out to fidelity.
- Require grantees to submit monthly invoices and reports. This will allow OCTF staff to better ensure grantees are meeting deliverables.

The Board members agreed with the above strategies for improving the delivery of Incredible Years programming statewide in SFY 2011 and provided comments on requiring grantees to submit monthly invoices and reports. It was decided that this would be too burdensome and was reduced to quarterly.

Chairman Brown asked for a motion to accept the above IY proposal for SFY 2011. Mary Deel moved to accept the proposal as discussed with the board. Ericka Thoms seconded the motion. The board voted unanimously to approve the IY deliverables for SFY 2011.

CBCAP Workgroup

With direction from the CBCAP Workgroup, Director Novak reviewed two proposals for the utilization of the OCTF's Community-Based Child Abuse Prevention (CBCAP) funds. Director Novak explained that under the first proposal, the Trust Fund would invite proposals from all 88 counties to develop and implement a model of community response to offer community initiated supports to families. This community response model would utilize \$1 million of the OCTF's CBCAP funds. The Community Response programs would be directed towards families referred to PCSAs, but closed at initial assessment with no identified safety risks. The services provided under the programs would be voluntary and applicants would be required to propose an approach that incorporates their existing resources and cultures while allowing flexibility to address individual family's needs. The Director noted that this community response model approach would help to spread the philosophy of Alternative Response statewide. It would also enable respite to be built into the case planning with families and it enables the Trust Fund's local partners to better serve the needs of their families and children.

Under the second CBCAP Workgroup proposal reviewed by Director Novak, the OCTF would utilize \$49,500 in CBCAP funds to co-sponsor the Health Policy Institute of Ohio's (HPIO) Family Violence Prevention Project. Director Novak explained that co-sponsorship of the Ohio Family Violence Prevention Project would include the support, enhancement and promotion of the Project's goals specifically related to child maltreatment and intimate partner violence, which include: updating and refining the Family Violence County Profiles; maintaining and refining a family violence data system; further development of translating research findings into compelling, brief facts about child abuse and neglect and its' prevention; providing technical assistance to the OCTF, county partners and stakeholders; implementing a sustainable model for disseminating family violence data; and identifying economic studies that measure the costs of family violence, specifically child maltreatment and examine the extent to which the costs and potential economic benefits of prevention can be reasonably interpolated to Ohio and to individual Ohio counties. Director Novak also noted that this proposal represents an opportunity for the Trust Fund to co-sponsor a state project on the analysis of the costs of child abuse and neglect prevention versus the costs of ongoing child maltreatment. Crystal Allen commented that we connect with substance abuse data and Director Dawson recommended a specific format be established for fiscal reporting.

Chairman Brown asked for a motion to approve the first proposal from the CBCAP Workgroup. Ericka Thoms moved to approve the first proposal. The board voted unanimously to make available CBCAP dollars for statewide community response.

Chairman Brown asked for a motion to approve the second proposal from the CBCAP Workgroup. Crystal Allen moved to approve the second proposal. The board voted unanimously to approve the sponsorship of the Ohio Family Violence Prevention project.

Chairman Brown adjourned the meeting at 3:08 p.m.

Handouts:

OCTF Board Meeting Agenda for April 8, 2010
OCTF Board Meeting Minutes January, 2010
Executive Director's Report
Memorandum (re: Resolution of Questions)
Prior Executive Committee Action to be Approved
Overview of SFY 2011 Child Advocacy Center (CAC) Applications
Ohio Children's Trust Fund SFY 2009 Stewards of Children contract
Stewards Training in SFY 2010 (map)
Ohio Child Advocacy Centers (map)
Stewards Training in SFY 2009 (map)
Incredible Years
CBCAP Workgroup
Federal CBCAP Award (Fund 3D3)
Pinwheels for Prevention (flyer, card and bookmark)