



Department of
Job and Family Services

Ted Strickland, Governor

Douglas E. Lumpkin, Director

June 1, 2009

Dear Vendor:

This letter is to announce the release of the Ohio Department of Job and Family Services' (ODJFS) this Request for Letterhead Bids (RLB) #: R-1011-05-8026, EMPLOYMENT AND INCOME VERIFICATION SERVICES, for the purpose of obtaining a qualified vendor to provide Employment & Income Verification Services.

The selected vendor will be required to provide ODJFS with access to employment and income data for use in monitoring and evaluating County Department of Job and Family Services' (CDJFS) determinations of recipient eligibility for public assistance benefits, including Food Assistance Program, Ohio Works First (OWF), Medicaid, IV-E Foster Care Maintenance and Adoption Assistance benefits. Approximately 75 ODJFS staff will require access to the employment and income data and the total number of income verifications is expected to average approximately 2,000 per year.

The contract period for this project is expected to run from approximately August 1, 2009 to June 30, 2011. No extensions or renewals are planned for the contract expected to result from this RLB.

If you are interested in submitting a bid for this important project, please obtain the RFP through the ODJFS web site at <http://www.jfs.ohio.gov/rfp/>. If you do not have Internet access to this document or experience problems opening the above referenced ODJFS URL, please contact the RFP/RLB Unit at the following telephone number:

ODJFS, Office of Contracts and Acquisitions
30 East Broad Street, 31st Floor
Columbus, Ohio 43215-3414
PH: (614) 728-5693

Responses must be prepared and submitted in strict accordance with the requirements and time frames given in the RLB. Thank you for your attention to this request.

Sincerely,

(Signature on file)

Douglas E. Lumpkin
Director

30 East Broad Street
Columbus, Ohio 43215
jfs.ohio.gov

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