



Department of  
Job and Family Services

John R. Kasich, Governor  
Michael B. Colbert, Director

January 28, 2013

**TO:** PCSA/PCPA Directors

**FROM:** Jennifer R. Justice, Deputy Director  
Office of Families and Children

**SUJECT:** Child Welfare Confidential, Research and Statewide Automated  
Child Welfare Information System (SACWIS) Access for PCSA  
Prosecutors

Thank you to those of you who carefully reviewed the October 26, 2012 communication related to Child Welfare Confidentiality and SACWIS Access and to those of you who continue to provide critical feedback. As most of you know, the OAC rule: 5101:2-33-70 Statewide Automated Child Welfare Information System is currently being revised to address multiple issues, including student intern access. We are also aware that additional language needs to be incorporated to reference R.C. 5101.132 (A) (1) (a) which says that a prosecuting attorney may access or enter SACWIS when access or entry is directly connected with assessment, investigation or services regarding a child or family. We understand counties do provide SACWIS access to prosecutors who represent Public Child Welfare Agencies and believe it is permissible under the current revised code.

Over the past year, specific legal functionality was added to SACWIS to better meet the needs of legal and caseworker staff who record confidential/protected information. These issues will be highlighted at the February 11, 2012 SACWIS Statewide User Group Meeting, 9:30 a.m. to 12:30 p.m., at the ODJFS Air Center, 4020 E. 5<sup>th</sup> Avenue Room A118/ A119.

We appreciate your ongoing efforts to ensure SACWIS supports local business and child welfare practice needs.

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