

Ohio Statewide Automated Child Welfare Information System

SACWIS Statewide
User Group Meeting
September 5, 2008



Agenda

- **SACWIS Project Update**
SACWIS Project Staff Changes
Summit, Cuyahoga Roll out
Private Agency Update
Partnership Forum Meeting
CCRB Update
- **Reporting**
SACWIS Replicated Environment (NRT)
Reporting Group Update
ADHOC Reporting
AFCARS Reports
- **Other Areas of Discussion**
Financial Update
SACWIS New enhancements and future enhancements
AWOL placements and providers



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Project Update
Joan Denman





SACWIS Staff Changes

- Tresa Young has assumed the role of Bureau Chief
- Kip Crist - SACWIS financial team supervisor
- Betty Lee - SACWIS financial team supervisor
- Alicia Allen – BA SACWIS Financial Team
- Two additional BA's are in the hiring process for the Help Desk



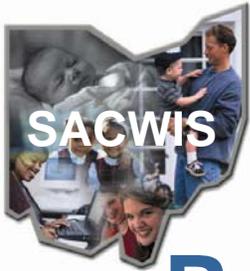
Project Update – Staff Changes

- Linda Earl - AST Trainer
- Lynn Isaac - AST Trainer
- Larry Dotson - AST Trainer
- Stan Sikorski - AST Trainer
- Sue Phillips and Sharon Griffith Retiring



Rollout Schedule

- SACWIS Currently live in 85 counties
- Summit & Cuyahoga Rollout on hold
- Continue to Partner with ACF
- Additional IV & V Assessments
- Weekly meetings held with Fairfield to develop plan for mini reconversion



Private Agency Implementation

- Private agency rollout has been postponed
- SACWIS Provider Team & OCF will continue to enter data for all private agencies until they are converted to SACWIS
- Reviewing existing process and continue to work with OACCA to revise Provider Data Form for Private Agency use.



Project Update – Duplicate Providers

Duplicate Providers

- Automated Provider Merge continues to run after each agency is converted to SACWIS
- On-Line Provider Merge continues to be a challenge
- Initially will only be available by state staff
- Contact Provider Team with any questions on which provider to use



Project Update – Prosecutor Access

Prosecutor Access

- PCSA Director can authorize access to Prosecutor who handles child welfare matters
- Reminder: Communications between county staff and their attorneys are confidential and don't get shared with opposing counsel when requested except if others are party to the communication. Since SACWIS allows others to have access to communications on SACWIS, information that was formerly confidential loses that status when it is on SACWIS.



Project Update – IV-E Court

IV-E Court

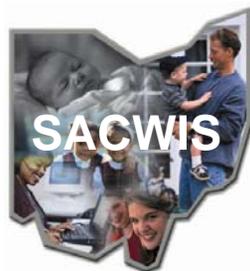
- Continue to work with individual PCSA to obtain proxy access to log in as IV-E Court
- Send name of person who will act as Agency System Admin for the Court to Jennifer Justice
- Transfer any existing IV-E court cases to the IV-E Agency and enter Eligibility Information
- All new cases should be directly entered into the IV-E Court Agency
- Send information/questions to Jennifer Justice



Project Status - Partnership Forum Update

Partnership Forum Update

- Meeting scheduled for October 1st
- Re-Visioning The Role Of The SACWIS Executive Leadership Committee/Partnership Forum
- State and County Priorities and Change Control Review Board (CCRB)



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Financial Plan

Dan Shook/Kip Crist





SACWIS Financial

- Current Financial Roll Out Pause
- What the SACWIS Financial Team Is Working on During the Pause
- What Can County's Do to Prepare During the Pause
- Financial Roll Out Resumption
- Q and A



Current Financial Roll Out Pause

- Federal Approval Required
- Resources Needed for Remaining Metro Counties
- Resources Needed for Identifying/Testing Needed Enhancements
- Resources Needed to Reduce the Number of Financial Tickets currently in Process



SACWIS Financial Team

- Currently Working on Streamlining Ticket Completion Process
- Currently Writing, Participating in JAD Sessions and Testing Requested Enhancements
- Currently Assisting Financially Live Counties or Other Open Ended Items.



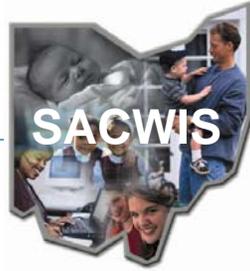
What Can County's Do to Prepare

- Review Job Aids Provided
- Review Knowledge Base for Job Aids and Frequently Asked Questions and Other Informative Materials
- Send All Current Concerns/Inquiries to the SACWIS Help Desk to Ensure Proper Logging and Assignment.
- If Direct Assistance is Needed – Contact Kip Crist 614-752-0047.



Financial Roll Out Resumption

- Future Plans for the Financial Rollout



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Ad-Hoc Reporting Work-Group

Fred Crawley





Counties Attending

The following counties are attended on a regular basis:

- **Muskingham**
- **Franklin**
- **Butler**
- **Richland**
- **Lorain**
- **Montgomery**
- **Seneca**
- **Wayne**



Ad-Hoc Reporting Work-Group

Group 1

- **Monthly home visits due and**
- **Current IV-E kids in custody - IV-E past due rpt**
- **Case plan with no signatures**
- **IV-E Redeterminations - canned...not quite**



Ad-Hoc Reporting Work-Group

Group 2

- **List of Adoptions finalized in last x years**
- **Med Ed's due and status**
- **Medical hearing vision dental Exam due and status**
- **Health care for children in Custody**
- **Change custody do new Med Ed**
- **AA kids approaching 18 - automatic expiration turn off? Converted at 18 will expire?**



Ad-Hoc Reporting Work-Group

Group 3

- **Over spending contracts reaching ceiling amounts**
- **Home study re-certifications coming up**
- **Allegations against providers and history**
- **How many complaints for phys abuse/neglect**
- **Summary and case level detail**



Ad-Hoc Reporting Work-Group

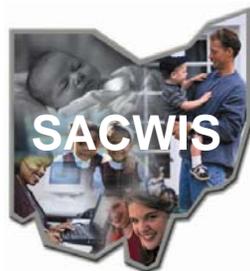
Group 4

- **Safety assessment done in 4 days without justifications and done /status / approved**
- **Investigations closed in 30 days or have justification**
- **Family assessment waive**
- **Reunification plans due in X months**



Ad-Hoc Reporting Work-Group

Next Steps!



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

New & Future Enhancements

Cheryl Wolfe





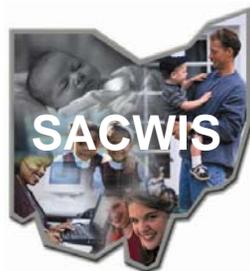
New Enhancements in SACWIS

- Add Intake Participants – OIC & OIA
- Unable to approve Waiver for Intakes with no Disposition
- Review/Change Payee on Expedite Payment Record



Enhancements Under Development

- Un-Approve CAPMIS tools (*pending legal*)
- Unlink Intake
- Change Case Plan Type
- Delete Intake – (*pending legal*)
- Management of AA Cases

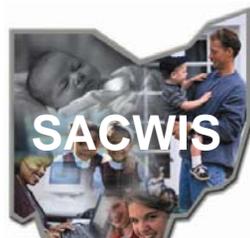


OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Training Update

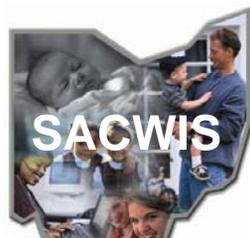
Sharon Griffith





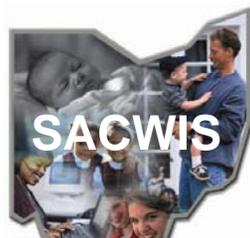
SACWIS Training Classes

- Cuyahoga County's SACWIS Training Completed 6/26/08
- August/September – Ongoing SACWIS Training



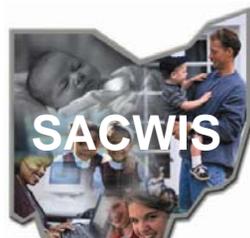
SACWIS Training Environments

- 9/6/08 – Upgrade to Build 1.59
- Includes Sandbox DB
- Current Guides, Exercises & Supplements Posted on SACWIS Website



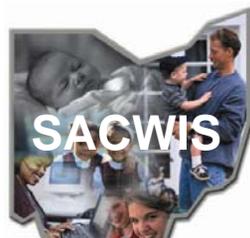
Gyrus Training Wizard

- MIS Testing Two Software Upgrades
- Continued MIS Collaboration – Prepare/Test/Deploy NAL Object to Training Coordinators
- Anticipate PCSA Communication – Re-Access, Tutorial, Knowledge Base



Training Team Staff Changes

- 7/7/08 ODJFS Layoff/Displacement
- Departing SACWIS Training Officers
 - Carol Thompson (UC)
 - Michael Higgins (UC)
 - Susan Phillips (Retiring 9/30/08)



Staff Changes Continued

- Acquired 4 Child Support (SETS) Training Officers

Stanley Sikorski – Zanesville RTC

Larry Dotson – Columbus RTC

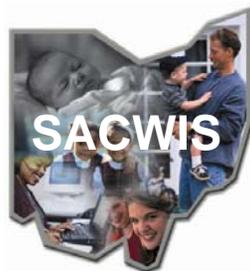
Linda Earl – Bowling Green RTC

Lynn Isaac – Columbus RTC



Staff Changes Continued

- Sharon Griffith – Retiring 9/26/08
- Replacement Supervisor - TBD
- Interim Training Communication – Joan Denman



OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

AFCARS Reports, AWOL Placements and Providers

Tim Doyle-Wenger





SACWIS AFCARS EXCEPTION REPORTS

Report Search Criteria

Report Category: Report Type:

Report Search Results
Result(s) 1 to 10 of 26 Page 1 of 3

Title	Category	Type	
AA Subsidy Report	Fiscal	Agency	report
AFCARS Exception	Fiscal	Agency	report
Agency Contracts	Fiscal	Agency	report
Agency Medicaid Eligibility Roster	Fiscal	Agency	report
Benefits Report	Fiscal	Agency	report
Eligibility Determination/ Redetermination Past Due Report	Fiscal	Agency	report
Foster Care Maintenance Rates	Fiscal	Agency	report
JFS 04280 - Title IV-E Foster Care Quarterly Statistical and Expenditure Report	Fiscal	Agency	report
JFS 04281 - Children Services Quarterly Statistical Report	Fiscal	Agency	report
Passs Expenditure	Fiscal	State	report

Results Page: | 1 | 2 | 3 | > >>

1. Select the 'Administration' Tab.
2. Select 'Reports'
3. Report Category, Select 'Fiscal'
4. Select 'Search'
5. From the Search results, find 'AFCARS Exception' and select the Report Link.
6. From the Report Details Screen, Select 'Generate Report'



SACWIS AFCARS EXCEPTION REPORTS

1. Select the 'Report Type' Exceptions Only = Child records w/Errors, or All Children in Target Population = Children w/Errors + Children w/No Errors.
 2. Start & End dates are not selectable & are set to current report period.(2008B)
 3. Select 'Agency'
 4. Generate Report
- Note: User may elect to Generate the report by 'Unit', 'Supervisor' &/or 'Worker' level.



SACWIS AFCARS EXCEPTION REPORTS

Adobe Reader - [Muskingum AFCARS Exception Report.pdf]

File Edit View Document Tools Window Help

Save a Copy Search Select 118% Help

Want to create online forms?

AGENCY: Muskingum County Children Services Board
UNIT:
SUP: Hummell, Connie
WORKER: Hummell, Connie

[Redacted]	Foster Care Internal Consistency Check#11	B17 ERROR: Missing Data Atleast one of the sources of Income must be selected.
	No federal/state benefits	B14 CAUTION: The system indicates that the child is receiving no benefits of any kind and is not eligible for Medicaid; please verify that this is accurate
[Redacted]	Foster Care Internal Consistency Check#11	B17 ERROR: Missing Data Atleast one of the sources of Income must be selected.
	No federal/state benefits	B14 CAUTION: The system indicates that the child is receiving no benefits of any kind and is not eligible for Medicaid; please verify that this is accurate
[Redacted]	Child's Hispanic Ethnicity	A09 ERROR: Missing Data - A Hispanic Ethnicity value has not been selected for this child
	Child's Race	A07 ERROR: Missing Data - Race value(s) has/have not been selected for this child
[Redacted]	Child's Hispanic Ethnicity	A10 CAUTION: The child is six or over with Hispanic Ethnicity Unable to Determine; please verify that this is correct
[Redacted]	Foster Care Internal Consistency Check#11	B17 ERROR: Missing Data Atleast one of the sources of Income must be selected.
	No federal/state benefits	B14 CAUTION: The system indicates that the child is receiving no benefits of any kind and is not eligible for Medicaid; please verify that this is accurate

1 of 15

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SACWIS AFCARS EXCEPTION REPORTS

Ohio_Test - Microsoft Internet Explorer provided by ODJFS

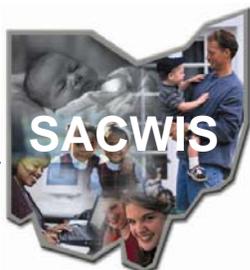
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- Case Management
- Court information
- Adoption Case Management
- Provider Management
- Financial Management
- Staff Management
- Administration
- AFCARS/NCANDS User Guide
- View or print a standard report
- AFCARS Exceptions**
- NCANDS Exceptions

8	Child's Race	Foster Care & Adoption	A08 CAUTION: The child is 6 or over with Race Unable to Determine; please verify that this is correct.	The child's age is 6 or greater and in the demographic area, Unable to Determine is marked for Race.	Record demographic and marital information.
9	Child's Hispanic Ethnicity	Foster Care & Adoption	A09 ERROR: Missing Data - A Hispanic Ethnicity value has not been selected for this child.	The Hispanic/Latino field, in the demographic area is missing a value for the child.	Complete the Hispanic/Latino field on the person profile record. See: Record a person profile Record demographic and marital information.
9	Child's Hispanic Ethnicity	Foster Care & Adoption	A10 CAUTION: The child is six or over with Hispanic Ethnicity Unable to Determine; please verify that this is correct.	The child's age is 6 or greater and in the demographic area, Unable to Determine was selected for Hispanic/Latino.	Confirm or correct the Hispanic/ Latino field on the person profile record. See: Record a person profile Record demographic and marital information.
16	Child Previously Adopted	Foster Care & Adoption	A11 ERROR: Missing data to indicate whether the child was Previously Adopted.	In the Additional area of the person profile, the Previously Adopted field is blank.	Complete the Previously Adopted field on the child's person profile. See Record a person profile or Record additional details.
16	Child Previously Adopted	Adoption	A12 CAUTION: Indication is that whether the child was	In the Additional area of the person profile, the Previously Adopted	Confirm or correct the Previously Adopted field on the child's person

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SACWIS AFCARS EXCEPTION REPORTS

Ohio_Test - Microsoft Internet Explorer provided by ODJFS

Back Search Favorites

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Home > Person Management > Person profile > Record demographic and marital information

Record demographic and marital information

► **Process:** [Record a person profile](#)

Demographic information refers to a person's race, ethnicity, tribal affiliation, primary language, religion, and marital status.

Record this information as follows:

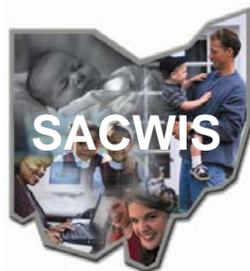
1. Click the **Demographics** tab on the Profile screen.
2. Select the check box next to each race that applies. You can select more than one.
3. Select the person's ethnicity or ancestry from the **Available Ancestry** list, then click **Add>>**. You can select more than one. The ones you select appears in the Selected Ethnicity list. (To remove one, select it, then click **<<Remove**.)
4. Select Yes or No in the **Hispanic/Latino** field, to indicate whether this person has Hispanic ancestry.
5. If this person is a member of an American Indian tribe, select the primary tribe in the **Indian Tribe 1** field and the secondary tribe, if any, in the **Indian Tribe 2** field.

When the identified race of American Indian has been modified to another race, the system sends a notification to the worker and supervisor so that they can process the necessary notification to Indian officials.

6. Select the person's language(s) in the **Primary Language** and **Other Language** fields, and select the **Interpreter Needed** check box if this person needs an interpreter for agency interactions.
7. If this person has a religious affiliation, select it in the **Religion** field. You can also enter a secondary religion in the **Other Religion** field.
8. [Add marital information](#), if necessary
9. Click **Next Task** below to continue.

< Previous Task Next Task >

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OHIO STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM

Wrap Up



NEW PRIORITY DEFECTS

9/16/08	Rank/Order	Defect #	Priority	Team	Status	Assigned To	Subject	Summary	Type	State of Readiness
					Team 1(Intake)					
	1	12206	5-Change/Enhancement	1	Open	enhancements	Intake	IN01 - The only way to get OHC info entered and available is by clicking '3rd Party Involvement'	Functional	Documentation Needed
	2	16714	2-High	1	Open	arumi01	Intake	PM04 - Person merge does not retain Provider training	Functional	James T is currently working on this. Mini JAD's scheduled
	3	18824	2-High	1	Assigned	zachav	Intake	Ongoing A/I final risk level not populating onto the list screen	Functional	Ready
	4	18823	2-High	1	Fixed	zachav	Intake	Ongoing Assessment validation page close button kicks user out of application	Functional	Ready
	5	11505	5-Change/Enhancement	1	Open	enhancements	Intake	Should have the ability to copy an address for each member instead of going through the add process again	Functional	Documentation Needed
	6	9739	5-Change/Enhancement	1	Open	enhancements	Intake	IV21 - Justification Waiver cannot be done on a Dependency Case	Functional	Documentation Needed
					Team 2(Case)					
	1	18150	5-Change/Enhancement	2	New	enhancements	Case	Users need the ability to have the same CRP on multiple case if only one is open	Functional	Documentation needed
	2	18153	5-Change/Enhancement	2	New	enhancements	Case	Ability to back date a case open date to allow reimbursements for placements made over the weekend.	Functional	Documentation needed
	3	10084	5-Change/Enhancement	2	Open	enhancements	Case	CM30 - Activity Logs do Not print in chronological order by date or time	Functional	Documentation needed
	4	18151	5-Change/Enhancement	2	New	enhancements		Legal Status created in error needs to populate certain fields	Functional	Documentation needed
	5	19042	2-High	2	Open	arumi01	Case	OYAP and PFSN unable to close cases	Functional	Ready
	6	16273	3-Medium	2	Assigned	gibsom02	Case	CM41 - 3 Month Case Review Due tickler	Functional	Mindy is currently working on this
	7	16978	3-Medium	2	Assigned	gibsom02	Case	CM09 - Initial case plan tickler is a week too late	Functional	Mindy is currently working on this
	8	19092	2-High	2	Fixed	jonesj01	Case	CM05 Case Plan List Page and History Page (Required Signatures Not Recorded)	Functional	Mindy is currently working on this

NEW PRIORITY DEFECTS

9/16/08	Rank/Order	Defect #	Priority	Team	Status	Assigned To	Subject	Summary	Type	State of Readiness
AA	4	19306	High	5	New	rudrad	Finance	Adoption Subsidy payment for more than 24 months prior to the current system date	Functional	
Pay Process	5	19298	High	5	New	rudrad	Finance	Reimbursement for Leave Days - up to a maximum of 14 days per leave episode and per month	Functional	
Pay Process	5	19498	High	5	New	devars01	Finance	<p>Expedited records created for non adoption dj records should be able to be canceled or disbursed by state users. Currently, these records cannot be accessed from the front end. The county user should not have the ability to cancel or disburse the expedited records. Expedited records created for non adoption dj records should be able to be canceled or disbursed by state users. Currently, these records cannot be accessed from the front end. The county user should not have the ability to cancel or disburse the expedited records.</p> <p>Scenario 1:</p> <p>The FCM reimbursement stream is run and DJ records are created and a warrant is issued from OAKS and sent to County for reimbursement. The warrant is eaten by the mailman's dog and a stop payment is requested. OAKS sends the information to SACWIS to change the status of the warrant to warrantrc and creates the expedited (copies) of this payment.</p> <p>The state user should be able to navigate to a screen and have the ability to either cancel and/or disburse the expedite these payments.</p>	Functional	
Pay Process	5	19299	High	5	New	rudrad	Finance	Generating payment for respite provider and the provider receiving respite	Functional	
Eligibility	6	19300	High	5	New	rudrad	Finance	Reasonable efforts to finalize a permanency plan	Functional	
AA	7	19296	High	5	New	rudrad	Finance	New Fields need to be added relating to Cost of Care	Functional	
medicaid	8	19137	High	5	New	rudrad	Finance	Mailing of Medicaid cards to Help Desk	Functional	
medicaid	9- but, can be worked in conjunction with other med. Eligibility	19302	High	5	New	rudrad	Finance	The comments field in the Medicaid Eligibility Utility needs to be activated	Functional	

NEW PRIORITY DEFECTS

9/16/08	Rank/Order	Defect #	Priority	Team	Status	Assigned To	Subject	Summary	Type	State of Readiness
Contract	10 - Priority may change pending date scheduled for implementation	18354	High (5 change enhancement)	5			enhancements	Finance Request to add a text field to the CONTRACT_COST table and to the Contract services screen. Please see the entire requirements submitted by Cuyahoga County below: Overview This document discusses a proposed enhancement request for SACWIS Financial module to deal with the problem of managing different rates for the same service in a contract. Cuyahoga County will need to set up different rates for the same service in a contract due to the fact that the different service descriptions with different rates negotiated by Cuyahoga County with a provider might not match the service descriptions approved by ODJFS for that provider. It will be difficult for a placement worker to determine the appropriate rate for a child without the rationale for the rates. So we need to establish a mechanism to effectively manage the contract services rates. Problem Description Currently, SACWIS does not provide a method to specify rationale for the different rates for the same service in a contract. This requires an internal cross-reference list to be maintained by the county. This is a significant concern for Cuyahoga as it could result in the placement of the child with wrong	Functional	
Pay Process	11 - Priority may change pending date scheduled for implementation	16808	High (5 change enhancement)	5	Assigned		enhancements	Finance Cuyahoga County to retain the values of the invoice numbers (fiscal.AP_NETWORK_INVOICE.Network_Invoice_No) in the FISCALS schema in the converted sacwis. PAYMENT_REQUEST.Invoice_Nbr field. The source value is of an alphanumeric data type, while target field is a numeric data type. In order to facilitate the conversion of your source values a change needs to be made.	Functional	
Pay Process	12	18841	High	5	New	rudrad	Finance	Add a comment and subsidiary cost breakdown table for ownhome services	Functional	
Pay Process	13	19124	High	5	New	rudrad	Finance	Foster Parent Training Reimbursement History needs to prevent duplicate payments.	Functional	

NEW PRIORITY DEFECTS

9/16/08	Rank/Order	Defect #	Priority	Team	Status	Assigned To	Subject	Summary	Type	State of Readiness
Pay Process	13	19377	High	5	New	devars01	Finance	<p>Duplicate payments exists for the same child for the same period of time. Logged in as sauerk for Hamilton County. Duplicate payments for June 2008 period. PAYMENT REQUEST ID 1328125 AND 1332408 are both for June 2008 claim period for person id 4313427. I believe the system may not be recognizing a payment request that has not been disbursed. Example: hamilton County user sauerk Person Id 4680770</p> <p>Duplicate pmts for 01/08, 02/08, 03/08, 06/08 Service auths 1156332 (initial) , 1175481(amend), 1175482 (amend) The amended service auths were created after pmt requests were created on the initial svc auth. Have not been able to recreated but user stated they were able to bypass the payment bus rule by linking and unlinking after receivinf error message. The same is true if adjsutments are present but have not been disbursed. When amending a service auth, by selecting the process approval and upon receiving error message that pmts exist, if user then selects unlink hyperlink the system presents the approval page and allows user to bypass the aforementioned business rule regarding existing pa</p>	Functional	
Pay Process	13	19350	High	5	New	devars01	Finance	<p>1. Functional defect - When Program Eligibility has been terminated, the Program Reimbursability record attached to it should be End Dated with the same Termination Date. This does not always happen. Need to determine how many records exist where Program Eligibility has been terminated with a Termination Date and the associated Program Reimbursability record has not been End Dated.</p> <p>2. A query needs to be performed in SACWIS to determine how many Program Reimbursable records do not contain an End Date when the associated Program Eligibility record has been terminated with a Termination Date. A data fix needs to be prepared to End Date those Program Reimbursability records with the same end date as the termination date on the associated eligibility record. A data fix should also correct any Medicaid spans erroneously created due to a reimbursability remaining open and/or not being ended.</p>	Functional	
Pay Process	13	17442	High	5	New	devars01	Finance	<p>Selected override payee id on payment request 1033236. Payee id was auto changed to agency payee id not service provider payee id record. Payee id change not implemented in tables. After talking with Darryl it was decided to reassign this defect to him. This involves the payment match processing and he's better equipped to resolve this defect in a timely manner.</p>	Functional	

NEW PRIORITY DEFECTS

9/16/08	Rank/Order	Defect #	Priority	Team	Status	Assigned To	Subject	Summary	Type	State of Readiness
Pay Process	13	18856	High	5	New	devars01	Finance	<p>Cannot disburse an AA payment with negative payments. Get Error - "Cannot Process Payments Due to Null" See attached documentation of ticket and of steps to replicate. Replicated in Staging Env. on 8/14/08. Jennifer Lucas <lucasj>, 9/8/2008: Was able to replicate again in Staging today. Sent email to Darryl R.</p> <hr/> <p>Lalbahadur Bandaru <bandal>, 9/8/2008: In staging the application is displaying the validation message " Cannot Process Payments Due to Null". Logging as radclj01. Navigate to Financial > Payment > Disbures Playment page. In Disbursement Name field select "BMPR FCCS 20080803". Click Search button. Under Search results, in Option Field select value "Final Payment" and click Go button. Validation message is displayed.</p> <hr/> <p>Jennifer Lucas <lucasj>, 9/12/2008: Tested this this morning after release of 1.61 in staging and I am still getting the error. Assigned to Lal</p> <hr/> <p>Lalbahadur Bandaru <bandal>, 9/15/2008: Was this defect assigned to you as ready for retest? If not please assign it back to the person, to whom it was</p>	Functional	
Eligibility	14	17658	High	5	New	rudrad	Finance	The system is displaying No to the question is the child in receipt of SSI when the child is receiving SSI.	Functional	
Eligibility	14	19122	High	5	New	rudrad	Finance	<p>1) SSI Date Display Test Director #: 17658</p> <p>2) User needs a way to break down costs of the per diem for Own Home. Test Director #: 18841</p> <p>3) System needs to include Foster Care Misc. expenses in cost of care in FCM reimbursability record. Not documented</p>	Functional	
AA	15	19139	High	5	New	rudrad	Finance	<p>The system should calculate and process local share for SAMS. System should ignore the cost of care changes to be implemented for AA. System should incorporate the changes in the AA Subsidy Disbursement Journal Report</p>	Functional	

Roll Call:

Allen	Ashtabula	Athens	Auglaize	Carroll
Clark	Clinton	Coshocton	Crawford	Cuyahoga
Delaware	Fairfield	Fayette	Franklin	Fulton
Guernsey	Hamilton	Hancock	Hardin	Hocking
Holmes	Huron	Knox	Lake	Licking
Logan	Lucas	Madison	Mahoning	Marion
Medina	Miami	Montgomery	Morrow	Muskingum
Perry	Pickaway	Pike	Preble	Richland
Ross	Sandusky	Scioto	Seneca	Shelby
Stark	Summit	Tuscarawas	Van Wert	Warren
Wayne	Wood			

Agenda:

- **Welcome**
- **SACWIS Project Update**
- **SACWIS Project Staff Changes**
- **Summit, Cuyahoga Roll Out**
- **Private Agency Update**
- **Partnership Forum Meeting**
- **Reporting**
- **SACWIS Replicated Environment (NRT)**
- **Reporting Group Update**
- **ADHOC Reporting**
- **AFCARS Reports**
- **Other Areas of Discussion**
- **Financial Update**
- **SACWIS New Enhancements and Future Enhancements**
- **AWOL Placements and Providers**
- **Wrap-Up**

Welcome and review of agenda by Joan Denman

Staff Changes – Joan Denman

Tresa Young is the new Bureau Chief.

John Pendergast, the Project Manager for Information Technology was introduced.

Kip Crist-Financial Team Supervisor.

Betty Lee- Financial Team Supervisor.

Alicia Allen-Business Analyst on the Financial Team.

We are in the process of hiring two additional Business Analysts for the Help Desk.

We are welcoming four new trainers to SACWIS - Linda Earl, Lynn Isaac, Larry Dotson & Stan Sikorski.

Sue Phillips and Sharon Griffith will be retiring at the end of this month.

Kristin Wood resigned in August.

SACWIS Rollout

SACWIS is currently live in 85 counties. Summit and Cuyahoga counties have yet to convert. Their rollout is currently on hold. We are working with ACF partners to get the APD approved so that they can be rolled out.

IV&V (Independent Verification and Validation) Assessments have been conducted on Lucas, Summit & Cuyahoga counties thus far. The purpose of the assessments is to have an independent assessment of SACWIS functioning. Some of the assessment goals are to determine if we have enough resources at local and state levels and whether training and Help Desk support are adequate.

There is not a current definite timeframe for Summit and Cuyahoga's rollouts. As of yet, no findings from the IV&V assessments would prevent their rollout. The delay will be months, possibly two. The assessments done so far have been beneficial.

Fairfield County is live in SACWIS but are not currently using the system. We are holding weekly meetings with Fairfield to attempt to resolve the identified issues.

Private Agency Implementation

Private agency implementation is also on hold at this time. The implementation of private agencies will require multiple changes to the application. A time-frame for their rollout and for these changes is not known at this time.

Prosecutor Access

PCSA Director can authorize access to Prosecutor. The PCSA would then be responsible for ensuring that confidential information is not being accessed.

IV-E Court

At this time, the IV-E courts will not have access SACWIS themselves. The PCSA agency proxy them into SACWIS. Each county will need identify a system administrator for the IV-E court (if applicable) and provide this information to Jennifer Justice. Converted IV-E court cases currently display as public agency cases and need to be transferred to the court. Contact Jennifer Justice with any IV-E court questions.

Partnership Forum Update

The next meeting scheduled for October 7th. The next meeting with the PCSAO is October 1st. The CCRB will meet soon after that.

Financial Plan – Kip Crist and Dan Shook

The financial rollout is currently on hold. It was discovered that federal approval is needed to rollout counties who are live in SACWIS but not live financially. The financial team is currently focusing on resolving open financial Help Desk tickets.

Please ensure that financial tickets are being submitted through the Help Desk. Biweekly finance meeting topics can be submitted to the SACWIS financial team inbox.

The Financial Team will meet with members of development staff to prioritize change enhancements. The following enhancements have been identified as priorities:

- AA – Allowing partial and retro back payments. Initial partial month payment that is less than or equal to the state's share.
- Allowing for the user to log the entire SAMS subsidy amount.
- FCM – Cost breakdown for own home similar to purchase care. Break down of allowable costs will be included in FCM payment. Allow payments and reimbursements up to 14 days a month.

Future plans for financial rollout-The time-frame is unclear, possibly only one to two months. Prior to rollout, we will doing dry runs weekly and identifying and fixing issues. We are evaluating whether to seek approval from the federal government for a pilot rollout.

Converting data from Maximus was discussed. This will be explored further as the use of Maximus appears to be widespread.

Ad-Hoc Reporting Work Group – Fred Crawley

Ad Hoc database regenerates every night. Meeting have been held every three weeks since January. Linda Peters and Ronda Hollingshead assisted with the presentation.

Group I – Three of the reports (monthly home visits due, current IV-E kids in custody-IV-E past due report and IV-E redeterminations) addressed are already in SACWIS system but need enhanced. A fourth report, case plans with no signatures is being developed currently

Group II – IT workers and Crystal report writers are welcome in this group. Reports being developed are: adoptions finalized; med-eds due; medical, hearing, vision, and dental exams due and status; health care for children in custody; new med-eds required due to change in custody; and AA kids approaching 18.

Group III – Working on over-spending contracts reaching ceiling amounts, home study re-certification due dates approaching, allegations against providers and history, number of physical abuse/neglect complaints.

Group IV – Working on Safety assessment done in 4 days without justifications, investigations closed in 30 days or have justifications, family assessments waived and reunification plans due in X months.

How do we get copies of Crystal reports to people who don't have them? Information will be posted on Knowledge Base within the next 2 weeks.

Next steps

Our team has been building reports with help of work group members. We hope to have three different developers working with the team to develop the reports. Eventually, it is hoped that we can work remotely with counties on reporting.

Outcome reports – Tresa Young

We are working on enhancements and are aware of the issues with these reports. We are committed to help you have the functionality that you previously possessed.

Fred –Some reports identified should be embedded in the application. Ad Hoc has been one of the best collaborations between the state and the counties. There are around 12 reports and 8 or 9 data cleanup queries. Next Ad Hoc meeting is 9/12 at 4020 E 5th Avenue.

<http://groups.yahoo.com/group/OhioSACWISReportingWorkGroup/>

New & Future Enhancements – Cheryl Wolfe

Current Enhancements Available in SACWIS

1. Other involved children and other involved adults can be added to an intake.
2. You are unable to approve a waiver for intakes without a disposition.
3. The ability to review or change the payee when you are doing an expedited payment record.

Enhancements that are Under Development

1. Unapprove a CAPMIS tool (pending legal).
2. Unlink an intake.
3. Change case plan type.
4. Delete Intake (pending legal).
5. Tools to assist in the management of AA cases.

Priority Defects – Joan Denman

Each team member went through current list of defects and enhancements that are causing issues for users and prioritized the defects. This list was handing out. We do not know what build they will be included in. Let Joan know if you need additional info on defects.

Biweekly Calls and Other Topics

Attendance has been low at the biweekly calls that occur on Thursdays before the new build is released. It was agreed that these calls would cease and that a email or newsletter will be distributed early in the week of the build highlighting changes.

Changes made to family assessment – A family assessment can no longer be approved as final without a disposition entered as well as a disposition date.

Med Ed--Only the most recent immunization date shows on the med-ed report. An enhancement is logged to correct this. The status of this enhancement is not known. Current recommendations-print immunizations from immunization screen.

There is a Knowledge Base article regarding where information is pulled from to populate the Med Ed form.

Concerns regarding data integrity and that incorrect information is put into SACWIS to get the system to work. A list was requested of these scenarios and this will be a topic at the next user group meeting.

Training Update – Sharon Griffith

Cuyahoga county's training has completed.

Training environments are slated to be upgraded this Saturday. Training staff will go in on Monday to make sure everything is functioning properly. All guides and supplements are posted on SACWIS website. Gyrus training wizard for self registration. MIS is testing 2 software upgrades.

Sharon retires at the end of the month. She thanked the SACWIS team and all of the individuals we have worked with in the last four years. It's been a wonderful opportunity and a learning experience. Address any training communications to Joan Denman after her departure.

AFCARS Reports, AWOL Placements and Providers – Tim Doyle-Wenger

See slides for detailed instructions. Dates will be changed to next reporting period after November 15th. Information on 1st slide replaces mail out report. Go to Help Link in SACWIS and select AFCARS User Guide/AFCARS Exception report with links that will take you to where you need to go in the database to fix your specific error. We do not have county specific data compliance report. We have a statewide report but no way for you to compare. AFCARS report is run every night. You must give system 24 hours to recycle before you will see changes.

Timeliness of updating case plan goals. Fairly significant rate of case plan goal are not matching legal status. Please have a heightened sensitivity to that and update your case plan goals appropriately. This directly affects the amount of monies received. What about PPLA cases? Goal should be independent living.

AWOL placement/leaves will be discussed at the next user group meeting.

Wrap Up – Gary Stought

Questions for Help Desk

- Comment that preferred primary disposition doesn't meet what we are filing motion for 50% of the time. Submit issue to Sharon Graham or Cheryl Wolfe.
- Last page of SAR signature notification date, there is nothing to put into SACWIS to show that date. That has been entered as a change enhancement.
- New forms for data fixes are on the Knowledge Base under 30 days. Some forms have been changed. There are forms for initial removal and placement updates.

The next meeting is scheduled for November 21st. Please send any agenda items you may have.