



**Ohio Children's Trust Fund
Board Meeting Minutes
January 19, 2010**

Board Members Present:

Chairman Edna Brown
Karen Hughes
Frank Putnam, M.D.
Anthony Trotman

Crystal Allen, Vice Chair
Kelly Lynch
Senator Schuring
Representative Wagner

Director Dawson
Lisa McDuffie
Ericka Thoms

Board Members Absent:

Mary Deel

Senator Turner

Staff Present:

Candace Novak, Executive Director
Karen Minton, Program Director
Carolyn Brewer, Administrative Assistant

Guests:

Natasha Ewing (Senator Nina Turner)

Chairman Edna Brown called the Ohio Children's Trust Fund Board Meeting to order at 1:09 pm on January 19, 2010. She thanked all the board members for their service this past year.

Old Business

Chairman Brown asked for any additions or revisions to the October 8, 2009 board meeting. Seeing no additions or revisions, Chairman Brown moved that the meeting minutes be accepted. The board voted unanimously to approve the minutes as submitted.

Executive Director's Report

Candace Novak shared the following highlights from the Executive Director's Report.

This past December we received the Draft report PCAA regarding their on-site visit. OCTF staff worked with Chairman Brown and provided comments to PCAA. We are expecting to receive the final report and should have it to share at the April board meeting.

In the October board meeting, the board voted to partner with ODH on editing, formatting and printing the 2009 Child Fatality Review Report. The total cost to the Trust Fund was \$4,033.05. Carolyn Brewer will be mailing all board members a copy. Also per board direction, OCTF staff are working with ODH on identification of deliverables for a Inter Agency Agreement (IAA) for future work on Child Fatality Review.

The Attorney General's Office has agreed to serve as legal counsel for the OCTF Board. They will be assisting the board with analysis and interpretation of the Revised Code and ensuring the CTF has the appropriate infrastructure in place.

In January 2010, OCTF staff released the second half allocations for SFY 2010.

All state boards and commissions are up for renewal in CY 2010. OCTF was scheduled to testify however due to budget deliberations the hearing was canceled. The Sunset Review Commission now shifts to the Ohio Senate and a schedule of testimony has not been created yet. Chairman Brown has agreed to testify on behalf of the OCTF Board.

In November, OCTF participated in a conference call with HHS, HHS Region V and the FRIENDS National Resource Center to discuss Ohio's FFY 2009 CBCAP application. There are three areas that they would like to see strengthened:

1. Peer review among grantees
2. Training for grantees
3. Linkage with the child welfare system

OCTF staff have identified activities to strengthen the areas mentioned.

New Business

SFY 2011 Applications and Time Frames

Karen Minton provided an overview of the county applications for SFY 2011. The new application reflects the lessons learned from previous years. The application focuses solely on one piece of the overall 289 model, child abuse and neglect prevention. The most significant change is the new application reflects that we are promoting the protective factors to reduce the incidence of child abuse and neglect. The format on the application is changed in order to reflect CAC applications. We are also requesting the use of protective factor tools and that they administer a protective factor survey. The counties will provide the data to the OCTF staff who will then record the data and share the results with all counties.

The board supported the new application and was interested in sharing the Protective Factors survey with other programs at both the state and county levels. Board members did request that OCTF include a scoring component for evaluation of applications and make sure the weights are included in the application packet at time of release. In addition, Chairman Brown recommended the language around the due date and time of receipt be clarified.

Requests that Include Finding Proposal

CBCAP Funding Proposals

In October, the board voted to re- release the Incredible Years request for proposals. The board also indicated an interest in releasing CBCAP dollars to the community as soon as possible, and requested CTF staff bring funding proposals back to the board in January for consideration.

Candace Novak reviewed various ideas with the board. During the review of two options, board members expressed an interest in staff further defining the proposals and coming back to the board with exact details. Board members appreciated the various ideas but wanted to rely on CTF staff expertise and experience over the past two years in making a recommendation to the board. Board members wanted to ensure that any recommendations would not require the hiring of new staff and that recommendations build upon current OCTF work and complements the OCTF strategic plan. In response to board member comments and discussion, Chairman Brown recommended the Board convene a workgroup to assist the staff in further detailing proposals and she would convene a special board meeting in late February/early March to specifically review and vote. Board members agreed with this approach and recommended CTF staff work with Chairman Brown's office on convening this workgroup.

April 2010 Activities

Based on the data contained in the 2009-2010 PCSAO Factbook, approximately 114,000 pinwheels were ordered. A conference call with the Public Children Services Association of Ohio (PCSAO), Family and Children First Council (FCFC) and the Ohio Family and Children First Council Association (OFCFCA) is scheduled for January 22, 2010 to discuss the dissemination and messaging for the Pinwheels for Prevention April 2010 campaign.

Prevent Child Abuse America created lapel pinwheel pins and jewelry and is making them available to states for purchase. The pricing lists were shared with the board. The OCTF also has the opportunity to work with E.L.K. promotions on creating our own pins. E.L.K. provided the board with samples. The board reviewed the materials and discussed the pricing options; however, the board decided to commit all dollars to programs and services, not the purchase of pins.

In October 2009, the board voted to continue the \$2,000 allocation to PCSAs for April activities. Candace Novak provided a list of proposed changes to strengthen the Internal Management fiscal rule that governs the \$2,000 allocation. The board discussed the changes and recommended the CTF Director proceed with the edits and immediate release of the fiscal rule and allocation.

Statewide Networking Sessions

Per the OCTF strategic plan and in response to HHS' concerns regarding training and peer review, CTF staff shared with the board a draft schedule for quarterly statewide networking sessions. OCTF staff identified possible topics as well as possible speakers for each quarter. On the handout, each session gave a short summary of the topic, description of the programming as well as possible dates and times. CTF would utilize local venues and speakers when possible to contain costs. Surveys will be given to all participants to evaluate effectiveness. The Board supported the outline and asked CTF staff to move forward with implementation.

Chairman Brown adjourned the meeting at 2:34 p.m.

Handouts:

OCTF Board Meeting Agenda for January 19, 2010
OCTF Board Meeting Minutes October 8, 2009
Executive Director's Report
Ohio Children's Trust Fund SFY 2011 Application
Strengthening Families – Protective Factor Survey
Program Instructions: Application for Start-Up Funding for Children's Advocacy Centers
Program Instructions: Application for Ongoing Funding for Children's Advocacy Centers
Proposal for Consideration – April 2010 Events
PCAA Memo (Dated November 19, 2009)
PCAA Memo (Dated December 18, 2009)
5101:9-6-40 Basic Ohio children's trust fund
Quarterly Statewide Network Institutes
Proposal for Consideration – CBCAP Funding
County Allocations for SFY 2010: OCTF Programming
OCTF FUND 3D3 Draft SFY 2010 Budget (Pending Board Approval)
OCTF Order Form for 2010 Pinwheel Pin – from ELK Promotions
Prevent Child Abuse West Virginia – Prevention Materials Packet

Prevent Child Abuse Florida – 2009 Community Resources Packet