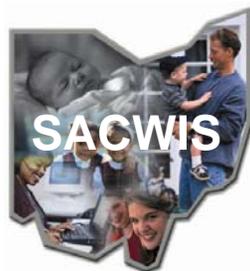




SACWIS

Statewide User Group Meeting
June 8, 2010



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Agenda

Tresa Young

Ohio

Department of
Job and Family Services



Agenda

- Welcome
- Update on SACWIS Related PI's and Clearances
- Project Priorities
- Monthly Visit Compliance
- Phase 1 Financial Roll Out Status Update
- Upcoming Enhancements
- Preparing for Phase 2 Roll Out
- Data Fix Project Update
- NYTD Update and Required Elements/Reporting Time Frame
- CPOE 8 Update
- New Supreme Court Site Permanency Measure Reports
- System Monitoring and Performance



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Update on SACWIS Related PI's and Clearances

Tresa Young

Ohio

Department of
Job and Family Services



SACWIS Related PI's and Clearances

Federal Program Instructions – ACYF-CB-PI-10-05

- Guidelines for conducting pilots in a Statewide Automated Child Welfare Information System (SACWIS) environment
- Provides guidance to help States with SACWIS systems to maintain compliance with SACWIS requirements while evaluating new child welfare business processes, tools, or information technologies through pilot projects
- Pilot documentation requirements included in state's APDU

<h1>ACF</h1> <p>Administration for Children and Families</p>	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES Administration on Children, Youth and Families	
	1. Log No: ACYF-CB-PI-10-05	2. Issuance Date: April 08, 2010
	3. Originating Office: Children's Bureau	
	4. Key Words: Statewide Automated Child Welfare Information Systems (SACWIS); SACWIS Compliance; Information Technology Demonstration Projects, Child Welfare Demonstration Grants	

PROGRAM INSTRUCTION

TO: State Public Assistance Agencies, State Information Technology Executives, SACWIS Project Managers, and Other Interested Parties

SUBJECT: Guidelines for conducting pilots in a Statewide Automated Child Welfare Information System (SACWIS) environment

LEGAL & RELATED REFERENCES: Omnibus Budget Reconciliation Act of 1993 Public Law (P.L.) 106-33; 45 CFR 1355.52-53; 45 CFR Part 95 – Subpart F; Action Transmittal ACF-OISM-001 (issued February 24, 1995); Program Instruction ACYF-CB-PI-06-01 (issued February 16, 2006); and ACYF-CB-PI-09-01 (issued January 9, 2009))

PURPOSE: This Program Instruction (PI) provides guidance to help States with SACWIS systems maintain compliance with SACWIS requirements while evaluating new child welfare business processes, tools, or information technologies through pilot projects. The PI describes the documentation requirements States should follow when piloting innovative practices or techniques that may have implications for their SACWIS. By providing the Division of State Systems (DSS) with documentation of pilot activities, States can maintain SACWIS compliance during all pilot stages and as pilot innovations are incorporated into SACWIS or decommissioned. The documentation is necessary for DSS to effectively exercise its fiduciary responsibility for activities and systems receiving Federal financial participation (FFP) at the SACWIS rate. By submitting pilot documentation for DSS review, States may avoid possible recoupment of Federal funds for duplicative automation costs and recoupment arising from the potential re-classification of a child welfare information system as non-SACWIS.

For the purposes of this PI, a *pilot* is a time-limited demonstration and evaluation of a child welfare business process, tool or information technology that, if adopted and implemented, will affect SACWIS

compliance.

OUTLINE:

The PI contains six sections titled:

- Section I: Background
- Section II: Pilots impact upon SACWIS compliance
- Section III: Pilot plan documentation
 - Business case*
 - Project plan*
 - Plans for process and outcome evaluations*
 - Dissemination plan*
- Section IV: Full-scale implementation or pilot decommissioning
- Section V: Funding considerations
- Section VI: Pilot submission and approval

DISCUSSION:

Section I: Background

The Children's Bureau (CB) recognizes the dynamic nature of both child welfare practice and information systems technology and therefore encourages States to explore innovation and practice improvements in their child welfare programs and the supporting SACWIS applications. CB recommends that both child welfare program and Information Technology (IT) innovations be tested before statewide implementation to ensure that program changes and/or new technical approaches support program practice goals and are efficient, economical and effective.

To encourage the development and testing of new practice models and IT tools that could support child welfare innovations, CB provides States the flexibility to pilot new processes, tools or information technologies without compromising SACWIS compliance. This flexibility allows States to test the feasibility and effectiveness of new and innovative child welfare policies, practices and tools without the risk of committing significant resources to enhance SACWIS functionality to support untested proposals. This PI provides guidance so that States may test program practice innovations that will, if incorporated into established State practice, require automated support or implement new technologies without compromising the SACWIS-compliance status of their child welfare information systems and thereby continue to claim SACWIS level funding for their systems.

Section II: Pilots impact upon SACWIS compliance

As noted under the Purpose heading, this guidance in this PI is only applicable to pilots that, *if adopted and implemented, will affect SACWIS compliance*. Pilots that could potentially affect SACWIS compliance include the following:

1. A demonstration and evaluation of a new IT tool or platform. For

example, a State may pilot handheld mobile devices to support home visits or scanning of court documents. Or a State may want to evaluate the advantages of moving from a client/server platform to a browser-enabled environment. To test this concept, the State may re-program one SACWIS module, such as the foster home licensing functionality, using web-based tools.

2. A demonstration and evaluation of a child welfare process or tool. Examples include pilots of a new risk assessment tool, a new case plan, establishing a private case management provider in a county or region, or testing alternative response procedures. IT support for the process or tool may or may not be integrated into the pilot.

Such initiatives could affect SACWIS compliance. A child welfare information system must meet SACWIS requirements¹ and be “a comprehensive system which is effective and efficient, to improve the program management and administration of the State plans for titles IV-B and IV-E...”² in order to be SACWIS compliant. States are encouraged to carefully assess the long-term impact of any pilots upon SACWIS compliance and consult with DSS to determine if the documentation described below should be submitted to ensure uninterrupted SACWIS level funding.

We emphasize that even pilots without integrated IT support can affect SACWIS compliance. If, for example, a State were to pilot a new risk assessment tool by having workers complete hardcopy versions of the risk assessment, SACWIS compliance would be affected if the process were adopted statewide as this new child welfare business process must be incorporated into the system in order for the system to be compliant with Federal SACWIS requirements.

Section III: Pilot plan documentation

By submitting proper pilot plan documentation, DSS can assess a pilot’s impact on SACWIS compliance and provide guidance to ensure a State maintains its compliance and thereby continues to qualify for the additional FFP available for a SACWIS system. To avoid compromising the State’s SACWIS compliance the State must submit a plan to DSS that includes the following components:

Business case:

The plan must include a business case for the pilot. The business case must include an overview that provides the reasons the State plans to embark on the pilot.

¹ SACWIS requirements are outlined in 45 CFR 1355.52-53 and ACF-OISM-001, Part IV

² 45 CFR 1355.53(a)

The reasons a State might undertake a pilot include (but are not limited to):

- evaluating an approach to address a Federal statutory or regulatory requirement;
- evaluating an approach to address a new program or practice model being implemented by the State;
- evaluating a new automated support strategy for agency business practices;
- testing new technology to meet a current need;
- testing a new evidence-based service delivery model;
- evaluating a method to address an identified problem; or
- providing automated support for a child welfare demonstration project.

The business case should cite authorities and references as appropriate. For example, if the genesis of the pilot is the need to comply with a Federal regulation or State mandate, or to support an approved child welfare demonstration project, the business case should cite the applicable Federal regulation, State statute or child welfare demonstration project grant number. If the pilot is intended to implement an evidence-based service model, the State should describe the expected outcomes. We note that if the enhancements are designed to support a CB-approved child welfare demonstration project, only the grant number and a brief summary of the approved project is needed since DSS can access detailed information via the grant number.

The business case must define project goals, the expected benefits (whether quantifiable or qualitative) and outline the criteria for determining the success of the pilot. The factors used to determine success of the pilot may not include the investment in the pilot infrastructure. A feasibility study is not required for the business case; feasibility will be addressed in the pilot process evaluation stage.

The business case must describe any planned automated support for the pilot, and if applicable, describe other IT alternatives considered to support the pilot and the rationale for the preferred alternative. The described automated support is not required to conform to SACWIS requirements to be approved as a pilot. However, we remind States that if the pilot is successful and adopted, the SACWIS must be enhanced to support the new approach in accordance with applicable SACWIS requirements. Therefore, the business case must describe the expected impact an adopted pilot would have upon SACWIS. A State will submit an Advance Planning Document (APD) for these changes in accordance with Federal regulations³ only if the pilot is successful and the State moves to full adoption.

³ 45 CFR 95 – Subpart F

Project plan:

The State must provide a project plan to describe any planned automated support and related training for the pilot. The project plan should include the schedule, resources needed, milestones and completion dates, and the total costs of the automated support. The plan should include brief narratives describing each automated support task. The project plan should also describe how the pilot and any automated support will be evaluated and success measured. Again, the investment in automated tools and equipment may not be used as a factor in the evaluation of the success of the pilot.

If the State has an open APD, the State must integrate this project plan into the larger SACWIS project plan. The project plan should discuss this integration and the estimated impact of the pilot on the project and the pilot schedule. Since States with a closed APD do not regularly submit a SACWIS project plan to DSS, these States do not have to demonstrate the integration of the pilot project plan into the SACWIS project plan.

Plans for process and outcome evaluations:

CB encourages replication of successful projects and information sharing about all successful and unsuccessful projects so that other child welfare agencies may leverage the experience, benefits and lessons learned of pilots. Therefore, to support efforts by other States interested in similar programmatic or technical innovations, States must conduct process and outcome evaluations of their pilots. The evaluations are also required in order to support continued enhanced SACWIS funding.

For the process evaluation, States must maintain a history of project steps, activities, decisions and lessons learned, and conduct an analysis of the pilot implementation process to aid other jurisdictions seeking to replicate or implement similar innovative projects. This should include a description of the pilot's operational conditions, environment or circumstances to help other jurisdictions assess if the pilot is transferable or applicable to their situation. The process evaluation must include an assessment of the feasibility of full implementation given the State's environment.

States must conduct an outcome evaluation to assess if the pilot met intended goals and pre-defined criteria of success. States proposing pilots must specify measures or criteria to determine if the pilot met or exceeded the goals defined in the business case.

Plans for both evaluations must be submitted to CB. At the conclusion of the pilot, the completed process and outcome evaluations must be submitted to CB.

Dissemination plan:

States must include a plan for maintaining process and outcome evaluation documentation for all pilots so that this documentation is readily available and may be easily disseminated to other jurisdictions.

Section IV: Full-scale implementation or pilot decommissioning

At the conclusion of the pilot period, States are expected to either fully implement SACWIS compliant IT support or decommission the pilot. A pilot that will not be fully implemented must be decommissioned within a timeframe proposed by the State and approved by CB. If the pilot is not implemented in the SACWIS or decommissioned, CB may determine the SACWIS to be noncompliant with Federal requirements and classify the project's operational costs as non-SACWIS.⁴ However, CB acknowledges that experience gained and data gathered during the pilot implementation and evaluation phases could lead States to adjust the pilot schedule and eventual full-scale implementation of successful pilots or decommissioning of unsuccessful pilots. Schedule modifications must be reported to CB in the APD or, for those States with a closed APD, via a letter to this office accompanied by supporting documentation.

Section V: Funding considerations

Pilot IT costs are not eligible for SACWIS funding. Pilot IT costs may be funded under the terms of a State's child welfare demonstration project; such pilots cannot request additional FFP for IT support. Otherwise, States may request administrative cost reimbursement from the applicable funding sources by following the guidance in this PI and the APD regulations.⁵

Once a State moves to implement the piloted innovations in the SACWIS, the costs to enhance and integrate the automated support into the SACWIS should be eligible for title IV-E SACWIS funding. The State should document the costs and report progress on this effort via the APD process.

Section VI: Pilot submission and approval

If requesting FFP for any planned automated support for a pilot, States should submit pilot documentation prior to developing the automated support. States are encouraged to submit documentation for all other pilots promptly to ensure that SACWIS compliance is unaffected. *A properly documented, approved and conducted pilot will not affect SACWIS compliance.* CB may review pilots during a site visit but this will not result in a SACWIS-compliance finding if the pilot has been previously approved.

⁴ ACYF-CB-PI-06-01

⁵ 45 CFR 95 – Subpart F

Failure to submit pilot documentation, even for pilots not requesting FFP, could affect SACWIS compliance.

States with an open APD should include the pilot documentation referenced in Section II in their annual APD Update or, if IT costs exceed APD thresholds,⁶ in an As Needed APD Update. As pilot IT costs are not eligible for SACWIS funding, these costs should be segregated from costs eligible for SACWIS reimbursement rates. States with a closed APD that are planning to conduct a pilot whose IT costs will not exceed the APD thresholds should submit the referenced pilot documentation to CB with a cover letter. If pilot costs exceed APD thresholds, the State must submit an APD.

INQUIRIES:

HHS – ACF/ACYF/CB/Division of State Systems

/s/

Bryan Samuels
Commissioner
Administration on Children, Youth and Families

⁶ 45 CFR 95.611



SACWIS Related PI's and Clearances

Federal Program Instructions – ACYF-CB-PI-10-04

- National Youth in Transition Database (NYTD) reporting in a statewide automated child welfare information system (SACWIS) environment
- Requires consistent data collection and reporting of independent living services and outcomes

<h1>ACF</h1> <p>Administration for Children and Families</p>	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES Administration on Children, Youth and Families	
	1. Log No: ACYF-CB-PI-10-04	2. Issuance Date: April 2, 2010
	3. Originating Office: Children's Bureau	
	4. Key Words: Statewide Automated Child Welfare Information Systems (SACWIS); National Youth in Transition Database (NYTD)	

PROGRAM INSTRUCTION

TO: State SACWIS Project Managers, State Information Technology Executives, Independent Living Coordinators, and Other Interested Parties

SUBJECT: National Youth in Transition Database (NYTD) reporting in a statewide automated child welfare information system (SACWIS) environment

LEGAL & RELATED REFERENCES: Omnibus Budget Reconciliation Act of 1993 (P.L. 103-66); Foster Care Independence Act of 1999 (P.L. 106-169); Title IV-E of the Social Security Act (the Act) at Section 474(a)(3) and Section 477; 45 CFR 1355.20; 45 CFR 1355.52-53; 45 CFR 1356.80-86; 45 CFR Part 95 – Subpart F; Action Transmittal ACF-OISM-001 (issued February 24, 1995); Program Instruction (PI) ACYF-CB-PI-08-05 (issued October 23, 2008); PI ACYF-CB-PI-09-01 (issued January 9, 2009)

PURPOSE: The purpose of this Program Instruction (PI) is to provide guidance on Federal requirements when implementing and reporting NYTD data collection with a SACWIS. It provides guidance on the NYTD requirements a SACWIS must support and outlines funding considerations when enhancing a SACWIS to meet NYTD requirements.

BACKGROUND: The regulation implementing NYTD requires that States engage in two data collection and reporting activities that will allow ACF to track independent living services and to assess the collective outcomes of youth. First, States must report biannually to ACF certain demographic data on each youth who receives independent living services paid for, or provided by the State agency that administers the Chafee Foster Care Independence Program (CFCIP), regardless of the youth's foster care status. Second, States must also collect demographic and outcomes information on youth in foster care at age 17, and follow up with these youth to collect additional outcomes information at ages 19 and 21.

DISCUSSION:

The PI contains four sections titled:

- Section I: SACWIS and the collection and reporting of NYTD data on youth and the independent living services they receive
- Section II: SACWIS and the collection and reporting of NYTD outcomes data
- Section III: SACWIS enhancements
- Section IV: Funding guidance

Section I: SACWIS and the collection and reporting of NYTD data on youth and the independent living services they receive

NYTD requires that States engage in two separate but related data collection activities. The first includes collecting and reporting information on youth and the independent living services they receive that are paid for or provided by the State CFCIP agency. States that have elected to build a SACWIS must incorporate NYTD data collection and reporting activities related to youth in foster care¹ into their SACWIS system.² The regulatory definition of foster care at 45 CFR 1355.20 includes children placed away from their parents or guardians and for whom the State agency has placement and care responsibility. This may include youth in foster and kinship care arrangements, and those in group and residential facilities.

A State's SACWIS must be enhanced to collect and manage all required NYTD case management data for youth in foster care including the following:

- case level demographic and other related information on youth specified in 45 CFR 1356.83(g)(1)—(19); and
- information on the independent living services specified in 45 CFR 1356.83(g)(20)—(33) that are provided by the State CFCIP agency, or purchased by the agency from contract providers, or provided by an agent of the State such as a foster parent.

Case management data for youth in foster care must be collected and maintained through the SACWIS.

NYTD data collection and reporting requirements apply not only to youth in foster care, but also to youth formerly in foster care and to other youth who receive independent living services but who have not been in foster care. States may enhance their SACWIS to support NYTD case management data collection and reporting for youth who are not currently in foster care or States may develop data collection strategies and

¹ Foster care is defined at 45 CFR 1355.20(a)

² 45 CFR 1355.53(b)(3) and (4), and Action Transmittal ACF–OISM–001 (part IV) direct States to incorporate all case management and service functions for children in foster care into SACWIS.

instruments independent of SACWIS for these youth.

If a State collects NYTD data from multiple sources, the NYTD regulation requires that all applicable data be reported in a single record³ and in a format that meets the specifications of the Children's Bureau (CB).⁴ NYTD Technical Bulletin #1, issued February 19, 2010, outlines CB's specifications for data file format, including that each State must submit one NYTD data file that includes all required case-level data on every youth reported to NYTD⁵. Therefore, if a State uses multiple independent systems for NYTD data collection efforts, all information must be merged into one data file prior to transmission to ACF.

Section II: SACWIS and the collection and reporting of NYTD outcomes data

For collection of NYTD *outcomes data* specified in 45 CFR 1356.83(g)(34)–(58) it is acceptable to use a data collection method external to the SACWIS, such as a web tool to collect survey responses from youth. States may also choose to enhance their SACWIS to collect *outcomes data* for youth in foster care. Outcomes survey data for youth who are not currently in foster care also may be captured in a SACWIS or an external survey tool.

It is important to distinguish between case management data, which must be collected and managed through the SACWIS and NYTD outcomes data collected through surveys that are part of or external to SACWIS. While the SACWIS must generate the case management-related NYTD data for youth in foster care, the State may combine the data collected and managed in their SACWIS with outcomes information collected outside of their SACWIS system to produce the NYTD report. The associated data merge may occur within or external to the SACWIS.

To meet SACWIS requirements regarding information collection and reporting of *case management data*, including information on services paid for or provided to youth in foster care, the NYTD user interface must be tightly integrated with SACWIS so that NYTD data is collected, maintained, managed and reported from the SACWIS application. While *outcomes survey data for youth in foster care* may reside in an external web tool, if the State elects to enhance the SACWIS to capture the outcomes survey data for *youth in foster care*, this data must also be collected, maintained, managed and reported from the SACWIS application.

³ 45 CFR 1356.83(f)

⁴ 45 CFR 1356.82(a)(2)

⁵ *NYTD Technical Bulletin #1: File Structure* can be obtained on the Children's Bureau website here: <http://www.acf.hhs.gov/programs/cb/systems/nytd/resources.htm>

Section III: SACWIS enhancements

SACWIS enhancements to support NYTD case management requirements should support State business practices and policies regarding the State's independent living program and provide appropriate automation to meet the requirements for "efficient, economical, and effective [program] administration."⁶ Some examples of enhanced SACWIS support for NYTD include, but are not limited to:

- methods for foster care providers and other providers to report independent living services delivered to youth;⁷
- alerts/notifications to clients and staff to promote survey completion on/by youth in foster care according to the timeframes required by the NYTD regulation;
- processes to eliminate duplicate data entry of NYTD data;
- edit checks to support complete and accurate NYTD data;
- data quality reports to supplement the NYTD data compliance and the quality of information provided by the NYTD system portal or other tools provided by CB; and
- management reports that case workers, supervisors and administrators can use to monitor the information collected for NYTD purposes.

The examples listed above are illustrative, not prescriptive.

CB does not define specific strategies States must follow to satisfy the NYTD requirements for collecting and managing data while providing efficient, economical and effective program administration. States may implement a wide variety of approaches to collect and manage NYTD data within the confines of these general requirements.

It is acceptable for States to provide NYTD automation support, for example, by implementing a user interface (e.g., a web portal) to permit foster parents and other service providers to log the delivery of independent living services or to collect outcomes survey data for youth in foster care. To meet SACWIS requirements regarding information collection and reporting of *case management and service data* for youth in foster care, a NYTD user interface must be tightly integrated with SACWIS so that NYTD case management data is collected, maintained, managed and reported from the SACWIS application.

Please note that it is permissible to establish temporary staging tables associated to the SACWIS database for purposes of processing NYTD data prior to integration with SACWIS. Several States are designing web

⁶ 45 CFR 1355.52(a)(4) and Section 474(a)(3)(C)(iv) of the Act.

⁷ Per 45 CFR 1356.81(a), States are to report all independent living services paid for or provided by the State Chafee Foster Care Independence Program agency.

portals that employ web services to integrate NYTD-related operations into SACWIS.

States with an open Advance Planning Document (APD) must describe their proposed NYTD solutions to CB via the APD. States with a closed APD contemplating NYTD enhancements whose cost will not exceed APD thresholds⁸ are *encouraged* to provide a written description of plans to CB so they can be reviewed for compliance with SACWIS requirements.

Section IV: Funding guidance

If a State does have or is in the process of building a SACWIS:

- NYTD system *development* costs for enhancements to the SACWIS to support youth in foster care, up to the State's established maximum age for title IV-E foster care payments as specified in their IV-E plan⁹ (regardless of whether youth are title IV-E eligible), may be charged to title IV-E SACWIS.
- SACWIS *operational* costs for NYTD-related activities for youth in foster care up to the maximum State-defined age for title IV-E foster care payments (regardless of whether youth are title IV-E eligible) may be charged to title IV-E SACWIS.
- NYTD system *development and operational* costs to support youth not in foster care or in foster care but older than the State's maximum age for title IV-E foster care payments are charged to Chafee funds, State-only funds, other applicable non-Federal funding source, or a combination of these funds.

If States develop title IV-E funded enhancements in their SACWIS to support NYTD data collection requirements for youth in foster care, and these enhancements will also meet NYTD requirements for youth not in foster care, only the *operational* costs to support youth not in foster care must be charged to Chafee, State-only funds, or another applicable non-Federal funding source.

Costs associated with developing and/or operating a data collection tool outside of SACWIS, such as an external web portal to capture and upload outcomes survey data, are not eligible for title IV-E funding.

⁸ 45 CFR 95.611(a)

⁹ Public Law 110-351 The Fostering Connections to Success and Increasing Adoptions Act of 2008 creates an option to extend eligibility to title IV-E foster care to age 21 when youth meet prescribed conditions for continued payments. Therefore the "maximum age for title IV-E foster care payments" in a State depends on whether or not the State elects to exercise this option. See Program Instruction ACYF-CB-PI-08-05 located at http://www.acf.hhs.gov/programs/cb/laws_policies/policy/pi/2008/pi0805.htm

If a State collects NYTD data from multiple sources, all information must be merged into one data file. The costs of developing a merge capability to combine data from SACWIS and non-SACWIS sources into a single data file are not claimable title IV-E expenditures. Such costs must be charged to Chafee, State-only funds or another non-Federal funding source.

INQUIRIES:

HHS – ACF/ACYF/CB/Division of State Systems

/s/

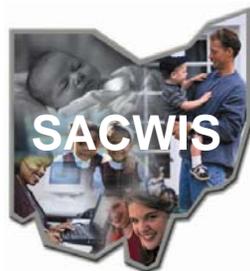
Bryan Samuels
Commissioner
Administration on Children, Youth and Families



SACWIS Related PI's and Clearances

FCASMPL No. 145 SACWIS Data Correction

- Process for Submitting SACWIS Data
- Edit Requests
- Clearance Period ends 5/13/10
- Letter sent for Publishing



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Project Priorities

Tresa Young

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Department of
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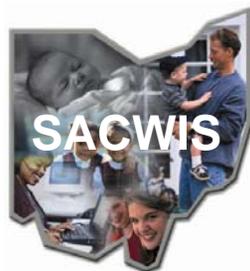
Project Priorities

- Current priorities
 - Financial Development ; Roll Out ; Environment Upgrade ; Data Fix Project (duplicates, search, intake, screening) and Alternative Response
- Leadership is requesting additional feedback if funding or resources are available
 - No promises at this time



Potential Additional Project Priorities

- Revisions to Court/Custody Module
- Reports (short/longer term)
- Activity Log
- Case Plan and Services
- System Standardization
- MITS Interface Issues



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Monthly Visit Compliance

Tresa Young

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Department of
Job and Family Services



Monthly Visitation Progress

- Thank you for your efforts to complete visits and improve data entry integrity and timeliness
- Ohio is currently demonstrating **72%** statewide compliance for the first half of FFY 2010
 - Target Goal is 80%
- FFY 2011 Target Goal is 90%
- Ohio's FFY 2010 compliance rating will not be fully determined until December 2010. We need your support to continue improvement efforts. **Failure to achieve target goals will result in Title IV-B revenue losses.**
- Failure to enter visits (all required elements including narrative activity logs) is a SACWIS compliance violation



Monthly Visitation Tools – Knowledge Base Articles

- **“*Monthly Caseworker Visits for Children in Foster Care*”** (Provides guidance on federal definitions for how population and compliance ratings are determined; clarifies common misunderstandings/questions/data entry expectations)

http://www.webetools.com/drc/users/kb.php?id=10751&category_id=50&sid2=

- **“*Basic Guidelines: Entering an Activity Log for a Monthly Visit with a Child in Agency Custody who is Placed in Substitute Care*”** (Describes value labels for correctly entering visits in SACWIS)

http://www.webetools.com/drc/users/kb.php?id=10716&category_id=0&sid2=



Monthly Visitation Tools Reports and Draft Instructions

- Monthly Visitation Report
 - In Testing: Available through BIC
 - Provides counties with the ability to monitor progress each month

Monthly Caseworker Visits for Children in Foster Care

The PCSA is responsible for complying with provisions set forth in OAC rule 5101:2-42-65 "Caseworker visits and contacts with Children in Substitute Care". This rule was recently revised and became effective February 17, 2008 to guide agencies in meeting requirements of the ACF Program Instruction issued on February 28, 2007 to implement provisions of the Child and Family Services Improvement Act of 2006 (P.L. 109-288) requiring states to develop requirements for the frequency and quality of caseworker visits with children in substitute care. HHS requires states to collect data and compile statistics for each Federal Fiscal Year.

Base Population

- Children who are in the **custody of a PCSA** and children in **court custody** (IV-E court children) are included. Though some PCSAs do not have responsibility of visitation, HHS advised that IV-E court children should be counted under the county. Some counties are entering visits into SACWIS on behalf of IV-E courts. At this time, ODJFS recommends this be done to ensure counties are not negatively impacted and IV-E remains available to the courts.
- **AWOL children** are included "Children who have run away must also be included in the population" according to log No; ACYF-CB-PI-08-03 issued on April 18, 2008.
- **Children on trial home visits** are included "If a State considers children who have gone home for a trial home visit...then the children are include in the population" according to log No; ACYF-CB-PI-08-03 issued on April 18, 2008. **Children who are in PCSA custody but in an out of state placement setting** – courtesy visits completed by other staff on behalf of the custodial PCSA must be entered into SACWIS.
- Children who are placed in substitute care placements for at **least one completed calendar month** are included (see below).

	Removed Date	Discharged Date	Included in Base Population	Comment
Child A	October 2	November 27	NO	Oct only 30 days, and Nov only 27 days; Not a single completed calendar month
Child B	October 1	November 2	YES	Oct 31 days; Oct is a completed calendar month
Child C	October 1	December 5	YES	Oct 31 days, Nov 30 days; Oct & Nov are completed calendar months.

- Children who are **aged 17 or younger** for at least one day in the year (fiscal year) are included. (see below).

	Age on October 1	Included in Base Population	Comment
Child A	17 years and 364 days	YES	Child is 17 years or younger at least one day in the year
Child B	18 years and 1 day	NO	Child is NOT 17 years or younger at least one day in the year

- A child who had multiple placement episodes during the FFY is considered as **One Child (multiple placement episodes are combined into one overall length of stay per child, however, only the completed calendar months a child is in placement within multiple placement episodes are counted in the computation.)**

Calculation of Monthly Compliance Rate and Annual Compliance Rate

There seems to be some confusion among PCSAs about these rates and rate calculations. These two rates are different; the annual compliance rate is not equal to the monthly compliance rate averaged for the number of months. The monthly compliance rate can be found in the Monthly Visitation cube in SACWIS-DART TESTING. Ohio is required to provide **HHS with a statewide Annual Compliance Rate (percentage)**. However, the Annual Compliance Rate depends on what PCSAs do monthly (see below).

Completed Calendar Month	Child A	Child B	Child C	Child D	Child E	Numerator/Denominator	Monthly Compliance Rate
October	Visited	Visited	Visited	Visited	Visited	5/5	100%
November	Visited	Visited	NOT Visited	Visited	Visited	4/5	80%
December	Visited	NOT Visited	Visited	NOT Visited	Visited	3/5	60%
January	Visited	Visited	Visited	NOT Visited	Visited	4/5	80%
(This is not Annual Compliance Rate)→→→→					Average Compliance Rate		80%

Annual Compliance (MCV) Rate is as follows;

Number of Children Visited each and every completed calendar month in FC (Numerator)
Number of Children Served in Foster Care (Denominator) – Base Population

The correct Annual Compliance Rate is 40%

Numerator = 2 Children (Child A and Child E – Had visits in each completed calendar month)
Denominator = 5 children (Child A, Child B, Child C, Child D and Child E)
 Child B, Child C and Child D were excluded in Numerator since they did not have visits in each completed calendar month.

Thus, the annual compliance rate is not same as the average of monthly compliance rate (80%) in the above table.

There were many children who actually had caseworker visits in some months but they were excluded in the annual compliance rate because during their entire episode of care a few monthly visits did not occur. i.e. A child with an 11 month length of stay had only 9 monthly visits (2 visits were not made), thus, according to HHS criteria this child cannot be included in the statewide numerator as a child who had required visits for each and every month.

Monthly Visits Occurred in Child’s Current Residence

The second HHS measurement requirement is the percentage of monthly visits that occurred in child’s home (the current residence of the child i.e. Foster Home, Group Home etc.). Only the children included in the Annual Compliance Rate are considered for this measure.

Visit in Home (VHI) Rate is as follows;

Number of Visits in every completed calendar month occurred in child’s residence (Numerator)
Number of Visits in every completed calendar month occurred (Denominator)

Number of children are not the subject of this measure but the aggregate number of monthly visits (see below).

Completed Calendar Month	Child 1	Child 2	Child 3	Child 4	Child 5
October	Home	Home	Home	Home	Home
November	Home	Home	Home	Home	Neutral Site
December	Office	Office	Home	Home	Office
January	Neutral Site	Office	Home	Home	Home

Five children (Child 1, Child 2, Child 3, Child 4 and Child 5) had 4 monthly visits each, therefore total number of **visits months is 20** (5 children X 4 monthly visits). However, only **16** of these occurred in child’s residence. The rate is 80%.

16 visit months in child’s residence (Numerator)
20 visit months for all 5 children (Denominator)

Targets to Achieve 2011 Compliance

An allocation of \$1.47 million, Title IV-B, subpart 2 funds under the Child and Family Services Improvement Act of 2006, was made available to the PCSAs to support the agencies in meeting the new performance standards related to visitation of children in substitute care by the caseworker. Ohio counties received their portion of the total allocation based on the number of children in substitute care by county divided by the total number of children in substitute care in Ohio.

For FFY 2008 and subsequent years, Ohio has set the following targets to meet the 90% visitation compliance rate for children in substitute care by FFY 2011.

FFY 2007 Baseline	FFY 2008 Target Goal	FFY 2009 Target Goal	FFY 2010 Target Goal	FFY 2011 Target Goal
17.8%	50%	65%	80%	90%

Ohio's Compliance Rate for first half of current Federal Fiscal Year: **71.7%**

Basic Guidelines: Entering an Activity Log for a Monthly Visit with a Child in Agency Custody who is Placed in Substitute Care

Activity Details & Category Information

The screenshot shows the OHIO SACWIS interface. At the top, it displays 'Staging [1]', 'Logged In: Amy |', and navigation links for 'home', 'search', and 'help & training'. Below this, the case information is shown: Case ID: 130, Case Name: Danielle, Case Status: Open, and Case Category: Ongoing. The 'Activity Details' section includes fields for 'Create Date' (12/07/2009), 'Responsible Worker' (Amy), 'Start Activity Date' (12/07/2009), 'Start Time' (AM), 'End Activity Date', 'End Time' (AM), 'Contact Duration', 'Contact Type' (Face-to-Face), and 'Originator Of Information' (Ongoing Worker). The 'Category Information' section includes 'Case Category' (Ongoing), 'Category' (Ongoing Visits), 'Sub Category' (Ongoing monthly visit), and 'Other Sub Category'.

1. Verify that the **Activity Date** is correct; the system populates the current date.
2. The **time** is not required; however, it will improve sorting capability, compliance monitoring and reporting of detailed information.
3. Choose a contact type of **Face-to-Face**.
4. Choose the appropriate Case Category such as **Ongoing**.
5. Choose a Category of **Ongoing Visits**
6. Choose a Sub Category of **Ongoing Monthly**

Location Information & Activity Association

The screenshot shows the 'Location Information' section of the OHIO SACWIS interface. It includes a 'Location Type' dropdown menu set to 'Placement Setting' and an 'Other Location' text field. Below this is a 'Location Details' section with a large text area and a 'Spell check' button. The 'Activity Association' section at the bottom includes a link for 'Associate Participants'.

7. Select **Placement Setting** from the Location Type drop-down menu.
8. Click on the Associate Participants Link.

Associate Participants

The screenshot shows the 'Associate Participants' form with three sections:

- Case Participants:** Heather, Brian W, Amy (04/26/2006). Contact Status: None, Attempted, Completed, In Regards To.
- Case Associated Persons:** Steve. Contact Status: None, Attempted, Completed.
- Placement Providers:** Steve, Jill. Contact Status: None, Attempted, Completed.

An arrow points to the 'Completed' radio button in the Case Associated Persons section.

9. On the **Associate Participants** page, select the Radio Button next to “**Completed**” for each Case Participant, Associated Participant, and Placement Provider who was seen during the visit. If you saw both the child and the foster parents, be sure to mark both as “Completed.” A Contact Status of “Attempted” will not be counted as a successful visit for reporting purposes. **Note:** the contact status “In Regards to” has been added to allow child participants to be documented *when they are the subject of a telephone conversation, email or other correspondence*, but not seen Face to Face.

Narrative Details

The screenshot shows the 'Narrative Details' form with a large text area for entering details. The label 'Narrative: *' is visible. At the bottom, there are buttons for 'Spell Check', 'Clear', and a character count of '10000'.

10. Enter details from the interview conducted during the visit including, but not limited to, child safety, child well-being, progress toward meeting the case plan and permanency goal, appropriateness of the placement and services from the perspective of the child and substitute caregiver as required in [OAC 5101: 2-42-65](#).

Activity State (Draft or Completed)



The screenshot shows a web form with a label 'Activity State: *' and a dropdown menu. The dropdown menu is open, showing two options: 'Draft' and 'Completed'. The 'Completed' option is selected. Below the dropdown menu are three buttons: 'Save', 'Apply', and 'delete'.

11. Follow your agency's procedure regarding setting the Activity Log to a **“Completed”** status (some agencies allow case workers to do this, while supervisors change the status in other agencies). **Note:** Activity logs are not considered for reporting purposes until they are set to a **“Completed”** status.
12. Finally, “save” the activity log.

*The appropriate **Sub Category** for the activity log may be change based on the circumstances of your visits. For example, if you are visiting a child in a CRC, choose *CRC Ongoing*, rather than *Ongoing Monthly Visit*. If you are visiting a child in the first seven days of placement, choose *Initial Seven Days of Placement Not Including Day of Placement* instead of *Ongoing Monthly Visit*. The ticklers that appear on the case overview page can help guide you in choosing the appropriate Sub-Category. Please refer to the SACWIS [Tickler Tip](#) sheet for guidance on the specific **Contact Type, Case Category, Category** and **Subcategory** selections required to dispose of each tickler.

In General, following the guidelines above should dispose of **Ongoing Monthly Visit** ticklers.



Monthly Visitation Report on BIC

- The BIC Monthly Visitation Report affords the User the ability to view the number of Children who have documented Face to Face (F/F) “Visit” and/or “Visit’s In Placement Setting”.
- Note: The User will require access to the BIC – OCF – Office of Children & Families / OCF SACWIS DART Testing Folders. If the User does not have this access, please contact Gary Stought via the SACWIS Help Desk, Gary.Stought@jfs.ohio.gov or by phone @ Office: (614) 387-8880



Monthly Visitation Report on BIC Key Points

- To access the **Monthly Visitation Report** from the Public Folder select
 - OCF – Office of Children & Families folder, next select
 - OCF – SACWIS – DART Testing folder, then on the first screen select
 - Monthly Visitation
 - Open the file by clicking once on the report



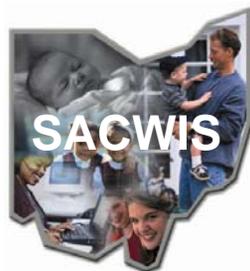
BIC Monthly Visit Report Review and Progress

- The BIC report focuses on 4 Critical pieces of Information from the Activity Log:
 - Contact Type must = Face to Face
 - Location Type must = Placement Setting
 - The Child & Foster Parent(s) must both be linked to the Activity Log with a Status of 'Completed'
- The BIC report only includes a Child's record, if they have been in placement for the whole month
- The BIC Report reflects all data entered into SACWIS as of April 28, 2010
- Annual compliance ratings require episodes of care to be combined and utilized in the statewide computation
 - Monthly visit reports are a tool for monitoring regular county progress, but the overall compliance rating is not known until the end of the federal fiscal year and is technically a statewide rating
- The IPT is reviewing options for moving reports into production or making access available more easily (ROM), etc.



Yearly Visitation Cube

- Captures caseworker visits for one year (12 mos. time period)
- Rolling Cube
 - Beginning and end dates can shift/roll ahead by certain amount (1 mos.) with each new month being updated
- Yearly cube reviews multiple months
 - A miss in one month renders the child as non compliant in the statewide statistics



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Financial Roll Out Phase 1

Joan Denman

Ohio

Department of
Job and Family Services



Financial Roll Out

- Wave One (21) counties have been successfully processing AA/SAMS payments through SACWIS since April, 2010
- Feedback from counties indicate overall experience was positive
 - “I am very pleased with how smoothly everything went and I could not ask for better support both prior to implementation and afterward.”
 - “For me, getting ready for conversion was a lot more work than this! We were already live with Medicaid, so I just printed off the AA subsidy report and SAMS report from SACWIS, compared it to the information in SIS and on the AA disbursement journal, and made the changes in SACWIS. It didn't take me long, but XXX County only has around 50 AA children. I had most of it done within a day.”



Financial Roll Out

- “I love that the turn-around time for the check to be issued is so short processing from SACWIS, and that the payment information automatically pulls up when you go to create the adoption payment, and leaves basically no room to make an error (as I used to do on the 1659). Now I don't have to wait for my 1659 to be processed, have it come back rejected, then send another and wait for it to be processed. It makes it easier on me and the adoptive parents waiting to get their checks. As long as the counties have their adoption data cleaned up, they should have no worries in going forward here. “



Financial Roll Out

- “I hesitated to respond to your request for feedback because I question myself everyday as to whether or not we did something wrong because it was so simple and uneventful for XXX County. The step by step instructions with screen shots guided us effortlessly through the whole process. “
- “I was worried so I asked a current foster/adopt parent to call me if there was any delays or problems with his check for April as a result of the changes. He called excited because his check came earlier than usual.”



Financial Roll Out

- “The implementation went far more smoothly than I ever expected, and I am not aware of any problems with XXX County cases.”
- “I thought this transition went very well for our agency. The support and communication was quick and thorough. I have no recommendations at this time, very pleased with how it went.”
- “... we were quite pleasantly surprised at how well things went with this stage of financially live. We are a small county, with a relatively small amount of families receiving subsidies. However, we wanted to be sure all of these families received seamless service with their payments.”



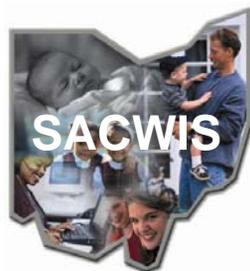
Financial Roll Out

- Additional suggestions on how to improve the process were also received and incorporated for future waves
- All Wave 2 (16) counties successfully processed AA/SAMS/Medicaid in June
- As of June 8th – 56 counties are live in AA/SAMS and Medicaid
- All Wave 3 counties (15) are well on their way to becoming live and processing AA/SAMS/Medicaid from SACWIS in August



Financial Roll Out

- All Wave 4 counties (17) have received their comparison reports and are in the process of scheduling initial checkpoint calls with Kevin and Kristine
- Discussions are occurring on FCM Roll Out Schedule
- Preparation Activities for Data Clean-up will be discussed throughout today's presentation



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Upcoming Financial Enhancements (Sneak Peek)

Alicia Allen, Lisa Hornyak, Kathryn Taylert

Ohio

Department of
Job and Family Services



Upcoming Enhancements

- JFS 04280 Title IV-E Foster Care Expenditure Report
- JFS 04281 Children Services Quarterly Statistical Report
- Invalid Payment Process
- Adoption Subsidy Child Specific Payee



Reports Workflow

- Preliminary Report
 - System Derived Fields are updated nightly
 - Preliminary Report will reflect yesterday's updates
 - Preliminary Reports can be run from the 2nd day of the Reporting Quarter through cutoff



Reports Workflow

- Final Report
 - Final Report will Reflect Information in system at cutoff
 - Final Reports can be run from the day after cutoff forward
 - Final Report Frozen
 - Can be submitted to County Finance
 - Available for July – September 2010 Reporting Period



Reports Workflow

- User Enterable Fields
 - All User Entered Information is updated when changed
 - User Enterable Data fields are cleared at the beginning of each quarter
 - Final Cutoff Extended
 - Updates made prior to the Cutoff will be included in Final Report Version



JFS 04280 Report

- Report will be generated from the Financial Module
- Report can be run for your agency or statewide
- Report can be run in PDF or Excel format
- Agency Fiscal Supervisor Security Required
- All Information is System Derived



JFS 04281 Report

- Report will be generated from the Financial Module
- Report can be run for your agency or Statewide
- Report can be run in PDF or Excel format
- Agency Fiscal Supervisor Security Required
- Parts 1-2 are System Derived
- Parts 3-5 Include User Enterable Fields



Invalid Payment Process

- Identifies payments potentially impacted by source data changes (placement, leave, rate changes, etc.)
- Accessible from payment request search, payment roster and payment search screens
- User or System Initiated



Provider Payment Information Changes

- Provider Payment Information Records will be moved from Provider - Service Credentials to the Financial – Payments tab
- Addition of filter field to filter Provider Payment Information Records by status, Active, Inactive or All (Default will be active records)
- Ability to establish child specific Provider Payment Information records for adoption subsidy payments



Provider Payment Information Changes

OHIO SACWIS | Staging [1] | home | search | help & training | log off | Logged In: Hollingshead, Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
Workload | Services | Eligibility | **Payment** | Benefits | State Data Mgt | help

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[Adoption Subsidy Disbursements](#)
[Create Adoption Payment](#)
[Provider Payment Info](#)

Provider Selection
Provider Search

Provider ID: 7746935 | Provider Name: Pope, Janice | Provider Category: Non-ODJFS

Provider Payment Information
Filter: Active

Default Provider Payment Information

Payee Name	Payment Method	Payment Address	Effective Date	End Date	Created Date
To add Provider Payment Information, click "Add Payment Information" below.					

Add Payment Information

Child Specific Provider Payment Information For Adoption Subsidy Payments

Payee Name	Payment Method	Child	DOB	Agency ID	Payment Address	Effective Date	End Date	Created Date
To override the payment address as identified above for a specific child, select the child and click "Add Payment Information" below.								

Child: **Add Payment Information**

HOME | HELP & TRAINING | PRIVACY & SECURITY | AGENCY SEARCH | Staging version 1.91.2

Done | Local intranet



Provider Payment Information Changes

- Active addresses associated with the provider will be presented for selection as the provider's payment address
- Ability to add a payment address for an active provider without requiring an amendment to the home study
- Only domestic addresses can be added/selected as payment addresses due to OAKS requirements



Provider Payment Information Changes

Searching for a Payment Address not Currently Associated with the Provider

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
Workload | Services | Eligibility | **Payment** | Benefits | State Data Mgt | [help](#)

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Provider Payment Information Details

Created Date: 04/07/2010 12:00:00 AM Created By: Hollingshead, Rhonda
Modified Date: 04/07/2010 12:00:00 AM Modified By: Hollingshead, Rhonda

Payee Name: * Jeff Pope **Payment Method:** * EFT ⓘ
Account Type: [] Bank Name: []
Account Number: [] Routing Number: []
Vendor Number: []
Effective Date: * 05/07/2009 ⓘ End Date: []
Comments: []

Payments Delivered to

	Address Type	Address	Effective Date	End Date
<input checked="" type="radio"/>	Primary	5237 W Apollo Rd Laveen, AZ 85339-6914	05/15/2008	
<input type="radio"/>	Medicaid	2935 W. Breese Rd. Columbus, OH 42159	01/21/2010	

Address Search

Medicaid Mailing Information

Current Medicaid Address: 5237 W Apollo Rd Laveen, AZ 85339-6914 Origin of Address: Provider Medicaid Mailing Address ⓘ

To override the Current Medicaid Address with the Payment Address selected above, click here.

Save **Cancel**

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Provider Payment Information Changes

Domestic Address Search Screen

OHIO SACWIS UAT [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | Financial | Administration | Workload | [help](#)

Domestic Address Search Criteria

Street Number: Street Name:

Unit Name: Sounds Like
[HINT: Applies to Street Name/City only.
Wildcard (%) search & 'Sounds Like' cannot be used together.]

City: State:

Zip Code: County:

Domestic Address Search Results

	Address	County	Geo Code	Hazard
<input type="button" value="select"/>	4200 E. 5th Ave. Columbus, OH 43021	Franklin		

[HOME](#) | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | UAT version 03/30/2010



Provider Payment Information Changes

- Current Medicaid Address and Origin of the address to be displayed on the Payment Information Details page
- Ability to override the current Medicaid Mailing address within the Payment Information Details record
- The address selected as the Provider Payment Information Address can also be used as the mailing address for the IV-E Medicaid card



Provider Payment Information Changes

OHIO SACWIS | Staging [1] | home | search | help & training | log off
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
Workload | Services | Eligibility | **Payment** | Benefits | State Data Mgt | help

Provider ID: 7746935 | Provider Name: Pope, Janice | Provider Category: Non-ODJFS

Provider Payment Information Details
Created Date: 04/07/2010 12:00:00 AM | Created By: Hollingshead, Rhonda
Modified Date: 04/07/2010 12:00:00 AM | Modified By: Hollingshead, Rhonda

Payee Name: * Jeff Pope | **Payment Method: *** EFT
Account Type: | Bank Name: |
Account Number: | Routing Number: |
Vendor Number: |
Effective Date: * 05/07/2009 | End Date: |
Comments: |

Payments Delivered to

	Address Type	Address	Effective Date	End Date
<input type="radio"/>	Primary	5237 W Apollo Rd Laveen, AZ 85339-6914	05/15/2008	
<input type="radio"/>	Medicaid	2935 W. Breese Rd. Columbus, OH 42159	01/21/2010	
<input checked="" type="radio"/>		4200 E. 5th Ave. Columbus, OH 43021		

Address Search

Medicaid Mailing Information
Current Medicaid Address: 5237 W Apollo Rd Laveen, AZ 85339-6914 | Origin of Address: Provider Medicaid Mailing Address
 To override the Current Medicaid Address with the Payment Address selected above, click here.

Save | Cancel

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Provider Payment Information

- Children with approved adoption subsidy records set up with the provider and 'owned' by the Agency of the logged in worker will be available for selection to set up child specific payment information



Provider Payment Information

- Child specific provider payment information is optional
- If a child specific provider payment information record does not exist for a provider/child combination, the default provider payment information record will be used for payment
- Medicaid Mailing Information will not be displayed for child specific records where the child is in receipt of a SAMS subsidy



Provider Payment Information Changes

OHIO SACWIS | Staging [1] | home | search | help & training | log off |
Logged In: Hollingshead, Ronda | Muskingum County Children Services Board

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[Adoption Subsidy Disbursements](#)
[Create Adoption Payment](#)
[Provider Payment Info](#)

Provider Selection
Provider Search

Provider ID: 7746935 | Provider Name: Pope, Janice | Provider Category: Non-ODJFS

Provider Payment Information
Filter: Active

Default Provider Payment Information

	Payee Name	Payment Method	Payment Address	Effective Date	End Date	Created Date
edit	Jeff Pope	EFT	4200 E. 5th Ave. Columbus, OH 43021	05/07/2009		04/07/2010
copy						

Add Payment Information

Child Specific Provider Payment Information For Adoption Subsidy Payments

Payee Name	Payment Method	Child	DOB	Agency ID	Payment Address	Effective Date	End Date	Created Date
To override the payment address as identified above for a specific child, select the child and click "Add Payment Information" below.								
Child:		Smith, Joe E. Jr.,	DOB: 10/08/2004					

Add Payment Information

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Provider Payment Information Changes

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Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
Workload | Services | Eligibility | **Payment** | Benefits | State Data Mgt

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Child Specific Provider Payment Information For Adoption Subsidy Payments Details

Created Date: 04/07/2010 12:00:00 AM Created By: Hollingshead, Rhonda
Modified Date: 04/07/2010 12:00:00 AM Modified By: Hollingshead, Rhonda

Child: *

Payee Name: * **Payment Method: *** ⓘ

Account Type: Bank Name:

Account Number: Routing Number:

Vendor Number:

Effective Date: * ⓘ End Date:

Comments:

2000

Payments Delivered to

	Address Type	Address	Effective Date	End Date
<input checked="" type="radio"/>	Primary	5237 W Apollo Rd Laveen, AZ 85339-6914	05/15/2008	
<input type="radio"/>	Medicaid	2935 W. Breese Rd. Columbus, OH 42159	01/21/2010	

[Address Search](#)

Medicaid Mailing Information

Current Medicaid Address: 5237 W Apollo Rd Origin of Address: Provider Medicaid Mailing Address ⓘ
Laveen, AZ 85339-6914

To override the Current Medicaid Address with the Payment Address selected above, click here.

[Save](#) [Cancel](#)

HOME | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | Staging version 1.91.2

Done Local intranet



Provider Payment Information

- Payment Information records will now be sorted in descending order by record end date so that the most current Payment Information record will be displayed at the top of the list
- New copy feature added which will help to prevent transposition errors in entering bank account and routing numbers



Provider Payment Information Changes

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead, Ronda [Muskingum County Children Services Board]

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- Payment Requests Search
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- Manual Payment Request
- Payment Search
- Submit Rosters for Disbursement
- Disburse Payment
- Agency Repayment Plan
- Adoption Subsidy Disbursements
- Create Adoption Payment
- Provider Payment Info

Provider Selection

[Provider Search](#)

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Provider Payment Information

Filter:

Default Provider Payment Information

	Payee Name	Payment Method	Payment Address	Effective Date	End Date	Created Date
edit	Jeff Pope	EFT	4200 E. 5th Ave. Columbus, OH 43021	05/07/2009		04/07/2010
copy						

[Add Payment Information](#)

Child Specific Provider Payment Information For Adoption Subsidy Payments

	Payee Name	Payment Method	Child	DOB	Agency ID	Payment Address	Effective Date	End Date	Created Date
edit	Janice Pope	EFT	Smith, Joe E. Jr.	10/08/2004	10059	5237 W Apollo Rd Laveen, AZ 85339-6914	05/07/2009		04/07/2010
copy									

Child: [Add Payment Information](#)

Done Local intranet



Provider Payment Information Changes

Editing a Provider Payment Information Record

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead, Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
Workload | Services | Eligibility | **Payment** | Benefits | State Data Mgt | [help](#)

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[Adoption Subsidy Disbursements](#)
[Create Adoption Payment](#)
[Provider Payment Info](#)

Provider Selection

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Provider Payment Information

Filter:

Default Provider Payment Information

	Payee Name	Payment Method	Payment Address	Effective Date	End Date	Created Date
edit copy	Janice Pope	EFT	5237 W Apollo Rd Laveen, AZ 85339-6914	06/15/2010		04/07/2010
edit copy	Jeff Pope	EFT	4200 E. 5th Ave. Columbus, OH 43021	05/07/2009	06/14/2010	04/07/2010

Child Specific Provider Payment Information For Adoption Subsidy Payments

	Payee Name	Payment Method	Child	DOB	Agency ID	Payment Address	Effective Date	End Date	Created Date
edit copy	Janice Pope	EFT	Smith, Joe E. Jr.	10/08/2004	10059	5237 W Apollo Rd Laveen, AZ 85339-6914	05/07/2009		04/07/2010

Child:

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Provider Payment Information

- Can edit a provider payment information record until payments have been generated that use the record
- The Effective Date of the record cannot be edited once saved
- The End Date and Comments fields will remain editable until the record end date is less than the current system date
- The option to override a Medicaid mailing address is not available through the Provider Payment Information Details page after the initial save of the record



Provider Payment Information Changes

Editing a Provider Payment Information Record – Link to Medicaid Mailing Information Page

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | Financial | Administration
Workload | Services | Eligibility | Payment | Benefits | State Data Mgt | [help](#)

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Provider Payment Information Details

Created Date: 04/07/2010 12:00:00 AM Created By: Hollingshead, Rhonda
Modified Date: 04/07/2010 12:00:00 AM Modified By: Hollingshead, Rhonda

Payee Name: * Janice Pope **Payment Method:** * EFT ⓘ
Account Type: [] Bank Name: []
Account Number: [] Routing Number: []
Vendor Number: []
Effective Date: * 06/15/2010 ⓘ End Date: []
Comments: []

Payments Delivered to

	Address Type	Address	Effective Date	End Date
<input checked="" type="radio"/>	Primary	5237 W Apollo Rd Laveen, AZ 85339-6914	05/15/2008	
<input type="radio"/>	Medicaid	2935 W. Breese Rd. Columbus, OH 42159	01/21/2010	

[Address Search](#)

Medicaid Mailing Information

Current Medicaid Address: 5237 W Apollo Rd Laveen, AZ 85339-6914 Origin of Address: Provider Medicaid Mailing Address ⓘ [edit medicaid mailing information](#)

[Save](#) [Cancel](#)

HOME | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | Staging version 1.91.2



Provider Payment Information

- Once an adoption subsidy record has been completed with the status of 'Approved' a link to the Provider Payment Information page will be available
- The Provider Payment Information page will be displayed with the associated provider in focus
- Close returns user to the adoption subsidy page



Provider Payment Information Changes

Link to Provider Payment Information from the Adoption Subsidy Page

OHIO SACWIS Staging [1] home search help & training log off
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home Intake Case Provider **Financial** Administration
Workload Services **Eligibility** Payment Benefits State Data Mgt | help |

Eligibility/Reimbursability
Adoption Subsidy
Medicaid Eligibility
CRIS-E Inquiry
Medicaid Card History

Adoption Subsidy Program

Child Information

Name: Smith, John DOB: 08/28/2002 Age: 7
Person ID: 23456 Case ID: 1831241
Assigned Workers: Thomas, Wallace

Person Search

Provider and Payment Information

Provider Name: Pope, Janice Provider ID: 7746935 [view provider subsidy history](#)
Payee Name: Jeff Pope Payee ID: 123456 **edit payment information** ←
Payee Address: 4200 E. 5th Ave. Columbus, OH 43021
Payment Method: EFT

Provider Search

Subsidy History

	Subsidy Type	Agency Name	Adoptive Parent	Application Date	Agreement / Approval Date	Status	Effective Date	End Date	
view report	PASSS	Lucas County Children Services	Fisher, Sheliah Marie	08/25/2006	08/25/2006	Completed	07/01/2006	06/30/2007	appeal
view report	PASSS	Lucas County Children Services	Fisher, Sheliah Marie	07/04/2006	07/25/2006	Completed	07/01/2006	06/30/2007	appeal
view report	PASSS	Lucas County Children Services	Fisher, Sheliah Marie	12/07/2005	02/13/2006	Completed	07/01/2005	06/30/2006	appeal
view report	PASSS	Lucas County Children Services	Fisher, Sheliah Marie	03/09/2005	03/09/2005	Completed	07/01/2004	06/30/2005	appeal
view report	Adoption Assistance	Lucas County Children Services	Fisher, Sheliah Marie	11/19/1992	10/20/1992	Approved	12/01/1992	02/29/2008	appeal
view report	SAMS	Lucas County Children Services	Fisher, Sheliah Marie	12/11/1991	12/11/1991	Approved	12/11/1991	04/01/1993	appeal

Subsidy Type: Public Private

Review History

	Status	Review Form Date	Current Amount	Review Completion Date	Continued Eligibility Date	Termination Date
Adoption Assistance Effective From 12/01/1992 - 02/29/2008						
view	Approved	07/01/2007	\$397.00	07/01/2007	07/01/2007	

Local intranet



Provider Payment Information Changes

Provider Payment Information Page when Accessed through an Associated Subsidy Record – Provider In Focus with No Search Capability

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]
Financial > Eligibility > Adoption Subsidy [help](#)

Provider Selection

[Provider Search](#)

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Provider Payment Information

Filter:

Default Provider Payment Information

	Payee Name	Payment Method	Payment Address	Effective Date	End Date	Created Date
edit copy	Jeff Pope	EFT	4200 E. 5th Ave. Columbus, OH 43021	05/07/2009		04/07/2010

[Add Payment Information](#)

Child Specific Provider Payment Information For Adoption Subsidy Payments

	Payee Name	Payment Method	Child	DOB	Agency ID	Payment Address	Effective Date	End Date	Created Date
edit copy	Janice Pope	EFT	Smith, Joe E. Jr.	10/08/2004	10059	5237 W Apollo Rd Laveen, AZ 85339-6914	05/07/2009		04/07/2010

Child: [Add Payment Information](#)

[Close](#)

HOME | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | Staging version 1.91.2



Override Medicaid Mailing Information

- New Medicaid Mailing Info functionality added under Financial – Eligibility tab
- This functionality is optional
- IV-E Medicaid cards will be generated as normal unless a Medicaid Mailing Override record is created for the provider or provider/child combination
- Override Medicaid Mailing records can be created in this area or through the initial setup of the provider's Payment Information record



Override Medicaid Mailing Information

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead, Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
Workload | Services | **Eligibility** | Payment | Benefits | State Data Mgt

[Eligibility/Reimbursability](#)
[Adoption Subsidy](#)
[Medicaid Eligibility](#)
[Medicaid Mailing Info](#)
[CRIS-E Inquiry](#)
[Medicaid Card History](#)

Provider Selection

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Medicaid Mailing Information

Filter: Current Medicaid Address: 5237 W Apollo Rd Origin of Address: Provider Medicaid Mailing Address ⓘ
Laveen, AZ 85339-6914

Override Medicaid Mailing Information

C/O Name	Medicaid Address	Effective Date	End Date	Created Date
To override the Current Medicaid Address identified above, click "Override Mailing Address" button below.				

AA Child Specific Override Medicaid Mailing Information

C/O Name	Child	DOB	Agency ID	Medicaid Address	Effective Date	End Date	Created Date
To override the Current Medicaid Address for a specific child, select the child below and click "Override Mailing Address" button below.							

Child:

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Override Medicaid Mailing Information

- Active addresses associated with the provider will be presented for selection as the provider's Medicaid Mailing address
- Ability to add a Medicaid Mailing address for an active provider without requiring an amendment to the home study
- Only domestic addresses can be added/selected as Medicaid Mailing addresses



Override Medicaid Mailing Information

Searching for a Medicaid Card Mailing Address not Currently Associated with the Provider

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead, Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
Workload | Services | Eligibility | **Payment** | Benefits | State Data Mgt | [help](#)

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Override Medicaid Mailing Information Details

Created Date: 04/07/2010 12:00:00 AM Created By: Hollingshead, Rhonda
Modified Date: 04/07/2010 12:00:00 AM Modified By: Hollingshead, Rhonda

C/O Name: *

Effective Date: * ⓘ End Date:

Comments:

2000

Medicaid Cards Delivered to

	Address Type	Address	Effective Date	End Date
<input type="radio"/>	Primary	5237 W Apollo Rd Laveen, AZ 85339-6914	05/15/2008	
<input checked="" type="radio"/>	Medicaid	2935 W. Breese Rd. Columbus, OH 42159	01/21/2010	

Address Search

[HOME](#) | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | Staging version 1.91.2



Override Medicaid Mailing Information

Domestic Address Search Screen

OHIO SACWIS UAT [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead, Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | Financial | Administration | Workload | [help](#)

Domestic Address Search Criteria

Street Number: Street Name:

Unit Name: Sounds Like
[HINT: Applies to Street Name/City only.
Wildcard (%) search & 'Sounds Like' cannot be used together.]

City: State:

Zip Code: County:

Domestic Address Search Results

	Address	County	Geo Code	Hazard
<input type="button" value="select"/>	4200 E. 5th Ave. Columbus, OH 43021	Franklin		

HOME | HELP & TRAINING | PRIVACY & SECURITY | AGENCY SEARCH | UAT version 03/30/2010



Override Medicaid Mailing Information

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead, Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
Workload | Services | Eligibility | **Payment** | Benefits | State Data Mgt | [help](#)

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Override Medicaid Mailing Information Details

Created Date: 04/07/2010 12:00:00 AM Created By: Hollingshead, Rhonda
Modified Date: 04/07/2010 12:00:00 AM Modified By: Hollingshead, Rhonda

C/O Name: *

Effective Date: * ⓘ End Date:

Comments:

2000

Medicaid Cards Delivered to

	Address Type	Address	Effective Date	End Date
<input type="radio"/>	Primary	5237 W Apollo Rd Laveen, AZ 85339-6914	05/15/2008	
<input type="radio"/>	Medicaid	2935 W. Breese Rd. Columbus, OH 42159	01/21/2010	
<input checked="" type="radio"/>		4200 E. 5th Ave. Columbus, OH 43021		

[HOME](#) | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | Staging version 1.91.2



Override Medicaid Mailing Information

- Children with approved IV-E Adoption Assistance subsidy records set up with the provider and 'owned' by the Agency of the logged in worker will be available for selection to set up Child Specific AA Override Medicaid Address records



Override Medicaid Mailing Information

Medicaid Mailing Info Page with Default Override Medicaid Mailing Address

OHIO SACWIS | Staging [1] | [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
Workload | Services | **Eligibility** | Payment | Benefits | State Data Mgt | [help](#)

[Eligibility/Reimbursability](#)
[Adoption Subsidy](#)
[Medicaid Eligibility](#)
[Medicaid Mailing Info](#)
[CRIS-E Inquiry](#)
[Medicaid Card History](#)

Provider Selection
[Provider Search](#)
Provider ID: 7746935 | Provider Name: Pope, Janice | Provider Category: Non-ODJFS

Medicaid Mailing Information
Filter: | Current Medicaid Address: 4200 E. 5th Ave. Columbus, OH 43021 | Origin of Address: **Override Medicaid Mailing Address**

Override Medicaid Mailing Information

	C/D Name	Medicaid Address	Effective Date	End Date	Created Date
edit copy	Jeff Pope	4200 E. 5th Ave. Columbus, OH 43021	05/07/2009		04/07/2010

[Override Mailing Address](#)

AA Child Specific Override Medicaid Mailing Information

To override the Current Medicaid Address for a specific child, select the child below and click "Override Mailing Address" button below.

Child: [Override Mailing Address](#)

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Override Medicaid Mailing Information

AA Child Specific Override Medicaid Mailing Information Details Page

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home Intake Case Provider Financial Administration
Workload Services Eligibility Payment Benefits State Data Mgt

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

AA Child Specific Override Medicaid Mailing Information Details

Created Date: 04/07/2010 12:00:00 AM Created By: Hollingshead, Rhonda
Modified Date: 04/07/2010 12:00:00 AM Modified By: Hollingshead, Rhonda

Child: *

C/O Name: *

Effective Date: * ⓘ End Date:

Comments:

2000

Medicaid Cards Delivered to

	Address Type	Address	Effective Date	End Date
<input type="radio"/>	Primary	5237 W Apollo Rd Laveen,AZ 85339-6914	05/15/2008	
<input checked="" type="radio"/>	Medicaid	2935 W. Breese Rd. Columbus, OH 42159	01/21/2010	

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Override Medicaid Mailing Information

Provider Medicaid Mailing Info Page with Default and Child Specific Override Medicaid Mailing Information Records

OHIO SACWIS Staging [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home | Intake | Case | Provider | **Financial** | Administration
 Workload | Services | **Eligibility** | Payment | Benefits | State Data Mgt | [help](#)

[Eligibility/Reimbursability](#)
[Adoption Subsidy](#)
[Medicaid Eligibility](#)
[Medicaid Mailing Info](#)
[CRIS-E Inquiry](#)
[Medicaid Card History](#)

Provider Selection

Provider ID: 7746935 Provider Name: Pope, Janice Provider Category: Non-ODJFS

Medicaid Mailing Information

Filter: Current Medicaid Address: 4200 E. 5th Ave. Columbus, OH 43021 Origin of Address: Override Medicaid Mailing Address ⓘ

Override Medicaid Mailing Information

	C/O Name	Medicaid Address	Effective Date	End Date	Created Date
edit copy	Jeff Pope	4200 E. 5th Ave. Columbus, OH 43021	05/07/2009		04/07/2010

AA Child Specific Override Medicaid Mailing Information

	C/O Name	Child	DOB	Agency ID	Medicaid Address	Effective Date	End Date	Created Date
edit copy	Janice Pope	Smith, Joe E. Jr.	10/08/2004	10059	2935 W. Breese Rd. Columbus, OH 42159	05/07/2009		04/07/2010

Child:

HOME | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | Staging version [1.91.2](#)



Override Medicaid Mailing Information

- The Medicaid Eligibility page will now display the current Medicaid Mailing details for the child's IV-E Medicaid card as well as the origin of the Medicaid Mailing address



Override Medicaid Mailing Information

Medicaid Eligibility Page with Medicaid Card Mailing Information Presented
Origin of Address from Default Override Medicaid Mailing Address Record

OHIO SACWIS UAT [1] home search help & training log off
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home Intake Case Provider **Financial** Administration
Workload Services **Eligibility** Payment Benefits State Data Mgt

Eligibility/Reimbursement
Adoption Subsidy
Medicaid Eligibility
CRIS-E Inquiry
Medicaid Card History
Provider Payment Info

Child Selection
Person Search
Person ID: 123456 DOB: 08/28/2002
Person Name: Smith, Kathy Title IV-E #: 089045361885 Child has private insurance

Current Medicaid Card Mailing Details
C/O Name: Jeff Pope Origin of Information: Override Medicaid Mailing Address ⓘ
Address: 4200 E. 5th Ave.
Columbus, OH 43021

Medicaid Application History

Medicaid Type	Medicaid #	Application Type	Application Date	Requested Effective Date	Status
---------------	------------	------------------	------------------	--------------------------	--------

Add Application

Medicaid Eligibility History

Medicaid Type	Medicaid #	Effective Date	Termination Date	Status
view IV-EADA	089045361885	02/01/2009		Active

Stop Span History

Stop Span Effective Date	Stop Span End Date	Comments
--------------------------	--------------------	----------

Add Stop Span Restart Span

HMO Enrollment History

HMO Name	HMO ID/Number	Enrollment Date	Disenrollment Date	Notification Sent
----------	---------------	-----------------	--------------------	-------------------

Add HMO Enrollment

MMIS Info Summary

Generate Report

HOME | HELP & TRAINING | PRIVACY & SECURITY | AGENCY SEARCH | UAT version 1.94.4



Override Medicaid Mailing Information

Medicaid Eligibility Page with Medicaid Card Mailing Information Presented
Origin of Address from AA Child Specific Override Medicaid Mailing Address Record

OHIO SACWIS UAT [1] [home](#) | [search](#) | [help & training](#) | [log off](#)
Logged In: Hollingshead,Ronda [Muskingum County Children Services Board]

Home Intake Case Provider **Financial** Administration
Workload Services **Eligibility** Payment Benefits State Data Mgt [help](#)

[Eligibility/Reimbursability](#)
[Adoption Subsidy](#)
[Medicaid Eligibility](#)
[CRIS-E Inquiry](#)
[Medicaid Card History](#)
[Provider Payment Info](#)

Child Selection
Person Search

Person ID: 123457 DOB: 08/28/2002
Person Name: Smith, Joe Title IV-E #: 089045361887 Child has private insurance

Current Medicaid Card Mailing Details

C/O Name: Janice Pope Origin of Information: AA Child Specific Override Medicaid Mailing Address ⓘ
Address: 2935 W. Breese Rd.
Columbus, OH 42159

Medicaid Application History

Medicaid Type	Medicaid #	Application Type	Application Date	Requested Effective Date	Status
Add Application					

Medicaid Eligibility History

Medicaid Type	Medicaid #	Effective Date	Termination Date	Status
view IV-EADA	089045361887	02/01/2009		Active

Stop Span History

Stop Span Effective Date	Stop Span End Date	Comments
Add Stop Span Restart Span		

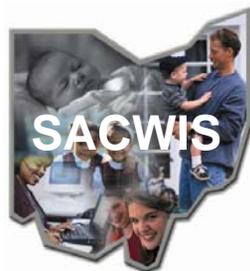
HMO Enrollment History

HMO Name	HMO ID/Number	Enrollment Date	Disenrollment Date	Notification Sent
Add HMO Enrollment				

MMIS Info Summary

Generate Report

HOME | [HELP & TRAINING](#) | [PRIVACY & SECURITY](#) | [AGENCY SEARCH](#) | UAT version 1.94.4



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Preparing for Phase 2 Roll Out

Joan Denman

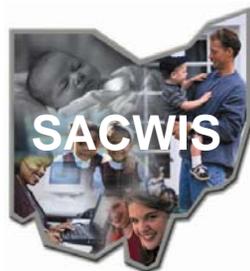
Ohio

Department of
Job and Family Services



Preparing for Phase 2 Roll Out

- Two Reports available in SACWIS to assist with data clean-up
 - Placement Roster Report
 - Identifies all children in placement (own home and purchased care)
 - Verify that child is in correct placement with correct service
 - Can be found by going to Admin/Reports/Case
 - Agency Contract Report
 - Identifies specific contracts
 - Can be found by going to Admin/Reports/fiscal



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

How to Enter Contracts

Crystal Ufferman

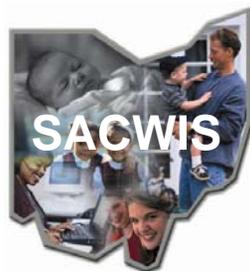
Ohio

Department of
Job and Family Services



How to Enter Contracts

- Step by step instructions are located on Knowledge Base
http://www.webetools.com/drc/users/kb.php?id=10703&category_id=0&sid2=
- Contracts should be entered on the Network Provider and not the specific home provider
- For Purchased Care Placements the Master Provider Spreadsheet should be accessed and referenced from the Knowledge Base to ensure the Contract is placed on the correct Provider



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Selecting the Correct Provider for Placement

Colleen Tucker

Ohio

Department of
Job and Family Services



Selecting the Provider

- **MOST IMPORTANT**
 - Do not place your child on a Non-ODJFS Provider if the foster home should be IV-E reimbursable
 - If you cannot locate the correct Home Provider, contact the SACWIS HelpDesk and someone will assist you



Selecting the Provider

- If the user searches for a Provider and find duplicates and is unsure which provider to select....

Provider Profile Search Results

Result(s) 1 - 3 of 3

	Provider Name / ID	Provider Status	Address
view edit	Gilligan, Ada / 3274037	ACTIVE	100 N 3rd St, Apt 12, Shelby, OH 44875
view edit	Gilligan, Ada / 4967111	ACTIVE	100 N 3rd St, Apt 12, Shelby, OH 44875
view edit	Gilligan, Ada / 4967112	ACTIVE	100 N 3rd St, Apt 12, Shelby, OH 44875

[Add Non-DDJFS Provider](#)



Selecting the Provider

- Look for Providers with active status
- If there is more than one record with an active status, then view the records
- A home has an active license (FC) or approval span (AD) if there is a span displaying on the Provider overview screen...



Selecting the Provider

SHOWS CURRENT LICENSE

SACWIS - Resource - Provider Search - Overview - Microsoft Internet Explorer provided by ODJFS

Address: https://sacwisuat.odjfs.state.oh.us/sacwis/initProviderOverview.do?ProviderId=3274037&pageState=View

Provider Overview

Provider Category: Home
 Provider Name: Gilligan, Ada
 Primary Address: 100 N 3rd St Apt 12 Shelby, OH 44875-2125 Richland

Provider ID: 3274037
 Provider Status: Active
 Primary Contact: Home555-555-5555

Tickler Summary
 No Ticklers Available.

Approval/Certification Information
[View Approval/Certification History](#)

Provider Type	Level of Care	Approval/Certification Period	Agency
Adoptive Care		11/15/2006 - 11/15/2012	Richland County Children Services Board

Provider Assignment Information
[View Assignment History](#)

Worker Name	Effective Date	Role	Agency
<input type="button" value="Create Assignment"/>			

Family Listing Narrative:

NO CURRENT LICENSE

SACWIS - Resource - Provider Search - Overview - Microsoft Internet Explorer provided by ODJFS

Address: https://sacwisuat.odjfs.state.oh.us/sacwis/initProviderOverview.do?ProviderId=4967111&pageState=View

Provider Overview

Provider Category: Home
 Provider Name: Gilligan, Ada
 Primary Address: 100 N 3rd St Apt 12 Shelby, OH 44875-2125 Richland

Provider ID: 4967111
 Provider Status: Active
 Primary Contact: Other419-774-4100

Tickler Summary
 No Ticklers Available.

Approval/Certification Information
[View Approval/Certification History](#)

Provider Type	Level of Care	Approval/Certification Period	Agency
<input type="button" value="Create Assignment"/>			

Provider Assignment Information
[View Assignment History](#)

Worker Name	Effective Date	Role	Agency
<input type="button" value="Create Assignment"/>			

Family Listing Narrative:
 Updated as of:



Selecting the Provider

- If the Provider's Address or Contact Information is not correct and this is an active licensed home...
 - If it is a Public Agency Home, contact the agency that owns the home since they will need to update the resource
 - If it is a Private Agency Home, contact either the SACWIS Help Desk or Rita Jackson to determine if the Private Agency has submitted correct paperwork to update the Provider
- If you are having problems placing a child, do not have the private agency contact Rita (unless it is in regards to paperwork they submitted/didn't submit) since Rita will have to contact the Help Desk or Provider Team to resolve the placement issue



Selecting the Provider

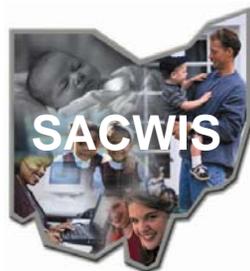
- Facility Master Spreadsheet is posted on the Knowledge Base at the following Link:

http://www.webetools.com/drc/users/kb.php?id=10260&category_id=0&sid2=

and is also sent out to Live County Call List periodically

- The spreadsheet lists the Network Provider ID that should be used to enter your contract and the agency address
- The spreadsheet lists the correct Provider ID to place your child on when they are placed in a IV-E reimbursable CRC/Group Home

Please make sure your Contract and Placement Workers know about the Facility Master Spreadsheet and where to obtain the updated version



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Selecting the Correct Service for Placement

Colleen Tucker

Ohio

Department of
Job and Family Services



Selecting the Correct Service for Placement

- If the placement is reimbursable for Foster Care or an In-State Adoptive Service, Do not add an 'Other Service' to an in-state Home provider's record
 - The Service should be available on the ODJFS Services Tab on the Provider's record
 - If it is not, contact the SACWIS HelpDesk



Selecting the Correct Service for Placement

- IF the foster care placement should be IV-E reimbursable, and your county does not select a service that has a ceiling in SACWIS, your county will not receive reimbursement for that placement
- For purchased care, please refer to the following site for the Title IV-E reimbursement ceilings and programs for that placement period

<http://jfs.ohio.gov/ocf/publications.stm>



Selecting the Correct Service

STATE OF OHIO TITLE IV-E REIMBURSEMENT CEILINGS FOR APRIL 1, 2010, THROUGH MARCH 31, 2011

The JFS 02911 Single Cost Report for state fiscal year 2009 covers the reporting period of July 1, 2008, to June 30, 2009. The JFS 02911 Single Cost Report, along with the documents required by O.A.C. 5101:2-47-26.2, must be completed and filed by December 31, 2009. For good cause and upon written application ODJFS may grant an extension of the December 31, 2009, filing deadline in accordance with O.A.C. 5101:2-47-26.1. Approved filing deadline extensions are reflected below. Based on this reporting period approved Title IV-E reimbursement ceilings will be effective for the period April 1, 2010, through March 31, 2011. An inflation factor of 0% has been added to the costs associated with this reporting period.

The agencies listed below are expected to file a JFS 02911 Single Cost Report for reimbursement ceiling calculation. For those agencies which have completed the cost report filing and desk review process, Title IV-E reimbursement ceilings and cost per diem are listed below and the Cost Report Status column will read "Completed". If an agency's cost report has been filed but ceilings are not yet established, the Cost Report Status column will read "Received/Desk Review in Process." If an agency has not submitted a cost report, the Cost Report Status column will read "Nothing Filed Yet."

Note: The reimbursement ceilings listed with an asterisk, O.A.C. rule 5101:2-47-11(D) was amended on September 1, 2003, establishing a contemporaneous payment system for purchased foster care services. Under this system, your Title IV-E Maintenance Reimbursement Ceiling is set at the statewide maximum ceiling as currently established through procedure letter in the Family, Children and Adult Services Manual (No. 179) unless the statewide maximum of \$170/day. You may consult the Rate Setting Unit for further information at WBC@COSTREPORTS@ohio.gov or 614-752-0237.

OPERATING AGENCY	TITLE IV-E REIMBURSEMENT CEILINGS		COST REPORT STATUS	PROVIDER NUMBER AND FACILITY/PROGRAM NAME	COST PER DIEM									
	MAINTENANCE	ADMINISTRATION			MAINTENANCE	ADMINISTRATION	CASE MANAGEMENT	TRANSPORTATION	OTHER DIRECT SERVICES	BEHAVIORAL HEALTHCARE	OTHER			
A Home For You, Inc.			Received/Desk Review in Process	20528	Boys									
A Home For You, Inc.			Received/Desk Review in Process	20527	Girls									
A New Leaf, Inc.	*	\$29	Completed	30303	Traditional	\$28.77	\$12.44	\$15.42	\$1.30	\$0.94	\$0.00	\$0.00	\$2.14	
A New Leaf, Inc.	*	\$30	Completed	30307	Special Needs	\$30.85	\$12.70	\$15.74	\$1.32	\$0.98	\$0.00	\$0.00	\$2.19	
A New Leaf, Inc.	*	\$30	Completed	30308	Exceptional Needs	\$44.95	\$15.74	\$15.79	\$1.31	\$0.98	\$0.00	\$0.00	\$2.19	
Access for Youth, Inc.	*	\$48	Completed	30351	Foster Care - Level 1	\$23.81	\$23.46	\$23.16	\$1.64	\$0.00	\$0.00	\$0.00	\$0.04	
Access for Youth, Inc.	*	\$48	Completed	30352	Foster Care - Level 2	\$23.81	\$23.46	\$23.16	\$1.64	\$0.00	\$0.00	\$0.00	\$0.04	
Access for Youth, Inc.	*	\$48	Completed	30353	Foster Care - Level 3	\$23.81	\$23.46	\$23.16	\$1.64	\$0.00	\$0.00	\$0.00	\$0.04	
ACTION, Inc.	*	\$29	Completed	30358	Regular Foster Care	\$35.32	\$56.50	\$0.23	\$2.41	\$0.00	\$0.00	\$0.00	\$3.54	
Adams County CSB			Received/Desk Review in Process	10001	Wilson Children's Home									
Adolescent Counseling & Treatment 1, Inc.			Extension Approved through 4/30/10	20561	Special Services Unit - Rogers									
Adolescent Cases, Inc.			Nothing Filed Yet	30278	Foster Care									
Adolescent Cases, Inc.			Nothing Filed Yet	30325	Treatment Foster Care									
Adrian School, Inc.	\$211	\$38	Completed	20107	Deloit Street	\$184.01	\$29.03	\$30.02	\$3.35	\$0.42	\$0.00	\$0.00	\$5.03	
Adrian School, Inc.	\$226	\$31	Completed	20109	Eastview	\$197.92	\$29.77	\$28.55	\$2.63	\$0.35	\$0.00	\$0.00	\$4.28	
Adrian School, Inc.	\$226	\$31	Completed	20177	Westview	\$197.92	\$29.77	\$28.55	\$2.63	\$0.35	\$0.00	\$0.00	\$4.28	
Adrian School, Inc.	\$211	\$38	Completed	20355	Maple Ridge	\$184.01	\$29.03	\$30.02	\$3.35	\$0.42	\$0.00	\$0.00	\$5.03	
Adrian School, Inc.	\$226	\$31	Completed	20334	Sycamore Heights	\$197.92	\$29.77	\$28.55	\$2.63	\$0.35	\$0.00	\$0.00	\$4.28	
Adrian School, Inc.	\$237	\$29	Completed	20700	Harmony Hill North	\$212.01	\$27.37	\$25.00	\$1.49	\$0.36	\$0.00	\$0.00	\$4.50	
Adrian School, Inc.	\$237	\$29	Completed	20701	Harmony Hill South	\$212.01	\$27.37	\$25.00	\$1.49	\$0.36	\$0.00	\$0.00	\$4.50	
Adrian School, Inc.	*	\$35	Completed	30300	Treatment Foster Care	\$44.11	\$14.39	\$19.11	\$1.38	\$0.00	\$0.00	\$0.00	\$0.24	
Adrian School, Inc.	*	\$24	Completed	30212	Family Foster Care	\$25.35	\$9.83	\$12.79	\$1.32	\$0.00	\$0.00	\$0.00	\$0.16	
Adrian School, Inc.	*	\$35	Completed	30269	Specialized Foster Care	\$42.01	\$10.83	\$14.12	\$1.48	\$0.00	\$0.00	\$0.00	\$0.18	
Advantage Adoption & Foster Care, Inc.	*	\$35	Completed	30203	Level 1 - Traditional	\$25.88	\$20.07	\$13.00	\$1.93	\$0.00	\$0.00	\$0.00	\$0.00	
Advantage Adoption & Foster Care, Inc.	*	\$37	Completed	30251	Level 2 - Special	\$31.55	\$24.10	\$10.22	\$2.32	\$0.00	\$0.00	\$0.00	\$0.00	
Advantage Adoption & Foster Care, Inc.	*	\$47	Completed	30252	Level 3 - Exceptional-1	\$41.83	\$32.13	\$11.80	\$3.10	\$0.00	\$0.00	\$0.00	\$0.00	
Advantage Adoption & Foster Care, Inc.	*	\$65	Completed	30253	Level 4 - Exceptional-2	\$57.36	\$40.13	\$22.42	\$3.67	\$0.00	\$0.00	\$0.00	\$0.00	
Advocates for Children and Youth, Inc.			Nothing Filed Yet	30341	Specialized Foster Care									
Agepe for Youth, Inc.	*	\$25	Completed	30385	Level 1 - Family Foster Care	\$29.26	\$16.13	\$5.37	\$1.37	\$0.78	\$0.00	\$0.00	\$22.32	
Agepe for Youth, Inc.	*	\$34	Completed	30368	Level 3 - Treatment Foster Care	\$40.69	\$24.96	\$8.04	\$1.07	\$1.13	\$0.00	\$0.00	\$0.00	
Alliance Human Services, Inc.	*	\$28	Completed	30109	Level 1 - Family Foster Care	\$22.87	\$27.22	\$0.47	\$0.03	\$0.00	\$0.00	\$0.00	\$0.30	
Alliance Human Services, Inc.	*	\$43	Completed	30110	Level 2 - Treatment Foster Care	\$35.49	\$42.23	\$0.73	\$0.06	\$0.00	\$0.00	\$0.00	\$0.48	
Alliance Human Services, Inc.	*	\$63	Completed	30111	Level 3 - Treatment Foster Care	\$43.82	\$51.90	\$0.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.57	
Alliance Human Services, Inc.	*	\$80	Completed	30182	Level 4 - Treatment Foster Care	\$56.92	\$75.44	\$1.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.88	
Alliance Human Services, Inc.	\$249	\$20	Completed	30183	Sibling - Family Foster Care	\$20.78	\$24.71	\$0.43	\$0.03	\$0.00	\$0.00	\$0.00	\$0.27	
Applewood Centers, Inc.	\$249	\$20	Completed	20702	Residential Services	\$206.79	\$54.18	\$35.58	\$0.67	\$2.44	\$0.00	\$0.00	\$5.55	
Applewood Centers, Inc.	\$249	\$7	Completed	20707	Orchard Boys Cottage	\$228.13	\$20.49	\$5.91	\$0.82	\$0.08	\$0.00	\$0.00	\$47.88	
Applewood Centers, Inc.	*	\$37	Completed	30356	Level 1 - Traditional Foster Care	\$18.81	\$21.27	\$0.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.85	
Applewood Centers, Inc.	*	\$20	Completed	30344	Level 2 - Specialized Foster Care	\$29.52	\$52.06	\$28.06	\$1.95	\$0.00	\$0.00	\$0.00	\$1.32	
Applewood Centers, Inc.	*	\$27	Completed	30340	Level 3 - Therapeutic Foster Care	\$50.33	\$17.13	\$9.78	\$0.52	\$0.00	\$0.00	\$0.00	\$6.15	
Bar Foundation, Inc., The	*	\$44	Completed	30301	Treatment Foster Care -- Youngstown	\$32.10	\$30.58	\$10.43	\$2.70	\$0.07	\$0.00	\$0.00	\$1.44	
Bar Foundation, Inc., The	*	\$25	Completed	30181	Specialized Foster Care - Youngstown	\$22.02	\$17.21	\$5.87	\$1.52	\$0.14	\$0.00	\$0.00	\$0.81	
Bar Foundation, Inc., The	*	\$23	Completed	30221	Traditional Foster Care - Columbus	\$22.92	\$8.18	\$8.18	\$1.10	\$0.00	\$0.00	\$0.00	\$0.13	
Bar Foundation, Inc., The	*	\$42	Completed	30222	Specialized Foster Care - Columbus	\$37.49	\$29.81	\$10.59	\$2.20	\$0.00	\$0.00	\$0.00	\$0.29	
Bar Foundation, Inc., The	*	\$78	Completed	30223	Intensive Foster Care - Columbus	\$58.42	\$61.49	\$14.01	\$3.47	\$0.00	\$0.00	\$0.00	\$0.31	
Bar Foundation, Inc., The	*	\$45	Completed	30224	Specialized Foster Care - Columbus	\$44.41	\$30.87	\$11.94	\$2.75	\$0.00	\$0.00	\$0.00	\$0.38	
Bar Foundation, Inc., The	*	\$28	Completed	30338	Specialized Foster Care - Youngstown	\$54.14	\$36.18	\$12.05	\$3.06	\$0.00	\$0.00	\$0.00	\$2.01	
Beech Acres	*	\$48	Completed	30303	Therapeutic Foster Care - Level 1	\$39.26	\$22.86	\$20.80	\$2.24	\$0.31	\$3.43	\$0.00	\$1.05	
Beech Acres	*	\$48	Completed	30301	Therapeutic Foster Care - Level 3	\$50.07	\$22.86	\$20.79	\$4.25	\$0.31	\$2.81	\$0.00	\$0.86	
Beech Brook	\$243	\$18	Completed	10307	Residential Treatment	\$190.80	\$54.04	\$72.86	\$0.59	\$0.87	\$0.00	\$0.00	\$17.10	
Beech Brook	\$432	\$65	Completed	20589	Intensive Residential Treatment	\$338.85	\$103.34	\$50.80	\$4.13	\$0.82	\$0.00	\$0.00	\$6.03	
Beech Brook	*	\$28	Completed	30227	Foster Care - Level 2	\$29.84	\$15.80	\$11.44	\$1.11	\$0.09	\$0.00	\$0.00	\$2.35	
Beech Brook	*	\$11	Completed	30277	Foster Care - Level 1	\$20.17	\$8.24	\$4.57	\$0.45	\$0.04	\$0.00	\$0.00	\$0.04	
Beech Brook	*	\$42	Completed	30322	Foster Care - Level 3	\$42.79	\$27.90	\$13.49	\$1.87	\$0.14	\$0.00	\$0.00	\$3.52	
Beech Brook	*	\$70	Completed	30337	Foster Care - Level 4	\$54.15	\$55.35	\$12.24	\$2.79	\$0.23	\$0.00	\$0.00	\$5.87	



Selecting the Correct Service

An Example

- ENA

Program Number and Facility/Program Name

30202 Foster Care- Level 1

30246 Foster Care- Level 2

30247 Foster Care- Level 3

30248 Foster Care- Level 4

30249 Foster Care- Level 5

**Treatment Foster Home Special Needs Foster Care - Level 2 (30246)-Spec Need

**Treatment Foster Home Exceptional Foster Care - Level 2 (30246)-Excpt Need



Worker making the placement needs to pay attention to the service type (i.e. Family Foster, Treatment Foster, Medically Fragile, etc.) and the service description (i.e. Foster Care-Level 2 (30246(-Excpt Need)



Selecting the Correct Service

SACWIS - Resource - Provider Directory - Provider Match - Microsoft Internet Explorer provided by ODJFS

Address: <https://sacwisuat.odjfs.state.oh.us/sacwis/providerMatch.do>

Sort Results By: [Dropdown]

Search Clear Form Cancel

Provider Match Search Results
Result(s) 1 - 6 of 6 Page 1 of 1

		Provider Name / ID	Provider Status	Current Primary Address	Current Vacancies	Services	Agency
select	view	Baker, Leigh Ann & Baker, Steven / 3285283	ACTIVE	105 Center St, South Point, OH 45680	4	Family Foster Home	Lawrence County Department of Job and Family Services
select	view	Baker, Leigh Ann & Baker, Steven / 3285283	ACTIVE	105 Center St, South Point, OH 45680	4	Family Foster Home Accessibility	ENA, Inc.
select	view	Baker, Leigh Ann & Baker, Steven / 3285283	ACTIVE	105 Center St, South Point, OH 45680	4	Family Foster Home Drug Exposed	ENA, Inc.
select	view	Baker, Leigh Ann & Baker, Steven / 3285283	ACTIVE	105 Center St, South Point, OH 45680	4	Family Foster Home Medical Apparatus	ENA, Inc.
select	view	Baker, Leigh Ann & Baker, Steven / 3285283	ACTIVE	105 Center St, South Point, OH 45680	4	Foster Care - Level 1 (30202)-FFH	ENA, Inc.
select	view	Baker, Leigh Ann & Baker, Steven / 3285283	ACTIVE	105 Center St, South Point, OH 45680	4	Foster Care - Level 2 (30246)-FFH	ENA, Inc.

OK Generate Report

HOME | HELP & TRAINING | PRIVACY & SECURITY | AGENCY SEARCH | UAT version 1.95.3

Done Trusted sites

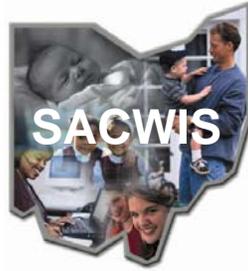
Start 2 Novell Group... Remedy User - [...] 3 Windows Ex... Microsoft Excel - [...] 2 RACP County Informat... Microsoft Power... 1:29 PM



Selecting the Correct Service

- If your child is placed out of Ohio in a IV-E reimbursable foster home, submit a ticket to the SACWIS HELP DESK with the following information:
 - Current foster home license from the state that issued the license
 - Demographic information about the foster home (i.e. DOB, SSN, etc.)

The SACWIS Provider Team will then enter the home into SACWIS for the state that issued it. Once the home is entered, the county using the home will need to enter an 'other service' onto the home based on your county's rate you will pay the foster home (This is similar to a shared home with another county)



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Data Fix Project Update

Tresa Young

Ohio

Department of
Job and Family Services



SACWIS DATA Fix Project

- In March 2010, staff members from OFC and OIS began meetings with representatives from nine counties: Butler, Cuyahoga, Franklin, Hamilton, Lucas, Medina, Montgomery, Portage and Seneca
- Group discussions:
 - History of data fix requests
 - Federal and policy rules which prevent the counties from having delete / update authority



SACWIS DATA Fix Project

- Review of data fixes and discussion with county staff indicate many underlying causes impacting needs for data fixes which include:
 - Delayed data entry
 - Lack of data entry standards at the local level
 - Inadequate search functionality
- In May 2010 a project charter was approved to design / develop solution(s) to reduce the need for data fix requests and address enhancement opportunities



SACWIS DATA Fix Project

- Requirements gathering sessions were held the last week of May. Staff from OFC, OIS and representatives from 22 counties met to define and prioritize requirements.
- Days 1 and 2 focused on participant and provider search functionality and duplicates in the system
- The group discussed how the search functionality can be improved and how to prevent on-going duplicate data entry
- Also discussed were improvement needs to the Provider module



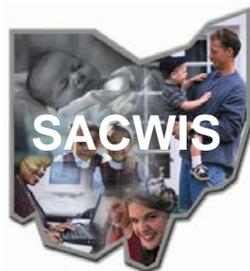
SACWIS DATA Fix Project

- Days 3 and 4 focused on Screening and Intake functionality
- The group discussed variances in county Intake process and barriers to “Real Time” recording of Intakes
- Also discussed were options / flexibility to update investigation information while retaining original intake information and to streamline allegations and ACV / AP role information



SACWIS DATA Fix Project

- Thank you to the counties and staff who participated in these meetings
- Next Steps are reviewing priorities and completing system documentation (likely will continue throughout July)
- Follow Up JADs may be required for items requiring new web pages
- Low hanging fruit/easier items will be incorporated incrementally
- IDA and schedule estimates in August



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

NYTD

Cheryl Wolfe

Ohio

**Department of
Job and Family Services**



NYTD

- NYTD data must be captured on youth in three reporting populations
 - Served Population
 - Includes all youth who receive at least one independent living service paid for or provided by the agency during the reporting period
 - Baseline Population
 - Includes all youth in foster care that reach their 17th birthday
 - Follow-Up Population
 - Includes all youth who participated in baseline population



NYTD

- Data Element Collection Requirements
 - Person Basic Screen
 - Child's Date of Birth
 - Child's Sex
 - Person Demographic Screen
 - Child's Race
 - Child's Ethnicity
 - Child's association to a Federally Recognized Tribe



NYTD, Data Element Collection Requirements Continued

- Person Delinquency Tab or Court Module
 - Adjudicated Delinquent
- Person Education Tab
 - Education Level
 - Special Education Status
- Independent Living Tab
 - Independent Living Needs Assessment
 - Requirement Topics



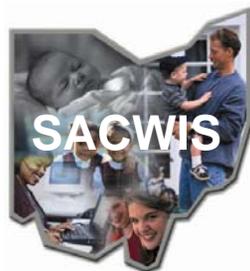
NYTD – Children Receiving Independent Living

- 4,657 children received some type of Independent Living Service in 2009
 - Life Skills Services: 93.71%
 - Assessment/Plan Development: 4.32%
 - Living Skills Services: 3.33%
 - Educational/Vocational Assistance: 0.88%
 - Self-Esteem Development: 0.60%
 - Support System: 0.41%
 - Decision Making/Communication Skills: 0.28%



NYTD

- Reporting Periods
 - There are two six-month reporting periods
 - October 1st – March 31st
 - April 1st – September 30th



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

CPOE 8 Update

Melissa Cromwell and Susan Shafer

Ohio

Department of
Job and Family Services



CPOE 8

- On-site reviews and training to begin during July 2010
- Will mirror the Federal Child and Family Services Review (CFSR)
- Approximately 65 cases statewide per quarter will be reviewed
- Two universes of cases: In-Home (voluntary and Court Order Protective Supervision) and Substitute Care



CPOE 8

- Stratified, smaller sample sizes
- All casework activities for the period under review will be evaluated
- Focus on child Safety, Permanency and Well-being
- One review tool for all cases (approx. 77 pages)
 - 23 items→not all applicable to all cases



CPOE 8

- The CFSR On-site Review Instrument was revised to include Ohio specific requirements
- Link to the Federal Review Instrument:
www.acf.hhs.gov/programs/cb/cwmonitoring/tools_guide/onsitefinal.htm
- Fifteen Ohio PCSA's have assisted with the finalization of Ohio's review tool
 - Included a mock review of two Lorain County cases



CPOE 8

- CPOE Stage 8 will include SACWIS and “hard-copy” case record reviews, as well as, interviews of pertinent case participants
 - Co-reviewer from PCSA whenever possible
- Collaborative planning involving ODJFS CPOE, Policy and SACWIS staff
- SACWIS staff developed a case mapping of where CPOE Stage 8 review information can be located in the SACWIS case record



CPOE 8

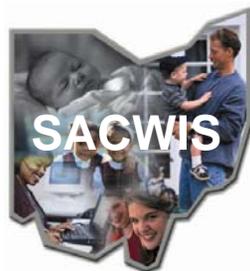
- Link to the CPOE Stage 8 Mapping Document located on the SACWIS Knowledge Base:

http://www.webetools.com/drc/users/kb.php?id=10753&category_id=0&sid2=

Note; This document is still under review, thus contains the Draft watermark

- For additional information/questions regarding the mapping document, contact

Melissa Cromwell @ melissa.cromwell@jfs.ohio.gov , or
Tim Doyle-Wenger @ tim.doyle-wenger@jfs.ohio.gov



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

New Supreme Court Site Permanency Measure Reports

Roger Ward

Ohio

Department of
Job and Family Services



New Supreme Court Site Permanency Measure Reports

- The CFSR Permanency Cubes
 - What's great about them?
 - Super-clean AFCARS files
 - Numerator, denominator, performance
 - Drill through to the child level
 - Relationship between one measure and the other measures
 - Available data from 4/1/2007 thru 3/31/2010, with overlapping six month intervals



New Supreme Court Site Permanency Measure Reports

4/1/2007 thru 3/31/2008

Cognos PowerPlay Web Explorer

Permanency Measure 1_1

Agency Reporting Year Beginning Sex American Indian or Alaska Native Asian Black or African American

Measure 1.1 Percentage as values	10/1/2006	4/1/2007	10/1/2007	4/1/2008	10/1/2008	4/1/2009	Reporting Year Beginning
Adams County Children Services Board	/0	68.8%	84.6%	90.6%	76.2%	53.3%	77.0%
Allen County Children Services Board	/0	66.7%	72.6%	50.8%	39.1%	56.8%	57.1%
Ashland County Department of Job and Family Services	/0	44.4%	46.7%	57.1%	46.7%	45.5%	48.4%
Ashtabula County Children Services Board	/0	66.7%	75.3%	80.8%	68.9%	74.4%	73.0%
Athens County Children Services Board	/0	91.2%	86.8%	90.7%	94.1%	95.2%	91.2%
Auglaize County Department of Job and Family Services	/0	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

10/1/2007 thru 9/30/2008

NEVER
Use this column



New Supreme Court Site Permanency Measure Reports

- The CFSR Permanency Cubes
 - What’s missing?
 - No indication on the title of measure (other than “Permanency Measure 1.1”)
 - No indication on the definition
 - No indication on how the measure is computed
 - No indication if the measure is valid
 - No indication on what the target is
 - No indication on what to do if performance is poor

Supreme Court of Ohio: CF SR Dashboard



County of Interest: Statewide

Start C1.1 C1.2 C1.3 C1.4 C2.1 C2.2 C2.3 C2.4 C2.5 C3.1 C3.2 C3.3 C4.1 C4.2 C4.3

Version 1.0

Ohio Summit on Children

Working together for our future

Interactive Dashboard: The Children and Family Services Review

This dashboard provides a broad array of information to assist Counties improve their performance on the Children and Family Services Review (CF SR). Failing to achieve or exceed performance targets may trigger two formidable consequences: The Counties and State will experience grave Federal financial penalties, and children will have unsatisfactory foster care experiences. To assist counties achieve their performance targets, this dashboard provides (1) a detailed county level performance in each of the last three evaluation years; (2) a federal definition of each measure, (3) a flow chart depicting how each measure is created, and (4) recommendations for the County Summit Team and PCSA Director to improve.

Number of Children Served in Foster Care During Each Evaluation Period & Percent Change Between

4/1/2007 to 3/31/2008	25,203	% Change	4/1/2008 to 3/31/2009	23,180	% Change	4/1/2009 to 3/31/2010	19,486	% Change
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Permanency Composite 1: Timeliness & Permanency of Reunification

C1-1: Exits to reunification in less than 12 months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C1-2: Exits to reunification, median length of stay	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C1-3: Any cohort reunification in < 12 months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C1-4: Re-entries to foster care in < 12 months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10

Permanency Composite 2: Timeliness of Adoptions

C2-1: Exits to adoption in less than 24 months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C2-2: Exits to adoption, median length of stay	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C2-3: In care 17+ months, adopted by year's end	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C2-4: In care 17+ months of achieving legal freedom within 6 months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C2-5: Legally free children adopted in less than 12 months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10

Permanency Composite 3: Permanency for Children and Youth in Foster Care for Long Periods of Time

C3-1: Exits to permanency before 18th birthday for kids in care for 24+ months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C3-2: Exits to permanency for children with TRR	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C3-3: Emancipated who were in foster care for 3 years or more	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10

Permanency Composite 4: Placement Stability

C4-1: Two or fewer placement settings for children in care less than 12 months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C4-2: Two or fewer settings for children in care for 12 to 24 months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10
C4-3: Two or fewer placement settings for children in care for 24+ months	4/1/07 to 3/31/08	4/1/08 to 3/31/09	4/1/09 to 3/31/10

The measures in **bold and italic** font have substantial empirical support, and can be used for continuous quality improvement, policy development, program planning, and judging program effectiveness. Measures in normal font require the ancillary measures, discussed in each measure's tab, to determine program effectiveness.

Three years of results are provided. An evaluation period begins on April 1 and ends on March 31, as established by Department of Health and Human Services, Administration for Children and Families. "Traffic lights" emphasize the level of performance and risk of Federal financial penalties. A **green light** indicates exceptional performance and no risk of Federal financial penalties. A **yellow light** indicates a low to moderate risk of Federal financial penalties, and a **red light** indicates a high risk Federal financial penalties.

We strongly encourage all Counties to familiarize themselves with this dashboard, their level of performance, and work with their local Children's Summit Team to formulate an action plan to rectify performance weaknesses.

County of Interest: Statewide

Start C1.1 C1.2 C1.3 C1.4 C2.1 C2.2 C2.3 C2.4 C2.5 C3.1 C3.2 C3.3 C4.1 C4.2 C4.3

Permanency Composite 1: Timeliness and Permanency of Reunification
Measure C1 - 1: Exits to Reunification in Less Than 12 Months

Federal Definition: Of all children discharged from foster care to reunification in the evaluation period, who had been in foster care for 8 days or longer, what percent was reunified in less than 12 months from the date of the latest removal from home? (Includes trial home visit adjustment) [national median = 69.9%, 75th percentile = 75.2%]

Can this measure be used for Continuous Quality Improvement? **NO.**

```

    graph TD
      A[Was the child discharged from foster care?] -- No --> A1[No Analysis]
      A -- Yes --> B[Was the child reunified?]
      B -- No --> B1[No Analysis]
      B -- Yes --> C[Did the reunification occur in the evaluation period?]
      C -- No --> C1[No Analysis]
      C -- Yes --> D[Was the child in foster care for 8 days or longer?]
      D -- No --> D1[No Analysis]
      D -- Yes --> E[Is the length of time between the date of reunification and the last removal from home less than 12 months?]
      E -- No --> F[Denominator]
      E -- Yes --> G[Numerator]
      F --> H[Target: 75.2% or more]
      G --> H
  
```

4566	6479	70.3%
4275	5199	
3205	4587	

Evaluation Period: April 1, 2007 to March 31, 2008 | April 1, 2008 to March 31, 2009 | April 1, 2009 to March 31, 2010

What can the County's Summit Team and the PCSA Director do to Improve Performance?

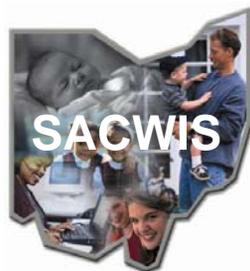
This measure cannot be used to reflect program improvement, because it only analyzes children who have exited care. Children who exit care pose very different problems for a PCSA than children who are in care. In most counties, children remaining in care tend to be African-American, have more placements, have few family and neighborhood supports, and are in care longer than children who have left care. Children who leave care are more likely to be Caucasian, have shorter lengths of stay, have more family and neighborhood supports, and fewer placements. Because these two groups of children have different needs and responses to being in care, a wise PCSA director would not run a program based on the needs of only one group and expect to show improvement over time.

To assure children are being reunified as quickly as possible, we recommend the PCSA director:

- Go to OJFS's Business Information Channel, access the Placement Snapshot Cube, and filter on the most recent month.
- Create a crosstab with the rows being Length of Stay, and the columns being Case Plan Goal.
- Focus on the children who have been in care less than one year with a goal of Reunification. What are the services these children and parents need? Are they getting these services and are they effective? If not, use the Summit Planning Team to mobilize support for getting these services.
- Do a similar analysis for the children in care over one year.
- To plan for future demands on resources, obtain the number of children entering care each month. Go to www.SummitOnChildren.org and obtain the forecasts on the number of children entering care. How does the number of children entering care per month compare to the forecasted number of children entering care? If it is substantially different, discover the reason for the difference. Are the service needs for the group of children entering care different, than those who entered a year ago? Are the children older, are their parents using drugs or alcohol, have they experienced a recent job loss? Are services being "wrapped around" these children?



**Department of
Job and Family Services**



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

System Monitoring and Performance

John Pendergast

Ohio

Department of
Job and Family Services



System Monitoring

- Why Monitor
 - Ensure system is performing within Service Level Agreement (SLA)
 - With established SLA, automatically alert when performance or availability is poor
 - “Active” Monitoring is done in response to performance problem(s) and ensures problem is resolved
- What is being Monitored
 - System Availability (Is SACWIS accessible)
 - “Healthcheck” Metrics (login, assigning a resource, bringing up a case, activity log)
 - Server Resources (CPU, Memory, Storage)
 - Report Generation (how many, how many with errors)
 - Network Traffic



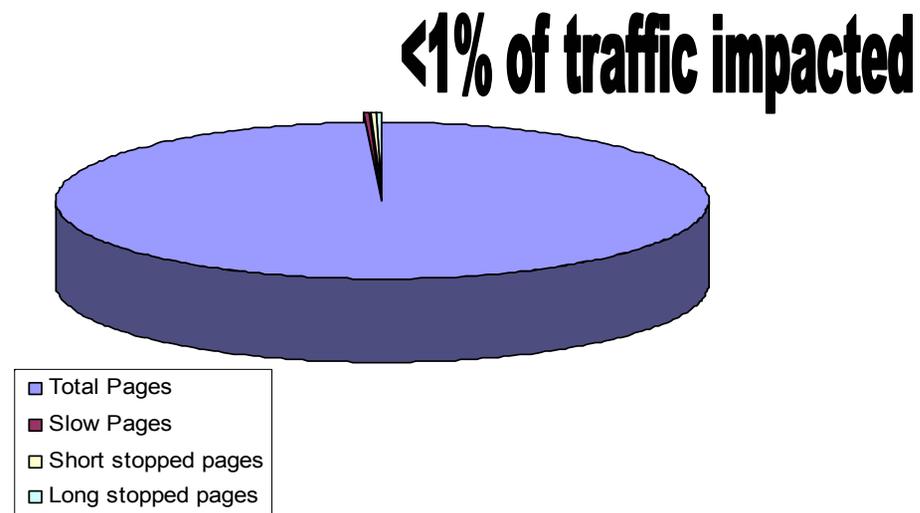
System Performance

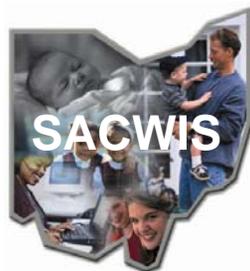




System Performance

- In the last 30 days:
 - May 17, 2010 – Over 1.1 Million Pages served!
 - Average Pages/day – 716,000
 - Average Slow Pages – 2,898
 - Average Short Stopped Pages – 2,015
 - Average Long Stopped Pages – 2,109





OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Wrap Up

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Wrap Up

- Questions
- Concerns
- Next SACWIS Statewide User Group Meeting / Video Conference
 - September 17, 2010