



Department of
Job and Family Services

Ted Strickland, Governor

Helen E. Jones-Kelley, Director

October 21, 2008

Dear Vendor:

This letter is to announce the release of the Ohio Department of Job and Family Services' (ODJFS), on behalf of The Governor's Office of Faith-Based and Community Initiatives (GOFBCI), Request for Letterhead Bids (RLB)#: R-89-21-8010, Ohio Anti Poverty Task Force Report Writing Services, for the purpose of obtaining a qualified vendor to perform information gathering and analysis, and to draft a final report regarding recommendations from the Ohio Anti-Poverty Task Force.

If you are interested in submitting a bid for this important project, please obtain the RLB through the ODJFS web site at <http://www.jfs.ohio.gov/rfp/>. If you do not have Internet access to this document or experience problems opening the above referenced ODJFS URL, please contact the RFP/RLB Unit at the following telephone number:

ODJFS, Office of Contracts and Acquisitions
30 East Broad Street, 31st Floor
Columbus, Ohio 43215-3414
PH: (614) 728-5693

Responses must be prepared and submitted in strict accordance with the requirements and time frames given in the RFP. Thank you for your attention to this request.

Sincerely,

(Signature On File)

Helen E. Jones-Kelley
Director