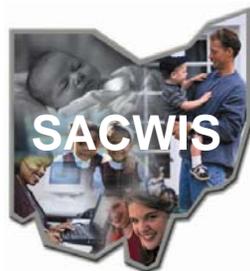




# SACWIS

Statewide User Group Meeting  
October 18, 2010



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Welcome & Agenda

Tresa Young

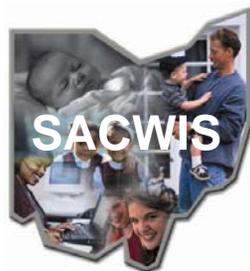
**Ohio**

Department of  
Job and Family Services



# Agenda

- Welcome
- APDU and Public Comments on SACWIS & AFCARS
- Financial Roll Out Phase 2 FCM Preparation and Schedule
- Build 100 Update – Hot Fix/Implementation Issues
- Local Best Practice: Franklin County
  - Moving from Legacy to Real Time Payment Management with SACWIS Data
- Monthly & Annual Visit Report Review and Progress
- Local Best Practice: Hamilton County
  - Improving Visitation Compliance
  - Quality Controls and Developing Local Reports
- ICPC Update on Functionality and Reporting
- Data Fix Project Update
- NYTD Update
- ROM (Results Oriented Management) Update
- Reports Project



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# APDU Update: Federal Comments

Tresa Young

**Ohio**

Department of  
Job and Family Services



# APDU Update

- Formally Submitted to ACF 10/1/2010
- Current Priorities
  - FCM Roll Out & Finance Development
  - Alternative Response
  - Data Fix
  - Platform Upgrade
  - ROM
  - Reports
  - NYTD
- Suggested Future Priorities
  - Reports
  - Custody Module
  - Case Plan
  - TANF Interface (dependent upon funding)



# Federal Comments – SACWIS

## National Advocacy Groups - Themes

- Need For Bi-directional Interfaces & Ancillary Systems
- More Flexibility For County Administered States
- Funding And Coordination When New Policies Are Introduced
- Grandfathering In For Those Already Compliant When New Laws Require SACWIS Changes



# Federal Comments – SACWIS

## Themes

- Flexibility To Waive Previously Selected Optional Requirements In The Compliance Review Process
- More Flexibility On Interpretation Of “State Wideness”
- More Focus On Practice & Decision Making Rather Than Fiduciary Controls



# Federal Comments – SACWIS

## Themes

- More Flexibility To Balance Data Freezing With Data Control
- State Reinvestment Of Assigned Penalty Or Pay Back Dollars
- If counties have suggestions, contact Tresa Young @ e mail [tresa.young@jfs.ohio.gov](mailto:tresa.young@jfs.ohio.gov) or 614-387-8910



# Federal Comments – AFCARS

National Advocacy Group - Themes

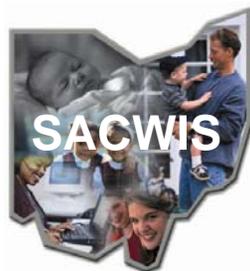
- Consistent Population
  - Detention, Mental Health
- Simplified Rules And Fewer Elements
- National Longitudinal Data Base



# Federal Comments – AFCARS

## Themes

- Limit New Elements To Only Essential In Determining Law Compliance For New Policies (Foster Connections)
- Utilize Qualitative Or Other Methods For More Subjective Items (Quality Of Visits) Not Additional AFCARS Elements
- If counties have suggestions, contact Tresa Young @ e mail:  
[tresa.young@jfs.ohio.gov](mailto:tresa.young@jfs.ohio.gov) or 614-387-8910



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Financial Development / Roll Out

Joan Denman

**Ohio**

Department of  
Job and Family Services



# Financial Development

- Major Release Pushed into Production on 9/30/2010
- Recorded Webinars
  - <Q:\Public\SACWIS\Supplemental Financial How to Documents\>
- Knowledge Base Contains New/Updated Articles On New Functionality
  - [http://www.webetools.com/drc/users/kb.php?category\\_id=92](http://www.webetools.com/drc/users/kb.php?category_id=92)



# Financial Development

- Hotfix Deployed 10/14/2010 to correct the following issues:
  - Ability to end-date current placements,
  - Ability to discharge placements utilizing the legal status termination date,
  - Validation of SSN during search process to avoid storing SSN in system with non-numeric characters
  - Data fix to clean-up existing erroneous SSN
- Team Continues To Work In Conjunction With Vendor Support To Incorporate Additional Enhancements



# Financial Development

## Planned Enhancements

- Reimburse Maintenance For Network Foster Homes When The Provider Has Not Completed A Cost Report Timely
- System Will Adjust Reimbursements When A Provider Ceiling Is Entered Or Edited Retroactively
- If Network Agency Certification Is Ended For A Foster Care Provider The System Will Continue To Reimburse For Maintenance If The Foster Home Remains Licensed



# Financial Development

## Planned Enhancements

- Employment Related Day Care Can Be Recorded On An Hourly, Part-time/Full-time Weekly Basis
- Reimbursement For Employment Related Day Care Will Be Generated Based Upon The Unit Of Measure For Reimbursable Dates Included In The Claim Period Up To The Applicable Ceiling



# Financial Development Planned Enhancements

- Roster and Payment Search Pages
  - Ability To Conduct A Payment Search By Contract
  - Alphabetization Indicator
  - If Sort Criteria Is By Date
    - Default Order Will Be Descending



# Financial Development

## Planned Enhancements

- Roster and Payment Search Pages cont.
  - When Sorting By Payee Or Person The System Will Ignore Capitalization
  - Payment Roster Delete Functionality Will Permit The User To Delete Or Remove Multiple Payments At One Time
  - Ability To Append A Payment To An Approved Roster Provided The Roster Has Not Been Disbursed



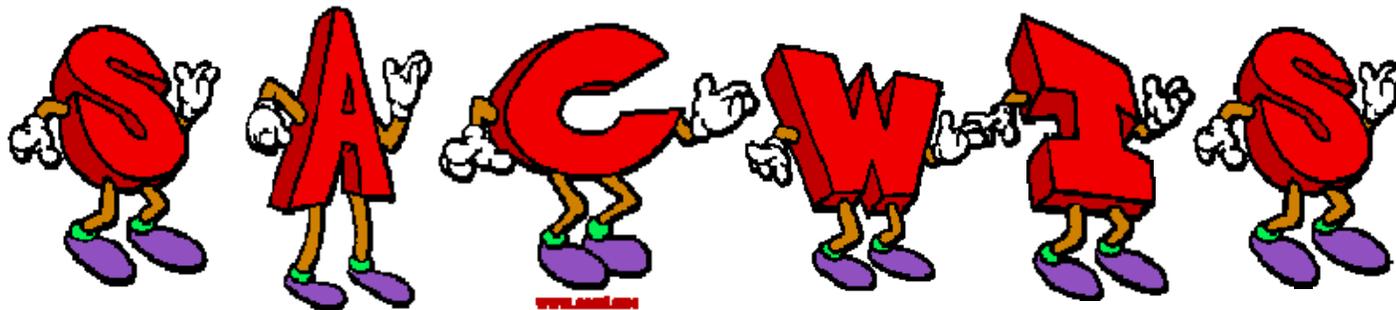
# Financial Development Planned Enhancements

- Manual Payments
  - Ability To Enter Number Of Units For Manual Payment If The Payment Is A Non-Placement Payment
  - Limit Manual Payments From Crossing Months
  - Ability To Create Multiple Manual Payments At Same Time
- Recoupment For Provider Payment Plans
- Inclusion Of Foster Parent Training



# Financial Roll Out

- All 88 Counties processing AA/SAMS/Medicaid from





# Financial Roll Out – Phase II

| <b>Wave</b> | <b>Live AA/SAMS/Medicaid</b> | <b>Data Clean-up</b>        | <b>FCM Go Live</b> | <b>Process Purchase Care</b> | <b>Process Own Home</b> |
|-------------|------------------------------|-----------------------------|--------------------|------------------------------|-------------------------|
| 1           | April, 2010                  | November, December, January | 01/31/2011         | March, 2011                  | April, 2011             |
| 2           | June, 2010                   | January, February, March    | 3/28/2011          | May, 2011                    | June, 2011              |
| 3           | August, 2010                 | March, April, May           | 5/30/2011          | July, 2011                   | August, 2011            |
| 4           | October 2010                 | May, June, July             | 7/25/2011          | September, 2011              | October, 2011           |



# Financial Roll Out- Phase II

- **Wave 1** – (21 Counties) Champaign, Clark, Darke, Gallia, Geauga, Harrison, Hocking, Lake, Madison, Mahoning, Marion, Paulding, Perry, Putnam, Scioto, Seneca, Shelby, Tuscarawas, Washington, Wayne, Wood
- **Wave 2** – (21 Counties) ***Ashland, Athens,*** Auglaize, Carroll, Coshocton, Fayette, Fulton, Hancock, ***Hardin,*** Highland, Jackson, Lorain, Medina, Mercer, ***Morrow,*** Sandusky, Trumbull, Van Wert, ***Vinton,*** Williams, Wyandot



# Financial Roll Out- Phase II

- **Wave 3** – (16 Counties) Allen, Brown, Clermont, Clinton, Crawford, Defiance, Huron, Knox, Miami, Morgan, Pickaway, Preble, Richland, Stark, Union, Warren
- **Wave 4** – (16 Counties) Adams, Belmont, Delaware, Erie, Fairfield, Greene, Guernsey, Henry, Holmes, Jefferson, Lawrence, Logan, Monroe, Ottawa, Pike, Ross



# Financial Roll Out- Phase II

- Kristine Monroe And Kevin Bullock Will Remain Points Of Contact
- Sandbox Environment Will Be Made Available To Allow Mock Dry Runs Prior To Actual Roll Out
- Phase II Will Encompass More Than Eligibility Specialists And Counties Should Consider Involving Fiscal Staff
- All Agencies Can Begin Clean-up Efforts By Generating Agency Placement Cost Report
- **\*Reminder\*** – Own Home Reimbursements Will Change From Prospective To Retrospective Causing A One Month Delay In Receiving Reimbursements



# Financial Roll Out- Phase II

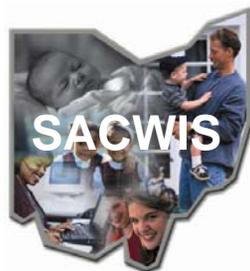
## **\*Reminder\***

- Own Home Reimbursements Will Change From Prospective To Retrospective Causing A One Month Delay In Receiving Reimbursements
- Paper claiming processes (1925 & 1659) will be replaced with SACWIS and must be processed prior to go live



# Financial Roll Out- Phase II

- Initial Communication Sent To Wave 1 Counties
- Initial Agency Placement Cost Reports Analyzed And Sent
- Checkpoint Calls In Process Of Being Scheduled To Review Service Authorizations And Contracts
- Second Call Will Be Scheduled To Review Payment Processing



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Local Best Practice

## Improving Finance Controls and Workflows

### Franklin County

Jack Edwards, CFO

Jeff Clendenin, Management Analyst

Angela Schwalbauch, Management Analyst

**Ohio**

Department of  
Job and Family Services



# Franklin County Children Services

- Problem
  - Inaccurate Payment Requests
  - Uncertain And Delayed Reimbursement Claims
    - 23 Month Backlog At One Point
- Causes
  - Some Issues Were Obvious And Recurring, But Many Were Unseen And Unknown
- *How To Get Out Of The Hole And Stay Out?*



# Franklin County Children Services

## Problem Solving Approach

- Use Reports To Define Scope Of Problem
  - Data Anomalies
  - Process Control Gaps
- Assign Ownership For Each Report
  - Ownership = Research And Resolve The Issues
- Meet Monthly With Key Players To:
  - Identify New Issues And Assign Owners
  - Implement Solutions (I.E. Prevention + Ongoing Qa)
  - Assess Effectiveness



# Franklin County Children Services

## Problem Solving Tools

- Discrepancy Reports
  - Accuracy And Timeliness Of Placement/Leave Data
  - Accuracy And Timeliness Of Legal Status Data
  - Service Authorization Discrepancies
  - Overlapping/Expiring Contract Services
  - Overlapping Eligibility And Reimbursement Spans
  - Custody / Eligibility Date Mismatches
  - Expiring Provider Licenses
- Report Focus
  - *Provide Tools To Issue Owners*



# Franklin County Children Services

## Problem Solving Tools

- Communication Protocols
  - Monthly meeting to identify issues, assign ownership, implement solutions
  - Formalize communications so that they could be tracked more easily and resolved by 2+ staff
    - Internal (e.g. Level of care inquiries, ICCA, blind orders, invoice discrepancies)
    - External (e.g. critical incident reports, placement leaves, projected payments)



# Franklin County Children Services

## Problem Solving Tools

- **Process Changes**
  - Commitment To Perform
    - i.e.. Policy, Senior Ownership
  - Ability To Perform
    - i.e.. Training, Tools
  - Measurement
    - i.e. Set Goal, Measure Performance
  - Verification
    - i.e. Independent Review, Report To Owners
- **Training**
  - Reports Uncovered Training Needs



# Franklin County Children Services

- Status
  - By Late Summer FCCS Had Achieved The Goal Of Erasing The Reimbursement Backlog
  - Continuous Reduction In The Number And Severity Of Billing/Reimbursement Issues
- Going Forward
  - Formal Communication Protocols
  - Process Definition, Ownership, And Tools To Manage
  - Regular Collaboration



# Franklin County Children Services

- Q & A

*Thank You*



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Monthly & Annual Visit Report Review and Progress

Roger Ward

**Ohio**

Department of  
Job and Family Services



## Seeing Visitation as a Monthly Target

- By Monitoring And Taking Action Relative To The Monthly Target, Counties Can Successfully Achieve The Yearly Target
- The Yearly Targets Are ACF's Requirements, But What Should Be The Monthly Target?
  - The Monthly Target Should Be 100%



# How Can Directors Monitor the Monthly Target?

- At The Beginning Of Every Month, We Recommend Directors Know
  - The Number Of Children Needing A Visit
  - The Number Of Required Visits For Each Supervisor And/Or Caseworker



# What Data Steps Should the Director Take?

- We've provided a Cognos cube In BIC, "**Visitation – Monthly**," to help Directors monitor this measure. When you open this cube, you'll see statewide data for each county. This is more data than any Director needs.
- We recommend Directors create their own special data view. This allows Directors to simply click a link to monitor their own county performance, rather than going to the statewide default view and clicking many times.
- We think you'll agree: a customized county view will help you run your county!



# How Do I Create a Custom County View?

- Step 1: Directors should login to BIC, go to [Public Folders](#) > **OCF - SACWIS Management Reports** and click on the **Visitation – Monthly** cube.
- The figure on the next screen shows the default view.



# Custom County View

IBM Cognos PowerPlay Web Explorer Visitation - Monthly

Agency First Day of Month Visited Visited in Placement Setting RUN\_DATE MEASURES

| Placed All Month as values   | 10/1/2010 | 9/1/2010 | 8/1/2010 | 7/1/2010 | 6/1/2010 | 5/1/2010 | 4/1/2010 | 3/1/2010 | 2/1/2010 | 1/1/2010 | 12/1/2010 |
|--|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| <a href="#">Adams County Children Services Board</a>                 | 40        | 39       | 36       | 36       | 36       | 32       | 32       | 31       | 33       | 35       |           |
| <a href="#">Allen County Children Services Board</a>                 | 99        | 97       | 95       | 86       | 85       | 79       | 78       | 74       | 72       | 66       |           |
| <a href="#">Allen County Juvenile Court</a>                          | 3         | 3        | 4        | 3        | 3        | 2        | 3        | 3        | 1        | 1        |           |
| <a href="#">Ashland County Department of Job and Family Services</a> | 69        | 67       | 69       | 72       | 66       | 75       | 82       | 78       | 78       | 76       |           |
| <a href="#">Ashtabula County Children Services Board</a>             | 104       | 103      | 97       | 94       | 97       | 95       | 93       | 89       | 90       | 87       |           |
| <a href="#">Ashtabula County Juvenile</a>                            | 0         | 0        | 0        | 0        | 1        | 1        | 1        | 0        | 0        | 0        |           |



# Custom County View

IBM Cognos PowerPlay Web Explorer      Visitation - Monthly      IBM

Agency   First Day of Month   Visited?   Visited in Placement Setting?   RUN\_DATE   MEASURES

| Placed All Month as values   | 10/1/2010 | 9/1/2010 | 8/1/2010 | 7/1/2010 | 6/1/2010 | 5/1/2010 | 4/1/2010 | 3/1/2010 | 2/1/2010 | 1/1/2010 | 12/1/2010 |
|--|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| <a href="#">Adams County Children Services Board</a>                 | 40        | 39       | 36       | 36       | 36       | 32       | 32       | 31       | 33       | 35       |           |
| <a href="#">Allen County Children Services Board</a>                 | 99        | 97       | 95       | 86       | 85       | 79       | 78       | 74       | 72       | 66       |           |
| <a href="#">Allen County Juvenile Court</a>                          | 3         | 3        | 4        | 3        | 3        | 2        | 3        | 3        | 1        | 1        |           |
| <a href="#">Ashland County Department of Job and Family Services</a> | 69        | 67       | 69       | 72       | 66       | 75       | 82       | 78       | 78       | 76       |           |
| <a href="#">Ashtabula County Children Services Board</a>             | 104       | 103      | 97       | 94       | 97       | 95       | 93       | 89       | 90       | 87       |           |
| <a href="#">Ashtabula County Juvenile</a>                            | 0         | 0        | 0        | 0        | 1        | 1        | 1        | 0        | 0        | 0        |           |



## Custom County View

- The last folder, “MEASURES,” contains six measures to reflect performance. Here is a description of each measure:
  - Placed All Month is the number of children who will need to be seen by month’s end, if they remain in care the entire month. This is a strong measure.
  - Visited is the number of children who have been visited during the month. This is a strong measure.
  - Visited In Placement is The Number Of Children Visited In Their Placement Setting. This is a strong measure.
  - Monthly Visitation Percentage is the percent of children who have been visited. The numerator is the number visited, and the denominator is the number needing visits. This is a strong measure.



# Custom County View

## “MEASURES”

- Placement Setting Visitation Percentage is the percent of children visited in their placement setting relative to the number of children needing a visit. The numerator is the number visited in their placement setting and the denominator is number placed all month. This is a weak measure, and should not be used to reflect performance. It is a weak measure, because it is strongly influenced by the number of children visited, which is not taken into mathematical consideration here.
- Percentage Of Visits In Setting is the percent of children visited in their placement setting. The numerator is the number visited in the placement setting and the denominator is the number visited. This is a strong measure.



## Custom County View

- Next : in the agency column, right click, and you will see a fly-out. Hide/show is one of the options. This is shown on the next screen.



# Custom County View

IBM Cognos PowerPlay Web Explorer Visitation - Monthly

Agency First Day of Month Visited? Visited in Placement Setting? RUN\_DATE MEASURES

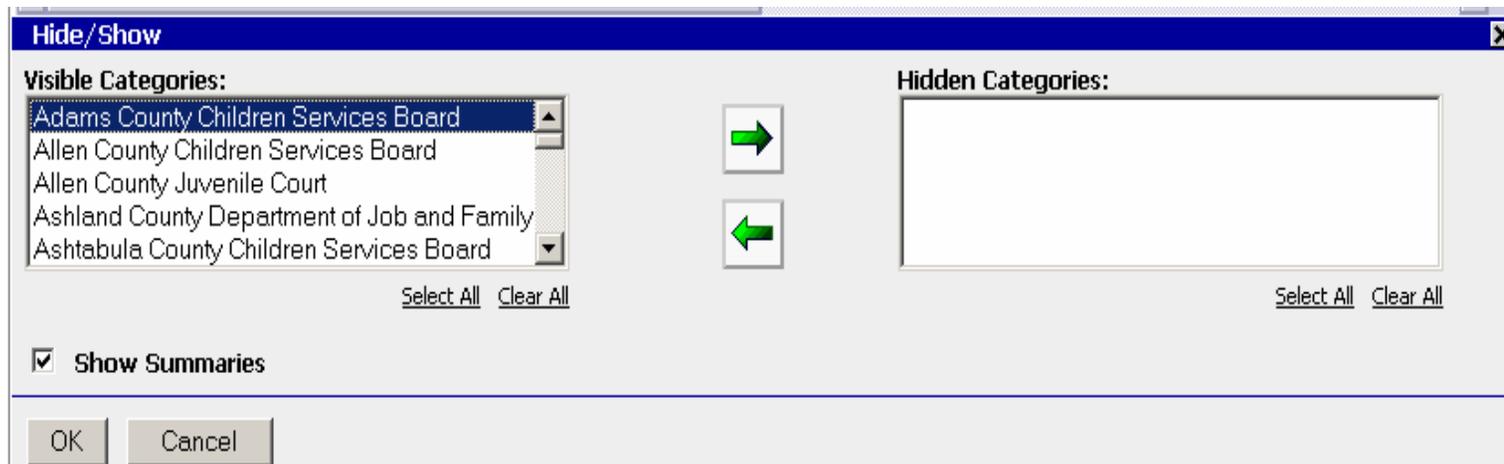
| Placed All Month as values                                  | 10/1/2010 | 9/1/2010 | 8/1/2010 | 7/1/2010 | 6/1/2010 | 5/1/2010 | 4/1/2010 | 3/1/2010 | 2/1/2010 | 1/1/2010 | 12/1/2010 |
|---|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| <b>Adams County Children Services Board</b>                 | 40        | 39       | 36       | 36       | 36       | 32       | 32       | 31       | 33       | 35       |           |
| <b>Allen County Children Services Board</b>                 | 99        | 97       | 95       | 86       | 85       | 79       | 78       | 74       | 72       | 66       |           |
| <b>Allen County Juvenile Court</b>                          | 3         | 3        | 4        | 3        | 3        | 2        | 3        | 3        | 1        | 1        |           |
| <b>Ashland County Department of Job and Family Services</b> |           | 67       | 69       | 72       | 66       | 75       | 82       | 78       | 78       | 76       |           |
| <b>Ashtabula County Children Services Board</b>             | 103       | 97       | 94       | 97       | 95       | 93       | 89       | 90       | 87       |          |           |
| <b>Ashtabula County Juvenile</b>                            | 0         | 0        | 0        | 0        | 1        | 1        | 1        | 0        | 0        | 0        |           |

Done Local intranet



# Custom County View

- Click on Hide/Show, And A Window Appears



- Under “Visible Categories,” click the “Select All” button; click the top green arrow to move everything to “Hidden Categories”.
- From “Hidden Categories”, click your PCSA’s name. Click the bottom green arrow.



# Custom County View

IBM Cognos PowerPlay Web Explorer      Visitation - Monthly      IBM.

Agency   First Day of Month   Visited?   Visited in Placement Setting?   RUN\_DATE   MEASURES

| Placed All Month as values  | 10/1/2010    | 9/1/2010     | 8/1/2010     | 7/1/2010     | 6/1/2010     | 5/1/2010     | 4/1/2010     | 3/1/2010     | 2/1/2010     | 1/1/2010     | 12/1/2009   |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------------|
| <a href="#">Clermont County Department of Job and Family Services</a> | 279          | 280          | 266          | 258          | 271          | 269          | 269          | 268          | 254          | 252          | 25          |
| <a href="#">Clermont County Juvenile Court</a>                        | 10           | 9            | 7            | 7            | 7            | 6            | 5            | 5            | 5            | 4            |             |
| <b>Agency</b>   | <b>11799</b> | <b>11400</b> | <b>11151</b> | <b>11163</b> | <b>11120</b> | <b>11107</b> | <b>11022</b> | <b>10854</b> | <b>10874</b> | <b>10876</b> | <b>1099</b> |



# Custom County View

- Next: on the left panel, left click the yellow MEASURES tab, and drag it to the area, dashed circled until the column/cell boarder becomes shaded and release the mouse button.

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Agency First Day of Month Visited? Visited in Placement Setting? RUN\_DATE MEASURES

| Placed All Month as values                            | 10/1/2010 | 9/1/2010 | 8/1/2010 | 7/1/2010 | 6/1/2010 | 5/1/2010 | 4/1/2010 | 3/1/2010 | 2/1/2010 | 1/1/2010 | 12/1/2009 |
|---|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Clermont County Department of Job and Family Services | 279       | 280      | 266      | 258      | 271      | 269      | 269      | 268      | 254      | 252      | 251       |
| Clermont County Juvenile Court                        | 10        | 9        | 7        | 7        | 7        | 6        | 5        | 5        | 5        | 4        | 4         |
| Agency  | 11799     | 11400    | 11151    | 11163    | 11120    | 11107    | 11022    | 10854    | 10874    | 10876    | 10999     |

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values



# Custom County View

- The result shows a variety of visitation counts and percents for your PCSA, and perhaps for your Juvenile Court. This is the custom view you will need to save.
- Next: to save it, click the disk icon on the bottom menu. The “Save As” screen appears.

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Agency | First Day of Month | Visited? | Visited in Placement Setting? | RUN\_DATE | MEASURES

| MEASURES as values                                    |   | 10/1/2010 | 9/1/2010 | 8/1/2010 | 7/1/2010 | 6/1/2010 | 5/1/2010 | 4/1/2010 | 3/1/2010 | 2/1/2010 | 1/1/2010 |
|---|---|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Clermont County Department of Job and Family Services | Placed All Month                        | 279       | 280      | 266      | 258      | 271      | 269      | 269      | 268      | 254      |          |
|   | Visited                                 | 0         | 236      | 241      | 220      | 243      | 237      | 212      | 209      | 208      |          |
|   | Visited in Placement Setting            | 0         | 226      | 231      | 207      | 224      | 219      | 194      | 186      | 193      |          |
|   | Monthly Visitation Percentage           | 0.00%     | 84.29%   | 90.60%   | 85.27%   | 89.67%   | 88.10%   | 78.81%   | 77.99%   | 81.89%   |          |
|   | Placement Setting Visitation Percentage | 0.00%     | 80.71%   | 86.84%   | 80.23%   | 82.66%   | 81.41%   | 72.12%   | 69.40%   | 75.98%   |          |
|   | Percentage of Visits in Setting         | 0         | 95.76%   | 95.85%   | 94.09%   | 92.18%   | 92.41%   | 91.51%   | 89.00%   | 92.79%   |          |
| MEASURES  | NA                                      | NA        | NA       | NA       | NA       | NA       | NA       | NA       | NA       | NA       |          |
| Clermont County Juvenile Court                        | Placed All Month                        | 10        | 9        | 7        | 7        | 7        | 6        | 5        | 5        | 5        |          |
|   | Visited                                 | 0         | 1        | 1        | 1        | 0        | 0        | 0        | 0        | 0        |          |
|   | Visited in Placement Setting            | 0         | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |          |
|   | Monthly Visitation Percentage           | 0.00%     | 11.11%   | 14.29%   | 14.29%   | 0.00%    | 0.00%    | 0.00%    | 0.00%    | 0.00%    |          |

Bottom menu icons: Save (disk icon), Print, Refresh, etc.



# Custom County View

- Modify the name of your view
- Click “Select My Folders”
- Click OK

Save As

Specify a name and location for this entry.

Name:  
visitation - Monthly

Description:  
Visitation - Monthly

Screen tip:

Location:  
None  
[Select another location...](#) [Select My Folders](#)

OK Cancel

Done Local intranet



# Custom County View

- Click the return to source icon

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Agency | First Day of Month | Visited? | Visited in Placement Setting? | RUN\_DATE | MEASURES

| MEASURES as values   |  | 10/1/2010 | 9/1/2010 | 8/1/2010 | 7/1/2010 | 6/1/2010 | 5/1/2010 | 4/1/2010 | 3/1/2010 | 2/1/2010 | 1/1/2010 |
|--|--|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| <b>Clermont County Department of Job and Family Services</b> | <b>Placed All Month</b>                        | 279       | 280      | 266      | 258      | 271      | 269      | 269      | 268      | 254      |          |
|  | <b>Visited</b>                                 | 0         | 236      | 241      | 220      | 243      | 237      | 212      | 209      | 208      |          |
|  | <b>Visited in Placement Setting</b>            | 0         | 226      | 231      | 207      | 224      | 219      | 194      | 186      | 193      |          |
|  | <b>Monthly Visitation Percentage</b>           | 0.00%     | 84.29%   | 90.60%   | 85.27%   | 89.67%   | 88.10%   | 78.81%   | 77.99%   | 81.89%   |          |
|  | <b>Placement Setting Visitation Percentage</b> | 0.00%     | 80.71%   | 86.84%   | 80.23%   | 82.66%   | 81.41%   | 72.12%   | 69.40%   | 75.98%   |          |
|  | <b>Percentage of Visits in Setting</b>         | 0         | 95.76%   | 95.85%   | 94.09%   | 92.18%   | 92.41%   | 91.51%   | 89.00%   | 92.79%   |          |
| <b>MEASURES</b>  |  | NA        | NA       | NA       | NA       | NA       | NA       | NA       | NA       | NA       |          |
| <b>Clermont County Juvenile Court</b>                        | <b>Placed All Month</b>                        | 10        | 9        | 7        | 7        | 7        | 6        | 5        | 5        | 5        |          |
|  | <b>Visited</b>                                 | 0         | 1        | 1        | 1        | 0        | 0        | 0        | 0        | 0        |          |
|  | <b>Visited in Placement Setting</b>            | 0         | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |          |
|  | <b>Monthly Visitation Percentage</b>           | 0.00%     | 11.11%   | 14.29%   | 14.29%   | 0.00%    | 0.00%    | 0.00%    | 0.00%    | 0.00%    |          |

Return to source icon circled in red.



# Custom County View

The screenshot shows the Cognos Connection web interface. At the top, there is a navigation bar with the following items: **Cognos Connection**, [Event Studio](#), [Query Studio](#), [Analysis Studio](#), and [Report Studio](#). Below this, the user **Roger Ward** is logged in, with [Log On](#) and [Log Off](#) links. A home button and [Tools](#) / [Help](#) dropdown menus are also present. The main navigation area includes [Public Folders](#) and [My Folders](#), with the latter being circled in red. Below the navigation, there is a toolbar with various icons for file operations. The main content area displays a list of folders under the heading **Public Folders**. The list is organized into two sections, each with its own 'Entries' control (1-4 and 1-2). The first section contains four folders:

| <input type="checkbox"/> | Name  | Modified                      | Actions                 |
|--------------------------|---|-------------------------------|-------------------------|
| <input type="checkbox"/> | <a href="#">GO Sales and Retailers</a>          | July 12, 2010 12:53:32 PM     | <a href="#">More...</a> |
| <input type="checkbox"/> | <a href="#">OCF - SACWIS - DART</a>             | September 15, 2010 3:48:59 PM | <a href="#">More...</a> |
| <input type="checkbox"/> | <a href="#">OCF - SACWIS - DART Testing</a>     | September 28, 2010 8:38:42 AM | <a href="#">More...</a> |
| <input type="checkbox"/> | <a href="#">OCF - SACWIS Management Reports</a> | September 16, 2010 4:18:15 PM | <a href="#">More...</a> |

The second section contains two folders:

|                          |   |                                     |                         |
|--------------------------|---|-------------------------------------|-------------------------|
| <input type="checkbox"/> | <a href="#">OCF - Office of Children and Families</a> | Friday, August 20, 2010 04:34:53 PM | <a href="#">More...</a> |
| <input type="checkbox"/> | <a href="#">Guide to Documentation</a>                | Friday, August 20, 2010 03:21:37 PM | <a href="#">More...</a> |

Click On My Folders



# Managing Visitation at the Beginning of the Month

Cognos Connection interface showing the 'My Folders' section. The 'My Folders' tab is circled in red. Below it, a table lists folders:

| Name                                 | Modified                      | Actions |
|--------------------------------------|-------------------------------|---------|
| CFSR                                 | September 16, 2010 3:50:10 PM | More... |
| Clermont County Visitation - Monthly | October 6, 2010 12:12:36 PM   | More... |

Let's use the custom view to find out the Number of visits that need to be done, and the Number of visits per caseworker.

Click on your custom view.



# Managing Visitation at the Beginning of the Month

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Agency | First Day of Month | Visited? | Visited in Placement Setting? | RUN\_DATE | MEASURES

| MEASURES as values                                    |   | 10/1/2010 | 9/1/2010 | 8/1/2010 | 7/1/2010 | 6/1/2010 | 5/1/2010 | 4/1/2010 | 3/1/2010 | 2/1/2010 | 1/1/2010 |
|---|---|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Clermont County Department of Job and Family Services | Placed All Month                        | 279       | 280      | 266      | 258      | 271      | 269      | 269      | 268      | 254      |          |
|   | Visited                                 | 0         | 236      | 241      | 220      | 243      | 237      | 212      | 209      | 208      |          |
|   | Visited in Placement Setting            | 0         | 226      | 231      | 207      | 224      | 219      | 194      | 186      | 193      |          |
|   | Monthly Visitation Percentage           | 0.00%     | 84.29%   | 90.60%   | 85.27%   | 89.67%   | 88.10%   | 78.81%   | 77.99%   | 81.89%   |          |
|   | Placement Setting Visitation Percentage | 0.00%     | 80.71%   | 86.84%   | 80.23%   | 82.66%   | 81.41%   | 72.12%   | 69.40%   | 75.98%   |          |
|   | Percentage of Visits in Setting         | 0         | 95.76%   | 95.85%   | 94.09%   | 92.18%   | 92.41%   | 91.51%   | 89.00%   | 92.79%   |          |
| MEASURES  |   | NA        | NA       | NA       | NA       | NA       | NA       | NA       | NA       | NA       |          |
| Clermont County Juvenile Court                        | Placed All Month                        | 10        | 9        | 7        | 7        | 7        | 6        | 5        | 5        | 5        |          |
|   | Visited                                 | 0         | 1        | 1        | 1        | 0        | 0        | 0        | 0        | 0        |          |
|   | Visited in Placement Setting            | 0         | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |          |
|   | Monthly Visitation Percentage           | 0.00%     | 11.11%   | 14.29%   | 14.29%   | 0.00%    | 0.00%    | 0.00%    | 0.00%    | 0.00%    |          |



# Managing Visitation at the Beginning of the Month

IBM Cognos PowerPlay Web Explorer Visitation - Monthly

Navigation: Clermont County Department of Job and Fa... 10/1/2010 No Visited in Placement Setting? RUN\_DATE

| MEASURES as values  |                                  | 10/1/2010 |
|---|----------------------------------|-----------|
| <a href="#">Clermont County Department of Job and Family Services</a> | <a href="#">Placed All Month</a> | 279       |
|   | MEASURES                         | NA        |
| <b>Clermont County Department of Job and Family Services</b>          |                                  | NA        |

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values

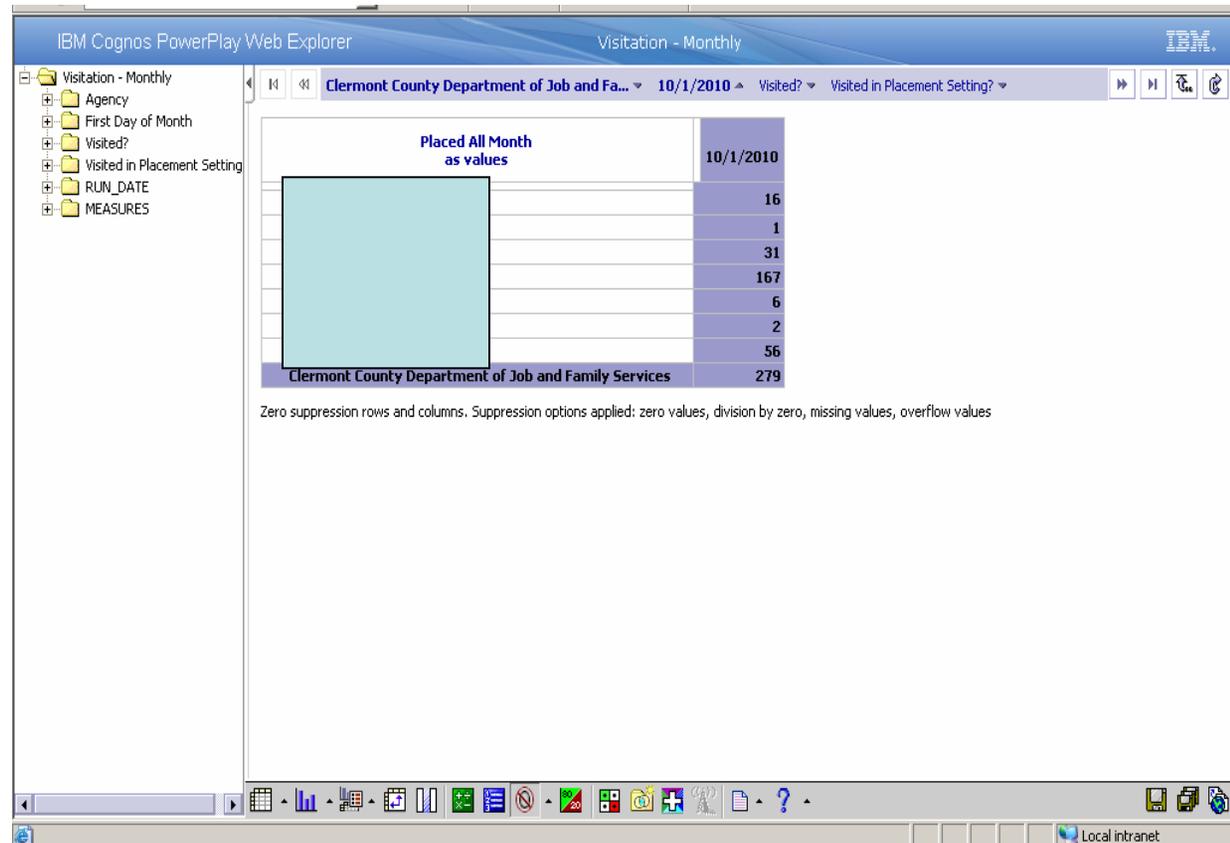
- Click on the PCSA label





# Managing Visitation at the Beginning of the Month

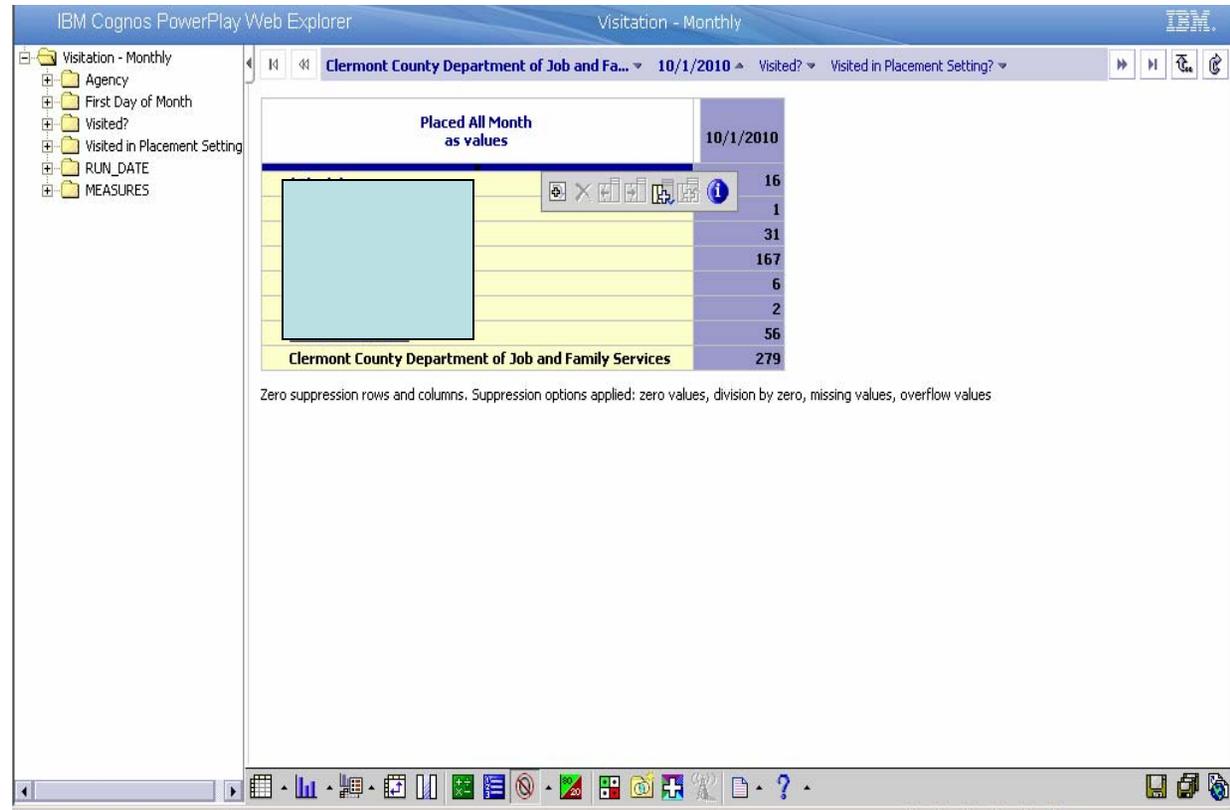
- We know there are 279 required visits, distribution across supervisors. It would be very helpful to know the number of visits per caseworker within each supervisor.





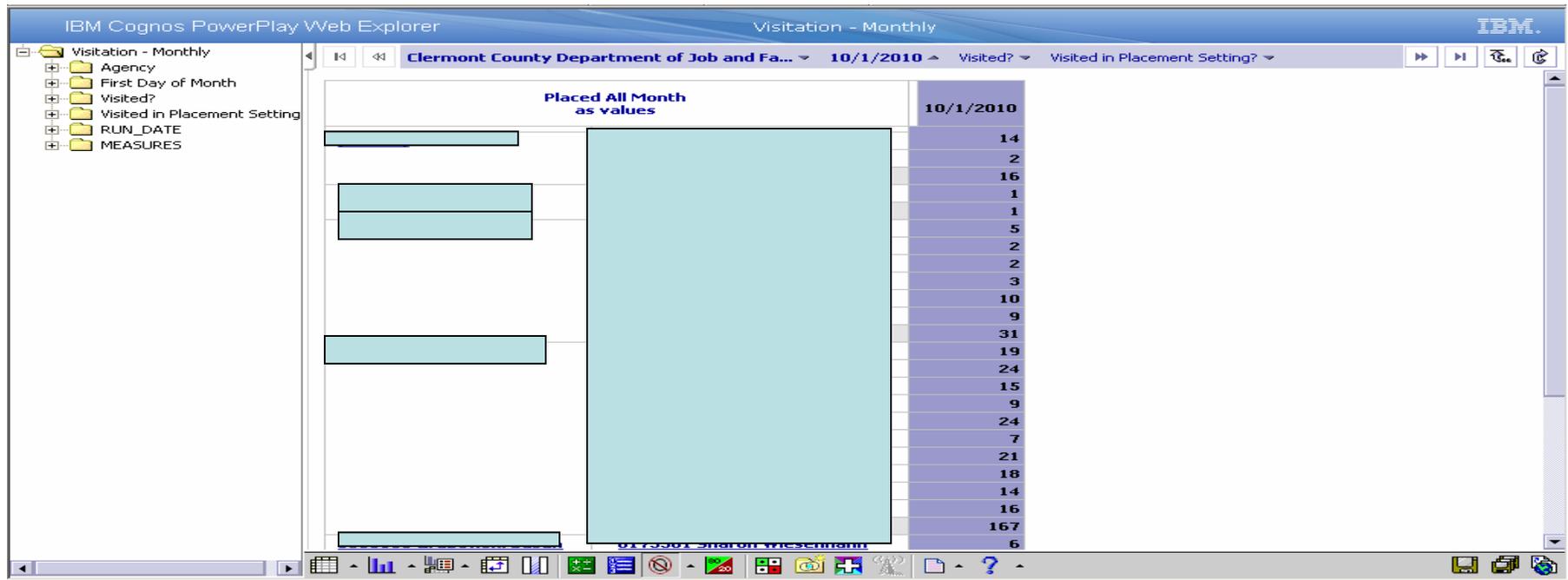
# Managing Visitation at the Beginning of the Month

- Next: to obtain this distribution, place the cursor between the narrow double horizontal line under the label “Placed All Month as Values.” When the mouse hovers the area, it will shade.
- In the shaded area, right click. A screen, similar to Figure \_\_, will appear. Click the first icon on the left, and the results are shown





# Managing Visitation at the Beginning of the Month





# Managing Visitation at the Beginning of the Month

- From here, you may want to identify the worker who needs to do the most visits and a list of those children.
- To obtain this detail, click on the worker's name, and then click the ' ' on the bottom menu. A report appears with detailed data



| Person ID | Month | First Name | Last Name | Birth Date | Visited? | Visited in Placement Setting? | Case ID | Agency | Responsible Worker | Supervisor | Run Date |
|-----------|-------|------------|-----------|------------|----------|-------------------------------|---------|--------|--------------------|------------|----------|
|-----------|-------|------------|-----------|------------|----------|-------------------------------|---------|--------|--------------------|------------|----------|



# Managing Visitation throughout the Month

- The above discussion guides planning at the beginning of the month. How can a director manage visitation throughout the month?
- Next: let's begin by going to my folders, and opening your custom visitation report in "My Folders"

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Agency First Day of Month Visited? Visited in Placement Setting? RUN\_DATE MEASURES

| MEASURES as values                                    |   | 10/1/2010 | 9/1/2010 | 8/1/2010 | 7/1/2010 | 6/1/2010 | 5/1/2010 | 4/1/2010 | 3/1/2010 | 2/1/2010 | 1/1/2010 |
|---|---|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Clermont County Department of Job and Family Services | Placed All Month                        | 279       | 280      | 266      | 258      | 271      | 269      | 269      | 268      | 254      |          |
|   | Visited                                 | 0         | 236      | 241      | 220      | 243      | 237      | 212      | 209      | 208      |          |
|   | Visited in Placement Setting            | 0         | 226      | 231      | 207      | 224      | 219      | 194      | 186      | 193      |          |
|   | Monthly Visitation Percentage           | 0.00%     | 84.29%   | 90.60%   | 85.27%   | 89.67%   | 88.10%   | 78.81%   | 77.99%   | 81.89%   |          |
|   | Placement Setting Visitation Percentage | 0.00%     | 80.71%   | 86.84%   | 80.23%   | 82.66%   | 81.41%   | 72.12%   | 69.40%   | 75.98%   |          |
|   | Percentage of Visits in Setting         | 0         | 95.76%   | 95.85%   | 94.09%   | 92.18%   | 92.41%   | 91.51%   | 89.00%   | 92.79%   |          |
| MEASURES  | NA                                      | NA        | NA       | NA       | NA       | NA       | NA       | NA       | NA       | NA       |          |
| Clermont County Juvenile Court                        | Placed All Month                        | 10        | 9        | 7        | 7        | 7        | 6        | 5        | 5        | 5        |          |
|   | Visited                                 | 0         | 1        | 1        | 1        | 0        | 0        | 0        | 0        | 0        |          |
|   | Monthly Visitation Percentage           | 0.00%     | 11.11%   | 14.29%   | 14.29%   | 0.00%    | 0.00%    | 0.00%    | 0.00%    | 0.00%    |          |
|   | MEASURES                                | NA        | NA       | NA       | NA       | NA       | NA       | NA       | NA       | NA       | NA       |
| Agency  |   | NA        | NA       | NA       | NA       | NA       | NA       | NA       | NA       | NA       |          |

Done Local intranet



# Managing Visitation throughout the Month

- Next: click on the most recent month. Thus far, there were 280 required visits for the PCSA, and 236 had been completed, and 226 children were seen in their placements. Let's reformat the report.

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Agency 9/1/2010 Visited? Visited in Placement Setting? RUN\_DATE MEASURES

|  | MEASURES as values                             | 9/1/2010 |
|--|--|----------|
| <b>Clermont County Department of Job and Family Services</b> | <b>Placed All Month</b>                        | 280      |
|  | <b>Visited</b>                                 | 236      |
|  | <b>Visited in Placement Setting</b>            | 226      |
|  | <b>Monthly Visitation Percentage</b>           | 84.29%   |
|  | <b>Placement Setting Visitation Percentage</b> | 80.71%   |
|  | <b>Percentage of Visits in Setting</b>         | 95.76%   |
|  | <b>MEASURES</b>                                | NA       |
| <b>Clermont County Juvenile Court</b>                        | <b>Placed All Month</b>                        | 9        |
|  | <b>Visited</b>                                 | 1        |
|  | <b>Monthly Visitation Percentage</b>           | 11.11%   |
|  | <b>MEASURES</b>                                | NA       |
| <b>Agency</b>  | <b>MEASURES</b>                                | NA       |

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values

Placed All Month

Local intranet



# Managing Visitation throughout the Month

- Next: click on the label “Placed All Month” and hold it, while dragging it to the column labeled with a date, and release the click. As shown below, the measures will now be listed as columns, rather than rows.

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Agency 9/1/2010 Visited? Visited in Placement Setting? RUN\_DATE MEASURES

| MEASURES as values                                    |          | Placed All Month | Visited     | Visited in Placement Setting | Monthly Visitation Percentage | Placement Setting Visitation Percentage | Percentage of Visits in Setting | MEASURES  |
|---|----------|------------------|-------------|------------------------------|-------------------------------|---|---------------------------------|-----------|
| Clermont County Department of Job and Family Services | 9/1/2010 | 280              | 236         | 226                          | 84.29%                        | 80.71%                                  | 95.76%                          | NA        |
| Clermont County Juvenile Court                        | 9/1/2010 | 9                | 1           | 0                            | 11.11%                        | 0.00%                                   | 0.00%                           | NA        |
| <b>Agency</b>   |          | <b>11400</b>     | <b>9289</b> | <b>7662</b>                  | <b>81.48%</b>                 | <b>67.21%</b>                           | <b>82.48%</b>                   | <b>NA</b> |

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values



# Managing Visitation throughout the Month

- Next: still focusing on the PCSA, click twice on the PCSA's name and the performance within each supervisor's unit will be displayed. Why click twice? The first click will filter on the PCSA, and the second click will drill down to the supervisor level.

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Clermont County Department of Job and Fa... 9/1/2010 Visited? Visited in Placement Setting? RUN\_DATE

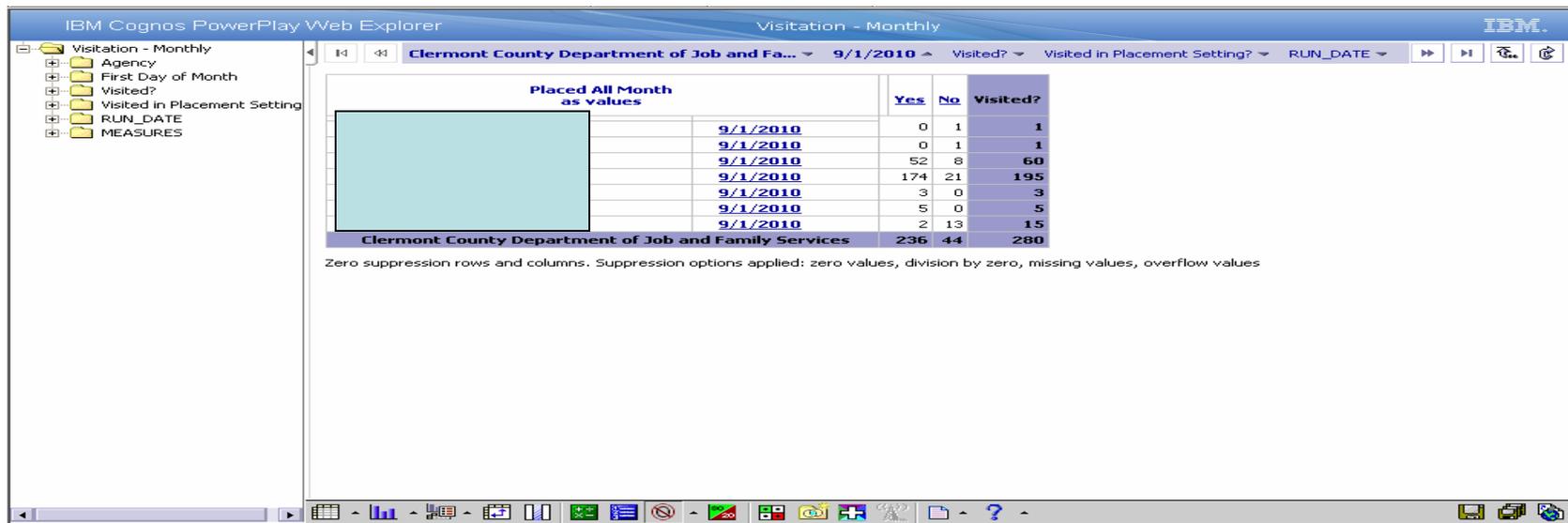
| MEASURES as values   | Placed All Month | Visited    | Visited in Placement Setting | Monthly Visitation Percentage | Placement Setting Visitation Percentage | Percentage of Visits in Setting | MEASURES  |
|--|------------------|------------|------------------------------|-------------------------------|---|---------------------------------|-----------|
| 9/1/2010   | 1                | 0          | 0                            | 0.00%                         | 0.00%                                   | /0                              | NA        |
| 9/1/2010   | 1                | 0          | 0                            | 0.00%                         | 0.00%                                   | /0                              | NA        |
| 9/1/2010   | 60               | 52         | 52                           | 86.67%                        | 86.67%                                  | 100.00%                         | NA        |
| 9/1/2010   | 195              | 174        | 165                          | 89.23%                        | 84.62%                                  | 94.83%                          | NA        |
| 9/1/2010   | 3                | 3          | 3                            | 100.00%                       | 100.00%                                 | 100.00%                         | NA        |
| 9/1/2010   | 5                | 5          | 4                            | 100.00%                       | 80.00%                                  | 80.00%                          | NA        |
| 9/1/2010   | 15               | 2          | 2                            | 13.33%                        | 13.33%                                  | 100.00%                         | NA        |
| <b>Clermont County Department of Job and Family Services</b> | <b>280</b>       | <b>236</b> | <b>226</b>                   | <b>84.29%</b>                 | <b>80.71%</b>                           | <b>95.76%</b>                   | <b>NA</b> |

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values

Local intranet

# Managing Visitation throughout the Month

- Next: from the left panel, click and drag the yellow “Visited?” folder to the middle of the columns. Remember that the “Visited” column is different than the “Visited?” yellow folder. The former is the number of children who were visited, and the latter shows the number of children who were visited (Yes) and the number of children who have not been visited (No). Here you will see 44 children still need to be visited.



Placed All Month as values

|  | Yes        | No        | Visited?   |
|--|------------|-----------|------------|
| 9/1/2010   | 0          | 1         | 1          |
| 9/1/2010   | 0          | 1         | 1          |
| 9/1/2010   | 52         | 8         | 60         |
| 9/1/2010   | 174        | 21        | 195        |
| 9/1/2010   | 3          | 0         | 3          |
| 9/1/2010   | 5          | 0         | 5          |
| 9/1/2010   | 2          | 13        | 15         |
| <b>Clermont County Department of Job and Family Services</b> | <b>236</b> | <b>44</b> | <b>280</b> |

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values



# Managing Visitation throughout the Month

- Next: let's delete the date column, since it provides no useful information. Place the cursor in the area between the two narrow lines above the first date, and right click. Select delete.

The screenshot shows the IBM Cognos PowerPlay Web Explorer interface. The main window displays a table titled "Placed All Month as values" with columns "Yes", "No", and "Visited?". The table data is as follows:

|  | Yes        | No        | Visited?   |
|--|------------|-----------|------------|
| 9/1/2010   | 0          | 1         | 1          |
| 9/1/2010   | 0          | 1         | 1          |
| 9/1/2010   | 52         | 8         | 60         |
| 9/1/2010   | 74         | 21        | 195        |
| 9/1/2010   | 3          | 0         | 3          |
| 9/1/2010   | 5          | 0         | 5          |
| 9/1/2010   | 2          | 13        | 15         |
| <b>Clermont County Department of Job and Family Services</b> | <b>236</b> | <b>44</b> | <b>280</b> |

A context menu is open over the first date cell, with the "Delete" option selected. The menu options are: Expand, Delete, Swap Left, Swap Right, Down a Level, Up a Level, and Explain. The "Delete" option is highlighted in blue.

Below the table, a message reads: "Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values".

The interface includes a navigation bar at the top with filters for "Clermont County Department of Job and Fa...", "9/1/2010", "Visited?", "Visited in Placement Setting?", and "RUN\_DATE". A left-hand pane shows a folder tree with "Visitation - Monthly" expanded, containing sub-folders for "Agency", "First Day of Month", "Visited?", "Visited in Placement Setting", "RUN\_DATE", and "MEASURES".



# Managing Visitation throughout the Month

- Next: since we want to focus on children who need a visit to occur before the end of the month, click “No”.

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Clermont County Department of Job and Fa... 9/1/2010 No Visited in Placement Setting? RUN\_DATE

| Placed All Month as values                                   | No        |
|--|-----------|
|  | 1         |
|  | 1         |
|  | 8         |
|  | 21        |
|  | 13        |
| <b>Clermont County Department of Job and Family Services</b> | <b>44</b> |

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values.



# Managing Visitation throughout the Month

- With so many children needing visits, it would be useful to have caseworker information added to the report.
- Next: right click the area between the double lines, and choose expand.

IBM Cognos PowerPlay Web Explorer

Visitation - Monthly

Clermont County Department of Job and Fa... 9/1/2010 No Visited in Placement Setting? RUN\_DATE

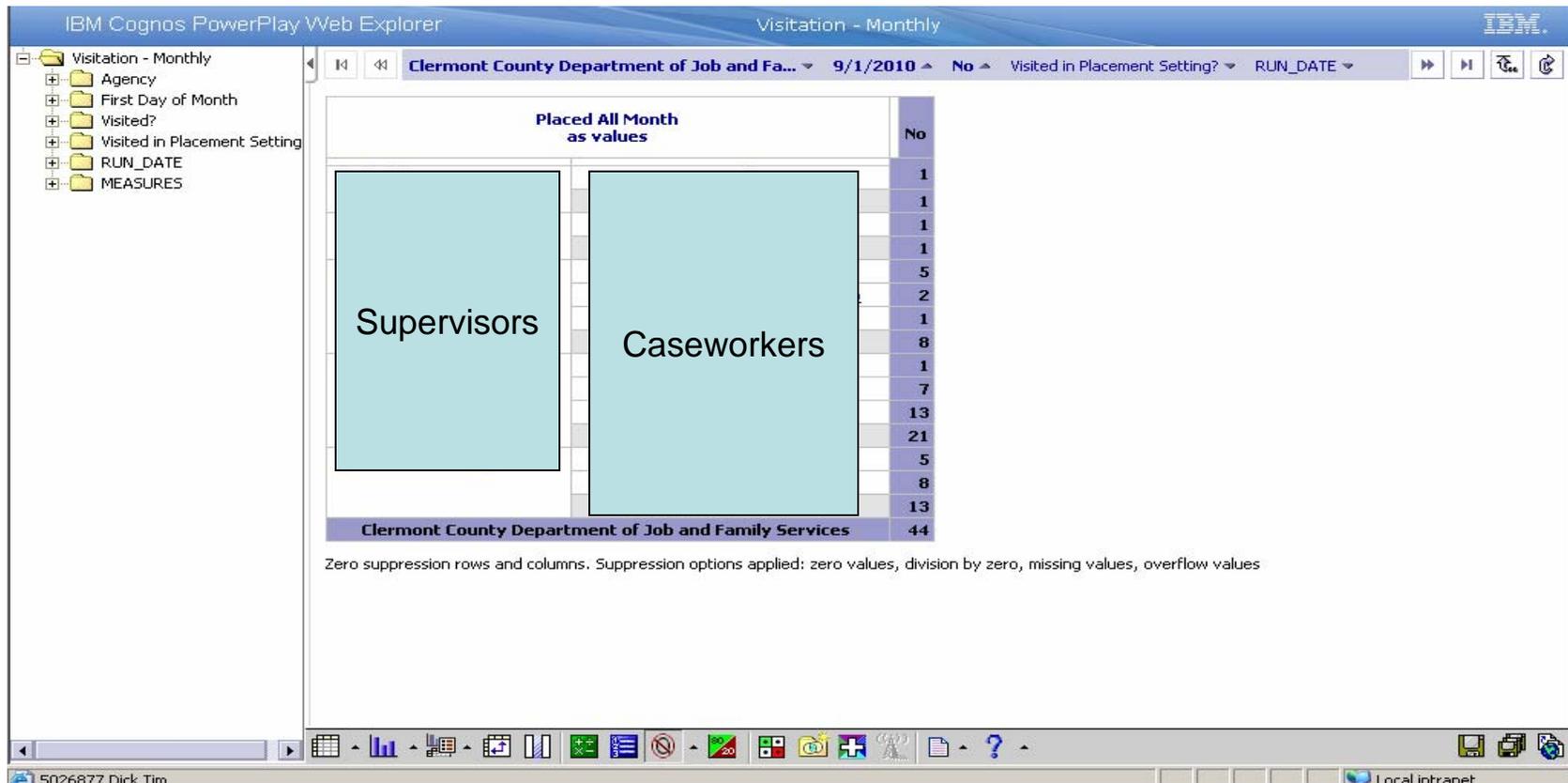
| Placed All Month as values |  | No |
|----------------------------|--|----|
|                            |  | 1  |
|                            |  | 1  |
|                            |  | 8  |
|                            |  | 21 |
|                            |  | 13 |
|                            |  | 44 |

Zero suppression rows and columns. Suppression zero values, division by zero, missing values, overflow values



# Managing Visitation throughout the Month

- Your screen should now look like this.





# Managing Visitation throughout the Month

- At this point, it might be useful to either click on a supervisor's and caseworker's name to obtain a detailed list of children in need of a visit.
- Next: to accomplish this simple task, you can click on a supervisor's or caseworker's name and then click the “ ” icon on the  bottom menu.
- We will not show the detailed report to protect confidentiality, however the report's frame is below.

Cognos Viewer - Monthly Visitation DT Report Studio

Roger Ward [Log On](#) [Log Off](#) ↑ ← About



## Monthly Visitation Detail Report

| Person ID | Month | First Name | Last Name | Birth Date | Visited? | Visited in Placement Setting? | Case ID | Agency | Responsible Worker | Supervisor | Run Date |
|-----------|-------|------------|-----------|------------|----------|-------------------------------|---------|--------|--------------------|------------|----------|
|-----------|-------|------------|-----------|------------|----------|-------------------------------|---------|--------|--------------------|------------|----------|



# How Should a Visit be Recorded in SACWIS so It Will Count as a Visit?

- Face To Face - child visited during the month [any location]
  - Identify the following:
    - Start Activity Date; Responsible Worker; Contact Type; Case Category; Category; Sub Category; Location Type; And Case Participants = Child Associated To The AL With A Status Of 'Completed'.



# How Should a Visit be Recorded in SACWIS so It Will Count as a Visit?

- Child Visited in the Placement Setting
  - For each & every Month identify:
    - Start Activity Date; (for current month in focus)
    - Responsible Worker;
    - **Contact Type; (must equal 'Face to Face')**
    - Case Category; Ongoing
    - Category; Ongoing Visits
    - Sub Category; Ongoing Monthly
    - **Location Type; (must equal 'Placement Setting')**
    - **Case Participants (Child); where 'Contact Status' = Completed**
    - **Placement Providers; where 'Contact Status' = Completed, and**
    - **Activity State = Completed**

<http://www.webetools.com/drc/users/kb.php?op=10716>





## Monthly Visitation Recap

- To manage visitation compliance, we need to think in two ways: short-term and long term.
  - The short-term view empowers the director to track (1) what needs to be done this month, and (2) the month's current performance. We will now discuss how a county director can use the long-term view thinking to determine progress toward the Federal target.
  - In long-term view thinking, we view visitation within the Federal Fiscal Year (October 1 through September 30). ACF says a state is successful if a certain percent (80% in FFY2010, and 90% in FFY2011), of children are visited every single full month they are in care.
- For a child who enters care on January 2 and leaves care on February 27, that child is not counted in this measure, because the child was not in care for any full month. Granted, the child was in care for longer than 30 days, but not for a full calendar month. Only placements spanning an entire calendar month count.



# Visitation Annual Report

- The visitation annual report tells you, your county's annual visitation compliance rate for FFY10
- The only view to focus on at this time is, where the time frame = 09/30/2010
- Contact Tim Doyle-Wenger and/or Roger Ward for help with this report
- The report is being modified to make it easier to use



# Visitation Annual Report

Your view should look like the following:

- **your agency with the measures displaying.**

Note: the BIC visitation report cubes are refreshed each weekend, and are available by 11 am on Mondays

| MEASURES as values                    | <u>Children</u> | <u>Placement Months</u> | <u>Visit Months</u> | <u>Visited in Placement Setting Months</u> | <u>Children Visited All Months</u> | <u>Percentage of Children Visited All Months</u> | <u>Percentage of Visits in Placement Setting</u> |
|---------------------------------------|-----------------|-------------------------|---------------------|--|------------------------------------|--|--|
| <u>County Children Services Board</u> | 54              | 419                     | 321                 | 310  | 45                                 | 83.33%   | 96.57%   |



# Targeted Technical Assistance for Achieving Compliance (80%)

- Open the visitation monthly report with only your agency displaying. Do not select a timeframe!

The screenshot shows a web-based report interface. On the left is a navigation pane with folders: Visitation - Monthly, Agency, First Day of Month, Visited?, Visited in Placement Setting, RUN\_DATE, and MEASURES. The main area displays a table with columns for dates from 10/1/2010 to 1/1/2011. The table has three rows: 'Placed All Month as values' (headers), 'County Children Services Board' (links), and 'County Children Services Board' (actual data). The data row is highlighted in blue.

| Placed All Month as values                     | <a href="#">10/1/2010</a> | <a href="#">9/1/2010</a> | <a href="#">8/1/2010</a> | <a href="#">7/1/2010</a> | <a href="#">6/1/2010</a> | <a href="#">5/1/2010</a> | <a href="#">4/1/2010</a> | <a href="#">3/1/2010</a> | <a href="#">2/1/2010</a> | <a href="#">1/1/2011</a> |
|--|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <a href="#">County Children Services Board</a> | 38                        | 39                       | 36                       | 36                       | 36                       | 32                       | 32                       | 31                       | 33                       |                          |
| County Children Services Board                 | 38                        | 39                       | 36                       | 36                       | 36                       | 32                       | 32                       | 31                       | 33                       |                          |



# Targeted Technical Assistance for Achieving Compliance (80%)

- Next: from the headings select the 'visited' dropdown error and select the value of 'no'.

o Explorer Visitation - Monthly

1 County Children Services Board First Day of Month Visited? Visited in Placement Setting? RUN\_DATE

| Placed All Month as values | 10/1/2010 | 9/1/2010 | 8/1/2010 | 7/1/2010 | 6/1/2010 | 5/1/2010 | 4/1/2010 | 3/1/2010 | 2/1/2010 | 1/1/2010 |
|----------------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
|                            |           |          |          |          |          |          |          |          |          |          |

Visited? dropdown menu options: Yes, No



# Targeted Technical Assistance for Achieving Compliance (80%)

- Next at the bottom of the screen select the plus button. This returns a list of children with each MISSED visit identified by month & year.
- For now, keep in mind we only want to focus on months in FFY10 (10/1/09 – 9/30/10)





# Targeted Technical Assistance for Achieving Compliance (80%)

- Next: we are going to create an Excel spreadsheet.

In the upper right hand corner locate the icon which has a 1 in the middle.

Select the dropdown button and select 'View In Excel Format 2002'.

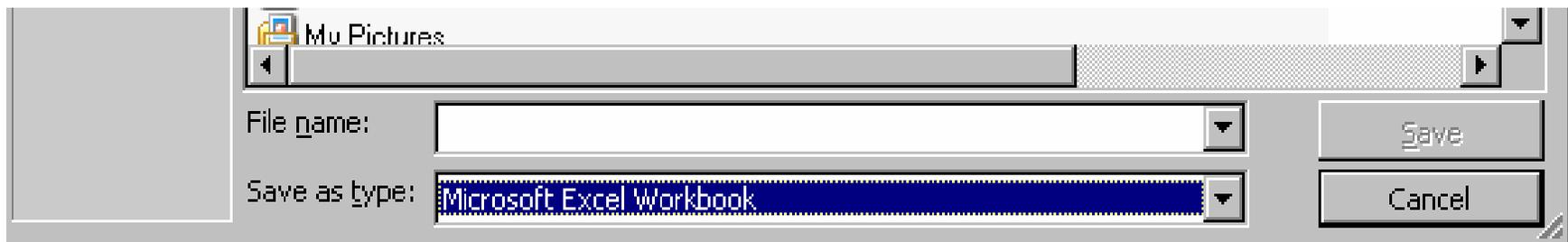
An Excel spreadsheet is created, you'll be Asked "What do you want to do? Select 'Open'.





# Targeted Technical Assistance for Achieving Compliance (80%)

- Next save the spreadsheet, where you can access it easily. Note: make sure you 'Save As Type' Microsoft Excel Workbook and File Name it as you like.





# Targeted Technical Assistance for Achieving Compliance (80%)

- Next: now we need to add a data filter to the Excel spreadsheet
  1. In the upper left corner of the spreadsheet, where the columns & rows intersect, Click in the corner box.

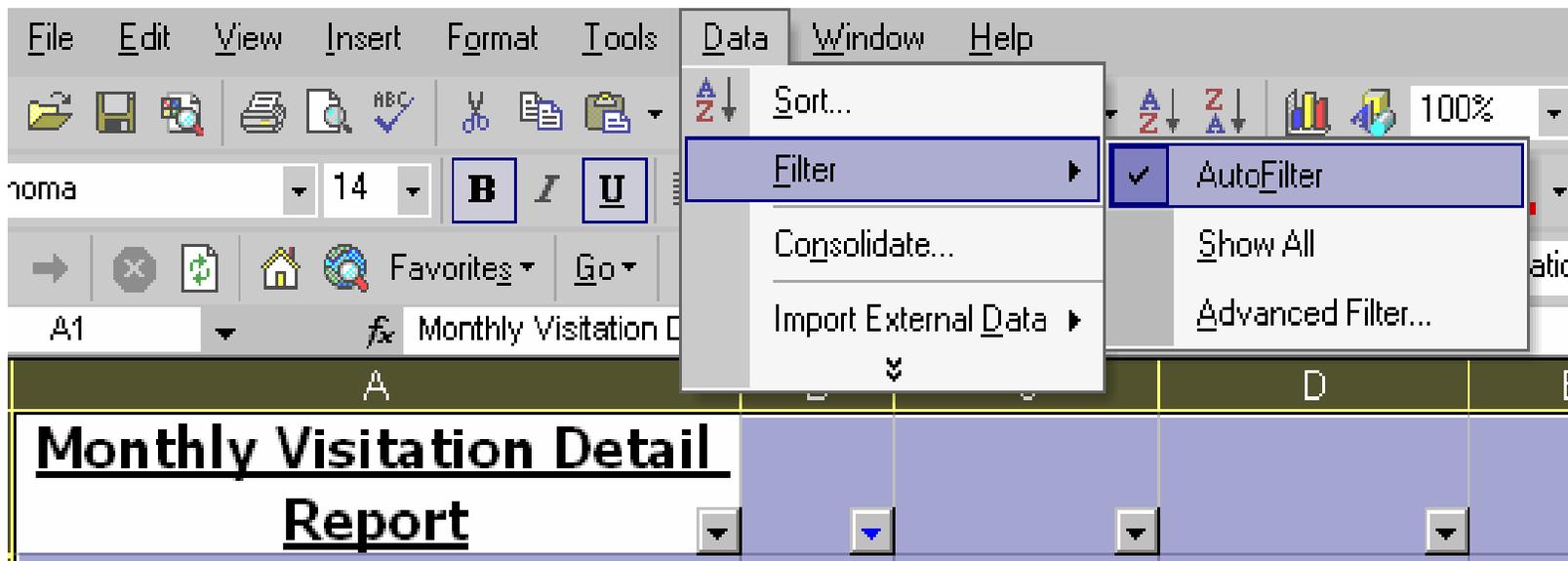
The screenshot shows an Excel spreadsheet with a table titled "Monthly Visitation Detail Report". The table has three columns: a column for row numbers (1, 5, 8), a column for visitation counts (369293, 399724), and a column for dates (Jan 20, Sep 20). The cell A1, which is the intersection of column A and row 1, is highlighted with a red circle. A dropdown arrow is visible in the bottom right corner of the table, indicating a data filter is applied.

|   | A                                       | B             |
|---|---|---------------|
| 1 | <b>Monthly Visitation Detail Report</b> |               |
| 5 |   | 369293 Jan 20 |
| 8 |   | 399724 Sep 20 |



# Targeted Technical Assistance for Achieving Compliance (80%)

- Next: with the rows & columns highlighted, from the menu across the top of the spreadsheet, select data, then filter, then autofilter. Note, each column now has a dropdown arrow.





## Targeted Technical Assistance for Achieving Compliance (80%)

- Next: from column B, select the dropdown arrow and select 'Custom'

| A  | B           |    |
|--|-------------|----|
| <b><u>Monthly Visitation Detail Report</u></b> |             |    |
| 3  | (Custom...) | Si |
| 3  | Jan 2009    | Du |
|  | Feb 2009    |    |



## Targeted Technical Assistance for Achieving Compliance (80%)

- Next: create the following filter, using the dropdown values for each field. Then select 'OK'. now only months for FFY10, where the child is missing a visit displays. These are the records you need to focus on to achieve compliance.

**Custom AutoFilter** [?] [X]

Show rows where:

|   |           |
|---|-----------|
| is greater than or equal to                                   | 10/1/2009 |
| <input checked="" type="radio"/> And <input type="radio"/> Or |           |
| is less than  | 10/1/2010 |

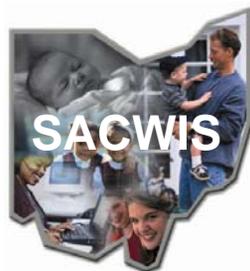
Use ? to represent any single character  
Use \* to represent any series of characters

OK Cancel



## Targeted Technical Assistance for Achieving Compliance (80%)

- For Assistance In Creating This Spreadsheet View, Please Contact Tim Doyle-wenger @ 614 387 8883.



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

**Local Best Practice**  
**Improving Visitation Compliance**  
**Hamilton County**  
Gaja Karyala & Kris Flinchum

**Ohio**

**Department of  
Job and Family Services**



# Hamilton County Improving Visitation Compliance

- SACWIS Team Provided Preliminary Visitation Data For FFY2009 Hamilton County Performance Was Only At 35% In Preliminary Draft
- County Review Commenced Immediately To Identify Themes
  - Visit Record Missing
  - Data Entry Error
  - Provided Feedback To SACWIS Team Regarding Suggested Changes To Queries (E.G. Subcategory)
- Identified Training Needs (More Support From SACWIS Team)
  - Agency Wide Tickler Tip Sheet
  - Individual Training Based On Performance
- Quarterly Review And Cleanup Of Data
- Staff Cleaned Up Their Own Records
  - Coding Errors
  - Un-recorded Visits
  - Focused On Current Year And Did Not Try To Address Data Cleanup From 2009



# Hamilton County Improving Visitation Compliance

- Development Of Ad-Hoc Report
  - Identified County Specific Needs For Information Delivery Regarding Visitation
    - Include All Kids In Custody, Regardless Of Placement
    - Identify If Youth Was AWOL And Which Dates For Any Record That Showed Out Of Compliance
    - Deliver Flexibility In The Parameters And Output-for Staff At Different Management Levels To Review
    - Identify Exactly Which Data Element Was Failing If Compliance Not Met Due To Inaccurate Recording
    - Incorporate Visit Compliance For More Than Just The Monthly Expectation
    - Program Area And SACWIS Experts Involved In Design
  - Testing Process Was Iterative-involved Line Managers In The Report Testing Process
  - Scope Began Small- With Most Engaged Managers; As Participation Expanded, Report Became More Detailed
  - Process Further Identified Needs/Priorities



# Hamilton County Improving Visitation Compliance

- Continued To Use BIC Report Quarterly While Our Report Was Being Developed-and Now
- Required Cleanup Tasked Quarterly, Then Reviewed Results With Program Area
- Process Further Identified Training Needs And Local Information Delivery Needs
- Results: Monthly Performance Improved From 50% Compliance To Consistently 90% Or Better
- Next Steps: Use Detailed Report To Better Address Training/Cleanup And Manage The Process



# Hamilton County Additional Visitation Quality Control Reports

- County Presentation Of Additional QA Reports To Improve And Tack Monthly Visits And SACWIS Data



# Hamilton County

## SACWIS Reports

- Placement Contact Compliance Report
- SSO SACWIS Reports
  - Menus
  - Agency Parameter
  - Agency Custody Report
- Making Reports Available To Other Counties
  - Contact Information



# Hamilton County

## Placement Contact Compliance Report

- Developed To Supplement And Support Our County's Management Of Required Visits Of Children In Agency Custody
- Includes All Children In Custody Regardless Of IV-E Reimbursability
- Has Date Parameters To Run For Visits Due During A Specified Time Frame
- Includes Initial 7 Day, 10 Day, 28 Day And Monthly Visits
- Provides The Total # Of Visits Completed And Calculates The % Of Visits Entered Accurately In SACWIS
- Completed Visit = Face To Face Activity Log With The Child In The Placement Setting
- Accurately Completed Visit = Entered In SACWIS Using The Correct Activity Log Category And Subcategory (Per The Activity Log Tickler Tip Sheet)
- Includes Activity Log Detail Data And AWOL Dates (Based On Leave)



# Placement Contact Compliance Report

Parameter Form

Report Example



**Placement Contact Compliance Report**  
 All Contacts Due Between 05/01/2010 and 06/30/2010  
 Activity Log Detail Included  
 Cases Assigned to [REDACTED]

Exit Reports Back

Selection Form

## Placement Contact Compliance Reports Description

Agency

Hamilton County JFS

Start Date\*

End Date\*

Section Chief

ALL

Supervisor

ALL

Worker

ALL

Visit Type

ALL

Include Activity Log Detail

Non Compliant Contacts Only

Clear

Execute

| Person ID  | Name       | Placement Type / Date(s)<br>Provider Name | Visit Type     | Due By     | Complete? | Accurate? | Activity Date | Category<br>SubCategory                 |
|------------|------------|---|----------------|------------|-----------|-----------|---------------|---|
| [REDACTED] | [REDACTED] | CFH 08/11/2009 -<br>[REDACTED]            | Monthly        | 05/31/2010 | Y         | Y         | 05/27/2010    | Ongoing Visits<br>Ongoing monthly visit |
| [REDACTED] | [REDACTED] | [REDACTED]                                | Monthly        | 06/30/2010 | Y         | Y         | 06/30/2010    | Ongoing Visits<br>Ongoing monthly visit |
| [REDACTED] | [REDACTED] | CFH 08/11/2009 -<br>[REDACTED]            | Monthly        | 05/31/2010 | Y         | Y         | 05/27/2010    | Ongoing Visits<br>Ongoing monthly visit |
| [REDACTED] | [REDACTED] | [REDACTED]                                | Monthly        | 06/30/2010 | Y         | Y         | 06/30/2010    | Ongoing Visits<br>Ongoing monthly visit |
| [REDACTED] | [REDACTED] | CAR 09/07/2009 -<br>[REDACTED]            | Monthly        | 05/31/2010 | Y         | Y         | 05/11/2010    | Ongoing Visits<br>Ongoing monthly visit |
| [REDACTED] | [REDACTED] | [REDACTED]                                | Monthly        | 06/30/2010 | Y         | Y         | 06/14/2010    | Ongoing Visits<br>Ongoing monthly visit |
| [REDACTED] | [REDACTED] | CAR 09/17/2009 - 06/23/2010<br>[REDACTED] | Monthly        | 05/31/2010 | Y         | Y         | 05/17/2010    | Ongoing Visits<br>Ongoing monthly visit |
| [REDACTED] | [REDACTED] | CFH 06/23/2010 -<br>[REDACTED]            | Initial 7 Day  | 06/30/2010 | Y         | Y         | 06/30/2010    | Ongoing Visits<br>Initial 7 Days...     |
| [REDACTED] | [REDACTED] | CFH 01/15/2009 - 06/04/2010<br>[REDACTED] | Monthly        | 05/31/2010 | Y         | Y         | 05/21/2010    | Ongoing Visits<br>Ongoing monthly visit |
| [REDACTED] | [REDACTED] | [REDACTED]                                |                |            |           |           | 05/21/2010    | Ongoing Visits<br>Home Visit            |
| [REDACTED] | [REDACTED] | CAR 05/19/2010 - 07/27/2010<br>[REDACTED] | Initial 28 Day | 06/18/2010 | N         | N         | -             |   |
| [REDACTED] | [REDACTED] | GH 04/26/2010 - 07/07/2010<br>[REDACTED]  | Initial 7 Day  | 05/03/2010 | Y         | Y         | 05/03/2010    | Ongoing Visits<br>Initial 7 Days...     |
| [REDACTED] | [REDACTED] | [REDACTED]                                | Initial 28 Day | 05/24/2010 | Y         | N         | 05/07/2010    | Ongoing Visits<br>Initial 7 Days...     |
| [REDACTED] | [REDACTED] | [REDACTED]                                | Monthly        | 06/30/2010 | Y         | N         | 06/01/2010    | Ongoing Visits<br>Initial 4 Weeks...    |
| [REDACTED] | [REDACTED] | CAR 06/01/2009 - 06/11/2010<br>[REDACTED] | Monthly        | 05/31/2010 | Y         | Y         | 05/24/2010    | Ongoing Visits<br>Ongoing monthly visit |
| [REDACTED] | [REDACTED] | CFH 06/11/2010 - 07/01/2010<br>[REDACTED] | Initial 7 Day  | 06/18/2010 | Y         | Y         | 06/17/2010    | Ongoing Visits<br>Initial 7 Days...     |



# Hamilton County

## SSO SACWIS Reports

- Approximately 85 SACWIS Reports, More Than 100 Reports Considering The Numerous Parameters Available
- Connect To SACWIS Near Real Time, Queries Written In SQL, Oracle Forms And Reports
- Children's Services Staff Access The Reports On Our Single Sign On (SSO)
- SSO Is On Our Internal Website, Users Sign In And Have Access To Specific Applications

### Agency Parameter

- We Have Added An Agency Parameter To Some Of Our Reports So They Can Be Generated For Other Counties Using Their Data From SACWIS
- Agency Parameter Available On The Placement Contact Compliance Report
- Agency Custody Report Is Another Report With The Agency Parameter



# SSO SACWIS Reports

## Main Menu

SACWIS Reports - Main Menu

**SACWIS Reports Menu**

- Adoption
- Case Management
- Custody & Placement
- Data Maintenance
- Financial
- Investigations
- Providers
- Case Reviews
- Annual Reports

## Case Management Menu

SACWIS Reports - Management Menu

**Case Management Reports**

- Case Activity Log Report
- Youngest Case Participant
- Ongoing Case Weighting
- Caseload Report
- Limited English Proficiency (LEP) Report
- Removal Circumstances
- Choices Reports
- ICPC Report
- Families & Children Served Report
- Case Plan Report

## Custody & Placement Menu

SACWIS Reports - Ongoing Menu

**Custody & Placement Reports**

- Placement Change List
- Kinship Placement Report
- Placement Validation Report
- Youth in HCJFS Custody Ages 16 and Up
- Foster Care Disruption Report
- Medical & Dental Reports
- Kids in School Rule(KISR) Reports
- HCJFS Custody Report
- Custody Summary Report
- Placement Leave Report
- Children Placed Out of State Report

# SSO SACWIS Reports



## Agency Custody Report Parameter Form

Exit Reports Back

Selection Form

Agency Custody Report

Agency  
 y

Options  ▼

- Currently In Custody
- In Custody During Specified Date Range
- Entered Custody During Specified Date Range
- Custody Ended During Specified Date Range
- Currently in Custody for 12 Months or More

Clear

Add Custody Types

- Agency Authority
- Ex-parte
- Initial Voluntary Agreement for Care
- Permanent Custody
- Planned Permanent Living Arrangement
- Temporary Custody
- Temporary Custody 1st Extension
- Temporary Court Order
- Temporary Custody 2nd Extension

Include ALL Custody Types  
 Specify Custody Types

Clear

## Options (After You Click Execute On The Parameter Form)

Report Options...

### Select Report

- Detailed List of Children
- Race Gender Summary
- Length of Stay Summary

Excel Format



# Hamilton County SSO SACWIS Reports

## Race Gender Summary



**Agency Custody Report**  
Hamilton County JFS  
Race Gender Summary Report  
Children Currently in Custody of All Ages  
All Custody Types Included  
All Worker's Cases Included

| Race                   | Female     | Male       | Unknown  | Total        |
|------------------------|------------|------------|----------|--------------|
| American Indian        | 1          | 1          | 0        | 2            |
| Asian                  | 1          | 0          | 0        | 1            |
| Black/African American | 380        | 399        | 0        | 759          |
| Multi Racial           | 34         | 40         | 0        | 74           |
| Unable to Determine    | 4          | 2          | 0        | 6            |
| Unknown                | 65         | 61         | 2        | 128          |
| White                  | 194        | 197        | 0        | 391          |
| <b>Total</b>           | <b>659</b> | <b>700</b> | <b>2</b> | <b>1,361</b> |

## Length of Stay Summary

**Agency Custody Report**  
Hamilton County JFS  
Length of Stay Summary Report  
Children Currently in Custody of All Ages  
All Custody Types Included  
All Worker's Cases Included

|              | Total Children | Days in HCJFS Custody |          |              |
|--------------|----------------|-----------------------|----------|--------------|
|              |                | Average               | Minimum  | Maximum      |
| [REDACTED]   | 11             | 740                   | 12       | 2,925        |
| [REDACTED]   | 30             | 62                    | 9        | 590          |
| [REDACTED]   | 449            | 428                   | 2        | 5,756        |
| [REDACTED]   | 498            | 458                   | 2        | 5,542        |
| [REDACTED]   | 27             | 638                   | 85       | 2,667        |
| [REDACTED]   | 364            | 1,658                 | 2        | 6,278        |
| [REDACTED]   | 1              | 5,054                 | 5,054    | 5,054        |
| <b>Total</b> | <b>1,361</b>   | <b>765</b>            | <b>2</b> | <b>6,278</b> |



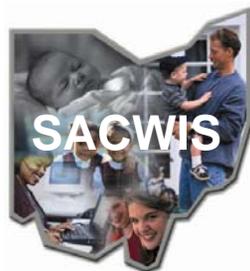
# Hamilton County

## Making Reports Available to Other Counties

- Upon Request, We Can Run Reports For Your County And E-mail Them To You (E-mail Is Secure, It Never Leaves The State Network)
- PDF And Excel Versions Available For Most Reports
- Additional Reports Can Be Modified To Add An Agency Parameter Based On Need
- If Enough Interest/Demand, We Will Explore Making The Reports Available To Other Counties Via The Web

### Contact Information

- For More Information About Available Reports, To Get Report Samples And/Or Any Questions
- Contact Kristine Flinchum, Hamilton County JFS, Information Systems, (513) 946-1589 Or [flinck@jfs.hamilton-co.org](mailto:flinck@jfs.hamilton-co.org)



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# ICPC Update Functionality and Reporting

Heather Spencer

**Ohio**

Department of  
Job and Family Services



# ICPC/ICAMA List Screen

- Copy Link Copies The Information In An Existing ICPC/ICAMA Record And Creates A New Record For The Same Child.
- Delete Link Will Delete Any ICPC/ICAMA Record In An “Active” Status.

SACWIS - Case - Workload - ICPC/ICAMA - ICPC/ICAMA Information - Microsoft Internet Explorer provided by ODJFS

Address: http://sacwisuat.odjfs.state.oh.us/sacwis/icpcListSelect.do

OHIO SACWIS UAT [1] Logged In: McGormley, Karen [ Franklin County Children Services Board ]

Home Intake Case Provider Financial Administration

Workload Court Calendar Placement Requests

Case ID: 1925692 Case Name: Earnshaw, Hareton Case Status: Open Case Category: ICPC

ICPC/ICAMA List

|                      | ICPC/ICAMA ID | Name              | Receiving Agent                         | Sending Agent | Type | Status |                        |
|----------------------|---------------|-------------------|---|---------------|------|--------|------------------------|
| <a href="#">edit</a> | 2081763       | Earnshaw, Hareton | Franklin County Children Services Board | Alabama       | ICPC | Active | <a href="#">delete</a> |

Child Name:



# IPIC/ICAMA List Screen

- Important
  - Do Not Delete An ICPC Record That Has An Open Medicaid Span
- All Records For All Current/Former Case members Will Now Display



## Child Info Tab

- Receiving Agency Field Added To Allow Entry Of County Name For Decentralized States
- Phone # Extension Field Has Been Added
- Address Is No Longer A Text Box, But Must Be Added Through Address Search



## Child Info Tab

- “Same” Check Box Copies Info. From The Agency Responsible For Planning Fields To The Agency Financially Responsible Fields
- Extraneous Provider Types Have Been Eliminated From The Provider Type Drop-Down To Avoid Confusion



# Child Info Tab

SACWIS - Case - Workload - ICPC/ICAMA - Child ICPC/ICAMA Information - Microsoft Internet Explorer provided by ODJFS

File Edit View Favorites Tools Help

Address http://sacwisuat.odjfs.state.oh.us/sacwis/IntakeAddressSelect.do?isFromSearchPage=true&pageMode=select&addressId=4192631

Case > Workload > ICPC/ICAMA

| Child Info                                       | Request Info                             | Medicaid Info |
|--|--|---------------|
| Case ID: 1925692<br>Case Name: Earnshaw, Hareton | Case Status: Open<br>Case Category: ICPC |               |

ICPC/ICAMA Identifying Data

Name: Earnshaw, Hareton      DOB: 01/01/2005      Gender: Male

Type: \* ICPC

Sending Agent: \* Alabama

Receiving Agent: \* Franklin County Children Services Board

Receiving County Name: [ ]

Agency Responsible for Planning for Child: Alabama

Contact Person: Susie Smith      Phone: 555-555-5555      Ext: 123

Location: 123 E Main St Mobile, AL 36610  
Add Address Remove Address

SAME:

Agency Financially Responsible for Child: Alabama

Contact Person: Susie Smith      Phone: 555-555-5555      Ext: 123

Location: 123 E Main St Mobile, AL 36610  
Add Address Remove Address

Agency/Person Child is to be Placed With: [ ]      Phone: [ ]

Location: \*no address recorded  
Add Address Remove Address

Provider Type: [ ]

Done

Start Novell GroupWise - Mailbox Mail From: HEATHER SPE... SACWIS - Case - Wor... Document1 - Microsoft ... 7:22 AM



# Child Info Tab

SACWIS - Case - Workload - ICPC/ICAMA - Child ICPC/ICAMA Information - Microsoft Internet Explorer provided by ODJFS

Address: http://sacwisstaging.odjfs.state.oh.us/sacwis/icpclistSelect.do?icpcIcamaId=2371743&method=edit

Agency Responsible for Planning for Child: Alabama CSB  
Contact Person: Susie Smith Phone: 555-555-5555 Ext: 123  
Location: 123 E Main St Mobile, AL 36610  
Add Address Remove Address

SAME:   
Agency Financially Responsible for Child: Alabama CSB  
Contact Person: Susie Smith Phone: 555-555-5555 Ext: 123  
Location: 123 E Main St Mobile, AL 36610  
Add Address Remove Address

Agency/Person Child is to be Placed With: Heathcliff Earnshaw Phone:   
Location: 123 Main St Cleveland, OH 44145-6979  
Add Address Remove Address

Provider Type: Foster Care  
If Relative, relationship to child:   
If Placement is for Adoption, the Adoption is to be Completed in:   
Subsidy/IV-E Assistance to be Completed in:   
Child's Legal Status:   
If Other, Explain:

Spell Check Clear Done

Apply Save Cancel

Done Trusted sites

Start 3 Novell Gr... 5 Window... Remedy Use... Document1 ... 3 Microsoft... Creating an ... County Info... 2 RACP 1:36 PM



# Request Info Tab

- Initial Request Documentation Fields
  - For Data Pertaining To The Initial Request For Services Sent By The Requesting State
- Results Fields
  - For Data Pertaining To Any Events Occurring After The Initial Request Is Sent
- Status Is Either “Active” Or “Closed”. Records Can Be Edited As Long As They Are In An “Active” Status.

# Request Info Tab



SACWIS - Case - Workload - ICPC/ICAMA - Request ICPC/ICAMA Information - Microsoft Internet Explorer provided by ODJFS

File Edit View Favorites Tools Help

Address http://sacwisuat.odjfs.state.oh.us/sacwis/icpcChildInfo.do?method=requestInfo

Case > Workload > ICPC/ICAMA

| Child Info                                       | Request Info | Medicaid Info                            |
|--|--------------|--|
| Case ID: 1925692<br>Case Name: Earnshaw, Hareton |              | Case Status: Open<br>Case Category: ICPC |

**Initial Request Documentation**

Name: Earnshaw, Hareton      DOB: 01/01/2005      Gender: Male

|                                | Date Sent/Received | Requested Services Information  |
|--------------------------------|--------------------|---|
| Initial request sent/received: | 07/01/2010         | Initial Report Type (if applicable): Relative Home Study                                      |
| Financial Information Form:    | 07/01/2010         | Supervisory Services: Request Receiving State to Arrange Supervision                          |
| Child's Social History:        | 07/01/2010         | Supervisory Reports: Quarterly  |
| Court Order:                   | 07/01/2010         | If Other, Explain:  |
| Current existing home study:   | 07/01/2010         | Enter information on how frequently Supervisory Reports are to be sent to the Sending Agency. |
| Other Enclosures:              | 07/01/2010         |   |

Spell Check    Clear    157

Name of Supervising Agency in Receiving State: \* Franklin County

All Information Received: Yes

Date Request for Missing Information was Sent:

Describe Missing Information:

Spell Check    Clear    2000

Start    Novell GroupWise - Mailbox    Mail From: HEATHER SPE...    SACWIS - Case - Wor...    Creating an ICPC Record...    Trusted sites    7:41 AM

# Request Info Tab



SACWIS - Case - Workload - ICPC/ICAMA - Request ICPC/ICAMA Information - Microsoft Internet Explorer provided by ODJFS

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites

Address http://sacwisuat.odjfs.state.oh.us/sacwis/icpcChildInfo.do?method=requestInfo

All Information Received: Yes

Date Request for Missing Information was Sent: [ ]

Describe Missing Information: [ ]

Spell Check Clear 2000

**Results**

Date Home Study Narrative sent/received: 07/20/2010

Date signed 100A sent/received: 07/20/2010

Placement may be made?: Yes

Date 100B sent/received (1): 07/22/2010

Date 100B sent/received (2): [ ]

Date child placed: 07/23/2010

Date notified of child's placement: 07/22/2010

Last Report Received:

Status: \* Active

Status Date: 07/01/2010

Closing Reason: [ ]

Apply Save Cancel

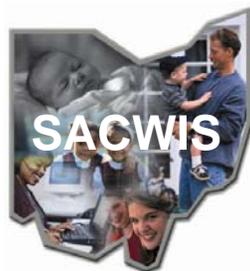
HOME | HELP & TRAINING | PRIVACY & SECURITY | AGENCY SEARCH | UAT version 1.98.2

Start Novell GroupWise - Mailbox Mail From: HEATHER SPE... SACWIS - Case - Wor... Creating an ICPC Record... 7:54 AM



# ICPC Quarterly Report

- Located On Administration Tab Under Provider Reports
- All Known Information Must Be Completed For All ICPC Records In Order For This Report To Calculate Information Correctly
- Race, Ethnicity, & Gender Information Should Be Filled Out On All Children Associated With ICPC Records. This Will Allow Accurate Information On Children Being Placed In/Out Of The State To Be Calculated.



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Data Fix Project Update

Angela Isaacs

**Ohio**

Department of  
Job and Family Services



# Data Fix Project Update

IDA Approved in August 2010

- The Interval Deliverable Agreement (IDA ) With CGI Focuses On Underlying Issues The County Steering Group Identified
  - Improving Case Transfer Functionality
  - Creating Case Merge Functionality
  - Flexibility in Intake - Unlink An Intake That Opened Or Created The Case
- The State Team Continues To Incorporate Suggested Changes Made By The Steering Group To The Greatest Extent Possible



# Data Fix Project Update

IDA

- Focus, continued

- Intake Update

- To Add Functionality To Modify The Intake Participants After The Screening Decision (After Intake Is Linked To A Case) to ensure that the “Correct” Person ID is used and will display an audit trail.

- Intake Reporter Enhancement

- To Create Functionality To Record Subsequent Allegation, Reporter, Types, Participants  
(the intake will clearly delineate the information in the initial report and what information was later reported or added to the intake at a later date/time.)



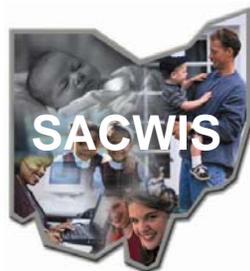
# Data Fix Project Update

- The Project Team Will Continue The Integrated Project Team (IPT) Approach Which Consists Of SACWIS Business Analysts, OIS SACWIS Developers, CGI Developers And Counties Will Be Invited To Participate In Discussions.
- System Enhancements Will Continue As Interactive Approach Using The SACWIS Four-Week Deployment Cycle.



# Data Fix Project Update

- “Unlink Original Intake” Enhancement Is Planned for Deployment In Early 2011
- Development / Deployment Efforts For Remaining Enhancements Are Planned For February Through June 2011
  - This Also Includes Deployment of Non-ODJFS Provider Merge And AR Enhancements



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# NYTD Update

Elaine Early Hall & Tresa Young

**Ohio**

Department of  
Job and Family Services



# NYTD Update

- On October 1, 2010, Ohio Will Engage In Two Data Collection And Reporting Activities. First, Ohio Will Collect And Report Basic Demographic Data On Each Youth And The IL Services Provided To Them By Local Departments Of Social Services, Private Providers, Foster And Adoptive Parents And Others As Required In Thirteen Broad Categories
  - [Independent Living Needs Assessment](#)
  - [Academic Support](#)
  - [Post-secondary Educational Support](#)
  - [Career Preparation](#)
  - [Employment Programs Or Vocational Training](#)
  - [Housing Education And Home Management Training](#)
  - [Budget And Financial Management](#)
  - [Health Education And Risk Prevention](#)
  - [Family Support And Healthy Marriage Education](#)
  - [Mentoring](#)
  - [Supervised Independent Living](#)
  - [Room And Board Financial Assistance](#)
  - [Education Financial Assistance](#)



# NYTD Update

- Second, A Survey Will Be Administered To Certain Youth In Foster Care At Age 17 And A Follow-up Survey With Some Or All Of These Youth At Age 19 And Again At 21. The Purpose Of The Survey Is To Collect And Report Information About The Following Youth Outcomes
  - Financial Self-sufficiency
  - Experience With Homelessness
  - Educational Attainment
  - Positive Connections With Adults
  - High-risk Behavior
  - Access To Health Insurance
- Ohio Will Collect And Report Outcomes Information On A New Cohort Of Youth Every Three Years



# NYTD Outcome Survey Link

<https://nytd.ohio.gov/nytd/login.do>

National Youth in Transition Database Survey System - Microsoft Internet Explorer provided by ODJFS

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites

Address <https://nytd.ohio.gov/nytd/login.do> Go



### Login

**LastName: \***

**FirstName: \***

MiddleName:

**DateOfBirth: \***  

**SSN: \***  
**(Last 4 digits)**

MedicaidNumber:

IVE Number:

\* Required Fields  
Atleast 4 fields are required to login.

### Contact

Ohio Department of Job & Family Services  
30 E. Broad St., 32nd Floor  
Columbus, Ohio 43215-3414

Phone: (614) 466-6282  
Fax: (614) 466-2815  
TTY/TDD: (614) 752-3951

Development version 09/30/2010

Done Trusted sites

Start 3 Novell Messenger Novell GroupWise - ... Serena Collage / Co... Summary - Microsof... National Youth in ... 8:58 AM



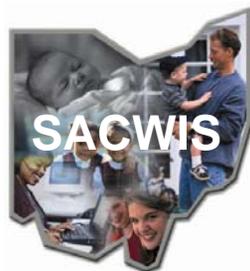
# NYTD Reporting Time Frames

- **When Will Ohio Begin Collecting And Reporting Data?**
  - Effective October 1, 2010, Ohio Began Collecting Nytd Data And Must Transmit Its First Semiannual Data File No Later Than **May 15, 2011**. NYTD Will Follow The Same Reporting Schedule As Adoption And Foster Care Analysis And Reporting System (AFCARS).
- **What Data Submission Standards Must Ohio Meet?**
  - To Comply With NYTD Standards, Ohio Data Submissions Must Meet Certain File Format Requirements And Data Accuracy Standards. Ohio Must Also Meet A Youth Participation Rate Standard For The NYTD Outcomes Survey. **If Standards Aren't Met, Ohio May Be Penalized Between One And Five Percent Of Its Annual Chafee Foster Care Independence Program Allotment.**



NYTD

- The Project Team Is Working With Staff To Create BIC Reports Identifying Youth Who Should Be Contacted To Complete The Survey As Well As Frequency Of Independent Living Services
- We Are Also Working On Creating Ticklers In SACWIS To Alert Staff When The Survey Is Due For Youth



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# ROM Update

## Results Oriented Management

Angela Isaacs

**Ohio**

Department of  
Job and Family Services



# ROM Reporting Project Update

- The IDA (Interval Deliverable Agreement) Was Approved In October 2010 ~ Data Sharing Agreement in process
- The SACWIS Project Team Is Partnering With The University Of Kansas (KU), Casey Family Programs And Ohio's Counties To Implement The Results Oriented Management (ROM) Reporting Tool
- ROM Provides An Interim Solution To Improve Access To And Understanding Of Outcome Measures And Interdependent Practice Issues
- Ohio's state and county use of ROM is subject to federal approval through the APDU process



# ROM Reporting Project Update

- The IDA (Interval Deliverable Agreement) Was Approved In October 2010. Next Steps Are:
  - The SACWIS Project Team Has Scheduled A Meeting With County Reps And Kansas University In Late October For Input To Mapping SACWIS Data To The ROM Tables
  - Complete Data Mapping Analysis And Development By End Of December 2010
  - Transmit Test File To Kansas University Early January 2011



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Reports Project

Bill Ennis & Tresa Young

**Ohio**

Department of  
Job and Family Services



# Reports Project

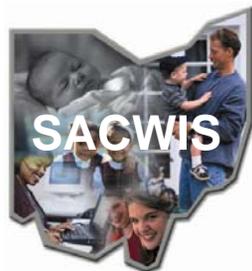
## Goal

- Improve Access, Availability And Accuracy Of Reports To Support PCSAs
  - ROM
  - Improving BIC Reports
    - Support, More County Focus And Accuracy
    - Introducing New User Friendly Tools (COGNOS Report Studio)
  - Improving SACWIS Templates (Required Forms) And Management Reports



# Reports Project

- Project Team is reviewing use and performance of all SACWIS forms and reports
- SACWIS BA teams reviewed all outstanding defects/enhancements on reports and forms
- Most used reports/forms are being targeted
- Unmet report needs are being explored – advocacy for next year’s budget process to continue efforts past the current budget biennium.



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

# Wrap Up

**Ohio**

Department of  
Job and Family Services



# Wrap Up

- Questions
- Concerns
- Next SACWIS Statewide User Group Meeting / Video Conference
  - Friday, December 10, 2010
- Additional TA following this meeting on BIC Monthly Visitation Reports