



**Ohio Children's Trust Fund
Board Meeting Minutes
December 10, 2008**

Board Members Present:

Vice Chair Crystal Allen	Arlene Jones	Kelly Lynch
Mary Deel	Sheriff Gene Kelly	Lisa McDuffie

Board Members Absent:

Chairman Schuring	Director Dawson	Director Jones-Kelley	Frank Putnam	Rep. Wagner
Rep. Edna Brown	Karen Hughes	Senator Kearney	Ericka Thomas	

Staff Present:

Candace Valach, Executive Director
Karen Minton, Trust Fund Program Admin.

Vice Chair Crystal Allen called the Ohio Children's Trust Fund Board Meeting to order at 1:12 p.m. on December 10, 2008.

Old Business

Crystal Allen moved that the meeting minutes from the October 8, 2008 Board meeting be approved. Kelly Lynch seconded. The minutes were approved.

Board Meeting Time

Vice Chair Crystal Allen brought an issue to the Board regarding the October 8, 2008 board vote to move the meeting time from 3:00 p.m. to 1:00 p.m. At the October meeting, the Board discussed possible ways to boost board meeting participation. Several board members indicated scheduling conflicts that often prevent them from participating in the late afternoon. In addition, the board discussed the difficulties associated with the late afternoon meeting time, especially during the winter months. Unfortunately, the 1:00 p.m. meeting time that was selected does not permit the legislative members of the Board to attend; therefore, it was moved that the meeting time be returned to 3:00 p.m. the second Wednesday of each month. The Board unanimously approved that the 3:00 p.m. meeting time remain in effect until discussions are held with the newly appointed board chair, upon the appointment by the Speaker of the Ohio House.

Executive Director's Report

Candace Valach provided an update on current Trust Fund activities. The report highlighted the status of the Trust Fund's work with ODJFS human resources in the hiring of three additional staff. An interview panel was formulated for applicant interviews that includes board member Lisa McDuffie. Seven

interviews have been scheduled for Monday, December 15, 2008. The Trust Fund hopes to have the new staff in place in early to mid January 2009.

New Business

Child Advocacy Center Applications

Karen Minton provided an overview of the revised applications for Child Advocacy Center's (CAC's). The Trust Fund, with assistance from the National Children's Alliance (the accrediting body for children's advocacy centers), Kelly Lynch and David Monder, a new application was developed for requests for start-up funding and for requests for ongoing primary prevention funding. To assist child advocacy centers in applying for CTF dollars, detailed program instructions were developed for each application. The revised application requires the submission of a program narrative to support the program or services selected by a CAC, coordination with the local Family and Children First Council to ensure consistency with local prevention planning efforts and a statement of assurance that all parties (including the FCFC Council and appropriate fiscal agent) were involved with the development of the CAC ongoing primary prevention effort. The \$5,000 cap for CAC's requesting start-up funding was kept in place, per statute, and it was recommended that ongoing funding requests be capped at \$15,000. There are currently 25 child advocacy centers within Ohio, of those, 15 are fully accredited. It is important to note that CAC's are all in different stages of accreditation, and not all offer, or have immediate plans to offer, a primary prevention component. The Trust Fund prepared a fiscal impact analysis for SFY 2010/2011 based on the CAC status in Ohio, and agreed to provide this information to the board. Finally, a grant period was established coordinating with the State Fiscal Year which will ensure consistency for budgetary purposes.

For SFY 2010, applications will be due to the Trust Fund by January 31st. The applications will be reviewed by the Board and approved or denied accordingly in February. The SFY 2010 contract period will be July 1, 2010, or upon distribution of a purchase order. Mary Deel moved that the new applications be approved by the Board. Arlene Jones seconded. The new applications for children's advocacy centers were unanimously approved.

Strategic Planning

The OCTF Guiding Team held its first meeting before the morning of the board meeting. Board members Crystal Allen, Kelly Lynch and Frank Putnam met along with Trust Fund staff and Sue Kirby and Melissa Reynolds-Prond from the ODJFS Bureau of Human Resources. In this first meeting, the group worked to identify goals for the strategic planning process, including developing a clear vision and mission for the Trust Fund. The team discussed prevention at a statewide level and the apparent absence of prevention collaboration. The guiding team also discussed ways to build capacity within the trust fund and to become a clearinghouse of prevention research and data. To begin, Trust Fund staff are initiating a statewide needs assessment, utilizing sample data from the state fiscal year 2009 applications. In addition, members of the guiding team are gathering research and data as it pertains to the science of prevention, to assist the Board in selecting evidence based prevention practices.

County Allocation Updates

Candace Valach gave an update on the state fiscal year 2009 County Plans. To date, four counties have outstanding applications. One county never applied for state fiscal year 2009, and two have not submitted the revisions to their original plan required for funding. The last county submitted the application on an incorrect form. The Trust Fund has contacted the counties on multiple occasions to request the status of their application, and offered to provide technical assistance to any county requiring assistance. The Board discussed that in the future, the Board may implement a reduction in the county allocations for those counties who do not submit their applications by the April 1st due date, or revisions in a timely

manner. For the April 1, 2009, due date, we will begin communication with county partners now that the deadline for SFY 2010 application is close of business on April 1, 2009, and that any applications received after that time will not be considered.

OSU Center for Learning Excellence

Candace Valach provided an overview of the Ohio State University Center for Learning Excellence's (OSU CLEX) activities providing technical assistance to the Trust Fund county agents on the HB 289 process. A list of draft deliverables from OSU CLEX for state fiscal year 2010 was provided to the board for initial review. The Board had concerns with some of the deliverables, noting in particular the "Year end report" for \$10,000. Candace noted that this was the first draft of deliverables and that she'd continue to work with OSU CLEX on refining the deliverables. Candace offered to bring a more finalized list of SFY 2010 deliverables to the January board meeting.

April 2009 Workgroup

A quick update on the activities of the April 2009 workgroup was provided by Karen Minton. The workgroup identified a number of activities that they'd recommend the Trust Fund continue, such as working with the Governor's Office on the issuance of an official proclamation marking April as Child Abuse and Neglect Prevention Month. In addition, the workgroup discussed having the Trust Fund host a one day event, highlighting prevention. The board also discussed creating a public service announcement to raise awareness statewide. The April 2009 will continue to meet throughout December in order to finalize recommendations to the board for the January 14th board meeting.

The meeting adjourned at 3:09 p.m.